

**BOROUGH OF EAST PETERSBURG BOROUGH
LANCASTER COUNTY, PENNSYLVANIA
RESOLUTION NO. 686**

RESOLUTION APPOINTING OPEN RECORDS OFFICER

WHEREAS, Governor Rendell signed Act 3 of 2008 into law on February 14, 2008 ("Act"), which Act established the new Right-To-Know Law in the Commonwealth of Pennsylvania; and

WHEREAS, the Act took effect for municipalities and local governmental agencies on January 1, 2009; and

WHEREAS, the Commonwealth's Open Records Office has established guidelines for covered agencies to follow and required the appointment of an Open Records Officer,

WHEREAS, East Petersburg Borough ("Borough") wishes to appoint its Open Records Officer and Alternate Open Records Officer, under the Act.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of East Petersburg, Lancaster County, Pennsylvania, in accordance with the Act that:

The Borough of East Petersburg's Borough Manager is to be appointed the Open Records Officer and the Administrative Assistant will be appointed as the Alternate Open Records Officer. Both will assume all of the duties and responsibilities of the open records officer as established by Section 502 of the Act.

DULY ADOPTED this 3rd day of June, 2014, by the Borough Council of the East Petersburg Borough, Lancaster County, Pennsylvania, in lawful session duly assembled.

Borough Council (Vice) President

Attest: Secretary

Mayor