

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

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| DATE AND TIME: | January 2, 2019 | 7:00 p.m. |
| LOCATION: | Community Center | 6051 Pine Street |
| ATTENDANCE: | Council Members: | Cathleen Panus, President John Wolf, Vice President Adam Gochnauer, Pro Tem Lauren Houck Connie McElwain (Absent) John Schick William Pfautz, Jr. |
| | Manager: | Robin Hemperly |
| | Public Works Foreman: | Jeff Moseman |
| | Mayor: | James Malone |

It was moved and seconded (Councilmember Gochnauer, Councilmember Wolf) to Approve minutes of the December 4, 2018 Borough Council meeting, motioned carried 4-2, Councilmember Pfautz & Councilmember Schick abstained from voting because they were absent at the December Council meeting

Bill Payment – Reviewed by Council

Visitors/Comments:

1. E.P. Boy Scouts were in attendance working toward earning a merit badge.

Police Report: Mayor James Malone submitted the monthly report to Council.

Chief Rudzinski gave stats and updates on crime.

1. Car theft took place while car was left running and unlocked.
2. Crime is below average in East Petersburg in comparison to the state and county averages. On average there were 13 crimes a month in 2018.
3. Chief Rudzinski reminded residents to sign up for updates and crime watch reports at www.manhiemtowshipolice.org
4. A complaint was received for speeding on Clarkson Drive. An officer was sent out and he reported that there is not much traffic in that area, so they do not feel that is beneficial to have an officer sit there for a long period of time. The plan is to get a radar board in that area. In order to catch drivers speeding the police ideally need to have two officers one to sit ahead and then alert the other that the speeder is approaching, otherwise it can create an unsafe situation with one officer waiting to clock someone speeding by at 40 or 45 mph and then trying to catch him by driving at an unsafe speed up to 65 to 70 mph in residential area. Chief Rudzinski said that police are not allowed to use radar in PA, but it would make it easier for officers to catch speeders if they could.
5. President Panus asked if police have ever had police from other areas come to assist with enforcement in the Borough. Chief Rudzinski said that we have had situations where additional units from other municipalities have come to assist our officers, but only for something major.
6. Mayor Malone let residents know that the average response time by police in East Pete is 2 minutes.

Borough Manager's Report: Submitted to Council

1. Bids to paint both water towers came in and the lowest bid was from Minoan, Inc. for \$206,400.00

Fire Company Report: Submitted to Council.

Other Reports:

1. Foreman Report – Submitted to Council
 - A. Staff has attended classes and has obtained EPA Method certification.
 - B. A data logger for the traffic signal at Enterprise Road has been installed for tracking traffic hold-ups at S. Clyde Weaver at the request of PennDOT. Councilmember Schick said that the Borough might want to consider applying for a grant to start updating the signals.
 - C. President Panus read a few lines from each department on the Foreman's Report and explained that the Borough staff does a wide variety of work in the Borough some of which are listed in this report including: Water Dept. – calibrated turbidimeters, review system maps and acquired distribution maps from ARRO Engineering archive, attend meetings; Parks Dept.- seasonal grooming of lawn grass and detention basins; Vehicle and Building Maintenance- welded and repaired salt box spreaders; Streets Dept.- developing a process to review and track street cut permits and PA one calls for UGI; MS4 Dept. - street cleaning, cleaning outlets with leaves, completed O&M list of private BMP's. President Panus thanked staff members for all their hard work and for keeping the Borough in such good shape.
2. Zoning Officer Report – Submitted to Council
 - A. Both water towers will be painted; one will be in the spring and the other in the fall, if weather allows.
3. Permit List – Submitted to Council
4. Property Violations – Submitted to Council
5. Solicitor Report – Submitted to Council
6. Collection Accounts - Submitted to Council
7. HARC – Adam Gochnauer – Nothing new to report at this time.

Old Business: No Committee meeting held in December

New Business:

