

## COUNCIL MEMBERS

Cathleen Panus, President  
John Wolf, Vice President  
Adam Gochnauer, Pro-Tem Member  
Lauren Houck, Member  
Connie McElwain, Member  
John Schick, Member  
William Pfautz Jr., Member

Robin Hemperly, Manager  
James Malone, Mayor

## UPCOMING MEETINGS

Planning Commission - January 17 - 7 PM  
Zoning Hearing - January 23 - 7 PM  
Committee - Office - January 24 - 6 PM  
Council Meeting - February 5 - 7 PM

# AGENDA January 2, 2019

### CALL MEETING TO ORDER

### PLEDGE TO FLAG

#### 1. APPROVE DECEMBER 2018 MINUTES

Action Item

#### 2. BILL PAYMENT REVIEW

#### 3. VISITORS / COMMENTS FROM PUBLIC

#### 4. REPORT REVIEW

- A. Mayor/Police
- B. Borough Manager
- C. Foreman
- D. Zoning Officer
- E. Permits Issued
- F. Current Property Violations
- G. Solicitor
- H. Collections
  - I. Fire Company - Chief Rohrer
  - J. HARC - Adam Gochnauer

#### 5. OLD BUSINESS

- A. Review Committee Meeting Topics - No Committee meeting in December

#### 6. NEW BUSINESS

- A. Review/Approve appointed service organizations:

Action Item

- Solicitor - Fred Wolf, Henry & Beaver Law Firm
- General Borough Engineer - ARRO Consulting, Inc. or appointed by project
- Water Engineer - ARRO Consulting, Inc.
- Auditor - Sager, Swisher & Co. LLP
- Zoning Officer - Michael Bingham, ARRO Consulting, Inc.
- Sewage Enforcement Officer - ARRO Consulting, Inc.
- Property Maintenance Compliance Enforcement Officer - John Neely, ABI Associates, LLC
- UCC Compliance Officer - Randy Maurer, ABI Associates, LLC
- Zoning Hearing Solicitor - Janice Longer, Reese Samley, Wagenseller, Mecum & Longer

- B. Review/Approve Resolution 749, Appointing Members to Various Boards

Action Item

- C. Review/Approve Ordinance 304, Requiring a Municipal Certificate prior to payment of fire loss claim, certificate required, request for issuance of certificate, payment, notification and completion of work

Action Item

- D. Review/Approve Ordinance 295 New Agreement between HARC and Municipalities Action Item
- E. Review/Award low bid to Minoan, Inc. to paint both water tanks, pending final review by the Borough Solicitor Action Item
- F. Review/Approve Graystone Road time extension request Action Item
- G. Review/Approve Resolution 750, Temporary Parking Restrictions for the next 90 days, for snow removal Action Item

**7. ANNOUNCEMENT**

January 12 – Tree Chipping by the Boy Scouts will be held at East Pete Pool Parking lot from 8:00 a.m. -2:00 p.m.  
February 2 – Pot Pie Take Out held at East Pete Fire Co. from 10:00 a.m. until sold out

**8. ADJOURNMENT**

**EXECUTIVE SESSION WILL BE HELD REGARDING PERSONNEL**

## COUNCIL MEMBERS

Cathleen Panus, President  
John Wolf, Vice President  
Adam Gochnauer, Pro-Tem Member  
Lauren Houck, Member  
Connie McElwain, Member  
John Schick, Member  
William Pfautz Jr., Member

Robin Hemperly, Manager  
James Malone, Mayor

## UPCOMING MEETINGS

Appeals Board - February 14 - 7 PM  
Planning Commission - February 21 - 7 PM  
Zoning Hearing - February 27 - 7 PM  
Committee - Office - February 28 - 6 PM  
Council Meeting - March 5 - 7 PM

# AGENDA

## February 5, 2019

### CALL MEETING TO ORDER

### PLEDGE TO FLAG

1. **APPROVE JANUARY 2019 MINUTES** Action Item
2. **BILL PAYMENT REVIEW**
3. **VISITORS / COMMENTS FROM PUBLIC**  
Greg Tobin, VP of Marketing for AAA, regarding Auto Event at the Park
4. **REPORT REVIEW**
  - A. Mayor/Police
  - B. Borough Manager
  - C. Foreman
  - D. Zoning Officer
  - E. Permits Issued
  - F. Current Property Violations
  - G. Solicitor
  - H. Collections
  - I. Fire Company - Chief Rohrer - 2018 Year End Report
  - J. HARC - Adam Gochnauer
5. **OLD BUSINESS**
  - A. Review Committee Meeting Topics -
6. **NEW BUSINESS**
  - A. Review/Approve Ordinance 295, New Agreement between HARC and Municipalities Action Item
  - B. Review/Approve East Petersburg Fire Co. 2019 Special Fire Police Events Schedule Action Item
  - C. Review/Approve Resolution 752, Appointing and Accepting Christian Torres-Garcia, a police officer of Manheim Township, as a police officer of East Petersburg Borough Action Item
  - D. Review/Approve payment to MacMor Construction, LLC in the amount of \$10,472.05 for the Lemon Street Water Main Replacement Phase II Action Item
  - E. Rescind Resolution 750, Temporary Parking Restrictions for the next 90 days, for snow removal Action Item
  - F. Review/Approve Final Subdivision & Land Development Plans for property on Graystone Road currently owned by Emich & Ober Holdings Partnership Action Item
  - G. Review/Approve Temporary tent sale of legal firework products from 6/27/19 through 7/16/19 Action Item

H. Review/Approve Lancaster County Tax Claim Bureau Certification of uncollected  
Real Estate Taxes

Action Item

**7. ANNOUNCEMENT**

**8. ADJOURNMENT**

## COUNCIL MEMBERS

Cathleen Panus, President  
John Wolf, Vice President  
Adam Gochnauer, Pro-Tem Member  
Lauren Houck, Member  
Connie McElwain, Member  
John Schick, Member  
William Pfautz Jr., Member

Karen St. Clair, Assistant Manager  
James Malone, Mayor

## UPCOMING MEETINGS

Appeals Board - March 14 – 7 PM  
Planning Commission - March 21 - 7 PM  
Zoning Hearing - March 27 - 7 PM  
Committee - March 28 – 6 PM  
Council Meeting - April 2 - 7 PM

# AGENDA March 5, 2019

### CALL MEETING TO ORDER

### PLEDGE TO FLAG

#### 1. APPROVE FEBUARY 2019 MINUTES

Action Item

#### 2. BILL PAYMENT REVIEW

#### 3. VISITORS / COMMENTS FROM PUBLIC

#### 4. REPORT REVIEW

- A. Mayor/Police
- B. Foreman
- C. Zoning Officer
- D. Permits Issued
- E. Current Property Violations
- F. Solicitor
- G. Collections
- H. Fire Company – Chief Rohrer
- I. HARC – Adam Gochnauer

#### 5. OLD BUSINESS

- A. Review Committee Meeting Topics – Installing new pool signs, Executive session for legal reasons

#### 6. NEW BUSINESS

- A. Review/Approve Resolution 751, Hazard Mitigation Plan for East Petersburg Borough Action Item
- B. Review/Approve Temporary tent sale of legal firework products from 6/27/19 through 7/16/19 Action Item
- C. Review/Approve Resolution 753, Setting Fees for East Petersburg Borough Action Item
- D. Motion to Advertise Ordinance 305, Establishing Regulation and License Fees related to the operation of transient retail businesses within East Petersburg Borough, including peddlers, salespersons, solicitors, canvassers and transient retail businesses Action Item
- E. Review/Approve the following dates for Soccer Tournaments as requested by Action Item
  - PA Classics: May 4-5: Girls Challenger Invitational
  - May 11-12: Boys Challenger Invitational
  - May 25-26: Delco Players Cup
  - June 1-2: Summer Kickoff
  - June 22-23: Boys Mid-Atlantic Cup
  - June 29-30: Girls Mid-Atlantic Cup
  - August 31- September 1: Keystone Cup

November: 16, 17, 23, 24 Hempfield Fall Classic date or dates

December 7-8: Boys Winter College Showcase

December 14-15: Girls Winter College Showcase

This is contingent upon the Borough receiving the certificate of insurance showing the Borough as an additional insured, permits, and traffic control documents.

**7. ANNOUNCEMENT**

**8. ADJOURNMENT**

## COUNCIL MEMBERS

Cathleen Panus, President  
John Wolf, Vice President  
Adam Gochnauer, Pro-Tem Member  
Lauren Houck, Member  
Connie McElwain, Member  
John Schick, Member  
William Pfautz Jr., Member

Karen St. Clair, Assistant Manager  
James Malone, Mayor

## UPCOMING MEETINGS

Appeals Board - April 11 - 7 PM  
Planning Commission - April 18 - 7 PM  
Zoning Hearing - April 24 - 7 PM  
Committee - April 25 - 6 PM  
Council Meeting - May 7 - 7 PM

# AGENDA April 2, 2019

### CALL MEETING TO ORDER

### PLEDGE TO FLAG

#### 1. APPROVE MARCH 2019 MINUTES

Action Item

#### 2. BILL PAYMENT REVIEW

#### 3. VISITORS / COMMENTS FROM PUBLIC

Lance Peifer, Annual MS4 Presentation

#### 4. REPORT REVIEW

- A. Mayor/Police
- B. Foreman
- C. Zoning Officer
- D. Permits Issued
- E. Current Property Violations
- F. Solicitor
- G. Collections
- H. Fire Company – Chief Rohrer
- I. HARC – Adam Gochnauer

#### 5. OLD BUSINESS

- A. Review Committee Meeting Topics – code administration, SPCA agreement, trash collection, AAA special event, UGI resolution/bond, Executive session for legal reasons

#### 6. NEW BUSINESS

- A. Review/Approve Resolution 754, UGI and all utilities and contractors performing work within this Borough's Streets, Roads and Alleys shall annually post a Bond in the amount of \$50,000.00 to secure that all work performed shall be in accordance with the Ordinances, Resolutions, and Regulations Action Item
- B. Review/Approve Resolution 755, Setting Policies and Procedures regarding the collection of municipal waste and designated recyclable materials Action Item
- C. Review/Approve Agreement with Lebanon Farms / Waste Industries Action Item
- D. Review/Approve Municipal Agreement with SPCA of Lancaster for 2019 Action Item
- E. Review/Approve Resolution 756 Setting Fees for East Petersburg Borough Action Item

#### 7. ANNOUNCEMENT

#### 8. ADJOURNMENT

### COUNCIL MEMBERS

Cathleen Panus, President  
John Wolf, Vice President  
Adam Gochnauer, Pro-Tem Member  
Lauren Houck, Member  
Connie McElwain, Member  
John Schick, Member  
William Pfautz Jr., Member

Karen St. Clair, Assistant Manager  
James Malone, Mayor

### UPCOMING MEETINGS

Appeals Board - May 9 - 7 PM  
Planning Commission - May 16 - 7 PM  
Zoning Hearing - May 22 - 7 PM  
Committee - May 23 - 6 PM  
Council Meeting - June 4 - 7 PM

## AGENDA

May 7, 2019

### CALL MEETING TO ORDER

### PLEDGE TO FLAG

1. APPROVE APRIL 2019 MINUTES

Action Item

2. BILL PAYMENT REVIEW

3. VISITORS / COMMENTS FROM PUBLIC

4. REPORT REVIEW

- A. Mayor/Police
- B. Foreman
- C. Zoning Officer
- D. Permits Issued
- E. Current Property Violations
- F. Solicitor
- G. Collections
- H. Fire Company - Chief Rohrer
- I. HARC - Adam Gochnauer

5. OLD BUSINESS

- A. Review Committee Meeting Topics

6. NEW BUSINESS

- A. Review/Approve Memorandum of Understanding- East Petersburg Borough & Lancaster County Conservation District Action Item
- B. Review/Approve Resolution NO. 758 Action Item
- C. Review/Approve Resolution NO. 757 Action Item
- D. Review/Approve The cost of MTPD police services Action Item
- E. Review/Approve Motion for intent of award for 2019 Roadway Improvements Action Item
- F. Review/Approve Conditional awarding of Martin Paving contract Action Item
- G. Review/Approve Award bid for old street sweeper Action Item

- Award bid for old snow plow



7. ANNOUNCEMENT

8. ADJOURNMENT

## COUNCIL MEMBERS

Cathleen Panus, President  
John Wolf, Vice President  
Adam Gochnauer, Pro-Tem Member  
Lauren Houck, Member  
Connie McElwain, Member  
John Schick, Member  
William Pfautz Jr., Member  
James Malone

### Staff:

Robin Hemperly, Manager  
Karen St. Clair, Assistant Manager  
Jeff Moseman

## UPCOMING MEETINGS

Appeals Board - June 13 - 7 PM  
Planning Commission - June 20 - 7 PM  
Zoning Hearing - June 26 - 7 PM  
Committee - June 27 - 6 PM  
Council Meeting - July 2 - 7 PM

# AGENDA JUNE 4, 2019

## CALL MEETING TO ORDER

## IS THERE ANYONE RECORDING THE MEETING?

## PLEDGE TO FLAG

1. **APPROVE MAY 2019 MINUTES** Action Item
2. **BILL PAYMENT REVIEW**
3. **NEW BUSINESS**
  - A. Police Contract Action Item
  - B. Review/Approve to advertise Ord. 305 – Police Contract Action Item
  - C. Presentation to Crossing Guards –
  - D. Review/Approve Resolution NO. 759 – Water Meters Action Item
  - E. Review/Approve to Advertise Ord. 306 – Pine Street Action Item
  - F. Review/Approve ARRO Agreement to begin PRP work Action Item
  - G. Review/Approve Stormwater Waivers for Mad Chief Action Item
  - H. Wee Care Insurance Certificate Action Item
4. **VISITORS / COMMENTS FROM PUBLIC**
5. **REPORT REVIEW**
  - A. Mayor/Police
  - B. Foreman
  - C. Zoning Officer
  - D. Permits Issued
  - E. Current Property Violations
  - F. Solicitor
  - G. Collections
  - H. Fire Company – Chief Rohrer
  - I. HARC – Adam Gochnauer

**6. OLD BUSINESS**

**A. Review Committee Meeting Topics – Fire Commission, snow emergency plan, exec session-legal**

**7. ANNOUNCEMENT**

**8. ADJOURNMENT**

**9. Exec Session - Legal**

## COUNCIL MEMBERS

Cathleen Panus, President  
John Wolf, Vice President  
Adam Gochnauer, Pro-Tem Member  
Lauren Houck, Member  
Connie McElwain, Member  
John Schick, Member  
William Pfautz Jr., Member  
James Malone

### Staff:

Robin Hemperly, Manager  
Karen St. Clair, Assistant Manager

## UPCOMING MEETINGS

Appeals Board - July 11 - 7 PM  
Planning Commission - July 18 - 7 PM  
Zoning Hearing - July 24 - 7 PM  
Committee - July 25 - 6 PM  
Council Meeting - August 7 - 7 PM

# AGENDA JULY 2, 2019

### CALL MEETING TO ORDER

### IS THERE ANYONE RECORDING THE MEETING?

### PLEDGE TO FLAG

#### 1. APPROVE JUNE 2019 MINUTES

Action Item

#### 2. BILL PAYMENT REVIEW

#### 3. VISITORS / COMMENTS FROM PUBLIC

#### 4. REPORT REVIEW

- A. Mayor/Police
- B. Foreman
- C. Zoning Officer
- D. Permits Issued
- E. Current Property Violations
- F. Solicitor
- G. Collections
- H. Fire Company - Chief Rohrer
  - I. HARC - Adam Gochnauer
  - J. EMC Coordinator - Diane Garber

#### 5. OLD BUSINESS

- A. Review Committee Meeting Topics: Trash bid, crossing guards, NNO, review 2018 audit

