

COUNCIL MEMBERS

Cathleen Panus, President
John Wolf, Vice President
Adam Gochnauer, Pro-Tem Member
Lauren Houck, Member
Connie McElwain, Member
John Schick, Member
William Pfautz Jr., Member

Robin Hemperly, Manager
James Malone, Mayor

UPCOMING MEETINGS

Planning Commission - January 17 - 7 PM
Zoning Hearing - January 23 - 7 PM
Committee – Office - January 24 – 6 PM
Council Meeting - February 5 - 7 PM

AGENDA January 2, 2019

CALL MEETING TO ORDER

PLEDGE TO FLAG

1. APPROVE DECEMBER 2018 MINUTES
2. BILL PAYMENT REVIEW
3. VISITORS / COMMENTS FROM PUBLIC

Action Item

4. REPORT REVIEW

- A. Mayor/Police
- B. Borough Manager
- C. Foreman
- D. Zoning Officer
- E. Permits Issued
- F. Current Property Violations
- G. Solicitor
- H. Collections
- I. Fire Company – Chief Rohrer
- J. HARC – Adam Gochnauer

5. OLD BUSINESS

- A. Review Committee Meeting Topics – No Committee meeting in December

6. NEW BUSINESS

- A. Review/Approve appointed service organizations:

Action Item

- Solicitor – Fred Wolf, Henry & Beaver Law Firm
- General Borough Engineer – ARRO Consulting, Inc. or appointed by project
- Water Engineer – ARRO Consulting, Inc.
- Auditor – Sager, Swisher & Co. LLP
- Zoning Officer – Michael Bingham, ARRO Consulting, Inc.
- Sewage Enforcement Officer – ARRO Consulting, Inc.
- Property Maintenance Compliance Enforcement Officer – John Neely, ABI Associates, LLC
- UCC Compliance Officer – Randy Maurer, ABI Associates, LLC
- Zoning Hearing Solicitor – Janice Longer, Reese Samley, Wagenseller, Mecum & Longer

- B. Review/Approve Resolution 749, Appointing Members to Various Boards

Action Item

- C. Review/Approve Ordinance 304, Requiring a Municipal Certificate prior to payment of fire loss claim, certificate required, request for issuance of certificate, payment, notification and completion of work

Action Item

- D. Review/Approve Ordinance 295 New Agreement between HARC and Municipalities Action Item
- E. Review/Award low bid to Minoan, Inc. to paint both water tanks, pending final review by the Borough Solicitor Action Item
- F. Review/Approve Graystone Road time extension request Action Item
- G. Review/Approve Resolution 750, Temporary Parking Restrictions for the next 90 days, for snow removal Action Item

7. ANNOUNCEMENT

January 12 – Tree Chipping by the Boy Scouts will be held at East Pete Pool Parking lot from 8:00 a.m. -2:00 p.m.
February 2 – Pot Pie Take Out held at East Pete Fire Co. from 10:00 a.m. until sold out

8. ADJOURNMENT

EXECUTIVE SESSION WILL BE HELD REGARDING PERSONNEL

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Robin Hemperly, Manager
James Malone, Mayor

UPCOMING MEETINGS

Appeals Board - February 14 - 7 PM
Planning Commission - February 21 - 7 PM
Zoning Hearing - February 27 - 7 PM
Committee - Office - February 28 - 6 PM
Council Meeting - March 5 - 7 PM

AGENDA

February 5, 2019

CALL MEETING TO ORDER

PLEDGE TO FLAG

1. APPROVE JANUARY 2019 MINUTES

Action Item

2. BILL PAYMENT REVIEW

3. VISITORS / COMMENTS FROM PUBLIC

Greg Tobin, VP of Marketing for AAA, regarding Auto Event at the Park

4. REPORT REVIEW

- A. Mayor/Police
- B. Borough Manager
- C. Foreman
- D. Zoning Officer
- E. Permits Issued
- F. Current Property Violations
- G. Solicitor
- H. Collections
- I. Fire Company - Chief Rohrer - 2018 Year End Report
- J. HARC - Adam Gochnauer

5. OLD BUSINESS

- A. Review Committee Meeting Topics -

6. NEW BUSINESS

- A. Review/Approve Ordinance 295, New Agreement between HARC and Municipalities Action Item
- B. Review/Approve East Petersburg Fire Co. 2019 Special Fire Police Events Scedule Action Item
- C. Review/Approve Resolution 752, Appointing and Accepting Christian Torres-Garcia, a police officer of Manheim Township, as a police officer of East Petersburg Borough Action Item
- D. Review/Approve payment to MacMor Construction, LLC in the amount of \$10,472.05 for the Lemon Street Water Main Replacement Phase II Action Item
- E. Rescind Resolution 750, Temporary Parking Restrictions for the next 90 days, for snow removal Action Item
- F. Review/Approve Final Subdivision & Land Development Plans for property on Graystone Road currently owned by Emich & Ober Holdings Partnership Action Item
- G. Review/Approve Temporary tent sale of legal firework products from 6/27/19 through 7/16/19 Action Item

H. Review/Approve Lancaster County Tax Claim Bureau Certification of uncollected
Real Estate Taxes

Action Item

7. ANNOUNCEMENT

8. ADJOURNMENT

NOTICE: East Petersburg Borough Council meetings are electronically monitored. Recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

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John Schick, Member
William Pfautz Jr., Member