1. ***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to approve the following service organizations:***
 - ***Solicitor – Fred Wolf, Henry & Beaver Law Firm***
 - ***General Borough Engineer – ARRO Consulting, Inc., or appointed by project***
 - ***Water Engineer – ARRO Consulting, Inc.***
 - ***Auditor – Sager, Swisher & Co. LLP***
 - ***Zoning Officer – Michael Bingham, ARRO Consulting, Inc.***
 - ***Sewage Enforcement Officer – ARRO Consulting, Inc.***
 - ***Property Maintenance Compliance Enforcement Officer – John Neely, ABI Associates, LLC***
 - ***UCC Compliance Officer – Randy Maurer, ABI Associates, LLC***
 - ***Zoning Hearing Board Solicitor – Janice Longer, Reese Samley, Wagenseller, Mecum & Longer***
2. ***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to approve Resolution 749, Appointing the following members to the following Boards:***
 - ***John Kerchner, Planning Commission - term expires 1/1/23***
 - ***Larry Prescott, Zoning Hearing Board – term expires 1/1/22***
 - ***Russell Howell, Zoning Hearing Board (alternate) – term expires 1/1/22***
 - ***Jamie Rohrer, Property Maintenance Appeals Board – term expires 1/1/22***
 - ***Larry Prescott, Property Maintenance Appeals Board – term expires 1/1/21***
 - ***Justin Carroll, Property Maintenance Appeals Board – term expires 1/1/20***
 - ***Dennis Zellers, Property Maintenance Appeals Board (alternate) – term expires 1/1/22***
 - ***Steve Shenk, Vacancy Board Chairman, - term expires 1/1/20***
 - ***Tom Huber, Representative for East Petersburg on LASA Board – term expires 1/1/24***

- 3. It was moved and seconded (Councilmember Wolf, Councilmember Schick) and carried unanimously, to approve Ordinance 304, Requiring Municipal Certificate prior to payment of a fire loss claim, certificate required, request for issuance of certificate, payment, notification and completion of work**

Manager Hemperly explained this Ordinance is something new the Borough is doing with homes that are destroyed by fire. This will ensure that a burnt shell of a home will not remain for more than a reasonable amount of time after a home is destroyed.

- 4. Ordinance 295, which addresses agreement with HARC and Municipalities has been Tabled**
- 5. It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to award low bid to Minoan, Inc. to paint both water tanks, pending final review by the Borough Solicitor**

Manager Hemperly explained that if we spend this money now on both tanks, it will buy us ten or more years until the entire tanks will have to be drained and taken down to the steel inside and out, and the current cost to do that is \$350,000.00 to \$400,000.00 which we would have to do in a couple of years if we do not paint the outside now. Small tank will get done first in the spring, weather pending. Larger tank will get done in the fall or following spring. The water will not be drained from the tanks.

- 6. It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to approve the time extension request by Emich and Ober Properties for the Graystone Road project until March 8, 2019 to give them time to record the plan**

Two small pieces of land were discovered that did not belong to anyone, therefore they are now going through the process of recording these two small pieces of land and need more time because of this.

- 7. It was moved and seconded (Councilmember Wolf, Councilmember Pfautz) to Approve Resolution 750, Temporary No Parking Restrictions for the next 90 days, starting on the day of approval for the following areas; Old Meadow Court- temporary no parking for 201 ft. as indicated on the attached legend #1; Madison Court- temporary no parking for 118 feet as indicated on the attached legend #2; Franklin Drive- temporary no parking for 392 ft. as indicated on the attached legend #3, motion carried with a 4-2 vote, Councilmember Gochnauer and Councilmember Houck – voted no**

Jeff Moseman explained that snow removal can be difficult in these three areas of the Borough, because they have islands. They normally cannot fit the plows there and have to use the backhoe to remove snow. Mr. Moseman explained that there is not a lot of space to pile snow, so the snow ends up in driveways and sidewalks. With no parking along the islands, they will be able to place the snow in these designated areas. Mayor Malone said that with the high density of people in this area it could be problematic. Mr. Moseman said that this will also allow the plow drivers to get a lot more snow out of the street. A resident asked if these areas could be made - no parking during snow events only. President Panus said that this is only temporary, so we will have a chance to see if this will work or not. Manager Hemperly said that signs will be installed, and door hangers will be put on all the doors in the cul-de-sacs to notify residents of the change prior to it taking place. Councilmember Gochnauer and Councilmember Houck said they would like to discuss other possibilities at the next Committee meeting.

Other Announcements:

January 12 – Tree Chipping by the Boy Scouts will be held at East Pete Pool Parking lot from 8:00 a.m.-2:00 p.m. You can drop the tree off that day at the pool or get a tree tag at the Borough office for pick up – donations are accepted.

February 2 – Pot Pie Take Out held at East Pete Fire Co. from 10:00 a.m. until sold out.

Steve Shenk reported - The 4th year for Santa in the Park was a huge success. They had more children this year than ever before.

Executive Session for legal and personnel reasons will follow the regular meeting.

Adjournment: 8:12 p.m.

Executive Session in: 8:18 p.m.

Executive Session out: 9:50 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary