

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	January 2, 2018	7:00 p.m.
ATTENDANCE:	Council Members:	Cathleen Panus, President (Absent) John Wolf, Vice President Adam Gochnauer Lauren Houck Connie McElwain (Absent) John Schick Todd R. Weiss
	Manager:	Robin Hemperly
	Foreman:	Jeff Moseman
	Mayor:	James Malone

The reorganizational/regular meeting of the East Petersburg Borough Council was called to order at 7:00 p.m. by Mayor Malone, followed by the Pledge of Allegiance.

Mayor Malone asked for a Nomination for President:

It was moved and seconded (Councilmember Wolf, Councilmember Weiss) with unanimous Approval by the Board, to Nominate and Appoint Cathleen Panus for President of Borough Council.

Mayor Malone asked for a Nomination for Vice-President:

It was moved and seconded (Councilmember Schick, Councilmember Weiss) with unanimous Approval by the Board, to Nominate and Appoint John Wolf for Vice President of Borough Council.

Meeting turned over to Vice President Wolf

Vice President Wolf asked for a Nomination for Pro Tem:

It was moved and seconded (Councilmember Weiss, Councilmember Schick) with unanimous Approval by the Board to Nominate and Appoint Adam Gochnauer for Pro Tem of the Borough Council.

Appointment of Vacancy Board Chairman – Currently no letters of consideration have been received for this position. This will be re-addressed at next month's meeting.

Councilmember Weiss thanked the residents for voting for him, and Cappy, and John, and allowing them to serve in the community.

Councilmember Wolf also thanked the residents for voting for him, and allowing him to give back to the community he grew up in.

Service Organization Appointment:

It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) with unanimous Approval by the Board, to Appoint the following service organizations for 2018:

- a. Solicitor – Fred Wolf, Henry & Beaver Law Firm
- b. General Borough Engineer – ARRO Consulting
- c. Water System Engineer – ARRO Consulting
- d. Auditor – Sager, Swisher and Company
- e. Zoning Officer – Michael Bingham, ARRO Consulting

- f. Sewage Enforcement Office – ARRO Consulting
- g. Property Maintenance Compliance Enforcement Officer – John Neely ABI Associates, LLC
- h. UCC Compliance Officer – Randy Maurer, ABI Associates, LLC
- i. Zoning Hearing Solicitor – Janice Longer, Reese, Smaley, Wagenseller, Mecum & Longer

It was moved and seconded (Councilmember Weiss, Councilmember Houck) to Approve minutes of the December 5, 2017 Borough Council meeting, motioned carried. John Schick abstained from voting, he did not attend the meeting on December 5, 2017.

Bill Payment reviewed by Council.

Visitors/Comments: (see attached sign in sheet for full list) There were no Comments.

Police Report: No report given due to the holidays

Borough Manager's Report: Submitted to Council

- 1. Bids will be accepted for New Street paving project on January 25, 2018, and the recommendation for award will be given at the February meeting. ARRO is currently working on the bid documents for the water main replacement located near State Street, New Street and Geneva Drive.
- 2. LandStudies submitted a cost estimate for the work on the recreation plan. Manager Hemperly has requested that some things be taken off that can be done by the borough or another contractor at a lower cost. After the estimate is finalized and the contract is approved, LandStudies will then begin working on the grant application with DCED.
- 3. Working with ARRO to apply for a grant to help offset the costs of the SCADA upgrades. We have put been putting money into the water reserve fund for the past three years to upgrade the SCADA, which is the electronic water monitoring system.

Fire Company Report: Submitted to Council by Chief Rohrer

- 1. Chief Rohrer said that the fundraiser held at Son's Ice Cream Shop raised approximately \$5,000.00 for the family that had a fire on Miller Road. Councilmember Weiss thanked Chief Rohrer and the fire company for all the incredible work that they do, and for showing their support by attending the fundraiser.

Reports:

- 1. Staff Report – Submitted to Council
 - a. Have been working on keeping the roadways in the Borough clear of snow and ice for all recent snow events.
- 2. Zoning Officer Report – Submitted to Council.
- 3. Permit List – Submitted to Council
- 4. Property Violations – No report given due to holidays
- 5. Solicitor Report - Submitted to Council
 - a. Currently working on the Airport Overlay Ordinance, the Mini Cell Tower Ordinance, and Codification changes
- 6. Collection Accounts - Submitted to Council
- 7. HARC – Adam Gochnauer – Have been working on Agreement between HARC and municipalities

Old Business: Committee Meeting Review (No Committee Meeting in November or December)

New Business:

- 1. *It was moved and seconded (Councilmember Weiss, Councilmember Schick) and carried unanimously, to Approve Resolution 736, Appointing Police Officers of Manheim Township Police Department to East Petersburg Borough*
- 2. *It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) and carried unanimously, to Approve Fire Police Request from Penn Township for assistance at the Penryn Fire Company Mud Sale, March 16 and March 17*

3. Letter of Resignation was received from William Mellinger. He will no longer be serving on the Zoning Hearing Board.
4. Letter was received by Samuel L. Maurer IV, requesting to serve on Zoning Hearing Board.
5. *It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) and carried unanimously, to Approve Resolution 737, Appointing Members to Various Boards, and Commissions*
6. *It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) and carried unanimously, to Approve Resolution 738, PA Small Water and Sewer Program Grant Request, amount to be determined*
7. *It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) and carried unanimously, to Advertise Ordinance 295, regarding Agreement between HARC and municipalities that participate with it*

Announcements:

1. January 6 – Tree Chipping Event held by Boy Scouts at East Pete Pool from 8:00 a.m. until 2:00 p.m.
2. February 3 – Pot Pie Take-out held at East Pete Fire Company beginning at 10:00 a.m. until sold out

Adjournment: 7:30 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	February 6, 2018	7:00 p.m.
ATTENDANCE:	Council Members:	Cathleen Panus, President John Wolf, Vice President Adam Gochnauer, Pro Tem Lauren Houck Connie McElwain John Schick Todd R. Weiss
	Manager:	Robin Hemperly
	Foreman:	Jeff Moseman
	Mayor:	James Malone

It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) to Approve minutes of the January 2, 2018 Borough Council meeting, motioned carried.

Bill Payment reviewed by Council.

Visitors/Comments: (see attached sign in sheet for full list)

1. Joyce Mokros said that Two Cousins was running his generator at approximately 11:30 p.m. which is in violation of the noise ordinance. Ms. Mokros explained that she called the police and it is now on record, and the next time could lead to a citation. Manager Hemperly said she will talk to the owner and explain the noise ordinance.

Police Report/Mayor Malone: Submitted to Council

1. Theft has increased, and residents were reminded to keep car doors locked to reduce the risk of being targeted.
2. Chief Rudzinski has created a community outreach program that is headed by Natalie Littlehale.
3. Manheim Township has started an initiative to create a community crime watch that residents can get involved in. This information will be put on the Borough website.
4. ***Proclamation presented by Mayor Malone to designate the month of April 2018 as Pennsylvania 811, Safe Digging Month, to encourage all excavators and homeowners of East Petersburg Borough to use this service at least three days before work is done to avoid injury and protect the environment and prevent costly damages. This proclamation is a reminder of the law that is currently in place. More information can be obtained by visiting PA811.org***
5. ***Proclamation presented by Mayor Malone to declare Thursday, February 6, 2018 "Philadelphia Eagles Day" in East Petersburg. This is the same day the celebration parade was held in Philadelphia to celebrate the Eagles winning the Super Bowl.***

Borough Manager's Report: Submitted to Council

Reports:

1. Staff Report – Submitted to Council
 - A. DEP did a sanitary inspection on January 25, 2018 and it went great.
 - B. Security measures have been installed in the Borough office to ensure the Borough employees safety. Council explained that they were sorry that there was a need for this, but all members of Council agreed because of the times we live in, and a few instances of irate residents entering the office over the past few months, that it was a necessity. Residents will now enter the front door and use the service window to be helped.
 - C. Locks have been put on the dumpsters to deter illegal dumping, which was taking place by numerous people and businesses.

- D. Working on creating a schedule to achieve cleaning all streets in the Borough two times each month.
- 2. Zoning Officer Report – Submitted to Council.
- 3. Permit List – Submitted to Council
- 4. Property Violations – Submitted to Council
 - A. Several properties will remain on the watch list to be sure compliance is maintained.
- 5. Solicitor Report - Submitted to Council
- 6. Collection Accounts - Submitted to Council
- 7. HARC – Adam Gochnauer - Nothing new to report at this time.

Fire Company Report: Chief Rohrer submitted the annual report and the monthly report to Council.

- 1. They are currently accepting donations of smoke detectors for the smoke detector program they have. They are down to 6 smoke detectors and are working on getting more donated.
- 2. They are in the process of creating an operational guideline for cancer prevention. Chief Rohrer explained the gasses that the firefighters inhale are full of carcinogens. Chief Rohrer said that they are always trying to protect their volunteers.
- 3. Councilmember Weiss read a caption from Chief Rohrer's report that said "I would also like to acknowledge the husbands, wives, significant others, and children whose meals ball games and family time have been cut short by a pager going off or a meeting. Although, they do not provide services directly they are truly the backbone of our organization."

Old Business: Committee Meeting Review

- A. Council reviewed last year's finances. President Panus said that we are in good shape there. President Panus also said that the Borough has been putting money aside to prepare for some large and expensive projects including work on some of the streets and the water tanks. The Borough is continuing to save money and prepare for improvements to the infrastructure.
- B. Reviewed the cost estimate for the master recreation plan from LandStudies. Due to the cost, the project will be done in phases. The 1st phase will be the MS4 work to help reach the requirements that have been placed on the borough to reduce 34,000 pounds of sediment over a five-year period.
- C. Executive session was held for legal and personnel issues.

New Business:

- 1. Ordinance 295, was Tabled, this is still being worked on.
- 2. Filling the Vacancy Board Chairman position was Tabled until next month's meeting.
- 3. It was moved and seconded (Councilmember Weiss, Councilmember Schick) to Approve Council of Governments Agreement that includes East Petersburg Borough, East Lampeter, East Hempfield, Manhiem Township, and West Hempfield Township
- 4. *It was moved and seconded (Councilmember Weiss, Councilmember Wolf) and carried unanimously, to Approve Resolution 739, for a temporary no parking restriction on north side of Broad Street from intersection with Pine Street, to 270 feet west to cemetery entrance*
- 5. *It was moved and seconded (Councilmember Weiss, Councilmember Wolf) and carried unanimously, to Advertise Ordinance 296, for a permanent no parking restriction on north side of Broad Street from intersection with Pine Street, to 270 feet west to cemetery entrance*
- 6. *It was moved and seconded (Councilmember Weiss, Councilmember Wolf) and carried unanimously to Accept the bid for the New Street Improvement Project from the lowest responsible bidder, E.K. Services, Inc. in the amount of \$46,320.00, under the condition the bidder provides the payment bond, performance bond, and insurance certificates for the review and approval of the Borough Solicitor*

This project will take place on New Street from the intersection at Pine Street to just past Geneva Drive, and is due to begin as early as April 1, 2018, weather permitting.

7. *It was moved and seconded (Councilman Weiss, Councilman Gochnauer) to Exonerate Lancaster County Tax Claim Bureau of 2017 uncollected real estate taxes, to allow East Petersburg to turn the claims over to the Lancaster County Delinquent Tax Collection Bureau*
8. *It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) and carried unanimously, to Approve East Petersburg Fire Company Special Fire Police Schedule for 2018*

Announcements: The Borough is currently looking for an alternate crossing guard for the rest of this school year, and this position will lead into a permanent position next year.

Adjournment: 8:24 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME: March 6, 2018 7:00 p.m.

ATTENDANCE: Council Members: Cathleen Panus, President
John Wolf, Vice President
Adam Gochnauer, Pro Tem
Lauren Houck
Connie McElwain
John Schick
Todd R. Weiss

Manager: Robin Hemperly (Absent)
Assistant Treasurer: Karen St. Clair
Foreman: Jeff Moseman
Mayor: James Malone

It was moved and seconded (Councilmember Weiss, Councilmember McElwain) to Approve minutes of the February 6, 2018 Borough Council meeting, motioned carried.

Bill Payment reviewed by Council.

1. The water valve on Hershey Street that was replaced in November 2017 went bad and recently had to be replaced and re-installed. The manufacturer replaced the part at no cost and the contractor re-installed the valve at no cost to the Borough.

Visitors/Comments: (see attached sign in sheet for full list)

1. Greg Bucher said that a resident told him that he received a Notice of Violation while re-siding his house for having scrap metal piled on his property. Council said that they will check with the Property Maintenance Inspector about this.
2. A resident reported that the solid light on top of the water tower is not working. Jeff Moseman will look into this.
3. A resident reported that the drain at Lake and Rainbow is clogged. Jeff Moseman will look into this.
4. A resident asked when re-construction would begin to the home that had the house fire last year, located at 2516 Miller Road. Council said they will look into this.
5. A resident reported that there is an unregistered vehicle sitting at the property located behind Turkey Hill. Council said that this will be given to the Property Maintenance Inspector. Council explained that an abandoned vehicle is an inoperative or unregistered vehicle.

Police Report/Mayor Malone: Submitted to Council

1. Mayor Malone said that Manheim Township Police Dept. is trying out a partnership with Lancaster County for Crime Watch. The website has a newsfeed showing recent arrests along with pictures posted by multi-counties to enable the police departments to share information with each other and the public. You can also sign up for alerts at <https://lancaster.crimewatchpa.com/manheimtwppd/>.
2. Sargent Dobish explained that now that Penn Dot has eliminated registration stickers showing expiration dates, the police vehicles are equipped with a license plate reader that can run a national query to access information on the plates.
3. Sargent Dobish said that although 98% of vehicular theft is due to unlocked car doors, if a valuable item is left in plain view the car is likely to be broken into.
4. President Panus asked if the officers are equipped with Narcan. Sargent Dobish said all the officers are equipped with Narcan and are able to administer if needed.
5. Councilmember Wolf asked if job office trailers are required to have tags or not. Sargent Dobish said he will look into this.

Borough Manager's Report: No report given - Borough Manager is on vacation. Karen St. Clair has stepped in to take over her duties while she is away.

Reports:

1. Staff Report – Submitted to Council
 - A. Street sweeping of the borough streets will take place every Wednesday and Thursday; the first and third week of the month will be streets north of State Street; second and fourth week of the month will be streets south of State Street. This schedule is weather permitting. We will post this schedule on the website. The Borough is offering street sweeping services to local businesses.
 - B. Chad Wiggins a part-time staff member has been moved to full-time. He will be working on maintaining the parks, street sweeping, and doing maintenance to the vehicles.
2. Zoning Officer Report – Submitted to Council
 - A. There is a home on Hershey Avenue that is storing an R.V. on their property without proper screenage. The Borough is working on getting compliance for this.
 - B. The Historical Society was issued permission to hold "Civil War Days" on June 2, 2018. The events will include re-enactors with a live fire and musket demonstrations. Mayor Malone explained that the musket is only a demonstration and does not have the usual ammunition. All the certifications have been acquired and the Historical Society has been given written approval from the zoning officer, and the police have been notified. This event will be held at the Historical Society.
 - C. Working on bid packages for New Street and Clarkson Drive reconstruction projects that will be coming up soon.
3. Permit List – Submitted to Council
4. Property Violations – Submitted to Council
5. Solicitor Report – No report given due to Solicitor is on vacation
6. Collection Accounts - Submitted to Council
7. HARC – Adam Gochnauer – Nothing to report at this time.

Fire Company Report: Submitted to Council

Old Business: Committee Meeting Review

- A. Disciplinary chart for Borough employees was approved
- B. Reviewed Resolution 740, appointing representatives of the Borough to Lancaster County Earned Income Tax Bureau
- C. Discussed Clarkson Road project costs
- D. Councilmember Weiss gave an update on the Park Plans, and explained that the Borough held several workshops with LandStudies, including the public, to evaluate the park system and address wants and concerns. LandStudies then came up with a plan and a probable construction cost opinion in the amount of 2.3 million dollars. Council was not expecting this very high cost. Council explained that the Borough needs to put money into painting the water tower, fixing sewers, waterlines, and other infrastructure projects. The Borough does not have the 2.3 million for the park project, and does not plan on saving for this at this time. Council explained that there is no plan to begin with this park project for now, due to the cost. The MS4 requirements still have to be met so this part of the plan would begin first and in stages.

Greg Bucher asked how much was spent on this project so far. Council said that it was approximately \$11,000.00. Council explained that the Borough only had LandStudies do the minimum amount of work on the plans that is required to apply for the grant.

Greg Bucher said that updating the parks was encouraged by the Parks Association, and asked if they contributed any money to this cost. Council explained that the Parks Association did not contribute any funds nor did Council expect them to. The Parks Association may have dissipated, but it has not been confirmed.

New Business:

1. ***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) with a five to two vote (Councilmember Weiss and Councilmember Houck, voted no), to Appoint Steve Shenk as Vacancy Board Chairman***

The Vacancy Board Chairman is a one-member Board. This person serves to fill any vacancy on Council when a third vote is needed on a candidate who wishes to fill a vacant position and carry out the term as a member of Council. Steve Shenk and Deb Miller were both considered for this position.

2. ***It was moved and seconded (Councilmember Weiss, Councilmember Schick) and carried unanimously, to Approve Ordinance 296, Amending Ordinance 151 - Article II Traffic Regulations, to Add No Parking on north side of Broad Street from Pine Street, 270 feet west to cemetery entrance***
3. ***It was moved and seconded (Councilmember Weiss, Councilmember McElwain) and carried unanimously, to Approve Resolution 740, Appointing Andrew Stern of West Hempfield as East Petersburg Borough's representative to the Lancaster County Earned Income Tax Bureau and Appointing Karen St. Clair as alternate representative for East Petersburg Borough to the Lancaster County Earned Income Tax Bureau***

Councilmember Schick announced that last week the Government released the ARLY (Red Light Enforcement Funds) grant awards. The Borough did apply hoping to receive funds to replace the school crossing light at the pool and install LED, but we were not rewarded any grant money nor was any other municipality in Lancaster.

Other Announcements:

March 30, 2018 - Borough office will be closed in observation of Good Friday

March 31, 2018 – Easter Egg hunt will be held at the Community Park; start time is 1:00 p.m. sharp

Adjournment: 8:05 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME: April 3, 2018 7:00 p.m.

ATTENDANCE: Council Members: Cathleen Panus, President
John Wolf, Vice President
Adam Gochnauer, Pro Tem
Lauren Houck
Connie McElwain (Absent)
John Schick
Todd R. Weiss

Manager: Robin Hemperly
Assistant Treasurer: Karen St. Clair
Foreman: Jeff Moseman
Public Works: Chad Wiggins
Mayor: James Malone

It was moved and seconded (Councilmember Weiss, Councilmember Wolf) to Approve minutes of the March 6, 2018 Borough Council meeting, motioned carried.

Bill Payment reviewed by Council.

Visitors/Comments: (see attached sign in sheet for full list)

1. Sandra Moffett - a resident who lives at 2508 Golden Drive asked to speak to Council regarding a high water bill that she received, due to a leak at her home. She explained that she had a problem with her water softener putting water on the floor, then leaving a white spot when it dried. This turned out not to be the problem that created the large water usage. Looking further she found that a hose bib was leaking, and the saturated ground proved that it had been leaking for some time. Over 300,000 gallons when through the meter and into the grass. Attached is the memo and bill associated with this property that was reviewed by Council.

After much discussion, Council agreed the bill must be paid in full and that Ms. Moffett could set up a flexible payment plan to pay the bill while keeping her current bill current.

2. Michaela Sharp, Yoga instructor, would like to hold a Yoga program in the central park and use the Amphitheater for her classes when the construction is completed. She would like to teach a donation based yoga class called Connected Warriors which is available to veterans, servicemembers and their family members. Council made it clear that the approval was for the central park use only and DID NOT include the use of the Amphitheater. Rates and rules and regulations have not started yet and must be completed and accepted by Council before use by groups other than the Events Committee could take place.

It was moved and seconded (Councilmember Weiss, Councilmember Schick) to approve the use of the Boroughs Community Park ONLY for this yoga program, a schedule of use will be submitted, a certificate of insurance naming the Borough as an additional insured will be presented before the use of the field and first week's fee is paid.

3. Greg Bucher asked if anyone can rent the park. He was told that it would have to come before Council for approval, and there would be a weekly fee.
4. Greg Bucher said that he has a dumpster permit and it is only good for 60 days. With the renovations he is currently doing he does not need a building permit. A building permit would have allowed him to keep the dumpster for as long as he has construction. He said that he will need it for a longer period of time, and now he has to come in for a new permit, at an extra cost and he

does not feel that is fair. Council explained that they started regulating dumpsters and storage containers to keep people from having them on their property for an over extended period of time. After some discussion, Council stated they will look into this and to address the issue that is caused by this situation – lack of building permit which was legally not needed and the time use of a permitted dumpster.

5. Greg Bucher asked if someone could receive a list of properties with delinquent taxes through a right-to-know request. He was told that it would be considered a public document, and could be received through a right-to-know request.
6. Jamie Rohrer said there is a motorcycle in the 5900 block of Geneva that has been parked in the street all winter with a cover over it. Council said they will look into this.

Jamie Rohrer also said that the property next to him at 2383 Debra Avenue continues to sit empty and is not being taken care of. Council said that this property is currently on the watch list with the maintenance inspector to do periodic checks and that the property maintenance inspector is due to look at this next week.

Police Report/Mayor Malone: Submitted to Council. In attendance from the police department was Chief Rudzinski, Lt. Melhorn and the duty officer.

1. Councilmember Wolf asked if it is legal to set fireworks off at a public property without permission. Lt. Melhorn said that setting off fireworks is not allowed without the permission of the property owner. Lt. Melhorn also said that fireworks are restricted in parks areas.
2. Council thanked the police staff for being more visible in the community.
3. Lt. Melhorn reported that shots were fired at 5023 Martin Drive, no one was hurt. There were two domestic reports in the Borough – one at Hollow and one at Lemon St. Lemon has become a regular incident, which seems to be escalating. There were two overdoses in the Borough and a 9-yr. old was assaulted and an investigation is on-going. Lt. Melhorn also reported that the police department owns expired registration reader machines that are mounted on the trunk of the Police Cruiser and shows expired registration. Seven (7) violators were cited.

Borough Manager's Report: No additional report given

Reports:

1. Staff Report – Submitted to Council
 - A. Jeff Moseman said he recently attended a class regarding the Spotted Lanternfly quarantine, and if a resident would find one they are to eradicate and submerge it in isopropyl alcohol, and then notify the Department of Agriculture. There is information about this on our website. Mr. Moseman also said if residents are not sure if they have found a Spotted Lanternfly, they can call the Borough office and a staff member will come out to verify.
2. Zoning Officer Report – Submitted to Council
 - A. Working on a ten-year storm basin at Garden Alley on the property that the Borough owns.
 - B. Clarkson Drive will re-open April 19.
3. Permit List – Submitted to Council
4. Property Violations – Submitted to Council
5. Solicitor Report – Submitted to Council
 - A. Agreement for 17 lot subdivision is finished, and Mr. Bingham will be giving it to the developer.
 - B. Crack sealer machine agreement is being worked on with other municipalities.
 - C. Working on several new and updated ordinances some of these include: airport overlay, soliciting and peddling, abandoned vehicles, ground source protection, update stormwater ordinance for MS4, mini cell-towers, animals and livestock, dumpsters, air b&b's, tinyhouses, and drones
6. Collection Accounts - Submitted to Council
7. HARC – Adam Gochnauer – They have recently met regarding the new agreement between HARC and municipalities that Council has already reviewed and approved. Changes in the agreement resulted from this meeting and a revised agreement should be coming back to the Borough for review soon. After all the municipalities approve the revised agreement a joint

advertisement will be presented to advertise the new ordinance that each municipality will have to adopt.

Fire Company Report: Submitted to Council

- A. Working in conjunction with Susquehanna Valley EMS to do a community CPR day.
- B. The Fire Company recently ordered place mats with recruitment information printed on them and are available to any restaurant that wants them.
- C. East Pete Fire Company recently covered York County fire calls while the firefighters attended the funerals of the two fallen firefighters.

Old Business: Committee Meeting Review - Painting outside of water tower project to take place in the spring and fall. The Borough has hired a representative to supervise the exterior painting of the water tanks. The Borough has saved for this project, and the cost will be approximately \$300,000.00 – \$500,000.00. Councilman Weiss gave a detailed explanation of Mr. De Clerks presentation to council on this matter. Also discussed was the PRP and moving forward and the bids for road work and street sweeping.

New Business:

1. *It was moved and seconded (Councilmember Weiss, Councilmember Wolf) with unanimous approval by the Board, to advertise Ordinance 297, updating the Burn Ordinance to include Act 101 materials cannot be burned.*

Council explained that by updating the Burn Ordinance, we are now eligible for the 902 Recycling grant. After meeting with DEP to discuss what the Borough could be eligible for and explaining that our greatest complaint is the recycling bins are too easily cracked. We found out we may be eligible for a grant to receive larger recycling bins in the next grant round.

Other Announcements:

April 6, 2018 - Yard Waste pick-up begins; yard waste bags are still sold at the Borough office for your convenience for 40 cents each.

April 21, 2018 – East Pete Swim Team Chicken BBQ will be held at East Peter Pool from 10:30 a.m. until sold out.

April 27, 2018 - Large appliance and tire pick-up will take place. Tags can be purchased at the Borough office \$14.00 lg. item and \$1.50 tire.

May 5 – Car Show will begin at 11:00 a.m. starting with a dedication of the Amphitheater. May 6 is the rain date.

Adjournment: 8:05 p.m.

Executive Session In: 8:31 p.m.

Executive Session Out: 8:58 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME: May 1, 2018 7:00 p.m.

ATTENDANCE: Council Members: Cathleen Panus, President
John Wolf, Vice President
Adam Gochnauer, Pro Tem
Lauren Houck
Connie McElwain
John Schick
Todd R. Weiss (Absent)

Manager: Robin Hemperly
Foreman: Jeff Moseman
Public Works: Brian Warfel
Mayor: James Malone

It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) to Approve minutes of the April 3, 2018 Borough Council meeting, motioned carried.

Bill Payment reviewed by Council.

Visitors/Comments: (see attached sign in sheet for full list) – No Comments

Police Report/Mayor Malone: Lt. Melhorn was in attendance from the police department and reported the following:

1. There were 70 combined traffic issues, including both stops and citations.
2. Officer Donnelly performed motor inspections on unsafe motor carriers and found serious violations including taking one out of service. In that one-day Officer Donnelly issued \$4,500.00 in fines. There is currently only one officer trained to perform these inspections, they are looking to train another officer.
3. They were looking for distracted drivers on Rt. 30 and Rt. 232. Six tractor trailer drivers were pulled over and charged for texting on their phone while driving their tractor trailers.
4. Officer Spence found someone who had their car pulled over and was outside in the park urinating. The offender is a Columbia resident and was charged with open Lewdness.
5. A resident on State Street had his identity stolen and \$50,000.00 of fraudulent charges were made.
6. A resident on Stevens Street took pills to kill himself. The codes officer has followed up on this due to the unsanitary living conditions inside the home.
7. Two juveniles were involved in a fight and were referred to the Youth Aid Panel. This program is set up for first time offenders and keeps them out of the criminal justice system.
8. All officers recently finished a brake-retarder training course. Councilman Gochnauer said he hears the break retarders being used all day long on Main Street.
9. Officer Wagner will be our new Officer in town.
10. Mrs. Shenk said she heard a kid say to another kid that they were going to burn down a house. Lt. Melhorn said that these kinds of threats are taken very seriously, and should be reported to the police.

Borough Manager's Report: Submitted to Council

1. The bid document for the water lines on Lemon Street will be open on May 9, and then reviewed and recommended for award on June 5.
2. Several Ordinances are being worked on and finished up, and will be going to the planning commission for their recommendation at the June meeting.
3. State and Main intersection traffic lights need replaced. Highway grants are being worked on.
4. Three new employees have been hired to replace 2 full-time and 2 part-time employees that were recently lost.

Reports:

1. Staff Report – Submitted to Council
 - A. NPDES inspection for discharge at the spring went well.
 - B. An individual was caught dumping paint into the stormwater system. This is an illegal act and fines can be given. This person was given a warning.
2. Zoning Officer Report – Submitted to Council
 - A. Work will be done on New Street, construction on Clarkson Road, and stormwater work on Garden Street.
3. Permit List – Submitted to Council
4. Property Violations – Submitted to Council
5. Solicitor Report – Submitted to Council
Working on Agreement with T. Mobile which should be on the Agenda in June for approval.
6. Collection Accounts - Submitted to Council
7. HARC – Adam Gochnauer – Still working on Agreement with HARC. Monthly reports are now being forwarded each month to Manager Hemperly.

Fire Company Report:

- A. Chief Rohrer was called out to a fire and was not available to attend the meeting to submit the report. Steve Shank told Council a few things he knew about and answered a few questions.

Old Business: Committee Meeting Review – Three new employees have been hired for public works due to losing two full-time employees and two-part time employees, street sweeping agreements were reviewed, Executive Session to discuss personnel legal issues- no action was taken, reviewed 1st quarter budget is right on target, Amphitheater updates

New Business:

1. *It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) with unanimous approval by the Board, to approve Ordinance 297, updating the Burn Ordinance to include Act 101 materials cannot be burned*
2. *Resolution 741, Setting forth the recommended uses for ground source heat pumps was Tabled until further information is available*
3. *It was moved and seconded (Councilmember Wolf, Councilmember Schick) to grant approval of the extension request for Graystone Road subdivision until July 6, 2018*
4. *It was moved and seconded (Councilmember Wolf, Councilmember Schick) to approve New Enterprise Stone and Lime as the apparent low bidder for Clarkson Drive paving project in the amount of \$42,222.53, pending the review of Borough Solicitor- This project will begin in the next few months.*
5. *It was moved and seconded (Councilmember Wolf, Councilmember McElwain) to approve the Agreement with Manheim Borough for street sweeping*

Councilmember Gochnauer explained that the Borough sweeper is only in use eight days each month to clean the Borough streets; therefore, street sweeping services will now be made available the other days of the month, when not being used for MS4 work, for a fee to other municipalities and local businesses. This will create additional revenue for the Borough.

Councilmember Gochnauer said if anyone is interested in acquiring street sweeping services they can contact him directly or Jeff Moseman at the Borough office.

Announcements:

May 5 - Car Show and Amphitheater Dedication at the Community Park 11:00 a.m. – 3:00 p.m. Lori Burkholder will be the M.C. for this event. Rain date is May 6.

May 12 - Throwing Bull Tribe Chicken BBQ held at the Community Center 11:00 a.m. - 2:00 p.m.

May 15 - Election Day; polls will be open 7:00 a.m. until 8:00 p.m.

May 28 - Borough office will be closed in observance of Memorial Day.

June 2 - Community Yard Sale in the Park will take place at the Community Park from 8:00 a.m. until noon. This event will be held rain or shine.

Adjournment: 7:51 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	June 5, 2018	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	Cathleen Panus, President (Absent) John Wolf, Vice President Adam Gochnauer, Pro Tem Lauren Houck Connie McElwain (Absent) John Schick Todd R. Weiss
	Manager:	Robin Hemperly
	Foreman:	Jeff Moseman
	Assistant Treasurer:	Karen St. Clair
	Public Works:	Brian Warfel
	Mayor:	James Malone

It was moved and seconded (Councilmember Schick, Councilmember Houck) to Approve minutes of the May 1, 2018 Borough Council meeting, motioned carried.

Bill Payment reviewed by Council.

Visitors/Comments: (see attached sign in sheet for full list) – Rebecca Sollenberger, Representative from State Senator Ryan Aument's office, stopped by to say hello, and remind residents, as well as the Borough officials, that he is available to discuss issues as they come up.

Police Report: Mayor Malone read the monthly report. Mayor Malone stated that if you see an incident and feel like something needs to be mentioned to call the non-emergency number 717-664-1180. Mayor Malone said they do respond to all of these calls, timing of response to non-emergency calls depends on how many other calls they have received at that time.

Lt. Melhorn added the following:

1. Felony arrest of sexual assault of a nine-year-old led into incident at Manheim Police Dept. Subject fired shots and was then shot by police officer.
2. Road Rage incident on Main Street
3. Person tried to take a dog on Larch Avenue, but was unsuccessful.
4. Stolen coins on Geneva Drive
5. Belly's BBQ & Burrito was burglarized along with several other businesses not located in the Borough, Lt. Melhorn reported they did not get anything.
6. A Firearm came loose from a holster of a 73-year old pedestrian and was found during an event at the park and turned into police. The district attorney reviewed this and no charges were filed.
7. Public Service Announcement Issued: Do not accept iTunes gift cards for payments.
8. Dump truck stolen from Manheim Auction was found on Clarkson Avenue.

Borough Manager's Report: Submitted to Council

1. Flowers and ornamental grasses have been planted around the Borough.
2. We have received complaints about parking in the lot behind the Borough office, for now Borough employees are parking in the grass area behind 6080 Main Street, but this will have to be addressed in the near future.

Reports:

1. Staff Report – Submitted to Council
 - A. Hired new lab for water testing
 - B. Street sweeping of additional parking lots and at Manheim Borough has begun.

- C. Helped HARC dig trench to fix electrical issue at the pool
- D. Working on getting quotes for repair of exterior brick wall at nitrate building
- E. Little Conestoga Watershed Alliance installed rain garden at nitrate plant, 25 volunteers were there to help with planting of grasses and plants
- 2. Zoning Officer Report – Submitted to Council
- 3. Permit List – Submitted to Council
- 4. Property Violations – Submitted to Council
 - A. The Borough is currently dealing with numerous abandoned vehicle issues.
- 5. Solicitor Report – Submitted to Council
- 6. Collection Accounts - Submitted to Council
- 7. HARC – Adam Gochnauer – Pool passes are already up by 10% from last year.
Adam Gochnauer said that everyone at HARC appreciates all the help Borough personnel gave them recently to resolve the electrical issue they were having at the pool.

Fire Company Report:

- A. Chief Rohrer read the monthly report.

Old Business: Committee Meeting Review – New Ordinances were reviewed.

New Business:

- 1. *It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) and carried unanimously, to Approve Resolution 741, Setting forth recommended material uses and specifications for ground source heat pumps*
- 2. *It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) and carried unanimously, to Approve the Agreement between East Petersburg Borough and the Pennsylvania SPCA, Lancaster Center, to handle our stray animals for the calendar year 2018*
- 3. *It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) and carried unanimously, to Approve Resolution 742, Establishing procedures for the standard destruction of both public meeting audio tapes, and audio-video tape recordings; taped or digital, and setting standards that we will save audio and video recordings or digital recordings of any meeting for 60 days after adoption of the written approved minutes by Council*
- 4. *It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) to approve the temporary firework stand at Village Commons, motion carried with a five (5) to one (1) vote; A. Gochnauer-yay, J. Schick-yay, J. Wolf-yay, L. Houck-yay, and T. Weiss-nay*
- 5. *It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) and carried unanimously, to Advertise Ordinance 298, an ordinance to amend the East Petersburg Borough peddling and soliciting Ordinance No 80-1969, establishing regulations for peddling and soliciting within the Borough.*
This will raise the permit fee from \$5.00 to \$50.00 per person. Non-profit organizations are exempt.
- 6. *It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) and carried unanimously, to Advertise Ordinance 299, Providing for regulation of abandoned motor vehicles, boats, trailers, and recreational vehicles and to rescind all reference to vehicles or permits for storage of abandoned vehicles in Ordinance 64*
- 7. *It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) and carried unanimously, to Advertise Ordinance 300, Establishing an airport district overlay to Include: purposes of the district, definitions, airport zones, airport zone height limitations; permits required; use restrictions; nonconforming uses; variances; conflicting*

regulations; and amending the official zoning map by the adoption of an official airport district overlay zoning map

- 8. It was moved and seconded (Councilmember Weiss, Councilmember Schick) and carried unanimously, to Advertise Ordinance 301, to collect attorney's fees and court costs to enforce Borough Ordinances***
- 9. It was moved and seconded (Councilmember Weiss, Councilmember Schick) and carried unanimously, to Approve Resolution 743, Waiver for low bidder for Lemon Street Phase II, Water Main Replacement Project***
- 10. It was moved and seconded (Councilmember Weiss, Councilmember Schick) and carried unanimously, to Award Contract to low bidder, MacMor Construction LLC, in the amount of \$128,820.00 for Lemon Street Phase II, water main replacement project pending final review of the Borough Solicitor***
- 11. It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) and carried unanimously, to Approve the Street Sweeping Agreement with Marietta Borough***

Councilmember Weiss, introduced Amanda Schadler, she is the new Lancaster Newspaper Reporter covering the meetings for East Petersburg Borough.

Councilmember Weiss explained that the tire swing, baby swings, and some of the other park equipment was put into storage over the colder months and will be put back out after school is out for the summer. He explained that by putting these items into storage over the winter months there is less chance of the older kids vandalizing these things. Manager Hemperly said the Borough will be looking into adding additional lighting and surveillance at the community park. Council will continue this discussion at the next committee meeting.

Jamie Rohrer said that he has seen people letting their dogs off the leash and letting them run free in the tennis court area at the park. He was told that dogs in the park must be on a leash at all times. Council will look into putting up signage at the park for this.

Announcements:

July 4 - Borough office will be closed in observation of Independence Day

July 7 - Independence Day Celebration in the park; 6:30 p.m. Music in the Park, 8:30 p.m. Movie in the Park, 10:30 p.m. Fireworks (rain date 7/8)

July 7 - Historic Craft Days held at East Petersburg Historical Society, 6045 Lemon Street from 9:00 a.m. until 3:00 p.m. The event will feature broom making, blacksmithing, chair caning, coopers, and wood carving.

Adjournment: 7:55 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	July 3, 2018	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	Cathleen Panus, President John Wolf, Vice President (Absent) Adam Gochnauer, Pro Tem Lauren Houck Connie McElwain John Schick Todd R. Weiss
	Manager:	Robin Hemperly
	Public Works:	Chad Wiggins
	Public Works:	Brian Warfel
	Mayor:	James Malone

It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) to Approve minutes of the June 5, 2018 Borough Council meeting, motioned carried.

Bill Payment reviewed by Council.

Visitors/Comments:

1. Michael Crane said he received a letter saying he had to remove his basketball pole from the right-of-way in front of his house. He said that the lights at the basketball court at the park are no longer on at night, so the neighborhood kids cannot play ball there at night. Council said that the lights were turned off at the basketball courts in the park because there were several incidences of vandalism by the kids playing basketball late at night, and several residents asked for them to be turned off. Council stated that having the basketball poles and nets in the right of way poses a safety issue for the children playing in the street as well as creating an obstacle for the fire department apparatus if there is an emergency. The newly purchased street sweeper recently got caught in a basketball net, and letters were sent out to remind residents that basketball poles are not allowed in the right of way. Council explained that the newly purchased street sweeper not only keeps our streets clean, it helps us meet our mandated MS4 requirements and if we do not meet the requirements the fines are very expensive. Council said that the ordinance states no private property can be stored in the right of way. Council also said they are considering an ordinance implementing fines for cars parked on the street during street sweeping. Sergeant Dobish said that in Lancaster Township a police officer follows the street sweeper and issues tickets to cars that are parked in the street, as well as portable basketball poles that are in the street.

Mr. Bucher asked when the improvements at the parks in Constitution Square are going to be made. He said that there was a prior plan of improvements made by the Borough to redo the basketball court, apart from the plan through LandStudies. Council explained that these improvements were configured in with the LandStudies park improvement plan that proved to be too costly for the Borough at this time, and has now become a long-term improvement plan. Council said that they are looking into re-configuring the park plan. Council said that they will look into what the cost is to improve the basketball court at the park.

Mr. Bucher said the Events Committee just built the Amphitheater with Zero tax dollars, and if more people would volunteer and get involved there is a lot of opportunity to find alternate funding i.e. grants, sponsors, and donors. Mr. Bucher stated with more volunteers they could reach out to more business and some of these other sources of funding to help raise money to improve our parks. Mr. Bucher said the Events Committee is currently working to raise funds for a sound and

lighting system for the Amphitheater.

2. A resident stated that his neighbor is in his garage from the hours of 8:30 a.m. until 5:00 p.m. Monday through Friday. He said he hears sanders, grinders, and blowers and the noise is very loud. He said this has been going on for years and he has seen ads on Facebook for furniture for sale posted by this homeowner. Manager Hemperly said that the Solicitor and the Borough's Zoning Officer are currently working on a Cease and Desist letter to send to this homeowner.

Police Report: Mayor James Malone read the monthly report

1. Sergeant Dobish stated that the change in the firework law has created a situation that more people are purchasing fireworks to set off near their homes. Sergeant Dobish said the law states fireworks cannot be set off within 150 ft. from an occupied structure nor can they be set off on public or private property without permission nor can you be intoxicated or under the influence of drugs. Sergeant Dobish stated that the property owners would be the party held responsible if the law is being broken, but just setting off fireworks is not necessarily breaking the law. A resident spoke and said his neighbor has set off fireworks numerous times in the last week and when he did call the police they did not respond quickly. Mayor Malone said that a call came in at 9:04 and 9:07 from different people but the calls got linked together so they only responded to one of the locations. When the officer did respond, the person shooting off the fireworks was not breaking any laws. Sergeant Dobish also said an Ordinance could be adopted in addition to the state law to allow for further enforcement. Council said they will look into this.

Borough Manager's Report: Submitted to Council

1. The new trailer will be picked up Thursday.
2. Grant Approval for SCADA was moved to mid-September instead of June.
3. The front of the Borough office will be finished this month. The changes were made to the office to increase security.

Fire Company Report:

1. Chief Rohrer read the monthly report. Chief Rohrer said he would like to be sure that East Hempfield and East Petersburg Borough will be in sync with the planning of the Traditions of America. Councilmember Schick explained that Traditions of America was at the last Planning Commission meeting regarding an Amendment to the Zoning Overlay District, and they are trying to coordinate with both municipalities to keep things consistent as well as compliant. The development will have a total of 250 units with 55 of them located in East Petersburg. Traditions will be at the next planning commission with the updated amendment.
2. Chief Rohrer thanked all the people on the Emergency Management Committee who have put together an emergency operation/ instant action plan for East Pete Day and some of the other events in the Borough to keep the community safe.
3. Chief Rohrer said the campaign to get more volunteers has helped them receive some new help mostly for the paperwork.

Other Reports:

1. Foreman Report – No report given - Foremen was on vacation.
2. Zoning Officer Report – Submitted to Council
 - A. There was a problem with the New Street reconstruction - the company that did the work has agreed to make the corrections.
 - B. *It was moved and seconded (Councilmember Weiss, Councilmember Schick) and carried unanimously, to release the Financial Security for Trinity U.C.C. after all the bills have been paid in connection with their project*
3. Permit List – Submitted to Council
4. Property Violations – Submitted to Council
5. Solicitor Report – Submitted to Council

6. Collection Accounts - Submitted to Council - One of the properties currently in collections will be on the list for Sherriff sale in November.
7. HARC – Adam Gochnauer said membership is up. Attendance is consistent with previous years, and everything seems to be going well.
8. COG – Todd Weiss – Nothing to report at this time.

Old Business: Committee Meeting Review – Need to replace water vehicle, curb and sidewalk project on Lemon Street, recreation area security and equipment, property maintenance program and how it is working or could be made better, East Petersburg featured in "Our Town Series", crossing guards, executive session for legal reasons

New Business:

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Weiss) and carried unanimously, to Approve the revised Intergovernmental Cooperation Agreement with HARC*
2. *It was moved and seconded (Councilmember Weiss, Councilmember McElwain) and carried unanimously, to Approve Ordinance 298, Peddling and Soliciting, to Establish Regulations for Peddling and Soliciting within the Borough*

Council explained that this Ordinance will increase the fee per individual from \$5.00 to \$50.00. There is a list of current soliciting permits on the Borough's website that lists the name of the company, person, and date that the permit expires. If someone puts literature on your door and does not knock or ring the bell, it is not considered soliciting.

3. *It was moved and seconded (Councilmember Weiss, Councilmember Schick) and carried unanimously, to Approve Ordinance 299, Providing for the regulation of Abandoned Motor Vehicles, Boats, Trailers, and Recreational Vehicles, and rescinding all reference to vehicles or permits for storage of abandoned vehicles in Ordinance 64*
4. *It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) and carried unanimously, to Approve Ordinance 300, Establishing an Airport District Overlay to include: purposes of the district, definitions, airport zones, airport zone height limitations, permits required, use restrictions, nonconforming uses, Variances, Conflicting Regulations, and amending the official zoning map by the adoption of an official supplementary airport map by the adoption of an official supplementary airport overlay zoning map.*
5. *It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) and carried unanimously, to Approve Ordinance 301, to collect attorney's fees and court costs to enforce Borough Ordinances*
6. *Third amendment to original lease with T-Mobile was Tabled*
7. *Escrow agreement with T-Mobile was Tabled*
8. *It was moved and seconded (Councilmember Weiss, Councilmember McElwain) and carried unanimously, to Approve additional time extension until September 7, 2018 for the applicant, Emich & Ober Holding Partnership for the review of the Graystone Road Subdivision plans*
9. *It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) and carried unanimously, to Approve the use of the Lancaster Toyota Amphitheater for fundraisers for the East Petersburg Day Events Committee as written in the letter; Tuesday July 10, 2018; Wednesday August 1, 2018; Wednesday August 22, 2018; Wednesday September 12, 2018, as per the amended request letter received from the Events Committee*

Council said in moving forward new events need Approval from Council and requests for Approval of an event would have to come from the Events Committee as a whole and be signed by a boardmember with their title.

Greg Bucher said that in addition to the agreement that the Events Committee has with the Borough for the annual events, they would like to have some pop-up events. Council said if it just a practice or setting up for an event that has already approved and scheduled, then it would not need a new approval. Council suggested having a work session with the Events Committee to discuss how to streamline the process for pop-up events and how to handle things that could come up with the Amphitheater. Council said that they would look into coming up with a fee schedule and agreement for the Amphitheater Rentals.

- 10. It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) and carried unanimously, to Approve Resolution 744, Appointing and Accepting Jonathan Reginella, a police officer of Manheim Township as a police officer of East Petersburg Borough**

Announcements:

July 4 - Borough office will be closed in observation of Independence Day

July 7 - Independence Day Celebration in the park; 6:30 p.m. Music in the Park, 8:30 p.m. Movie in the Park, 10:30 p.m. Fireworks (rain date 7/8)

July 7 - Historic Craft Days held at East Petersburg Historical Society, 6045 Lemon Street from 9:00 a.m. until 3:00 p.m. The event will feature broom making, blacksmithing, chair caning, coopering, and wood carving

August 4 - Two Towers Music Jamboree Music Fest, featuring 5 different acts, will be held at the Community Park from 5:00 p.m. until 10:00 p.m.

August 7 - National Night Out will begin with a family bike ride departing from Village Commons at 6:00 p.m. sharp and ending at East Pete Pool. Admission into the pool is free between 6:00 - 8:00 p.m.

Adjournment: 9:11 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	August 8, 2018	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	Cathleen Panus, President John Wolf, Vice President Adam Gochnauer, Pro Tem Lauren Houck Connie McElwain John Schick Todd R. Weiss
	Manager:	Robin Hemperly
	Public Works:	Jeff Moseman
	Mayor:	James Malone

It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) to Approve minutes of the July 3, 2018 Borough Council meeting, motioned carried with the correction of a name spelling.

Bill Payment reviewed by Council.

Manager Hemperly pointed out that the bill for C.M. High for \$3,000.00 was for the problem with the traffic light at State Street and Main Street that was caused by a surge. This amount will be reimbursed by the insurance company. The deductible will be split with East Hempfield Township.

Visitors/Comments:

1. Lori Dietrich, Lancaster Public Library shared information on the library statistics and said that the library system is doing well. Ms. Dietrich said that Lancaster Library ranks very high in the state for the number of people they serve. The library system has three locations; Lancaster City, Mountville and Leola. East Petersburg is one of the 14 municipalities that the Library system serves. Currently, East Petersburg has 1231 library cards issued to residents in the Borough that actively use the library system not only for books, but for programming and digital resources. She explained that they only receive 27% of the funds they need from municipalities, state and county contributions. The other 63% is left to self-generate each year. They do this through fundraisers, book sales, services and collecting late fees. Ms. Dietrich thanked East Petersburg for their annual donation and for their continued support over the years.
2. Michael Reed, Susquehanna Valley Emergency Medical Services introduced himself to Council and explained that they provide the Emergency Medical Transportation Services in the Borough unless they are on a call and can not make it then another company does the transporting. Mr. Reed said they will be holding EMT training classes at the Mt. Joy station ranging from beginner's level to advanced. Mr. Reed said if you are ever find yourself in a situation thinking about calling for emergency services to keep in mind that it is always best to be safe than sorry.

Police Report: Mayor James Malone read the monthly report.

1. Mayor Malone explained that when the monthly report shows that Narcan was administered on site, they do not always know if it was a heroin overdose, because there is not a follow up. Mayor Malone reported that heroin use is statistically down from last year.
2. It was asked if the report in the new format with the statistics shown in graphs could be put on the t.v. screen during the meetings for everyone to see. Council said they will look into finding someone to help with this.
3. Mayor Malone said "Coffee with a Cop" at Geneva Bakery went very well. He thanked Geneva Bakery for hosting the event.
- 4.

Borough Manager's Report: Submitted to Council

1. Working on the 2019 Budget

2. Grant was submitted for stormwater issues on Garden Avenue.
3. Manager Hemperly thanked everyone involved with National Night Out for helping to make it great event, even though it rained part of the time, everyone had a great time. Manager Hemperly said it keeps getting better with the added events. Councilmember Weiss said thank you to Manager Hemperly for all her help with this event.

Fire Company Report:

1. Chief Rohrer reported that they have recently received some grants including a state grant to replace storage racks, a mutual grant for a laptop and an iPad, and a grant from UPS for 2 additional fast boards.
2. Chief Rohrer thanked HARC for letting all of the departments use the pool for their annual re-certification in water rescue training.
3. A few basements in the borough had to be pumped out due to the large amount of rain we have had this summer.
4. Currently working on a video to recruit volunteers.

Other Reports:

1. Foreman Report – Submitted to Council
 - A. Fluid Pinpoint Services was hired to check the entire water system for leaks. They said we have a very tight system and only found one very small leak on Miriam Circle. This test will be done annually at a cost of \$3,200.00.
 - B. The water table is high due to the rain, but stormwater is doing good.
 - C. Councilmember Gochnauer said he is currently working on Street Sweeper Agreements with other municipalities and businesses to help cover the costs of the street sweeper and help generate revenue for the borough. President Panus thanked Councilmember Gochnauer and Jeff Moseman for their hard work on this.
2. Zoning Officer Report – Submitted to Council
 - A. Corrections have been made to the New Street road work that was not done according to the specs.
3. Permit List – Submitted to Council
4. Property Violations – Submitted to Council
5. Solicitor Report – Submitted to Council
6. Collection Accounts - Submitted to Council
7. HARC – Adam Gochnauer reported that our current contract with HARC expires next year. He is currently working with HARC on renegotiating a new long-term pool contract.
8. Council of Governments – Todd Weiss reported during the monthly meeting they received updates on: Senior Development going in East Hempfield; Miller Rd. bridge project - Miller Road will be closed for several months; Wegmans development will be open in November

Old Business: Committee Meeting Review – Started working on Budget, looking into crossing guard services, executive session for legal reasons – no action was taken.

New Business:

1. *It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) and carried unanimously, to Approve the third amendment to the original lease with T-Mobile as written in Attorney Fred Wolf's letter*

Manager Hemperly explained the following provisions have been added to the Agreement: anything going on the tank must have East Petersburg's Engineers approval, one-years notice will be required for termination of lease, rate has increased to \$2,300.00 and will increase by 3% per year, if our staff is needed there will be a fee of \$500.00 per day for their time. We now have escrow and bonding in place for T-Mobile.

2. *It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) and carried unanimously, to Approve Escrow Agreement with T. Mobile as written in Attorney Fred Wolf's letter*

3. *It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) and carried unanimously, to Approve the Request by Lebanon Farms Disposal to Consent to Assignment of the contract to continue service with the new owner, Waste Industries of Pennsylvania, LLC, and that will take us to the end of this year*

Council explained Lebanon Farms is selling their company to another company from Virginia, and we need to sign this Agreement to continue our service as written in the contract to allow the Borough to continue to have trash service. The Borough will continue with this company until the end of year when the contract expires, unless it is decided to extend the contract with the new owners. Council will be looking into their options further.

Council also explained trash costs across the county and nationwide are rising due to the recycling industry no longer being able to market the materials to China, partly due to contamination of these materials by consumers putting trash in the recycling bins. Due to the increase in costs this has created, the trash fees will be increased in January to alleviate the increase cost burden put upon the hauler and trash/recycling facilities. The recycling list has been reduced to the four most marketable materials, and only these items will be collected in the recycling bins; corrugated cardboard, glass bottles and jars, metal cans, and plastic bottles and jugs with a neck. For information on where to drop off other materials go to www.LCSWMA.org

Council explained that Lancaster County Solid Waste Management burns their trash in an incinerator and when the trash is burned it is a much smaller size. The steam generated during the burning process spins a turbine, which creates electricity. About 10% of the energy generated powers the facility, while 90% is sold for revenue.

A resident asked if it is possible for residents to hire their own trash haulers. Council explained that by having the trash service contracted for the whole municipality it creates a smoother, cleaner and more efficient operation.

4. *It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) and carried unanimously, to Approve the letter requesting the 33rd Annual Soccer Tournament to be held in East Petersburg on November 17 and 18, 2018 at the hours stated with all the language stated, and also that they make sure to do the IAP (Instant Action Plan) for 2019 if they intend to do this again in East Petersburg Borough*

Manager Hemperly explained that the only thing different in the contract this year is that they will be hiring a flagging company to direct traffic during the event. The flagger company as well as the Soccer Club will need to supply us with a certificate of insurance and a copy identification and certification cards.

Announcements:

September 1 - Blues Fest will be held at the Community Park from 3:00 p.m. until 8:00 p.m. Rain or shine

September 3 - Borough office closed in observation of Labor Day

September 13, 14 - Carnival in the Park will be held 6:00 until close. Wristbands are \$15.00 on Thursday 9/13

September 15 - East Pete Day begins at 8:30 a.m. with a 5K Race/Kid's Fun Run and continues throughout the day with numerous activities and entertainment, ending the day with fireworks at 9:30 p.m. Rain date 9/16

Councilmember Weiss showed a damaged tire swing that was previously hanging at the park and was damaged by some older kids. Councilmember Weiss explained residents were asking why some of the swings are missing from the park. He explained that all the swings at the park are very pricey, some of them costing \$1,500.00

Adjournment: 8:36 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

**MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL**

DATE AND TIME: September 4, 2018 7:00 p.m.

LOCATION: Community Center 6051 Pine Street

ATTENDANCE: Council Members: Cathleen Panus, President (Absent)
John Wolf, Vice President
Adam Gochnauer, Pro Tem
Lauren Houck
Connie McElwain
John Schick
Todd R. Weiss

Manager: Robin Hemperly
Public Works: Jeff Moseman
Mayor: James Malone

It was moved and seconded (Councilmember Weiss, Councilmember McElwain) to Approve minutes of the August 8, 2018 Borough Council meeting, motioned carried

Bill Payment Review – Manager Hemperly pointed out there were a few items in addition to the routine bills: water bill from Lancaster City for the interconnect was \$827.82, Lancaster Truck Bodies for work on 2 borough vehicles was \$3,238.00, lab work for water was \$858.00, MS4 work on basins \$4,950.00

Visitors/Comments:

1. Michael Reed, with Susquehanna Valley Emergency Medical Services, said he will be attending the meetings regularly to give stats on transport services given in the Borough. Mr. Reed reported there were a total of thirteen calls for the month.
2. Bill Swiernik, with DMA, asked for approval of the time extension request letter for Graystone Road Subdivision to allow for more time for the review of the plans until October 5, 2018.

It was moved and seconded (Councilmember Weiss, Councilmember Schick) and carried unanimously, to Grant the Extension request for this applicant until October 2, 2108, to coincide with the next Council meeting date

3. William Pfautz, asked what happens if the stormwater situation becomes worse after this development on Graystone Road has been put in. Council explained that escrow will be put into place to ensure that the work is done according to the plans, therefore if there is a problem the funds will be there to correct it.
4. Marvin Stauffer, still has many concerns with stormwater regarding the Graystone Road development going in near his home. Councilmember Wolf suggested he set up a meeting to share his concerns with Michael Bingham, Borough Engineer and Mr. Bingham can show him the plans to explain the grading for stormwater management which will give him a better understanding of how it will all work.

Police Report: Mayor James Malone read the monthly report. Lt. Melhorn gave stats and updates on crime.

1. Residents stated concern for carriers double parking on Rt. 72 to go into Burger King. They were told that car carriers are being fined for this. Another concern was for the intersection near the fire department being blocked and the fire trucks cannot easily get out.
2. Lt. Melhorn addressed the Mayor's request to have speed checks. Lt. Melhorn said speed checks require additional officers and can be very costly because this usually requires overtime wages.

One officer will usually sit a quarter mile ahead in an unmarked vehicle and then call out to the other officers to pull the speeding vehicles over. The additional cost for the officers to be there is \$250.00 each and depending on the type of speed check could require up to four officers. The fines are usually \$50.00, and the Borough gets \$25.00 of this, therefore re-cooping the costs can be very hard to do. Lt. Melhorn said that currently Pennsylvania is the only state in the U.S. that does not have radar. They are hoping for a Bill to be passed to be able to use the radar for speeders again. Lt. Melhorn explained that senators and representatives are afraid that if they bring the radar back small towns in Pennsylvania will use the radar for means of revenue. It is currently illegal for municipalities to use traffic violations as a means of revenue, and the legal costs the municipality would incur for this can be very high.

Council said that they would like to see more speed control happening to send a message to people who speed through East Petersburg.

3. Lt. Melhorn stated they asked East Petersburg Fire Police to assist with crowd control at the Wegmans Grand Opening on September 23, 2018 from 6:00 a.m. until 7:00 p.m., 60,000 people are anticipated to be there that day.

Borough Manager's Report: Submitted to Council

1. Working on the 2019 Budget and end of year reports.

Fire Company Report: Steve Shenk read the report.

1. Chief Rohrer announced that the fire department received two grants (1) In amount of \$18,000.00 to update the 15-year-old cameras on the ladder truck (2) A recruitment and retention grant for next three years in the amount of \$472,512.00 for five departments. UPS also awarded East Pete Fire Dept a grant in August.

Other Reports:

1. Foreman Report – Submitted to Council
 - A. Work on Lemon Street should be finished by the end of the month.
2. Zoning Officer Report – Submitted to Council
 - A. Cease and Desist will be going out to a property on Graystone Rd. for a fence in the front yard.
3. Permit List – Submitted to Council
4. Property Violations – Submitted to Council
5. Solicitor Report – Submitted to Council
 - A. An Agreement has been put together regarding a home business on Geneva Drive stating he will not sell the furniture, he will not make furniture on Sundays, he will not engage in making furniture before 9:00 a.m. or after 4:00 p.m., and keeping doors and windows closed while making furniture to keep noise to a minimum.
6. Collection Accounts - Submitted to Council
7. HARC – Adam Gochnauer reported that the Inter-Governmental Agreement has been finalized, working on a longer-term agreement with HARC for the pool.
8. Council of Governments – Todd Weiss – Nothing new to report at this time.

Councilmember Gochnauer told the residents if they know anyone interested in street sweeping services to please contact him or the Borough office. The Borough is currently looking to take on more street sweeping.

Old Business: Committee Meeting Review – Reviewed trash contract renewal options for the next 2 years, water tower bids on Penn bid, crossing guards, currently working on the 2019 Budget

New Business:

1. *It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) and carried unanimously, to Advertise Ordinance 295, the HARC Intergovernmental Cooperative Agreement*
2. *It was moved and seconded (Councilmember Weiss, Councilmember Gochnauer) and carried unanimously, to Approve the East Petersburg Borough Minimum Municipal Obligation for 2019 as written*

3. ***It was moved and seconded (Councilmember Weiss, Councilmember Schick) and carried unanimously, to Approve the extension of the current collection contract with Waste Industries of Pennsylvania, LLC (new owners of Lebanon Farms) for 2019 with the new unit fee, which is an increase of \$2.53***

Councilmember Weiss explained now that a lot of materials are not being recycled and the tonnage of trash is increasing, the costs of trash collection will be on the rise. Many municipalities entering into new contracts have already had costs increase to \$110.00 per unit. We are very lucky to be able to extend this contract with the first of two opt-in years for a minimal increase of \$2.53 per household for a total cost of \$92.91 per unit.

4. ***It was moved and seconded (Councilmember Weiss, Councilmember McElwain) and carried unanimously, to Approve the request for the extension of time to Traditions of America to review the proposed zoning ordinance for the zoning overlay until October 19, 2018***
5. ***It was moved and seconded (Councilmember Weiss, Councilmember McElwain) and carried unanimously, to Advertise Ordinance 302, Zoning Overlay Ordinance Amendment per the request of Traditions of America to allow for an Age Restricted Community***
6. ***Mayor's Proclamation:***
Mayor James Andrew Malone read his proclamation (as attached) stating September 4, 2018 be declared Suicide Prevention Awareness Month. He said you can spend a small amount of time with someone over coffee and find out years later that it was the difference for them. Mayor Malone encouraged people to check on people around them and sometimes just say hello.
Mayor Malone said that he has also posted information on this topic along with additional links in the 2018 Fall Edition of the Town Crier, which can be found on the Borough's website.
7. Todd Weiss Announced that he will be resigning at the end of September. He is getting married and moving out of East Petersburg Borough to allow for their eight-year-old to stay in the school she is currently enrolled. He said he has lived in East Pete for 26 years and has loved serving in this position and will miss it very much.

It was moved and seconded (Councilmember Gochnauer, Councilmember Houck) and carried unanimously, to Accept the resignation of Todd R. Weiss as of September 30, 2018, with regret

Announcements:

September 13, 14 - Carnival in the Park will be held 6:00 until close. Wristbands are \$15.00 on Thursday 9/13

September 15 - East Pete Day begins at 8:30 a.m. with a 5K Race/Kid's Fun Run and continues throughout the day with numerous activities and entertainment, ending the day with fireworks at 9:30 p.m. Rain date 9/16

Adjournment: 8:20 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	October 2, 2018	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	Cathleen Panus, President John Wolf, Vice President Adam Gochnauer, Pro Tem Lauren Houck Connie McElwain John Schick
	Manager:	Robin Hemperly
	Public Works:	Jeff Moseman
	Mayor:	James Malone

It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) to Approve minutes of the September 4, 2018 Borough Council meeting, motioned carried

Bill Payment Review – Manager Hemperly pointed out there were two bills for street work and one for water main extension in addition to the regular bills.

Visitors/Comments:

1. Boy Scout Troup #133 and Troop #32 were in attendance and had a Q&A with Council.
2. Roger Howard, said that during the football games at the park, cars are parking almost to the corner on Pine Street at the intersection of Pine and State Streets and this is causing a problem for people pulling out into traffic on State Street.
3. Sharon Ogden, asked why the fire hydrants are painted different colors. Chief Rohrer explained that the color coding lets the firemen know the amount of water flow from each hydrant.

Police Report: Mayor James Malone submitted the monthly report.

Lt. Melhorn gave updates on crime and explained that it was a very busy month for traffic stops, and they had almost double the amount they usually have. He said that they had a lot of calls this month for domestic issues that required multiple officers to respond, most of these calls stem from substance abuse. Lt. Melhorn said that a speed check was set up on Graystone Road on a Tuesday while traffic is heavier due to Roots Market; four citations were given; average speed was 51 & 54. He said they are seeing a growing number of prescription drug D.U.I. arrests. Lt. Melhorn said that there is a drop box for medications at the M.T.P.D. located at 1800 Municipal Drive during the hours of 8:00 a.m. – 11:00 p.m. M-F, and 8:00 a.m. until 4:00 p.m. on Saturdays, he also said that Fentanyl strips should be flushed so they cannot be re-used by others. Lt. Melhorn thanked the fire police for assisting with traffic control at the Wegmans grand opening. He said everything went well.

Borough Manager's Report: Submitted to Council

1. Working on the 2019 Budget.

Fire Company Report: Chief Rohrer read the report.

1. Chief Rohrer shared a video produced for recruitment and retention, this 14-minute video was produced for E.P. Fire Co. and several other nearby fire departments. Council really liked the video and said it would be great if this video was shown at the Independence Day Celebration before the movie.

Other Reports:

1. Foreman Report – Submitted to Council
 - A. Two applications were submitted for new water service.
 - B. Some flooding occurred from all the rain, no serious damage incurred.

2. Zoning Officer Report – Submitted to Council
3. Permit List – Submitted to Council
4. Property Violations – Submitted to Council
5. Solicitor Report – Submitted to Council
6. Collection Accounts - Submitted to Council
 - A. Several homes will be going to Sheriffs sale, one is in November.
7. HARC – Adam Gochnauer reported that they are still working on a longer-term agreement with HARC for the pool.

Old Business: Committee Meeting Review. An executive session for legal matters- no action was taken, worked on Budget, discussed crossing guards.

New Business:

1. Michael Bingham, Borough Engineer, explained that Wee Care Day School has submitted a waiver request of chapter 110, Subdivision and Land Development, for the need to revise a SALDO application and plan. He explained they are going to be removing the barn and replacing it with a new building. Mr. Bingham said that they submitted a Subdivision and Land Development plan for this location 4 years ago and since they are not increasing the size of the building, they are requesting the waiver of the SALDO at this time. Mr. Bingham along with the E.P. Planning Commission recommend approval of this waiver. President Panus asked the owner of this property what the building would be used for, she said it would be used to house the school aged children.

It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to approve the Subdivision and Land Development waiver request submitted by Wee Care Day School

2. Representatives of Traditions of America explained that they are seeking an amendment of the zoning ordinance that would allow them to build an "Age Restricted Development". The area of the Borough they are looking at borders East Hempfield Township. The conceptual plan submitted includes 310 units with 53 of them being in the Borough, and the other 257 units in East Hempfield Township. T.O.A. has been working with the Township to make the same change to their zoning ordinance and will continue to work to keep consistency between the two municipalities as they work through the process. T.O.A. recently met with the East Petersburg Planning Commission to go over the proposed changes to the ordinance. This is the first step in their process and will still need to work with the engineers and go through the permit process. Assuming everything goes ok, they would like to start work in 2020.

It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) with a five to 1 vote to approve Ordinance 302, Zoning Overlay Ordinance Amendment per the request of Traditions of America to allow an Age Restricted Community

John Schick abstained from the vote on Traditions of America as his company, Rettew Associates, is the engineer of record on this plan.

3. Mr. Bingham explained the original plan submitted for the Graystone Road Subdivision and Land Development for 17 homes has been reduced by 2, because the Martin's and Dearolf's have both decided to purchase the land beside them known as the flag lots, and by doing that it has brought both of those properties into the subdivision. The SALDO requires sidewalks be installed, but they do not wish to do this at this time. They prefer to put in an easement and defer installation until a later date of Council's choosing.

It was moved and seconded (Councilmember Wolf, Councilmember Schick) and carried unanimously, to approve the waiver to defer the installation of the sidewalks along the easternmost properties in the Graystone Road Development, specifically the Martin and Dearolf properties and a pedestrian easement be provided across the frontage of the Martin and Dearolf properties

4. Mr. Swiernik reported PennDOT did conditionally issue all three driveway permits that were needed, two for Mr. Dearolf and one for Mr. Martin. The encroachment agreement with PP& L was issued and has been provided to the Borough Solicitor for review.