#### 6. NEW BUSINESS

- A. Review/Approve Ordinance 305 - Allowing Council to authorize the Borough to enter into a contract for Police Services Action Item
- B. Review/Approve Ordinance 306 - Establishing regulations for no parking, stopping or standing of vehicles on the east side of Pine Street, south of the driveway of 6045 Pine to State Street Action Item
- C. Motion to advertise open bidding for trash contract Action Item
- D. Review/Approve request for extension from Tradition of America Action Item

**7. ANNOUNCEMENT**

July 4 - Borough office will be closed in observation of Independence Day

July 6 – Independence Day Celebration at East Pete Community Park will include Music in the Park at 6:30, Kid's Movie at 8:30, and Fireworks begin at 10:30

National Night Out 2019- announcement

**8. ADJOURNMENT**

## COUNCIL MEMBERS

Cathleen Panus, President  
John Wolf, Vice President  
Adam Gochnauer, Pro-Tem Member  
Lauren Houck, Member  
Connie McElwain, Member  
John Schick, Member  
William Pfautz Jr., Member  
James Malone, Mayor

### Staff:

Robin Hemperly, Manager  
Karen St. Clair, Assistant Manager  
Jeff Moseman, Foreman

## UPCOMING MEETINGS

Appeals Board - August 8 – 7 PM  
Planning Commission - August 15- 7 PM  
Committee - August 22 – 6 PM  
Zoning Hearing - August 28 - 7 PM  
Council Meeting - September 3- 7 PM

# AGENDA August 7, 2019

## CALL MEETING TO ORDER

## IS THERE ANYONE RECORDING THE MEETING?

## PLEDGE TO FLAG

1. **APPROVE JULY 2019 MINUTES, Special Meeting Minutes 7-16-19** Action Item
2. **BILL PAYMENT REVIEW**
3. **VISITORS / COMMENTS FROM PUBLIC**  
Lancaster Public Library-presentation on updates to programming and statistics.
4. **REPORT REVIEW**
  - A. Mayor/Police
  - B. Foreman
  - C. Zoning Officer
  - D. Permits Issued
  - E. Current Property Violations
  - F. Solicitor
  - G. Collections
  - H. Fire Company – Chief Rohrer
  - I. HARC – Adam Gochnauer
  - J. EMA Report-Diane Garber
5. **OLD BUSINESS**
  - A. Review Committee Meeting Topics: Fireworks ordinance, snow emergency ordinance, Resolution prohibiting Video Gaming Terminals in the Borough, Pendleton Drive, Karen gave updates on street sweeping, Karen reviewed 2<sup>nd</sup> quarter financials, update on District taping-Harrisburg film crew.
6. **NEW BUSINESS**
  - A. Review/Approve Resolution 760 of East Petersburg Borough, Lancaster County, Pennsylvania, Prohibiting the Location of Video Gaming Terminals within East Petersburg Borough.
  - B. Agreement with new owner of 6131 Carpenter Street for property improvements per NOV.
  - C. Approve Resolution 761-appointing William Pfautz to the Fire-Rescue Commission with East Hempfield Township.
7. **ANNOUNCEMENT**

September 7- Blues Fest, East Petersburg Community Park-3:00-8:00 pm  
September 12- Carnival in the Park begins at 6:00 pm, \$15.00 wristband & DJ/Karaoke 6:60-8:30  
September 13- Carnival in the Park begins at 6:00 pm, Band TBD 6:30-8:30

September 14- East Pete Day begins at 8:30 am with the Kids Fun Run and the day ends at 9:30 pm with Fireworks...all kinds of fun stuff in between!

**8. ADJOURNMENT**

## COUNCIL MEMBERS

Cathleen Panus, President  
John Wolf, Vice President  
Adam Gochnauer, Pro-Tem Member  
Lauren Houck, Member  
Connie McElwain, Member  
John Schick, Member  
William Pfautz Jr., Member  
James Malone, Mayor

### Staff:

Robin Hemperly, Manager  
Karen St. Clair, Assistant Manager  
Jeff Moseman, Foreman

## UPCOMING MEETINGS

Appeals Board - August 8 - 7 PM  
Planning Commission - August 15 - 7 PM  
Committee - August 22 - 6 PM  
Zoning Hearing - August 28 - 7 PM  
Council Meeting - September 3 - 7 PM

# AGENDA September 3, 2019

### CALL MEETING TO ORDER IS THERE ANYONE RECORDING THE MEETING?

### PLEDGE TO FLAG

1. **APPROVE August 7, 2019 MINUTES,** Action Item
2. **BILL PAYMENT REVIEW**
3. **VISITORS / COMMENTS FROM PUBLIC**
4. **REPORT REVIEW**
  - A. Mayor/Police
  - B. Foreman
  - C. Zoning Officer
  - D. Permits Issued
  - E. Current Property Violations
  - F. Solicitor
  - G. Collections
  - H. Fire Company – Chief Rohrer
  - I. HARC – Adam Gochnauer
  - J. EMA Report-Diane Garber
5. **OLD BUSINESS:** Committee meeting topics: Mad Chef, 2020 Budget, Skid Loader Presentatnon. Fireworks Ord, Snow Emergency Ord., Exec Session for Personnel and Legal.
6. **NEW BUSINESS**
  - A. Review/Approve MMO, Minimum Municipal Obligation Pension Fund for 2020. Action Item
  - B. Review/Approve Fireworks Ordinance 307 of East Petersburg Borough,
  - C. Review/Approve Resolution 763 Action Item
  - D. Review/Approve Snow Plan Ordinance 308 of East Petersburg Borough, Action Item
  - E. Trash Bid Award-Waste Management Action Item
  - F. Review/Approve Traditions of America Plan, Action Item
  - G. Review/Approve Resolution 762 Action Item
  - H. Review/Approve O&M Agreement for the Martin Family Trust Action Item
  - I. Review/Approve O&M Agreement for The Mad Chef Action Item
  - J. Review/Approve the Easement Agreement for 6245 Wolf Circle Action Item
  - K. Review/Approve the Easement Agreement for 6225 Wolf Circle Action Item
7. **ANNOUNCEMENT**

September 7- Blues Fest, East Petersburg Community Park-3:00-8:00 pm



September 12- Carnival in the Park begins at 6:00 pm, \$15.00 wristband & DJ/Karaoke 6:60-8:30

September 13- Carnival in the Park begins at 6:00 pm, Band TBD 6:30-8:30

September 14- East Pete Day begins at 8:30 am with the Kids Fun Run and ends at 9:30 pm with Fireworks.

November 6- Chief Steffen will be at Council meeting for a meet and greet.

P/T Snow Plower needed-stop @ Borough Office during normal business hours Monday-Friday 8-4:30; closed 12:30-1 for lunch

**8. ADJOURNMENT**

## COUNCIL MEMBERS

Cathleen Panus, President  
John Wolf, Vice President  
Adam Gochnauer, Pro-Tem Member  
Lauren Houck, Member  
Connie McElwain, Member  
John Schick, Member  
William Pfautz Jr., Member  
James Malone, Mayor

### Staff:

Robin Hemperly, Manager  
Karen St. Clair, Assistant Manager  
Jeff Moseman, Foreman

## UPCOMING MEETINGS

Appeals Board - October 10 - 7 PM  
Planning Commission - October 17 - 7 PM  
Zoning Hearing - October 23 - 7 PM  
Committee - October 24 - 6 PM  
Council Meeting - November 6 - 7 PM

# AGENDA October 1, 2019

## CALL MEETING TO ORDER

## IS THERE ANYONE RECORDING THE MEETING?

## PLEDGE TO FLAG

1. **REVIEW/APPROVE AUGUST 2019 COMMITTEE MEETING MINUTES** Action Item  
**REVIEW/APPROVE SEPTEMBER 2019 COUNCIL MEETING MINUTES** Action Item
2. **BILL PAYMENT REVIEW**
3. **VISITORS / COMMENTS FROM PUBLIC**  
Ken Heeter, Events Committee Chairman
4. **REPORT REVIEW**
  - A. Mayor/Police
  - B. Foreman
  - C. Zoning Officer
  - D. Permits Issued
  - E. Current Property Violations
  - F. Solicitor
  - G. Collections
  - H. Fire Company – Chief Rohrer
  - I. HARC – Adam Gochnauer
  - J. EMC Coordinator – Diane Garber
5. **OLD BUSINESS**
  - A. Review Committee Meeting Topics: discussed purchase or lease of a roll off dumpster for street sweeping waste, "No Parking" sign on Lemon Street, playground equipment, hydrant fittings, Northern Regional Police Representative, water/trash budgets reviewed and discussed & Executive Session for personnel reasons
6. **NEW BUSINESS**
  - A. Review/Approve Ordinance 307, Providing for the Regulation of Fireworks Action Item
  - B. Review/Approve Ordinance 308, Establishing Regulations for Parking of Motor Vehicles during Snow Emergencies, and Clearing of Sidewalks Action Item
  - C. Review/Approve Grant Contract with PennDOT for \$218,000 for upgrades to the traffic light at State Street and Main Street Action Item

- D. Review/Approve Resolution 764, authorizing Council president and Secretary Hemperly to sign the grant contract with PennDOT Action Item
- E. Review/Award low bid for Garden Street Repairs project to Macmor, Inc. pending final approval by Borough Solicitor and Borough Engineer Action Item
- F. Review/Approve Resolution 765, Appointing John Wolf as a primary representative for Lancaster County Regional Police Department for police service, and appointing William Pfautz and Cathleen Panus as alternate representatives Action Item

**7. ANNOUNCEMENT**

October 5- Pumpkin Fest at East Petersburg Community Park from 1:00-4:00 p.m.

October 25- Large Appliance & Tire Pick-up in the Borough. Tags are sold at the Borough office; \$14.00 for a lg. appliance & \$3.00 for a tire

October 31- Trick-or-Treat in the Borough from 6:00-8:00 p.m.

November 2- Pot Pie take-out held at East Pete Fire Co. 10:00 a.m. until sold out

November 5- Election Day, polls open 7:00 a.m. until 8:00 p.m.

**8. ADJOURNMENT**

## COUNCIL MEMBERS

Cathleen Panus, President  
John Wolf, Vice President  
Adam Gochnauer, Pro-Tem Member  
Lauren Hauck, Member  
Connie McElwain, Member  
John Schick, Member  
William Pfautz Jr., Member  
James Malone, Mayor

### Staff:

Robin Hemperly, Manager  
Karen St. Clair, Assistant Manager  
Jeff Moseman, Foreman

## UPCOMING MEETINGS

Appeals Board - November 7 - 7 PM  
Planning Commission - November 14 - 7 PM  
Zoning Hearing - November 27 - 7 PM  
Committee - No meeting in November  
Council Meeting - December 3 - 7 PM

# AGENDA

## November 6, 2019

### CALL MEETING TO ORDER

### IS THERE ANYONE RECORDING THE MEETING?

### PLEDGE TO FLAG

1. **REVIEW/APPROVE SEPTEMBER 2019 COMMITTEE MEETING MINUTES** Action Item  
**REVIEW/APPROVE OCTOBER 2019 COUNCIL MEETING MINUTES** Action Item
2. **BILL PAYMENT REVIEW**
3. **VISITORS / COMMENTS FROM PUBLIC**  
Chief Steffen, Lancaster County Regional Police Department will give the residents information on the upcoming police services that will begin January 1, 2020
4. **REPORT REVIEW**
  - A. Mayor/Police
  - B. Foreman
  - C. Zoning Officer
  - D. Permits Issued
  - E. Current Property Violations
  - F. Solicitor
  - G. Collections
  - H. Fire Company – Chief Rohrer
  - I. HARC – Adam Gochnauer
  - J. EMC Coordinator – Diane Garber
5. **OLD BUSINESS**
  - A. Review Committee Meeting Topics: Budget 2020, Executive Session for legal and personnel issues
6. **NEW BUSINESS**
  - A. Review/Approve Resolution 766, Appointing Ed Poorman with Associated Building Inspections, LLC as Building Code Official for East Petersburg Borough Action Item
  - B. Review/Approve Resolution 767, Regulating Banner Suspension across Main Street Action Item
  - C. Review/Approve Proposed Budget for 2020 Action Item
  - D. Review/Approve Motion to Advertise Proposed Budget for 2020 Action Item
  - E. Review/Approve Meeting Dates for 2020 Action Item

F. Review/Approve bid for snow plow

Action Item

**7. ANNOUNCEMENT**

November 28 & 29 – Borough office will be closed in observation of Thanksgiving

December 7, 14, & 21 – Santa in the Park will be held at the Community Center from 9:00 a.m. until noon

December 31 – New Year's Eve in the Square beginning at 10:00 p.m. with music by Times Two and then the Jug drop at midnight

**8. ADJOURNMENT**

**EXECUTIVE SESSION FOR LEGAL REASONS**

## COUNCIL MEMBERS

Cathleen Panus, President  
John Wolf, Vice President  
Adam Gochnauer, Pro-Tem Member  
Lauren Houck, Member  
Connie McElwain, Member  
John Schick, Member  
William Pfautz Jr., Member  
James Malone, Mayor

### Staff:

Robin Hemperly, Manager  
Karen St. Clair, Assistant Manager  
Jeff Moseman, Foreman

## UPCOMING MEETINGS

Appeals Board - December 12 - 7 PM  
Planning Commission - December 19 - 7 PM  
Committee - No meeting in December  
Zoning Hearing - No meeting in December  
Council Meeting - January 6 - 7 PM

# AGENDA December 3, 2019

### CALL MEETING TO ORDER IS THERE ANYONE RECORDING THE MEETING?

### PLEDGE TO FLAG

1. **APPROVE OCTOBER 2019 COMMITTEE MEETING MINUTES** Action Item
- APPROVE NOVEMBER 2019 COUNCIL MEETING MINUTES** Action Item
2. **BILL PAYMENT REVIEW**
3. **VISITORS / COMMENTS FROM PUBLIC**
4. **REPORT REVIEW**
  - A. Mayor/Police
  - B. Foreman
  - C. Zoning Officer
  - D. Permits Issued
  - E. Current Property Violations
  - F. Solicitor
  - G. Collections
  - H. Fire Company – Chief Rohrer
  - I. HARC – Adam Gochnauer
  - J. EMA Report-Diane Garber
5. **OLD BUSINESS:** No Committee Meeting held in November
6. **NEW BUSINESS**
  - A. Review/Approve Budget for fiscal year 2020 Action Item
  - B. Review/Approve Ordinance 309, Setting Tax Rate for fiscal year 2020 Action Item
  - C. Review/Approve Resolution 768, PA Small Water and Sewer Program Grant Request Action Item
  - D. Review/Approve Resolution 769, Setting Water Rate for 2020 Action Item
  - E. Review/Approve Resolution 770, Setting Trash Rate for 2020 Action Item
  - F. Review/Approve Resolution 771, Setting Fee Schedule for East Petersburg Borough Action Item
  - G. Review/Approve Resolution 772, Appointing Karen St. Clair Borough Manager Action Item
  - H. Review/Approve Resolution 773, Appointing Karen St. Clair as Chief Administrator Officer for the East Petersburg Borough Non-Uniform Pension Plan Action Item
  - I. Review/Approve Letter of resignation from Steve Shenk as tax collector Action Item
  - J. Review/Approve Resolution 774, Appointing Lancaster County Treasurer as Tax Collector of East Petersburg Borough Action Item
  - K. Review/Approve Updated Policy for the medical benefit waiting period Action Item
  - L. Review/Approve Resolution 775, Authorizing signing of Grant Documents Action Item

**7. ANNOUNCEMENT**

December 7, 14, & 21 – Santa in the Park will be held at the Community Center from 9:00 a.m. until noon  
December 24, 25 – Borough office closed for Christmas and January 1, 2020 for New Year's Day  
December 31 – New Year's Eve in the Square beginning at 10:00 p.m. with music by Times Two and then the Jug drop at midnight  
January 6 – Council meeting will be held on Monday instead of Tuesday next month

**8. ADJOURNMENT**