Karen St. Clair, Assistant Manager
James Malone, Mayor

UPCOMING MEETINGS

Appeals Board - March 14 – 7 PM
Planning Commission - March 21 - 7 PM
Zoning Hearing - March 27 - 7 PM
Committee - March 28 – 6 PM
Council Meeting - April 2 - 7 PM

AGENDA March 5, 2019

CALL MEETING TO ORDER

PLEDGE TO FLAG

1. APPROVE FEBRUARY 2019 MINUTES

Action Item

2. BILL PAYMENT REVIEW

3. VISITORS / COMMENTS FROM PUBLIC

4. REPORT REVIEW

- A. Mayor/Police
- B. Foreman
- C. Zoning Officer
- D. Permits Issued
- E. Current Property Violations
- F. Solicitor
- G. Collections
- H. Fire Company – Chief Rohrer
- I. HARC – Adam Gochnauer

5. OLD BUSINESS

- A. Review Committee Meeting Topics – Installing new pool signs, Executive session for legal reasons

6. NEW BUSINESS

- A. Review/Approve Resolution 751, Hazard Mitigation Plan for East Petersburg Borough Action Item
- B. Review/Approve Temporary tent sale of legal firework products from 6/27/19 through 7/16/19 Action Item
- C. Review/Approve Resolution 753, Setting Fees for East Petersburg Borough Action Item
- D. Motion to Advertise Ordinance 305, Establishing Regulation and License Fees related to the operation of transient retail businesses within East Petersburg Borough, including peddlers, salespersons, solicitors, canvassers and transient retail businesses Action Item
- E. Review/Approve the following dates for Soccer Tournaments as requested by Action Item
PA Classics: May 4-5: Girls Challenger Invitational
May 11-12: Boys Challenger Invitational
May 25-26: Delco Players Cup
June 1-2: Summer Kickoff
June 22-23: Boys Mid-Atlantic Cup
June 29-30: Girls Mid-Atlantic Cup
August 31- September 1: Keystone Cup

November: 16, 17, 23, 24 Hempfield Fall Classic date or dates

December 7-8: Boys Winter College Showcase

December 14-15: Girls Winter College Showcase

This is contingent upon the Borough receiving the certificate of insurance showing the Borough as an additional insured, permits, and traffic control documents.

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8. ADJOURNMENT

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UPCOMING MEETINGS

Appeals Board - April 11 - 7 PM
Planning Commission - April 18 - 7 PM
Zoning Hearing - April 24 - 7 PM
Committee - April 25 - 6 PM
Council Meeting - May 7 - 7 PM

AGENDA April 2, 2019

CALL MEETING TO ORDER

PLEDGE TO FLAG

1. APPROVE MARCH 2019 MINUTES

Action Item

2. BILL PAYMENT REVIEW

3. VISITORS / COMMENTS FROM PUBLIC

Lance Peifer, Annual MS4 Presentation

4. REPORT REVIEW

- A. Mayor/Police
- B. Foreman
- C. Zoning Officer
- D. Permits Issued
- E. Current Property Violations
- F. Solicitor
- G. Collections
- H. Fire Company - Chief Rohrer
- I. HARC - Adam Gochnauer

5. OLD BUSINESS

- A. Review Committee Meeting Topics - code administration, SPCA agreement, trash collection, AAA special event, UGI resolution/bond, Executive session for legal reasons

6. NEW BUSINESS

- A. Review/Approve Resolution 754, UGI and all utilities and contractors performing work within this Borough's Streets, Roads and Alleys shall annually post a Bond in the amount of \$50,000.00 to secure that all work performed shall be in accordance with the Ordinances, Resolutions, and Regulations Action Item
- B. Review/Approve Resolution 755, Setting Policies and Procedures regarding the collection of municipal waste and designated recyclable materials Action Item
- C. Review/Approve Agreement with Lebanon Farms / Waste Industries Action Item
- D. Review/Approve Municipal Agreement with SPCA of Lancaster for 2019 Action Item
- E. Review/Approve Resolution 756 Setting Fees for East Petersburg Borough Action Item

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James Malone, Mayor

UPCOMING MEETINGS

Appeals Board - May 9 - 7 PM
Planning Commission - May 16 - 7 PM
Zoning Hearing - May 22 - 7 PM
Committee - May 23 - 6 PM
Council Meeting - June 4 - 7 PM

AGENDA

May 7, 2019

CALL MEETING TO ORDER

PLEDGE TO FLAG

1. APPROVE APRIL 2019 MINUTES

Action Item

2. BILL PAYMENT REVIEW

3. VISITORS / COMMENTS FROM PUBLIC

4. REPORT REVIEW

- A. Mayor/Police
- B. Foreman
- C. Zoning Officer
- D. Permits Issued
- E. Current Property Violations
- F. Solicitor
- G. Collections
- H. Fire Company - Chief Rohrer
- I. HARC - Adam Gochnauer

5. OLD BUSINESS

- A. Review Committee Meeting Topics

6. NEW BUSINESS

- A. Review/Approve Memorandum of Understanding- East Petersburg Borough & Lancaster County Conservation District Action Item
- B. Review/Approve Resolution NO. 758 Action Item
- C. Review/Approve Resolution NO. 757 Action Item
- D. Review/Approve The cost of MTPD police services Action Item
- E. Review/Approve Motion for intent of award for 2019 Roadway Improvements Action Item
- F. Review/Approve Conditional awarding of Martin Paving contract Action Item
- G. Review/Approve Award bid for old street sweeper Action Item

- Award bid for old snow plow

7. ANNOUNCEMENT

8. ADJOURNMENT