It was moved and seconded (Councilmember Wolf, Councilmember Schick) and carried unanimously, to approve the Graystone Road Subdivision and Land Development Plan dated (7/22/2018) contingent upon the solicitor's approval and payment of all fees, along with satisfying any outstanding engineering review comments

5. *It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to approve payment for Lemon Street Water Main Replacement, Phase II project, in the amount of \$82, 233.13, made payable to MacMor Construction, LLC*
6. *It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to approve payment for the Clarkson Drive Improvement Project, in the amount of \$41,662.28, made payable to New Enterprise Stone & Lime Co., Inc.*
7. *It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to approve payment for New Street Improvement Project, in the amount of \$41,967.85 made payable to E.K. Services, Inc*
8. *It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to advertise the Revised Pollution Reduction Plan (PRP) for MS4*
9. *Ordinance 295, HARC Intergovernmental Cooperative Agreement was tabled until the November 2018 meeting*

President Panus announced that starting August 2019, the Borough will not be providing Crossing Guards at the intersections. President Panus explained that even though this is the responsibility of the school district, the borough has done this for a long time. Circumstances have come up that have made it impossible for the borough to continue to do this. Distracted driving has created a very dangerous situation for the guards and children. The school district will be notified of this decision.

President Panus also announced Todd R. Weiss, recently resigned from Council because he recently married and has moved out of the Borough, which has created an opening on Council. Interested parties should submit a letter to the borough office by October 5, 2018 at 4:00 p.m. saying who you are and why you are interested in being on Council. Council will begin the interviews on October 25, 2018, the start time will depend on how many applicants.

Other Announcements:

October 6- Fall Fest will be held 1:00 pm until 4:00 pm. This event includes pumpkin decorating, hay rides, barrel train rides, and a bounce house. This event is free of charge and will be held rain or shine.

October 26 - Large appliance & tire pick-up in the Borough. Tags are sold at the Borough office; \$14.00 for a lg. appliance, \$1.50 for a tire.

October 31 - Trick or Treat will take place in the Borough from 6:00 - 8:00 p.m.

November 3 - Pot pie take out will be held at the East Pete Fire Co. from 10:00 a.m. until sold out.

November 6 - Election day, polls will be open from 7:00 a.m. until 8:00 p.m.

Adjournment: 8:23 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

**MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL**

DATE AND TIME: November 8, 2018 7:00 p.m.

LOCATION: Community Center 6051 Pine Street

ATTENDANCE: Council Members: Cathleen Panus, President
John Wolf, Vice President
Adam Gochnauer, Pro Tem
Lauren Houck
Connie McElwain
John Schick
William Pfautz, Jr.

Manager: Robin Hemperly
Assistant Treasurer: Karen St. Clair
Public Works: Jeff Moseman
Mayor: James Malone

Mayor Malone swore in the new Councilmember, William Pfautz, Jr.

It was moved and seconded (Councilmember Gochnauer, Councilmember Wolf) to Approve minutes of the October 2, 2018 Borough Council meeting, motioned carried

Bill Payment Review - Reviewed by Council, there were not questions.

Borough Manager's Report: Karen St. Clair read the Manager's Report

1. Finished the draft 2019 Budget and it is now ready to advertise.
2. Manager Hemperly and the solicitor finalized the documents to establish the Appeals Board for property maintenance issues.
3. Working on courtesy notice in the form of a door hanger to notify homeowners and renters of unshoveled sidewalks. In addition to the re-inspection date, council requested the duration of time to have violation corrected be added.
4. Manager Hemperly and the solicitor worked on a Fire Escrow Ordinance that is ready for Council's review.

Fire Company Report: President Panus read the report submitted to Council.

Councilmember Gochnauer said that he attended the Annual Banquet for E.P. Volunteer Fire Co. and as usual it was a great event. Mr. Gochnauer said that there were a lot of awards given out for all the training they have been through and continue to go through. Council shared their gratitude for all that they do for the Borough.

Other Reports:

1. Foreman Report – Submitted to Council
 - A. An incident of illicit discharge occurred in the Borough when a Trugreen truck leaked herbicide in the roadways. Trugreen was notified and they did properly clean up the discharge.
2. Zoning Officer Report – Submitted to Council
 - A. The new restaurant at the Civic Center has been notified to obtain the proper permits.
 - B. The curbing at 6089 Sundra Circle and 6099 Sundra Circle is deteriorating and the pieces are being washed towards the nearby stormdrain.

It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and

carried unanimously, to authorize approval for Michael Bingham to notify the homeowners of 6089 Sundra Circle and 6099 Sundra Circle to let them know that the deteriorated sections of curbing in front of their properties will need replaced

3. Permit List – Submitted to Council – Council asked if the column labeled zoning fee could be changed to just say fee
4. Property Violations – Submitted to Council
5. Solicitor Report – Submitted to Council
 - A. Sherriff sale for Lemon Street property has been changed from November to January
 - B. Graystone Road working toward compliance
 - C. 2625 State Street is contesting the property maintenance fees and legal fees
6. Collection Accounts – Submitted to Council
7. HARC – Adam Gochnauer – Worked on finalizing pool agreement with HARC

Councilmember Houck explained that the school district was notified (letter attached) that beginning next fall 2019, the Borough will no longer be able to afford and provide crossing guard services for the school district. The letter was sent out to Dan Forry, Chief Operating Officer, and the head of transportation, and the principal of East Petersburg Elementary School. Councilmember Houck explained that she had a discussion with the school board members about the safety of students because Route 72, Main Street has changed so much in the last number of years. Currently, children who live within a one-mile radius can walk to school. The increasing concern of distracted drivers has become an issue as well. If a crossing guard calls off, the police have been covering the post, and if the officer is on a call they cannot always be at the post for the entire time coverage is needed. A few times this year at Linden and Lemon Streets the officer was on a call and could not get to the corner until the children were already in school. The post at Main St. and Linden St. has become increasingly dangerous with distracted drivers and car haulers. Stopping traffic without a stop light can be very difficult, and the guard there has been stuck in the middle of road with school children, unable to stop traffic. We did hear back from Dan Forry and a member of the school board. This is currently an ongoing discussion with hopes of making policies the same district wide. The Borough has been providing guards for 40-50 years and with this increasing concern of safety the situation needs to be re-evaluated.

Old Business: Committee Meeting Review.

Worked on 2019 Budget, executive session was held for legal reasons - no action was taken. Interviews were held with five interested residents to fill the open seat on Borough Council. William Pfautz, Jr. was offered the position and he has accepted.

New Business:

1. Michael Bingham, Borough Engineer showed the revised pollution reduction plan for the MS4 program. He stated that it was publicly advertised and has been in the office for public review, but to date we have not received any public comments. Mr. Bingham explained that within the upcoming five-year permit period the Borough will need to create a bioswale to reduce sediment in the stormwater. He pointed out two different areas that the Borough could utilize and explained that the Borough will need to choose one of them to reduce the sediment load to meet compliance.

One of the areas of drainage goes to Constitution Square and the other area of drainage goes to the Meadows. We need to reduce sediment loading by 42,352 lbs. of sediment per year. Creating a bioswale in either of these areas will allow us to exceed that amount by filtering the sediment out of the water. We have five years to implement this. The cost to implement this at Constitution Square is estimated to be \$233,220.00; to implement this at the Meadows the cost is estimated to be \$243,535.00- this is only a 2% difference. Mr. Bingham stated the Borough will be able to apply for grants from DEP in the spring to put towards this work.

Mr. Bingham explained although it is possible to create bioswales at both areas and possibly take credits for later, he does not recommend this because DEP has not defined how long the

bioswales must be, which could lead to changes in the future. The bioswales Mr. Bingham has proposed is 400 ft. long, and this is enough to meet the required reduction rate for the upcoming permit period.

Council said that they were leaning toward the Meadows at this point partly because there is currently excavation work needed there to remove a pipe and just clean the area up.

It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to approve the revised Pollution Reduction Plan (PRP) for our MS4 program

2. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Wolf) and carried unanimously, to approve the meeting dates for 2019***
3. ***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to approve Resolution 745, Regulating Banner Suspension across SR 0072***
4. ***It was moved and seconded (Councilmember Wolf, Councilmember Schick) and carried unanimously, to approve the new 10-year contract with HARC for the management of the pool***

Councilmember Gochnauer explained that the Borough will still own the pool, and nothing has really changed. HARC will continue to maintain and run the pool for the next 10 years. President Panus thanked Councilmember Gochnauer for all his hard work and long hours of negotiating to make this happen.

5. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to approve Resolution 746, Appointing an Appeals Board with three members consisting of Jamie Rohrer, Larry Prescott, Justin Carroll, with Dennis Zellers as the alternate member***

This board has been put into place in the event someone is issued a Notice of Violation and they would like to appeal it. There will be a fee for this process.

6. ***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to approve the proposed Budget for 2019***

Councilmember Wolf pointed out some highlights in the budget; \$10,000.00 to install an ADA accessible bathroom in Borough office, increasing property inspections by \$7,000.00, increasing zoning officer by \$5,000.00, GIS mapping system for MS4 \$5,000.00, MS4 PRP work to be done in the Meadows was allotted \$50,000.00, Garden Avenue stormwater work allotted \$77,000.00 in addition to a grant that was received, Security Surveillance at the Community Park to address the increased vandalism over the years \$14,000.00, Pool upgrades \$30,000.00, Playground equipment improvements \$14,000.00, EMS being increased from PT position to full time position and a new vehicle, which is a shared cost of \$22,700.00.

Police Services will be increased from \$667,836.00 to \$900,000.00 which is a 40% increase for 2019, and this will go up to \$1,000,000.00 in 2020. This fee does not include crossing guards, or coverage at events. Because of these increases the Borough will need to increase taxes from 2.747 mills to 4.74 mills. Councilmember Wolf explained that there are 1791 properties in the borough, 1750 of them are taxable properties and 41 of them are non-taxable such as churches and non-profits. The total assessed value of all properties in the Borough is \$313,748,000.00 subtract out the amount of non-taxable property values the evaluation comes down to \$307,473,040.00. The average property evaluation in the Borough is \$145,000.00; the cost of 1 Mill on the average property is \$145.00; therefore, the average cost at the current tax rate at 2.74 mills is \$398.32 with the proposed 2 mills increase for 2019 it will take that average up to \$688.32 which is a \$290.00 average increase per household per year.

Council explained according to the contract MTPD has until November 15 to submit the upcoming year fees for the Borough, that is why they learned of this increase very late. Previous increases have been

5% - 7%, going from this to a 40% increase was totally unexpected, the Borough had budgeted between 6% - 10%. After receiving the first letter informing the Borough of the increase in late October, a few days later Manheim Township made a statement in the paper about the increase. Council does not want to have to raise the taxes by 2 Mills. A meeting is scheduled with M.T.P.D. this week on Friday to discuss this contract with the supervisors that have asked for these increases, with hopes of negotiating this contract, and possibly reducing services to lower the cost. Council will also be asking MTPD to submit their fee increases earlier in the year so that the Borough can prepare for increases like this. The Borough was not told that the amount they were paying was not enough so there was no way to know this increase would be so high. The current contract requires a one-year notice for either party to terminate. Some of the other options the Borough can explore would be hiring other police departments if they are interested or forming its own police department or there is the option of using the state police. Council stated that as they move through this process they will keep residents informed as this could take several months or longer, and assured residents that not having police services will never be an option for the Borough.

7. *It was moved and seconded (Councilmember Wolf, Councilmember Gochbauer) and carried unanimously to advertise the proposed Budget for 2019*

Police Report: Mayor James Malone read the police stats and incident details in the report provided by Lt. Melhorn.

Visitors/Comments:

1. Joyce Mokros, asked if the Borough can request that MTPD submit their fee increase to us by September 1st. Council said that they will be asking this question at the meeting with the supervisors on Friday.
2. Tom Martin, said the police have expenses that are very high, and the Borough should prepare to pay the increase. He also said that if the MTPD is running at a deficit maybe they should raise their municipal taxes. Council explained that police services are based off a per capita, but they do not know how it is all disbursed between the Borough and Township.
3. Russell Howell, asked when the contract ends. Council told him that it automatically renews on January 1st of every year. Mr. Howell said that he thinks the Borough should not agree to this increase and depending on how the meeting goes, the Borough should give MTPD notice and find another service agency.
4. A Resident asked the reason for the 40% increase. Council said that MTPD told the Borough that they have been running at a 40% deficit and will be asking for more detail on this at the upcoming meeting with them.
5. A Resident asked why we aren't asking East Hempfield Township to service the Borough. Council said that would be one of the options the Borough could look into.
6. A Resident asked who pays for the police when they are here during the community events. Mayor Malone explained that in the past Chief Harkins would roll that into the cost as a public relation, but this was not a part of the original contract, and when Chief Rudzinski came on he had a conversation with the Borough explaining that he must follow the contract, so the events are now additional.

President Panus thanked residents for their questions and patience as they work through this process to figure out what is best for the Borough.

Announcements:

November 22 & 23 – Borough office closed in observation of Thanksgiving

December 1, 8, & 15 – Santa in the Park will take place from 9:00 a.m. until noon at the Community Center

December 31 – New Year's Eve in the Square will take place beginning with music and wood carving at 10:00 p.m., jug drop will take place at midnight

Adjournment: 8:37 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	December 4, 2018	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	Cathleen Panus, President John Wolf, Vice President Adam Gochnauer, Pro Tem Lauren Houck Connie McElwain John Schick (Absent) William Pfautz, Jr. (Absent)
	Manager:	Robin Hemperly
	Public Works:	Jeff Moseman
	Mayor:	James Malone

It was moved and seconded (Councilmember Gochnauer, Councilmember Wolf) to Approve minutes of the November 7, 2018 Borough Council meeting, motioned carried

Bill Payment – Reviewed by Council

Visitors/Comments:

1. Teresa Mickoseff, a resident from Sundra Circle, voiced concern about the swale on Fulton Bank's property. She said that Fulton Bank has filled the swale from which the storm water from Sundra Circle flows into. She said the swale is filling with water and not draining properly. She said that the storm drain outlet is half full of water and she is afraid if we get more rain it will only be half as functional as it should be. She said the drain in her back yard has been shooting geysers. She was told that the swale belongs to Fulton Bank and it was part of the plan submitted to the Borough when the facility was done. She was told that Michael Bingham, the Borough Engineer did go out and check on this a few weeks ago when she called into the office about this, and he said that it is sediment that has been accumulating. Council suggested she takes pictures if she sees something that is concerning to her. Jeff Moseman, Public Works Foreman, said that the pipe is not clogged, or she would not have the geyser. Mr. Moseman also explained that the storm basins are cleaned regularly, and they will look into this and clean it again. Mr. Moseman said that we have had an unprecedented amount of rain this year which was not planned for when installing that size drain. Council assured Ms. Mickoseff that this would be looked into, and told her to contact Michael Bingham, the Borough Engineer tomorrow.

Ms. Mickoseff also said that the snow plow operators have been doing a great job for the past several years now, but last year the snow plows moved snow from in front of her neighbor's property to the front of her property. Council explained that a lot of people park on the street so they are limited to where they can pile the snow. Council also said that this is not an uncommon practice when plowing curb to curb.

2. Joyce Mokros, wanted to know if the Borough would contract with the state police how much would it cost. Council said that it would not cost us anything, but the services would be limited, and the response time would be longer.
3. Tom Martin, said that he always sees people going through the major intersections in the Borough after the lights turn red. He said that he never sees the police pulling people over for this, and he feels this could help the Borough earn some revenue.
4. Jamie Rohrer asked if the overtime will be shown on the police reports. Council said that this will be on there.

Police Report: Mayor James Malone submitted the monthly report to Council.

Lt. Melhorn gave stats and updates on crime.

1. Lt. Melhorn said that although there was a decrease reported for heroin overdoses in the County, this does not mean that overdoses overall have decreased. Lancaster County has seen an uprise in overdoses due to drug use, but drug users are using meth more than heroine currently. Lt. Melhorn explained that the charges have been made more severe for drug dealers selling heroine especially when there is a death involved, therefore they are now selling more meth to lessen the amount of time they go to jail. Council asked who is paying for the Narcan, Lt. Melhorn said that the DA's office received a grant that is paying for the Narcan, and he does not see this changing. Lt. Melhorn explained that if a call is received for a medical purpose due to an overdose, there can be no charges given.
2. Lt. Melhorn said that car thefts are still happening in the Borough, and not everyone is reporting them because they think nothing is going to happen. He explained that a lot of loot is recovered and could be returned if more people would report the thefts. Lt. Melhorn also said that the police end up having to store recovered items from thefts. He said that they end of with 30-60 bikes a month recovered from thefts that cannot be returned because they are not reported. President Panus told Lt. Melhorn about the Common Wheel, which is an organization in Lancaster City that teaches youth to repair bikes with the option to earn a bike, and she said they might be able to use these bikes if they can be donated.
3. President Panus referred to a recent crime reported in the news about a homeless person who murdered someone who was just trying to give them money. She asked what people should do if a homeless person asks them for money. Lt. Melhorn said he does not recommend giving them money, but if you do, you should never put down your window and pull your wallet out, only have out what you are willing to give. Lt. Melhorn stated that the PA State Statute of Limitations says that you're not allowed to stand on the road for purposes of soliciting money.

Borough Manager's Report: Submitted to Council

1. Bids to paint both water towers came in and the lowest bid was from Minoan, Inc. for \$206,400.00. We have two sheets of references for this company.
2. Two letters were submitted to Council for review (1) for Lemon Street regarding the Sheriff Sale and the amount due to the Borough which is \$19,000.00 (2) for property on Wolf Circle.

Fire Company Report: Chief Rohrer read the report.

1. Chief Rohrer said that East Hempfield Township has a college reimbursement program, real estate tax break, and an income tax credit program - all available to their volunteer firefighters.

Other Reports:

1. Foreman Report – Submitted to Council
 - A. S. Clyde Weaver is working on adjusting the lights with PennDOT to lessen the wait time. PennDOT was only able to adjust this by a couple of seconds.
 - B. Little Conestoga Watershed Alliance along with the borough and some residents that volunteered, did some plantings at the Nitrate Plant on Graystone Road. Residents will be able to visit this area and read the signage, as well as observe what they have done, to possibly implement these Best Management Practices for stormwater on their own properties.
2. Zoning Officer Report – Submitted to Council
 - A. Working on plans for Garden Street, grant was received for this work.
3. Permit List – Submitted to Council
4. Property Violations – Submitted to Council
 - A. There are currently numerous Notices of Violation that have been sent out, many are for illegal vehicles, junk on property, and walkway obstructions.
5. Solicitor Report – Submitted to Council
6. Collection Accounts - Submitted to Council
7. HARC – Adam Gochbauer – Nothing new to report at this time. The Agreement with the pool is taken care of. Council thanked Adam for all his great work on the Agreement with HARC.

Old Business: No Committee meeting held in November

New Business:

Councilmember Wolf reviewed the Budget for 2019: Total budget is approximately \$219,000,000.00, there will be a \$37,000.00 surplus. Council thanked Robin and Karen for their hard work on this, more challenging than usual, Budget. He gave a re-cap from last month's meeting on the review of the 2019 Budget. Expenditures are as follows: EMS Coordinator will now be a FT position split between East Hempfield Township and East Petersburg Borough. The Borough is responsible for 25% of the overall costs, and a one-time cost of 25% of the new vehicle - \$22,700.00; special project expenditure for handicap accessible bathroom at the Borough office - \$10,000.00; property inspections are currently \$33,000.00 and will increase by \$7,000.00 for a total of \$40,000.00; zoning officer is currently \$30,000.00 and will increase by \$5,000.00 for a total of \$35,000.00; GIS, Geographical Information Mapping System driven by MS4 requirements - \$5,000.00; also for MS4, a reduction project is planned at the Meadows - \$50,000.00; Garden Avenue Reconstruction Project for stormwater issues – a grant was received for part of the work, cost to borough is \$77,000.00; Surveillance Cameras at the park - \$14,000.00; Pool expenses - \$30,000.00 for infrastructure improvements, which was part of negotiations for HARC Agreement; playground improvements, repairs and replacements - \$4,000.00. Councilmember Wolf explained that the big item is the cost for police services being increased next year.

Councilmember Wolf said that the Borough had a meeting with Manheim Township Commissioners and some of their staff, and the Borough was successful in renegotiating a contract in the amount of \$800,000.00. The Borough had originally anticipated the contract amount being \$900,000.00. The contract amount will not include services for emergencies, special events, arrests at the end of the shift or extended work time that requires a larger police presence. The Borough will now be required to pay an overtime rate – the current police rate is \$75.00 per hr. If a situation arises such as a drug arrest for example, in the past this would have been covered, but under the new contract it will not be covered. The Borough will have to pay for this incident. Councilmember Wolf said that although the contract is for \$800,000.00 they have not taken out the budgeted amount of \$1,000,000.00, the difference will be used to cover the extra expenses. In 2020 the Borough is anticipating the cost of the contract with MTPD will be \$1,000,000.00. Councilmember Wolf stated because of the increase of the police contract, the Borough has no choice but to apply a 2 Mill tax increase, raising the current millage of 2.747 to 4.747. Council will be looking into other possibilities for police services. Council said that they are going to work on educating themselves on what services to expect from a police department and what services you must pay extra for. We also need to figure out what services we need to have. Council said that Manheim Township Police said that they will try to keep additional costs to a minimum. Council explained that some other municipalities have decided that they cannot afford the costs of police service, so they have gone with the state police because there is no charge for their services.

1. ***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to approve the Budget for Fiscal year 2019***
2. ***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to approve Ordinance 303, Setting Tax Rate for Fiscal year 2019***
3. ***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to advertise Ordinance 304 Requiring Municipal Certificate prior to payment of a fire loss claim, certificate required, request for issuance of certificate, payment, notification and completion of work, issuance of certificate, and penalty***
4. ***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to approve Resolution 747, Setting Water Rate for 2019***
5. ***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to approve Resolution 748, Setting Fee Schedule for East Petersburg Borough***
6. ***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to approve the 2019 Police Contract with Manheim Township Police Department***
7. ***Ordinance 295, which addresses agreement with HARC and Municipalities has been Tabled***

Other Announcements:

December 8, & 15 – Santa in the Park will take place from 9:00 a.m. until noon at the Community Ctr.

December 24 & 25 – Borough office closed for Christmas and on January 1, 2019 for New Year's Day

December 31 – New Year's Eve in the Square will take place beginning with music and wood carving at 10:00 p.m., Jug Drop will take place at midnight

Executive Session for legal reasons will follow the regular meeting.

Adjournment: 8:23 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary