

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

<b>DATE AND TIME:</b>	January 2, 2019	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	Cathleen Panus, President John Wolf, Vice President Adam Gochnauer, Pro Tem Lauren Houck Connie McElwain (Absent) John Schick William Pfautz, Jr.
	Manager:	Robin Hemperly
	Public Works Foreman:	Jeff Moseman
	Mayor:	James Malone

It was moved and seconded (Councilmember Gochnauer, Councilmember Wolf) to Approve minutes of the December 4, 2018 Borough Council meeting, motioned carried 4-2, Councilmember Pfautz & Councilmember Schick abstained from voting because they were absent at the December Council meeting

Bill Payment – Reviewed by Council

**Visitors/Comments:**

1. E.P. Boy Scouts were in attendance working toward earning a merit badge.

**Police Report:** Mayor James Malone submitted the monthly report to Council.

Chief Rudzinski gave stats and updates on crime.

1. Car theft took place while car was left running and unlocked.
2. Crime is below average in East Petersburg in comparison to the state and county averages. On average there were 13 crimes a month in 2018.
3. Chief Rudzinski reminded residents to sign up for updates and crime watch reports at [www.manhiemtownshippolice.org](http://www.manhiemtownshippolice.org)
4. A complaint was received for speeding on Clarkson Drive. An officer was sent out and he reported that there is not much traffic in that area, so they do not feel that is beneficial to have an officer sit there for a long period of time. The plan is to get a radar board in that area. In order to catch drivers speeding the police ideally need to have two officers one to sit ahead and then alert the other that the speeder is approaching, otherwise it can create an unsafe situation with one officer waiting to clock someone speeding by at 40 or 45 mph and then trying to catch him by driving at an unsafe speed up to 65 to 70 mph in residential area. Chief Rudzinski said that police are not allowed to use radar in PA, but it would make it easier for officers to catch speeders if they could.
5. President Panus asked if police have ever had police from other areas come to assist with enforcement in the Borough. Chief Rudzinski said that we have had situations where additional units from other municipalities have come to assist our officers, but only for something major.
6. Mayor Malone let residents know that the average response time by police in East Pete is 2 minutes.

**Borough Manager's Report:** Submitted to Council

1. Bids to paint both water towers came in and the lowest bid was from Minoan, Inc. for \$206,400.00

**Fire Company Report:** Submitted to Council.

**Other Reports:**

1. Foreman Report – Submitted to Council
  - A. Staff has attended classes and has obtained EPA Method certification.
  - B. A data logger for the traffic signal at Enterprise Road has been installed for tracking traffic hold-ups at S. Clyde Weaver at the request of PennDOT. Councilmember Schick said that the Borough might want to consider applying for a grant to start updating the signals.
  - C. President Panus read a few lines from each department on the Foreman's Report and explained that the Borough staff does a wide variety of work in the Borough some of which are listed in this report including: Water Dept. – calibrated turbidimeters, review system maps and acquired distribution maps from ARRO Engineering archive, attend meetings; Parks Dept.- seasonal grooming of lawn grass and detention basins; Vehicle and Building Maintenance- welded and repaired salt box spreaders; Streets Dept.- developing a process to review and track street cut permits and PA one calls for UGI; MS4 Dept. - street cleaning, cleaning outlets with leaves, completed O&M list of private BMP's. President Panus thanked staff members for all their hard work and for keeping the Borough in such good shape.
2. Zoning Officer Report – Submitted to Council
  - A. Both water towers will be painted; one will be in the spring and the other in the fall, if weather allows.
3. Permit List – Submitted to Council
4. Property Violations – Submitted to Council
5. Solicitor Report – Submitted to Council
6. Collection Accounts - Submitted to Council
7. HARC – Adam Gochnauer – Nothing new to report at this time.

**Old Business: No Committee meeting held in December**

**New Business:**

1. *It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to approve the following service organizations:*
  - *Solicitor – Fred Wolf, Henry & Beaver Law Firm*
  - *General Borough Engineer – ARRO Consulting, Inc., or appointed by project*
  - *Water Engineer – ARRO Consulting, Inc.*
  - *Auditor – Sager, Swisher & Co. LLP*
  - *Zoning Officer – Michael Bingham, ARRO Consulting, Inc.*
  - *Sewage Enforcement Officer – ARRO Consulting, Inc.*
  - *Property Maintenance Compliance Enforcement Officer – John Neely, ABI Associates, LLC*
  - *UCC Compliance Officer – Randy Maurer, ABI Associates, LLC*
  - *Zoning Hearing Board Solicitor – Janice Longer, Reese Samley, Wagenseller, Mecum & Longer*
2. *It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to approve Resolution 749, Appointing the following members to the following Boards:*
  - *John Kerchner, Planning Commission - term expires 1/1/23*
  - *Larry Prescott, Zoning Hearing Board – term expires 1/1/22*
  - *Russell Howell, Zoning Hearing Board (alternate) – term expires 1/1/22*
  - *Jamie Rohrer, Property Maintenance Appeals Board – term expires 1/1/22*
  - *Larry Prescott, Property Maintenance Appeals Board – term expires 1/1/21*
  - *Justin Carroll, Property Maintenance Appeals Board – term expires 1/1/20*
  - *Dennis Zellers, Property Maintenance Appeals Board (alternate) – term expires 1/1/22*
  - *Steve Shenk, Vacancy Board Chairman, - term expires 1/1/20*
  - *Tom Huber, Representative for East Petersburg on LASA Board – term expires 1/1/24*

3. ***It was moved and seconded (Councilmember Wolf, Councilmember Schick) and carried unanimously, to approve Ordinance 304, Requiring Municipal Certificate prior to payment of a fire loss claim, certificate required, request for issuance of certificate, payment, notification and completion of work***

Manager Hemperly explained this Ordinance is something new the Borough is doing with homes that are destroyed by fire. This will ensure that a burnt shell of a home will not remain for more than a reasonable amount of time after a home is destroyed.

4. ***Ordinance 295, which addresses agreement with HARC and Municipalities has been Tabled***
5. ***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to award low bid to Minoan, Inc. to paint both water tanks, pending final review by the Borough Solicitor***

Manager Hemperly explained that if we spend this money now on both tanks, it will buy us ten or more years until the entire tanks will have to be drained and taken down to the steel inside and out, and the current cost to do that is \$350,000.00 to \$400,000.00 which we would have to do in a couple of years if we do not paint the outside now. Small tank will get done first in the spring, weather pending. Larger tank will get done in the fall or following spring. The water will not be drained from the tanks.

6. ***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to approve the time extension request by Emich and Ober Properties for the Graystone Road project until March 8, 2019 to give them time to record the plan***

Two small pieces of land were discovered that did not belong to anyone, therefore they are now going through the process of recording these two small pieces of land and need more time because of this.

7. ***It was moved and seconded (Councilmember Wolf, Councilmember Pfautz) to Approve Resolution 750, Temporary No Parking Restrictions for the next 90 days, starting on the day of approval for the following areas; Old Meadow Court- temporary no parking for 201 ft. as indicated on the attached legend #1; Madison Court- temporary no parking for 118 feet as indicated on the attached legend #2; Franklin Drive- temporary no parking for 392 ft. as indicated on the attached legend #3, motion carried with a 4-2 vote, Councilmember Gochnauer and Councilmember Houck – voted no***

Jeff Moseman explained that snow removal can be difficult in these three areas of the Borough, because they have islands. They normally cannot fit the plows there and have to use the backhoe to remove snow. Mr. Moseman explained that there is not a lot of space to pile snow, so the snow ends up in driveways and sidewalks. With no parking along the islands, they will be able to place the snow in these designated areas. Mayor Malone said that with the high density of people in this area it could be problematic. Mr. Moseman said that this will also allow the plow drivers to get a lot more snow out of the street. A resident asked if these areas could be made - no parking during snow events only. President Panus said that this is only temporary, so we will have a chance to see if this will work or not. Manager Hemperly said that signs will be installed, and door hangers will be put on all the doors in the cul-de-sacs to notify residents of the change prior to it taking place. Councilmember Gochnauer and Councilmember Houck said they would like to discuss other possibilities at the next Committee meeting.

#### **Other Announcements:**

January 12 – Tree Chipping by the Boy Scouts will be held at East Pete Pool Parking lot from 8:00 a.m.-2:00 p.m. You can drop the tree off that day at the pool or get a tree tag at the Borough office for pick up – donations are accepted.

February 2 – Pot Pie Take Out held at East Pete Fire Co. from 10:00 a.m. until sold out.

Steve Shenk reported - The 4<sup>th</sup> year for Santa in the Park was a huge success. They had more children this year than ever before.

**Executive Session for legal and personnel reasons will follow the regular meeting.**

**Adjournment: 8:12 p.m.**

**Executive Session in: 8:18 p.m.**

**Executive Session out: 9:50 p.m.**

Respectfully Submitted,  
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

<b>DATE AND TIME:</b>	February 5, 2019	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	Cathleen Panus, President John Wolf, Vice President Adam Gochnauer, Pro Tem Lauren Houck Connie McElwain John Schick William Pfautz, Jr.
	Manager:	Robin Hemperly
	Assistant Treasurer:	Karen St. Clair
	Public Works Foreman:	Jeff Moseman
	Mayor:	James Malone

It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) to Approve minutes of the January 2, 2019 Borough Council meeting

Bill Payment – Reviewed by Council

**Visitors/Comments:**

1. Greg Tobin, VP of Marketing for AAA, explained to Council that they would like to host an event during April for Distracted Driver Month at the Community Park to educate people about the dangers of distracted driving. They are planning on having 15-20 different vendors, along with AAA and other community organizations to address texting while driving, intoxication, child seat maintenance, and ways to keep you and your family safe while driving. The event will be held rain or shine.

***It was moved and seconded (Councilmember Wolf, Councilmember McElwain) and carried unanimously to approve the AAA Auto Safety Event, Saturday, April 6, 2019 from 10:00 a.m. until 3:00 p.m. in conjunction with the East Petersburg Fire Department at the East Petersburg Community Park***

2. Joyce Mokros asked how often the Borough makes deposits of the checks submitted for water/trash and permits. Manager Hemperly told her that the deposits are brought to the bank once a week.
3. Steven Shenk, representative of East Petersburg Fire Co. introduced Greg Carpenter the new president of the East Petersburg Fire Department.
4. A resident asked why the taxes were increased, when will they see the increase, and will the increase continue.

Council explained that taxes had to be increased because M.T.P.D increased the police service fees that the Borough pays by 39%. Council explained that the police service is the largest part of the Borough's budget. Council is currently working to find a way that the Borough can have quality police service without having to increase taxes any further. President Panus explained that when they are finished working on this issue and do come to a decision, the residents will be informed.

5. Greg Bucher asked what Council is doing economically to increase the tax base, so the residents won't have to absorb the costs as they increase. He asked if the Borough would consider hiring a social and economic development person in the future to go after grants and put a long-term plan together.

President Panus said that Council has discussed this option at the committee meetings and it is an option that they would have to explore.

6. A resident said that there is a "for sale" sign at the Graystone Road Development sight and asked why. Council explained that the current owner wanted to have the land approved for subdivision and land development, before selling to a developer.
7. A resident asked what the plan is for the tennis courts at the community park. Council explained that the tennis courts will be removed and made into a grassy area, and the basketball courts will stay. Council explained that after the tennis courts are removed the attention will be turned to the basketball courts. Council explained that the MS4 portion of the parks plan is the costliest so that is where the Borough must begin improvements. Manager Hemperly explained that we have applied for Grants and will continue to do so. The MS4 grants are more readily available, but we are working toward applying for grants to upgrade the park equipment. The park equipment must be state approved; therefore, the cost is very high.
8. A resident asked if property violations are driven by complaints or is somebody out inspecting. He asked if certain areas are targeted or does the whole borough get inspected. Council explained that all areas are inspected. Council explained that a signed form is required for a resident to file a complaint.
9. A resident said that he has noticed several times that trash cans are left out on Carpenter Street 2-3 days after trash has been picked up before they are brought back in. Council said that they will have the zoning officer look into this.
10. A resident said that recently she noticed some residential properties had orange door hangers put on doors for not shoveling their sidewalks and wanted to know if the car dealerships and businesses were also notified. Manager Hemperly said that commercial and residential properties that did not shovel were notified, and, in some cases, fines can be issued.

***Mayor James Malone made a proclamation declaring the month of April 2019 "Travel Safety Month" starting off with a safety day event on April 6, 2019***

**Police Report:** Mayor James Malone submitted the monthly report to Council.

Officer Shivers gave stats and updates on crime:

1. This year the Borough will have Officer Dejesus, Officer Linus, Officer Parmer, and Officer Coates
2. There were four vehicle break-ins on Northfield Drive. There is a suspect and this crime has been solved.
3. The county drug task force is dedicated to drugs only and is made up of officers throughout the county who are sworn in as county wide detectives. This task force is important because the patrol officers on duty do not have enough time to focus on just drug crimes, and it has been proven that drugs are the main driver of crime and that is why this task force is so important. Diane Garber, EMS added that the funds that the municipalities give to support the operations goes back to the municipalities in reimbursement for the officer's costs for the year or years they are working with the department.
4. A resident asked if the tickets will be issued for cars running while unattended. Officer Shivers explained that they would only be issued if the car keys were left in the ignition. This would not apply to someone using a remote start to warm their car up.

**Borough Manager's Report:** Working on bid specs for the fog sealing for the streets, worked with Councilman Schick to submit two grant applications to the TIP Program for the traffic light at State and Main and for Graystone and Main to get them updated, Auditors will be here next week to do the annual audit, received comments back from DEP for the Pollution Reduction Plan that we submitted and the comments were very minor and ARRO is in the process of submitting the information to them so we will soon have the MS4 permit, water tower painting is expected to start in the spring.

**Fire Company Report:** Chief Rohrer read the end of the year report.

1. Chief Rohrer reminded everyone to put a carbon dioxide detector in their homes, which can be purchased at Home Depot or Lowes, these small detectors are inexpensive and can save lives. He recommends the digital display.
2. Chief Rohrer pointed out that East Pete Fire Company has achieved 108 years of fire and rescue service with 100% volunteers.
3. Smoke detectors are still available for no charge through the E.P.F.D. while supplies last.

4. E.P. Fire Company is continuing to work with M.T.P.D., EMA Coordinator, East Pete Day Committee, and the Borough to come up with an incident support plan, which is a plan that has been put into place if something goes wrong during a public event. They are continuing to work on this plan.
5. Ongoing risk reduction plan to reduce cancer for volunteers.
6. Public outreach in 2018 included Volunteer Recruitment and Retention, Emergency Services Day at Hempfield High School, Prom Promise
7. 2018 was a very successful year for grants for E.P.F.D., some which offer tuition reimbursement for College and higher education
8. Highest number of calls were for vehicle accidents, busiest day for calls is Friday and busiest time of day for calls is between 4:00 – 5:00 p.m.
9. Recertified Fire Department with the participating departments program with a 75% level with PA State Commissioners Office, which means 75% of personnel have met a pro-board standard that is accredited across the United States.
10. Chief Rohrer dedicated the 2018 book to all the families that allow their loved ones to serve their communities to make it a safer place to live.

#### **Other Reports:**

1. Foreman Report – Submitted to Council  
The borough employees will be working on removing the tennis courts over the next several months and planting grass. Currently working on water allocation permit and working on a future for our water sources. Water dept. is currently down an employee and Chad Wiggins is working toward becoming a licensed water operator. Lance Peifer will be taking over for MS4 program.
2. Zoning Officer Report – Submitted to Council  
Council reminded residents to call the Borough office or the contracted building officials for the Borough before starting any work to determine if the work you are doing requires a permit or not. The Borough follows the state-wide process.
4. Property Violations – Submitted to Council
5. Solicitor Report – Submitted to Council  
Waiting on the bonding to have the water tower painted, also waiting on bonding from UGI to ensure that the roads will be restored
6. Collection Accounts - Submitted to Council
7. HARC – Adam Gochnauer – Meeting with HARC staff tomorrow to go over the upcoming year.
8. Street Sweeper Project – Adam Gochnauer – We now have three municipalities signed on for street sweeping and numerous businesses have signed on to have us sweep their parking lots. With these projects the street sweeper has made money in just the first year.
9. Diane Garber, EMS Coordinator - Intergovernmental Agreement for the joint EMS has been prepared and will need to be reviewed by our Solicitor.

#### **New Business:**

1. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Wolf) and carried unanimously to Approve Ordinance 295, New Agreement between HARC and Municipalities involved in the contract***
2. ***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to Approve East Petersburg Fire Co. 2019 Special Fire Police Events Schedule***
3. ***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to Approve Resolution 752, appointing and accepting Christina Torres-Garcia a police officer of Manheim Township Police Department, as a police officer of East Petersburg Borough***
4. ***It was moved and seconded (Councilmember Wolf, Councilmember Schick) and carried unanimously to Approve payment to MacMor Construction, LLC in the amount of \$10,472.05 for the Lemon Street Water Main Replacement Phase II***
5. ***It was moved and seconded (Councilmember Wolf, Councilmember Schick) and carried unanimously to Approve the Final Subdivision and Land Development Plans for property on Graystone Road currently owned by Emich & Ober Holdings Partnership***

6. *It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to Table the request for temporary tent sale of legal firework products from 6/27/19 through 7/16/19  
Council will be discussing this further at the next Committee meeting.*
7. *It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to Approve the Lancaster County Tax Claim Bureau Certification of uncollected 2018 Real Estate Taxes*
8. *It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to Rescind Resolution 750, Temporary No Parking Restrictions for the next 90 days, in the following areas: Old Meadow Court- temporary no parking for 201 ft. as indicated on the attached legend #1; Madison Court- temporary no parking for 118 feet as indicated on the attached legend #2; Franklin Drive- temporary no parking for 392 ft. as indicated on the attached legend #3*

Several residents that live in the area that would have been affected by this resolution, thanked Council for rescinding the Resolution, because they explained that the parking along the islands in the cul-de-sacs is the only extra parking available for people visiting the residents that do live in this area. There was also concern expressed by residents that Council did not spend enough time on creating a plan for snow removal in these problem areas of the Borough. President Panus apologized and explained that this resolution should have been tabled until they were able to get further information and discuss this resolution more. She explained that the goal is to be transparent and keep the residents involved. After looking into this further and asking for more information regarding this plan, they realized that this was not a plan of action that was going to work.

Councilmember Gochnauer explained that he was one of the members that voted "no" for the plan, but he feels that the intent was not to push this through. He explained that he presented a plan to Council and they were very open to what he had to say and to rescind something that was already passed means a lot. He explained that they did not have to do this, but they listened and agreed it was a mistake. He explained that Council is currently working on creating a snow emergency plan to put into place next snow season. He explained that it was a mistake, but it was not intentional. Councilmember Gochnauer explained that Council is made up of volunteers and they try to do the best they can, but mistakes will be made sometimes, and they will do their best to admit and correct these mistakes.

Council explained that they will work out the details of the new plan and let the residents know where alternative parking will be. They will be sure to make the new plan fair to all the residents.

**Other Announcements:**

1. Pot Pie prepared by East Pete Fire Co. is available for sale after the meeting
2. Mayor Malone announced that there are several spots available for committee volunteers, school board, and council seats- for more info contact Mayor@eastpetersburgborough.org

**Executive Session for legal and personnel reasons will follow the regular meeting.**

**Adjournment: 8:12 p.m.**

**Executive Session in: 8:18 p.m.**

**Executive Session out: 9:50 p.m.**

Respectfully Submitted,  
Kim Strayer, Recording Secretary



MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

<b>DATE AND TIME:</b>	March 5, 2019	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	Cathleen Panus, President John Wolf, Vice President Adam Gochnauer, Pro Tem Lauren Houck Connie McElwain (Absent) John Schick William Pfautz, Jr.
	Manager:	Robin Hemperly (Absent)
	Assistant Manager:	Karen St. Clair
	Public Works Foreman:	Jeff Moseman
	Mayor:	James Malone

It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) to Approve minutes of the February 5, 2019 Borough Council meeting

Bill Payment – Reviewed by Council

**Visitors/Comments:**

1. LNP reporter stated she was recording the meeting.
2. Marvin Stauffer said that the Community Aid collection box located at Real Life Church in the parking lot had numerous items for donation placed on the outside of the collection box. Council said that unfortunately, people will do that even though it says on the box that they should not leave items outside the box. Council also said that there is another box located behind the elementary school if the one at Real Life Church is full. Also, if the box is full Community Aid can be called and they will come out and pick up the items.
3. James Swarr thanked Robin and Jeff for responding to the inquiry he made at last month's meeting. He asked what the toxicity and dangers were to pets, from ice and snow melt that the Borough uses. He said that they were very thorough and thanked them for the seriousness that was taken in the matter. He stated they did inform him that the melting agent used is no more toxic than the other products being used for this purpose, and if your pets comes in contact with these products it is best to wipe their paws. He said that this information might be useful in the future when others ask this same question.

Mr. Swarr also asked if there is a policy in place regarding how long residents can leave their trash cans out on the sidewalks after trash is collected. Mayor Malone told him that there is a policy in place for this. Council asked him to fill out a complaint form and said that they will be looking into this further.

4. Tom Brommer asked why the taxes were increased. President Panus explained that the Borough was notified of a 39% increase in the police services late in the year after budget was already being worked on. The Borough had no choice but to raise taxes. Council is currently putting a lot of time into working on finding all other possibilities of police services and should have an answer soon. They are finding that overall, the cost of police services is becoming more expensive due to the increase in cost of technology that the police services are using.

**Police Report:** Mayor James Malone submitted the monthly report to Council.

**Fire Company Report:** Chief Rohrer submitted the report to Council.

1. The Fire Company is partnering with AAA on April 6, 2019 from 10:00a.m. until 3:00 p.m. for an Automotive Safety Event to be held at East Pete Park and at E.P. Fire Co. Chief Rohrer let the residents know that there could be traffic delays that day.

**Other Reports:**

1. Foreman Report – Submitted to Council  
Jeff Moseman reported that more radio read meters were recently installed. Mr. Moseman explained that the Borough started upgrading to these meters 10 years ago and approximately half of the Borough now has the new radio read meters. Upgrading the meters is very costly so this will continue to be done in increments until eventually all the meters are replaced. Mr. Moseman also reported that the Borough will be getting an ADA bathroom.
2. Zoning Officer Report – Submitted to Council  
Working on roadway improvements and reviewing fog sealing applications for the work that will be done this spring. Water improvements on Lemon Street will take place this spring.
3. Property Violations – Submitted to Council  
There are currently a lot of violations for illegal vehicles. All vehicles must have current registration and inspection unless they are being stored in a garage.
4. Solicitor Report – Submitted to Council  
Plans for Graystone have been recorded and the property is now going to be sold to a developer.
6. Collection Accounts - Submitted to Council
7. HARC – Adam Gochnauer – Met with HARC and discussed plans for the upcoming pool season. New signage will be installed at the pool this year.
8. Street Sweeper Project – Adam Gochnauer – Last mailing was very successful, new businesses have been acquired and this will earn more revenue for the Borough. The old broken street sweeper will be going up for sale soon.
9. Diane Garber, EMS Coordinator – Monthly reports will be submitted.  
Diane met with AAA to discuss the upcoming event. They discussed traffic flow that day. Ms. Garber said that AAA will be sending out information to the residents in the area, so they are aware of what is going on that day. There will be child seat fitting, car wash, car fit, battery checks, vehicle 360, and numerous other vendors to spotlight vehicle safety.  
Working on emergency planning and traffic flow during swim meets.  
Working on Ordinance to regionalize East Hempfield and East Petersburg Borough. This should be ready for next month.

**New Business:**

1. ***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to Approve Resolution 751, Lancaster County Hazardous Mitigation plan for East Petersburg Borough with the adoption date of March 5, 2019***

Diane Garber explained that every five years the County Hazard Mitigation Plan must be updated, and by adopting this Resolution the Borough will now be eligible for hazard mitigation grant funding from the federal government for upcoming projects.

2. ***It was moved and seconded (Councilmember Wolf, Councilmember Schick) and carried unanimously to Deny approval for the temporary tent sale of firework products from 6/27/19 through 7/16/19***

Council explained they did not want fireworks sold in an area where 98% of the properties do not meet the distance requirements allowed for setting off fireworks.

3. ***It was moved and seconded (Councilmember Wolf, Councilmember Schick) and carried unanimously to approve Resolution 753, Setting Fees for East Petersburg Borough effective March 11, 2019***

Council explained there was an increase in the cost of yard waste bags, therefore the price of them will be increased to \$0.50 each.

4. ***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to Table Ordinance 305, Establishing Regulation and License Fees related to the operation of transient retail businesses within East Petersburg Borough, including peddlers, salespersons, solicitors, canvassers and transient retail businesses***

Council explained that this Ordinance will need more work.

5. *It was moved and seconded (Councilmember Wolf, Councilmember Schick) and carried unanimously to Approve the following dates for Soccer Tournaments as requested by PA Classics: May 4-5: Girls Challenger Invitational, May 11-12: Boys Challenger Invitational, May 25-26: Delco Players Cup, June 1-2: Summer Kickoff, June 22-23: Boys Mid-Atlantic Cup, June 29-30: Girls Mid-Atlantic Cup, August 31-September 1: Keystone Cup*

**Announcements:**

April 6 - AAA Driver Safety Event will take place from 9:00 a.m. until 3:00 p.m. at the Community Park

April 13 - Boy Scout Breakfast will be held at East Petersburg Mennonite Church

May 4 - Car Show will take place at the Community Park on Saturday May 4<sup>th</sup> this year

**Adjournment:** 8:00 p.m.

Respectfully Submitted,  
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

<b>DATE AND TIME:</b>	April 2, 2019	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	Cathleen Panus, President John Wolf, Vice President Adam Gochnauer, Pro Tem Lauren Houck Connie McElwain John Schick William Pfautz, Jr.
	Manager:	Robin Hemperly
	Assistant Manager:	Karen St. Clair
	Public Works Foreman:	Jeff Moseman
	Mayor:	James Malone

It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) to Approve minutes of the March 5, 2019 Borough Council meeting

**Bill Payment – Reviewed by Council**

Karen St. Clair pointed out that there was a large bill to install fire hydrant and valve at the water tank. Jeff Moseman explained that this is something DEP would be eventually requiring us to do.

**Visitors/Comments:**

1. LNP reporter stated she was recording the meeting.
2. Lance Peifer, East Petersburg Borough Public Works, gave a presentation on the Borough's MS4 - Municipal Separate Storm System, which is an annual requirement of the MS4 program. Mr. Peifer explained that although the Borough staff works very hard to meet the requirements for MS4 toward the goal of keeping the stormwater free of contaminants, it is up to everyone in the community to be sure only stormwater goes into the storm drains. Mr. Peifer shared the following information on past projects, present projects and the upcoming MS4 projects:

Worked with LandStudies to develop a plan at the Nitrate Plant on Koser Road. Partnered with the Little Watershed Alliance to plant a rain garden as part of riparian project to help reduce impact of run off on the environment. Also worked with the Little Watershed Alliance on creating a walking trail at the Koser Road location. The rain garden and walking trail were also developed with the intention to educate the residents. Trees were planted along Little Conestoga. The plantings were all done with participation from the residents. There will be more opportunities for the residents to get involved in these community projects. June 1, 2019 is the next tentative date for residents to get involved with maintenance and clean up as well as plantings at the Nitrate Plant, more information will be available closer to that time. We will be adding educational signage and holding walking tours of the rain garden. Mr. Peiffer said that if you are interested in finding out more information about any of the MS4 projects to please contact the Borough office and he will be happy to talk with them.

Mr. Peifer explained that the Borough staff has been doing the following: Inlet cleanings, outlet cleanings, street sweeping, swale maintenance and cleaning, stormwater inlet repairs program, cleaning top of stormwater inlets before storms events and again after the storm event, cleaning inside stormwater inlets in spring and fall. He reminded residents if they see a clogged storm drain to clean it off or contact the borough office to let us know. Mr. Peifer explained that the Borough uses a GIS mapping system of all of the stormwater facilities in the Borough to track where they are and how often they are maintenance.

Mr. Peiffer reminded residents that only stormwater should be going into the storm drains and when mowing grass to be sure that the grass is not going into the street which would then end up in the storm drains. He also asked residents to contact the borough office if anyone would see any sign off illicit discharge going into the storm drains. He explained that fines can be incurred for this. He also reminded residents that pool water must be dechlorinated before draining the water.

Mr. Peifer said that they are always looking for volunteers and residents that would like to get involved with preserving the waterways. In addition to the June 1, 2019 clean-up and plantings at the Nitrate Plant, the Borough will be looking for volunteers to participate in a water sampling program. More information will be made available on the website or you can contact the Borough office.

Steve Shenk asked if the French drain on Reeves Road will be used again. Mr. Peifer said that he would look into this and let him know.

Joyce Mokros said that her neighbor does not clean up the leaves on his property and asked if there is an ordinance that requires residents to clean up the leaves on their own property. Council explained that residents are not allowed to intentionally put leaves in the street because they will clog the storm drains and contaminate the waterways but leaves on their property is not regulated.

3. Jim Swarr said that he knows of someone advertising childcare in the Borough out of their house without having the proper authorizations. Council told him to fill out a complaint form and the zoning officer would look into this.
4. Mr. Swarr asked if residents were informed of the tax increase. Council explained that they feel that this is something that everyone needs to know about, and that this was discussed at the public meetings and advertised with the budget and an article was in the paper about this. Council explained that keeping the residents informed has always been something they try to do.
5. Joyce Mokros said that the trash company is picking up trash in another municipality on our trash day near her house and asked if the borough is paying for this. Council told her the Borough only pays for the properties in our own Borough.

Council wanted residents to know that they are aware that trash service has not been as good as it was in the past and that they are keeping an eye on this situation.

6. A resident that lives near Tank Road said that last year during the Lemon street project the contractor would store their equipment and piles of stone on the roadway even after they were finished work for the day. He explained that this made the street narrow and created a dangerous situation for drivers. He asked if the Borough would be able to keep the road closed sign up and request only local traffic use the street during the upcoming construction on Lemon Street. Council said that things could be put into the bid specs requesting that the contractors store their items differently to alleviate this issue. Council said that they would look into this further. He also asked if the residents will be informed before the construction on Lemon Street starts up. Jeff Moseman told him that they will put door hangers on the doors to let residents in that area know.

He also said that PP&L cut off a pole near his house and left a 4 ft. section for 2-3 years. Council told him that he could look up watchdog on the LNP and that might help him.

7. A resident asked what the "Save our Events" signs were about in the Borough. Council said that there is a lot of false information and wrong assumptions about this. Council also said that they will be meeting with the Events Committee at the next Committee meeting to discuss this further. Council said that they are completely supportive of East Pete Event Committee and all of the first Saturday Events that are held in the park.
8. A resident asked why the water lays on the road now that the road has been redone at the corner of Vaughn and Clarkson. Jeff Moseman said that the road was so porous before that the water went right through it.

This same resident said that with her property being reassessed and the tax increase, her taxes have almost doubled over the past 2 years. She said she thought there was a 10% cap. Council said that is for the County tax not Municipal. She asked if the Borough will continue to raise taxes. Council said that it is not their intent to continue to raise taxes.

9. McDade's who owns Wayne's Towing explained that they currently have a contract with MTPD for towing. Mr. & Mrs. McDade explained that in order for them to continue to keep this contract with MTPD their business must be located and manned 40 hours a week in the municipality or another municipality that MTPD provides police protection for. Mr. & Mrs. McDade explained that due to this contract stipulation and the majority of work that they do for MTPD, they will need to continue to comply with this agreement. They told Council if the Borough changes police services, they will have to move their business to be compliant with this agreement. They said that the move would take planning and asked if the Borough intends to change service could they please let them know ASAP. Council said that they appreciate how supportive Mr. & Mrs. McDade have both been very supportive of the Borough and said that they would be in touch with them as soon as they know if a change will be made to the police service. Mrs. McDade said that they do love being in the Borough, but MTPD is such a large part of their business that they would have no choice.
10. Marvin Stauffer said that the timing of the light at the corner of Graystone and Main doesn't seem right. Councilmember Schick said that he did check the permit and the light is in compliance.
11. A resident said that while riding his bike he has seen a lot of debris on the road near the quarry. He asked who is responsible for taking care of this. Council said that the area he is referring to is in East Hempfield Township and suggested he call the quarry directly to let them know.

**Police Report:** Mayor James Malone submitted the monthly report to Council.

Chief Rudzinski gave updates on crime. Sergeant Melhorn added a few things that they participated in that were not in the report: had breakfast with students at E.P. Elementary, went to PTO meeting, regularly meeting with school district over breakfast, Coffee with a Cop program, Car Safety event. Sgt. Melhorn also wanted to let residents know that they received a call that someone was in a home with a gun on Stevens Street, but this turned out to be false.

**Fire Company Report:** Chief Rohrer submitted the report to Council.

**Other Reports:**

1. Foreman Report – Submitted to Council  
Jeff Moseman reported that the work at the tennis courts at Constitution Square has begun - this area will be grass. Work on painting the water tower will begin next week. Snow plow and old sweeper will be for sale on Municibid soon.
2. Zoning Officer Report – Submitted to Council

Traditions of America preliminary/final plan was received and will be reviewed at the April Planning Commission meeting.

3. Property Violations – Submitted to Council
4. Solicitor Report – Submitted to Council
5. Collection Accounts - Submitted to Council
6. HARC – Adam Gochnauer – New sign was installed out front, working on some improvements to the pool in preparation of the summer pool season will take place at the pool over the next month.
7. Street Sweeper Project – Adam Gochnauer – Schedule is full for the whole month of April.

**Old Business:** John Neely gave presentation and flow chart on his process of property maintenance, talked about trash collection issues, discussed UGI bond and resolution, executive session for legal reasons

**New Business:**

1. *It was moved and seconded (Councilmember Wolf, Councilmember Schick) and carried unanimously to Approve Resolution 754, UGI and all other contractors/utility companies performing work within East Petersburg roadways, streets and alleys must post a bond annually in the amount of \$50,000.00 to secure that all work is performed in accordance with the ordinance regulations and resolutions*
2. *It was moved and seconded (Councilmember Wolf, Councilmember Schick) and carried unanimously to Approve Resolution 755, Setting policies and procedures regarding the collection of municipal waste and the designated recyclable materials*
3. *It was moved and seconded (Councilmember Wolf, Councilmember McElwain ) and carried unanimously to approve the Agreement with Waste Industries/Lebanon Farms good through December 31, 2019*
4. *It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to approve the Agreement with SPCA for 2019*
5. *It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to approve Resolution 756, setting the fees for East Petersburg Borough*

**Announcements:**

April 6 - AAA Driver Safety Event will take place from 9:00 a.m. until 3:00 p.m. at the Community Park, traffic could be heavier than usual

**Adjournment:** 8:28 p.m.

Respectfully Submitted,  
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

<b>DATE AND TIME:</b>	May 7, 2019	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	Cathleen Panus, President John Wolf, Vice President Adam Gochnauer, Pro Tem Lauren Houck Connie McElwain John Schick William Pfautz, Jr.
	Manager:	Robin Hemperly
	Assistant Manager:	Karen St. Clair
	Public Works Foreman:	Jeff Moseman
	Mayor:	James Malone

It was moved and seconded (Councilmember Gochnauer, Councilmember Wolf) to Approve minutes of the April 2, 2019 Borough Council meeting

Bill Payment – Reviewed by Council

Karen St. Clair Pointed out there was an amount due in addition to the re-occurring bills for the water tower painting that recently took place.

**Visitors/Comments:**

1. Greg Bucher with East Pete Events Committee asked for Councils Approval to hold an additional fund raiser at the Amphitheater at the park. The fundraiser "Who Killed the Pub Owner" will be held in the Fall of 2019.

***It was moved and seconded (Councilmember Gochnauer/ Councilmember McElwain) and carried unanimously to Approve the Mystery Event on the Amphitheater for a date to be determined at a later time***

2. James Swarr thanked the Borough for posting the Agenda on the website prior to the meeting. Mr. Swarr voiced appreciation for the Boroughs transparency in their actions and said that he believes the Borough has nothing but the best interest of the residents in mind.

Mr. Swarr said that he has taken it upon himself to express some concerns and questions from other residents as follows:

- Bicycle club is cycling through stop signs and they are not following the rules of the road.
- Speeders and people running through yellow and red lights at the intersections at Graystone Rd and Main St and at State St and Main St.
- Clothing donation box at the church on Lemon Street has junk around it most of the time. People are abusing this service.
- The old garden plot needs mowed. This land is now owned by the developer. Council said that they will have the property maintenance inspector look into this.
- During the draining of the water tower for the painting project, a few yards had some flooding issues. They would have liked to have been notified that this would happen. Jeff Moseman, Foreman explained that this was not foreseen. Council recommended that residents call the Borough office any time they are having an issue, so it can be addressed right away if possible.



- Mr. Swarr also asked about the discretionary fund. Manager Hemperly explained that is not a discretionary fund, it is a line item for extra-ordinary police services because the 800,000.00 is the base rate that MTPD charges us annually. If there would be a drug bust or a murder, the extra service fee would come out of that fund. Mr. Swarr asked what is not covered in the annual fee. Chief Rudzinski explained that if there is a homicide and they have to put 20 investigators on it, there will be an extra bill. Chief Rudzinski also said that if a plane falls out of the sky and extra recourses are needed this would be an extra bill as well. Manager Hemperly told Mr. Swarr he is welcome to come into the office and look over the police contract.
  - Mr. Swarr also asked if the police are in the Borough 24/7. Lt. Melhorn said that East Petersburg is part of a bigger sector and it is included with Manheim Township so, the answer is Yes there are times when a police officer is not in the Borough, but at other times if so required, there could be 3 officers in the Borough. Response times are currently 5 minutes on average.
3. A resident asked if there was an update on the police service. Council said that they are working very hard on this and things are looking very positive. Council said that they should have some information to share in the next few months.

**Police Report:** Mayor James Malone submitted the monthly report to Council.

Lt. gave updates and stats on crime. Lt. Melhorn explained that now that the weather is nice and there are kids at the parks, if you hear something get out of hand or you see anything suspicious, call the police right away. Lt. Melhorn explained that there is a new tracking system for minors that tracks reoccurrences. Chief Rudzinski wanted to thank Geneva Bakery for sponsoring "Coffee with a Cop". They were hoping for a better turn out next time.

They wanted to also thank the Fire Company for holding the Vehicle Safety event even though the attendance was low.

Councilmember Wolf said early in the morning when it is still dark he sees pedestrians walking on the road without reflectors and they are very hard to see. Lt. Melhorn said that bikes are required to have reflectors, but there is not a law that requires pedestrians to wear reflectors.

**Fire Company Report:** Chief Rohrer submitted the report to Council.

Chief Rohrer stated that AAA advertising for the Vehicle Safety had been directed mainly toward Harrisburg area, which hurt their attendance for the event.

**Other Reports:**

1. Foreman Report – Submitted to Council  
Jeff Moseman pointed out the following: Six cameras have been installed in the parks recently. Estimates for removing some of the bad concrete at the pool was very high so the Borough staff has taken on this task to save money. Grahams will be starting the new concrete this week. Street sweeping services being performed for numerous municipalities and businesses. Sold the old street sweeper and snow plow on Municibid. Grass is currently higher at some spots than others because the rain has interrupted the mowing and we are currently one person short for mowing - a mowing schedule will be put into place this week for the Borough and an additional person added to help with mowing.
2. Zoning Officer Report – Submitted to Council  
Council reminded residents to acquire permits for any projects you might be starting this spring and to call the Borough office if you are not sure if you need a permit or not.
3. Property Violations – Submitted to Council
4. Solicitor Report – Submitted to Council  
Working with the trash company to ensure residents are provided with quality trash services.  
Working on Firework Ordinance.
5. Collection Accounts – Submitted to Council
6. HARC - Adam Gochnauer – The pool will be opening the end of the month. Mr. Gochnauer thanked the Borough staff for taking on the concrete patio removal at the pool to help keep the cost down and stay within the pool budget.

7. Diane Garber, EMS Coordinator – Ms. Garber said that the AAA Vehicle Safety Event went well despite the advertising and less than anticipated attendance. This event will take place again next year in the Borough. Diane Garber said that ALICE training is being implemented in the schools with age appropriate training in each building.

**Old Business- Committee Meeting Topics: Presentation given by Ken Heeter regarding the Events Committee, discussion regarding police services costs, Economic Growth Presentation on keeping Boroughs viable, discussion about the Meadows via Mr. Parrish, Executive Session for legal issues**

**New Business:**

1. *It was moved and seconded (Councilmember Pfautz, Councilmember Houck) and carried unanimously to Approve Memorandum of Understanding between East Petersburg Borough and Lancaster County Conservation District*
2. *It was moved and seconded (Councilmember Gochnauer, Councilmember Wolf) and carried unanimously to Approve Resolution 758, Outlining Investment of Borough funds*
3. *It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously to Approve Resolution 757, Allowing for experimental temporary parking regulations, whereas no parking will be allowed on the East side of Pine Street, south of the driveway at 6045 Pine Street to State Road for the next 90 days, as per the attached plan*

Council explained that this will allow for the firetrucks to make an easier entry onto Pine Street.

4. *It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried with a 5-2 vote (Councilmembers Wolf and McElwain abstained from voting because they are both members of the Steering Committee) Approval was granted to cover the cost as outlined for the East Pete Day Run and Parade*

Council explained that based on the presentation that was given by Ken Heeter of the Events Committee and after meeting with MTPD, staff members and the fire police, Council came to the conclusion that it would be appropriate for the Borough to pay for 9 officers at 4 ½ hours each for a total of 40 ½ hours at 85.00 an hour, bringing the total cost to 3,442.50 to provide police services for the 2019 East Pete Day Run and Parade.

5. *It was moved and seconded (Councilmember Gochnauer, Councilmember Pfautz) and carried unanimously to Approve the intent of award for 2019 Roadway Improvements to Martin Paving in the amount of 84,986.50*

Chip seal with fog seal overly on Steven St, chip seal with fog seal overlay on 5900 block Geneva Dr, chip seal with fog seal parts of Clarkson Dr, chip seal with fog seal overlay on Hollow Drive (northern side), chip seal with fog seal overlay on parts of Vaugh Road, this includes traffic control. Council explained that this new process is quick and a lot less dusty than it used to be. They also said that door hangers would be put on doors letting residents know when this will happen.

6. *It was moved and seconded (Councilmember Schick, Councilmember Gochnauer) and carried unanimously to Recommend Approval of the 2019 Roadway Improvement Project to Martin Paving in the amount of 84,986.50 based on the conditions set forth in the Borough Engineers April 16, 2019 review letter regarding the Borough receiving payment bonds, performance bonds, and insurance certificates prior to work being started*
7. *It was moved and seconded (Councilmember, Councilmember) and carried unanimously to Approve the sale of the old street sweeper sale in the amount of 5,300.00 to Logan Yiengst*
8. *It was moved and seconded (Councilmember, Councilmember) and carried unanimously to Approve the sale of the old snow plow in the amount of 575.00 to John Dalicandro*

**Announcements:**

May 4 – Car Show will take place at the Community Park on Saturday May 4 with over 250 cars registered.  
May 10 – PTO Spring Festival at East Petersburg Elementary School  
May 21 – Primary Election Day

**Adjournment:** 7:24 p.m.

Respectfully Submitted,  
Kim Strayer, Recording Secretary

**MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL**

<b>DATE AND TIME:</b>	June 4, 2019	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	Cathleen Panus, President John Wolf, Vice President Adam Gochnauer, Pro Tem Lauren Houck Connie McElwain (Absent) John Schick William Pfautz, Jr.
	Manager:	Robin Hemperly
	Assistant Manager:	Karen St. Clair
	Public Works Foreman:	Jeff Moseman
	Mayor:	James Malone

It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) to Approve minutes of the May 7, 2019 Borough Council meeting

**Bill Payment – Reviewed by Council**

Karen St. Clair Pointed out there were some additional amounts due in addition to the re-occurring bills for the following projects - concrete at the pool, water tower painting, curb stop repairs, and maintenance for street sweeper

**New Business:**

1. Crossing Guards - Bob Hill served for thirteen years and Debby Gornee served for seven years. They were presented with a service award for their many years of service and were each presented with an excellent service award honoring them for their service to the Borough. President Panus explained that it has become increasingly dangerous for the guards and children and it has become very hard to fill these positions. This service will not be continued after this year.
2. President Panus thanked the residents for their patience as they worked through the process of finding a police service for the residents of the Borough. It started in October when the Borough was informed by the Manheim Township Commissioners of two relevant facts (1) The Borough was going to see a 39% increase in the fees for police services due to, in their opinion, they had been subsidizing the Borough for years (2) the Borough was advised by the Manheim Township Commissioners to shop around for other services. They suggested we talk to Manheim Borough and East Hempfield Township. The Borough was totally not expecting to hear this at all so, with great reluctance and frustration taxes had to be raised to cover the police costs for this coming year. President Panus said that Council knew that it was unacceptable to continue raising taxes every two years if not every year to continue police services with MTPD. After looking into different police options extensively the Borough negotiated a police contract that will not cause a financial crisis in the budget and the Borough will receive the police coverage the borough needs and deserves. President Panus said that there is a specified timeline for this Agreement to be approved that benefits both parties. President Panus said a little later in the meeting they will give specified information and will answer all questions.

***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to Approve the Agreement for police services between the Northern Lancaster County Regional Police Commission and the Borough of East Petersburg, beginning on the 1<sup>st</sup> of January, 2020***

President Panus said that the Borough has had great police officers over the years and they will be sorry we will not be seeing some of them after the end of the year. This process came about between the Borough and the Manheim Township commissioners so, please do not place blame or assume the officers have a part in this. We will have the officers through the rest of 2019.

President Panus said that they would like to get through the rest of the business sections and then they will give more detail and information and take questions.

3. ***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to Approve the advertising of Ordinance 305, for the prior approved police contract***
4. ***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to Approve Resolution 759, allowing for the sale of the old water meters***
5. ***It was moved and seconded (Councilmember Wolf, Councilmember Schick) and carried unanimously to Approve the advertising of Ordinance 306, to establish regulations for no parking, stopping or standing of vehicles on the east side of Pine Street, south of the driveway of 6045 Pine Street to State Street***
6. ***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to Approve the Agreement with ARRO to begin the PRP work at the Meadows***

Council explained that Michael Bingham, the Borough Engineer will be drawing up the design. DEP gave the approval for this project to begin.

7. ***It was moved and seconded (Councilmember Wolf, Councilmember Pfautz) and carried unanimously to Approve the requested waivers as per Michael Bingham's letter:***
  - (1) ***Volume control maximum loading ration- The applicant has requested to allow a higher than allowed total and impervious loading ratios (6.4 and 4.1 respectively) due to site conditions that restrict construction of a larger stormwater facility, ARRO recommends granting this waiver***
  - (2) ***Dewatering Time – The applicant has requested a modification to a longer dewatering time than 24 hours, ARRO recommends granting this waiver subject to the dewatering time being less than 72 hours and required infiltration testing be performed***
  - (3) ***Existing Features- The applicant has requested a modification to provide all existing man made features within a 200 foot area around the development boundary of the site, ARRO recommends granting this waiver***
  - (4) ***Access Easement- The applicant has requested a modification to allow a 15 foot access easement as opposed to the 20 foot requirement due to space constraints of the site, ARRO recommends partially granting this waiver subject to the easement containing an access easement providing egress from a public right-of-way***

Mad Chef will be expanding their business by adding additional indoor and outdoor seating.

8. ***It was moved and seconded (Councilmember Wolf, Councilmember ) and carried unanimously to Approve use of the Park for Wee Care Day School family picnic on Wednesday, June 12, 2019***

**Police Report:** Mayor James Malone submitted the monthly report to Council.

Lt. Melhorn gave updates and stats on crime. Lt. Melhorn explained this month there has been an increase in car accidents and severity. Domestic calls this month have also increased. Lt. Melhorn said to call 911 if you need assistance quickly, and use the non-emergency number for all other calls, but most importantly just be sure to call and report anything unusual while it is happening.

**Fire Company Report:** Steven Shenk read the report to Council

Mr. Shenk recently received Distinguished Award from the Fireman's Association for 37 years in fire service.

**Other Reports:**

1. Foreman Report – Submitted to Council  
Jeff Moseman pointed out the following: painting of the water towers is finished, Lance Peiffer will be trained and licensed to be a water operator, several houses were posted for blowing grass into the street while mowing, violation addressed for resident dumping water softener salt into storm drain, attended classes in accordance with grant eligibility
2. Zoning Officer Report – Submitted to Council
3. Property Violations – Submitted to Council
4. Solicitor Report – Submitted to Council  
Currently keeping track of trash issues. Residents were asked to contact the Borough office if their trash is missed. Working on an updated ordinance for fireworks.
5. Collection Accounts – Submitted to Council
6. HARC - Adam Gochnauer – Pre-season repairs and upgrades were made to the pool and the pool is now open. Mr. Gochnauer said that members of the Borough staff did a great job on the repairs and upgrades and explained this work did create a delay in some of the other projects in the Borough.

**Old Business- Committee Meeting Topics:** Met with Fire Commission, worked on snow emergency plan, executive session for legal reasons

Councilman Schick reported the Borough was recently notified that a \$218,000 grant will be awarded for the updates to the signal light at Main and State Street Intersection. Next we will pursue a grant for the light at the intersection at Graystone Road and Main Street.

**Visitors/Comments:**

1. Several residents reported they have noticed the trash collectors are missing several homes within one block as they are out collecting. There were other reports that the trash collectors are throwing the recycling in with the trash. Council told the residents they should call and report any of these issues to the Borough office ASAP when they happen. The Borough office will report missed stops to the trash company and they will return to collect the missed trash. Council explained that missed stops need to be reported within 24 business hours according to the contract.
2. A resident said that she was looking over the Borough's water report and asked about violations listed. Mr. Moseman explained that the water tests can create false positives and assured residents that the water quality the pool exceeds standards.
3. James Swarr said that a resident he spoke with said that the residents of Lincoln Court should have had a designated spot to park while the roads were being sealed other than on the neighboring streets.

Mr. Swarr stated that the donation box he had previously voiced concern about due to the donated items being placed around the box and not in the box was removed within five days primarily because the police addressed this issue with the owner of the Civic Center. He stated he feels this was not a police issue and would have liked to see the Borough office handle this instead.

Mr. Swarr said that he feels people in the Borough are not getting the information for things that are going on in the Borough. Council explained that this is an ongoing issue to get information to everybody in the Borough. Council explained that the Borough has a website and annual Borough calendars and quarterly newsletters. The Borough office is open Monday through Friday for questions, and information is also put on the water/trash bills, and sent out in e-mail blasts. The Borough has even tried using a robo call system, but that was not successful because it was optional and not all residents signed up or notified the office of changes in contact info. Mr. Moseman said that they have been trying to inform residents of the harms that grass in the street can cause. If they see someone blowing grass in the street they have been putting information on the doors.

President Panus told residents that the Borough's 2020 police contract will be with the Northern Regional Police Department and we will be part of a community service that includes Penn Township, Clay Township and Warwick Township. The scope of the services shall include, but are not limited to the following: (a) patrol

services with random patrolling of residential areas, businesses, parks, and other public area properties (b) enforcement of Pennsylvania Statutes and Ordinances of the Borough (c) traffic enforcement or studies (d) crime prevention programs and other business and residential prevention services (e) criminal investigative and crime lab services (f) follow-up on reported crimes with persons who have reported the crime, including routine notification by telephone or mail as to the status of the investigation (g) respond to medical and fire and other emergencies (h) enforcement services as called for under Commonwealth Law and Ordinances of the Borough (i) traffic control and control services for community festivals and other special events as approved by the Borough (j) attendance at public safety and council meetings as requested by the Borough (k) animal control services (l) police participation in East Petersburg Borough Community Days which are usually held the 2<sup>nd</sup> Thursday, Friday and Saturday of September with the main event needing police participation being Saturday for the parade and 5K run, and with public relations attendance at the rest of the summer events in the Borough at the discretion of the police chief.

Councilmember Gochnauer gave a summary of the last 8 months that led up to this decision: It started October 2018 when the Borough was informed of an unexpected increase in police services by Manheim Township which caused taxes to increase. Mr. Gochnauer explained Manheim Township commissioners told East Petersburg Borough they have been subsidizing the Borough and that is what led to the increase and they should now start shopping around because they didn't want to continue providing police services to the Borough. Mr. Gochnauer said that the police officers did not have anything to do with this and have been very professional in performing their jobs and throughout this process.

Councilmember Gochnauer said that the Borough started looking for police services right away because they had a lot of work to do quickly. The Borough first met with East Hempfield Township and they were told that the cost for 2020 would be 1.5 million with a startup fee of 750,000.00. This would have probably doubled the tax increase to residents. Next they went to Manheim Borough and with the chief and the Mayor and later were told that Manheim Borough Council decided it was not the right time for them to take us on. The Borough also looked into having their own police force and met with a consultant about this and found out this would cost 850,000.00 per year plus liability costs plus an additional office and a holding cell was needed. State Police were an option but they are spanned out over a large distance and did not enforce Ordinances. There is no cost for State Police, but the service response time would be long for what they did cover. Northern Regional actually called the Borough and asked to talk, so they met with the Chief who gave an excellent presentation and also met with the commission several times. The Borough told Northern Regional Chief and commission what they needed and they said yes.

Finally, the Borough went back to Manheim Township to see what they could do for us and they said they would give a year to year contract that would start at 1.3 million and each year after that would be negotiated at the point of renewal.

Councilmember Gochnauer said that Northern Regional showed great interest and value for the kind of town East Pete is and also took the statistics of our town into consideration. They submitted a proposal to us and an 8 year contract was negotiated; to start the contract in 2020 will be 685,000.00 and in 2023 it moves up to 791,000.00 which is a lot cheaper than the others. Council did not want to continue to raise taxes due to the cost of police services. This contract will ensure that taxes will not have to be raised for police services for the next 8 years.

4. Heather Moser asked if we will have a sector car in the Borough. Council said that we would. She also asked when residents were told that this would be discussed at this meeting. Council said that they told residents at the last Council meeting. She also asked if it was worth going that much cheaper and if residents would see a reduction in taxes. Council explained that after talking to residents and taking this into consideration they feel it is best to keep a reserve for future costs so that they will not have to do this again. She also asked if Council made this decision based on events coverage. Council said it was not based on that and that it was based on the value. This resident said that she is not happy with the decision Council made and would have rather had taxes increased than have Northern Regional police provide police services to East Pete. She said that she thinks that Council should have discussed this more with residents prior to accepting this agreement with Northern Lancaster Regional. She stated that she works for 911 and said that she is afraid that response times will be too slow with this police service.
5. Cassie Demme, said that she did see the agenda for this evening was posted on the website and did list the police agreement on it, and she asked why Council decided to pass the contract before comments

were made. Council explained that they got to the point where there were very few options left. Some things the Borough was told by surrounding police departments were that they were not expanding, they had enough on their plate and didn't want to serve us or that the amount they wanted was to absorbent for the Borough. It came down to Northern Lancaster Regional who wanted to serve us and studied our Borough and had the kind of police force and attitude that fits our Borough. Ms. Demme said she just wanted to understand why they didn't ask for feedback before approving the agreement. Council explained that when taxes were raised due to the increase in police services this year, the residents were very upset and the meeting was packed with people saying they wanted a new police service to be hired. Council said they didn't have a choice, and if this police service is not a good fit there is an opt-out clause. Council said they were concerned they would not find a police service willing to serve us or that we would be priced right out of service and have to go with state police. Council said that they had to do what they felt was in the best interest of the residents while being very vigilant with tax dollars and that is the job they were appointed to do and they take it very seriously.

Council said they will meet monthly with Northern Lancaster Regional Police and the commissioners. The police chief of NLRP has researched the Borough and with great consideration has set up a plan on how to serve our community. Council explained that because we are still in the middle of a contract with MTPD that NLRP will wait to give a presentation to the residents at a Council meeting closer to the end of the year.

Mayor James Malone explained that this was a confidential contract versus an open bidding contract and that is why the details of the contract could not be discussed while it was being developed. Mayor Malone said that he will post the information contained in the agreement for residents to take a look at. Council added that they were not able to discuss the details while the contract was being negotiated.

Residents wanted to know if we will have our own sector. Council told residents that the Chief said we will have our own sector, and the details will be worked out now that the contract has been signed.

A resident asked who makes decisions for NLRP. Council said that it is the commission, and also said that after a year or two someone from the Borough can join the commission. Council said they met with the other municipalities being serviced by NLRP and they were all very happy with their service and stated that the residents in their towns love them. The chief of NLRP is applying for a grant to help offset the 200,000.00 startup cost. This will save the Borough from paying this fee.

Sam Maurer thanked Council for all of the hard work that they did to find a new police service. He said that the councilmembers are elected by the residents and that they should have trust in their decisions and the job they do for us.

Diane Garber asked if the Borough will have 24 hours coverage. Council said yes that the Borough be a part of a sector and will have 24 hours coverage. Ms. Garber asked what other territories the officers will be covering. Council said that they do not have that information at this time, but they do have trust in the NLRP Chief and are confident in what was presented in the meetings with the NLRP Chief. Council also said again that they will be meeting monthly with the Chief and commissioners to discuss how services are going. The Chief of NLRP will be a part of a public meeting before the end of the year and any questions residents have can be answered.

Council thanked the residents for all of their comments and for coming out to the meeting.

**Adjournment:** 9:24 p.m.

Respectfully Submitted,  
Kim Strayer, Recording Secretary



MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

<b>DATE AND TIME:</b>	July 2, 2019	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	Cathleen Panus, President John Wolf, Vice President Adam Gochnauer, Pro Tem Lauren Houck Connie McElwain John Schick William Pfautz, Jr.
	Manager:	Robin Hemperly
	Assistant Manager:	Karen St. Clair
	Public Works Foreman:	Jeff Moseman (Absent)
	Mayor:	James Malone (Absent)

It was moved and seconded (Councilmember Gochnauer, Councilmember Wolf) to Approve minutes of the June 4, 2019 Borough Council meeting

Bill Payment – Reviewed by Council

**Visitors/Comments:**

1. Deb Miller asked what will happen after the switch in police services where residents will have to go to pay tickets. Council explained that these details still need to be worked out with the Chief in the fall and as soon as Council finds out they will let the residents know.
2. Mark Cohen said that even though he has complained in the past about illegal firework use in the Borough he said there is still a problem with people using fireworks in areas they are not allowed to be used in. He said he has called the police to report his and has provided pictures and the address along with debris that fell on his daughter on his deck, to show that they were not 150 ft away from the buildings in that area, but only to be told by MTPD that it was unconstitutional for them to enter the property of the people setting off the fireworks to measure and was not able to evaluate the complaint and there was nothing he can do. Mr. Cohen suggested the officer use google maps and the officer said he might try that. Mr. Cohen said that the officer told him he was being overly dramatic. Mr. Cohen feels that this lack of enforcement has made it worse for him because the resident felt comfortable enough to threaten him for calling the police. Mr. Cohen feels there is no enforcement of law in the Borough and feels it will be a long 6 months until the Boroughs contract will end with MTPD, if this is the indifference that we will incur. Council suggested Mr. Cohen contact Sargent Rudzinski and the Borough will also reach out to Sargent Rudzinski and we will see what the outcome is. Council also suggested Mr. Cohen send an e-mail to follow-up with as much detail as possible for documentation.

A few other residents said they saw and heard these large fireworks being set off by someone who lives adjacent to the school property on Lemon Street. They also noticed that they were consuming alcohol while setting off these fireworks. These fireworks went on for a while and were heard throughout the Borough.

Council said that they are currently working with the solicitor to figure out if an ordinance can be passed to eliminate use of fireworks in the Borough.

Councilmember Gochnauer said that we have not heard back from the police regarding National Night Out and have not received monthly reports. The Borough is still paying for police services and therefore expects

police to give the service we deserve, or bills should be adjusted accordingly. Council said that it would be a breach of contract if they are not enforcing the ordinances. Council said that they will be in contact the current police chief and contact the solicitor if necessary.

Assistant Borough Manager, Karen St. Clair, said that she sent an e-mail to the police chief of Manheim Township Police Department asking if they would be hosting National Night Out and asked for a response by July 1. Ms. St. Clair said that she never received a response, therefore the Borough is not going to have a National Night Out this year.

Someone asked if this will create a problem for East Peter Day- Council said that it is currently in the police contract with MTPD that they will be providing coverage for the East Pete Day event.

**Police Report:** Not in attendance - no report given

**Other Reports:**

1. Foreman Report – Submitted to Council  
Foreman – Jeff Moseman was on vacation. A resident asked when the basketball Courts will be done. Council said that some other things have taken priority and that they should be finished by the end of summer. Council reminded residents that fog sealing will begin in the next several weeks, door hangers will be put on doors to notify residents.
2. Zoning Officer Report – Submitted to Council
3. Property Violations – Submitted to Council  
Council reminded residents to keep their trees trimmed so that residents can walk down the sidewalks and the street sweeper can clear the roadways.
4. Solicitor Report – Submitted to Council  
Since meeting with the provider of the trash services, there has been some improvement. Still working on gaining compliance at two properties in the Borough that have had issues for many years.
5. Collection Accounts – Submitted to Council  
Approximately twelve properties on this list with various states of legal action taken.
6. HARC - Adam Gochnauer – Pool attendance has been very good.
7. EMC Coordinator - Diane Garber – Not in attendance – Report was submitted

**Fire Company Report:** Chief Rohrer read the report

**Old Business- Committee Meeting Topics:** Reviewed 2019 Audit. Discussion with Hempfield S.D. superintendent regarding dangerous situation with children crossing a state road is still being addressed and a solution is being worked on.

**New Business:**

1. It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to approve Ordinance 305, Allowing Council to authorize the Borough to enter into a contract for Police Services whereas, the Intergovernmental Cooperation Act, 53 Pa. C. S. 2301 et. seq. permits municipalities to enter into agreements to cooperate in the performance of their respective functions, powers or responsibilities; and whereas, the Borough Council of the Borough of East Petersburg, Lancaster County, Pennsylvania has determined that it is necessary to provide for police protection for the Borough by entering into a contract for police services; and whereas, the Borough Council of East Petersburg has entered into negotiations with others to provide for such police services in the Borough; and whereas, the Borough Council of East Petersburg has received a proposal for police services in the Borough, which it has determined to accept, Be it ordained and enacted by the Borough Council of East Petersburg, as follows:  
The Borough Council of East Petersburg does hereby authorize entering into the Agreement for police services in the Borough as more specifically set forth in Exhibit "A" attached hereto., the Borough Council does hereby authorize and direct the officers of the Borough Council named in the Agreement to execute the Agreement on behalf of the Borough. The Agreement as set forth herein shall be binding upon the parties upon the adoption of an authorizing Ordinance adopted by each of the parties and upon the execution of the Agreement by the parties hereto.

Council explained that to solidify and authorize the contract the Borough had to have this ordinance to authorize the official adoption.

2. It was moved and seconded (Councilmember Wolf, Councilmember Schick) and carried unanimously, to approve Ordinance 306, establishing regulation for no parking, stopping or standing of vehicles on the east side of Pine street, south of the driveway of 6045 Pine Street to State Street
3. It was moved and seconded (Councilmember Wolf, Councilmember Schick) and carried unanimously, to advertise open bidding for new trash contract starting in 2020
4. It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) to approve the request for an extension of time submitted by Traditions of America, this motion was passed with a 6-0 vote, Councilmember Schick abstained from voting because he is employed by the company working on this project; Rettew.

**Announcements:**

July 4 – Borough office will be closed in observation of Independence DAY

July 6 – Music in the park at 6:30; Kids Movie "Ralph Breaks the Internet" at 8:30; Fireworks at 10:30 (rain date July 7)

July 16 – Movie at the Pool "Jaws" starts at 8:30 p.m.

National Night Out has been cancelled due to MTPD will not be hosting the event this year.

**Adjournment:** 8:00 p.m.

Respectfully Submitted,  
Kim Strayer, Recording Secretary

**MINUTES OF THE SPECIAL MEETING**  
**OF THE EAST PETERSBURG BOROUGH COUNCIL**

<b>DATE AND TIME:</b>	<b>July 16, 2019</b>	<b>5:30 p.m.</b>
<b>LOCATION:</b>	<b>Community Center</b>	<b>6051 Pine Street</b>
<b>ATTENDANCE:</b>	<b>Council Members:</b>	<b>Cathleen Panus, President John Wolf, Vice President Adam Gochnauer, Pro Tem Lauren Houck Connie McElwain (Absent) John Schick William Pfautz, Jr. (Absent)</b>
	<b>Manager:</b>	<b>Robin Hemperly</b>
	<b>Assistant Manager:</b>	<b>Karen St. Clair</b>
	<b>Mayor:</b>	<b>James Malone</b>
	<b>Borough Solicitor:</b>	<b>Amy Leonard</b>

The Special Meeting of the Borough Council was called to order at 5:30 PM. The purpose of the Special Meeting was to discuss the issue regarding crossing guards and the invitation to attend a July 23<sup>rd</sup> School Building and Grounds meeting.

**Visitors/Comments:**

No visitors present

Councilwomen Panus asked our Solicitor for a statement on the matter. Solicitor Leonard offered the attached statement.

Solicitor Leonard told Council that the Borough Code is clear that the Borough of East Petersburg is not required to provide crossing guards for the school district. Council may provide them if requested by the school district and can discontinue the practice at any time. Solicitor Leonard also stated that the Council may adopt an ordinance, once it receives a request resolution from the school board asking that the school board be allowed to accept the responsibility to provide crossing guards. Neither the Borough or the School District is required to provide crossing guards.

President Panus then told the council that she has received from the Superintendent an invitation for the Borough Council members to attend the Building and Grounds meeting, to be held at the East Petersburg Elementary School Tue July 23<sup>rd</sup> starting at 6:30. A letter was mailed home to parents outlining the Boroughs decision on crossing guards. Asked for a copy of the letter that was sent. He said he would send a copy when he got it.

Discussion took place regarding busing the children who live on the East side of RT 72. Councilwomen Houck said they are trying to see if they can fit all the kids on the current buses they now have but we have not heard back so we do not know where they stand with that. Councilman Schick said that we have asked for this information, but the school district has not provided it.

Councilman Gochnauer asked why we are meeting to discuss this again? It was decided in October of last year that we are not going to have crossing guards and therefore there should not be any further discussions. Councilman Schick said he agrees with this and he thought also we were done with any discussions. Councilwomen Houck said the meeting on the 23<sup>rd</sup> really should be with the families of the walkers and the school district, not the Borough. Mayor Malone said that we can put out all the detailed information we want but most parents will not delve into the details. Council needs to decide what we will or will not do and stick to it and leave it to the entity who is responsible to do it, do it. If they decide no crossing guards and parents need to find their own way to transport their children to school let the school district let them know, they know who they are and how to contact them. Councilman Gochnauer said he feels the Council needs to decide here and now if we are interested in any further talks regarding the crossing guards or are we finished with talks and the October 2018 letter stands.

Have we changed our position from October 2018 to NOT provide crossing guards?

Adam	no
John Schick	no
Lauren	no
John Wolf	no
President	no
Mayor	no
Robin	no
Karen	no

The Mayor stated that everyone is taxed twice for crossing guards Are we going to cost share crossing guard expenses?

Adam	no
John Schick	yes, some
Lauren	undecided
John Wolf	no
President	no
Mayor	no
Robin	yes, some
Karen	no

A discussion took place regarding whether or not the council would accept the invitation to attend the 23<sup>rd</sup> meeting. Accept the invitation to attend the July 23<sup>rd</sup> Buildings and Grounds meeting at the East Petersburg Elementary School?

Adam	no
John Schick	no
Lauren	no
John Wolf	no
President	no

Council asked Solicitor Leonard to draft a letter to the school board declining their offer to attend the July 23<sup>rd</sup> meeting and that we will not entertain any further conversation regarding the crossing guards. President Panus will sign on behalf of council so it can be emailed and send in the mail as soon as possible.

Councilmen Wolf asked the Solicitor if there should be no further contact with anyone on this matter? Solicitor Leonard stated it would be best if there were no further discussions on the matter by anyone independently. All further discussion should be with the entire Council at a Council meeting.

Adjournment: 6:33 p.m.

Respectfully Submitted,  
Robin E. Hemperly, Sec. / Manager

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

<b>DATE AND TIME:</b>	August 7, 2019	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	Cathleen Panus, President John Wolf, Vice President Adam Gochnauer, Pro Tem Lauren Houck Connie McElwain John Schick William Pfautz, Jr. James Malone
	Mayor:	
	Manager:	Robin Hemperly (Absent)
	Assistant Manager:	Karen St. Clair
	Public Works Foreman:	Jeff Moseman

It was moved and seconded (Council member Wolf, Councilmember Gochnauer) to Approve minutes of the Special Meeting held on July 16, 2019 which discussed crossing guards for the 2019-2020 school year.

It was moved and seconded (Councilmember Wolf, Councilmember McElwain) to Approve minutes of the July 2, 2019 Borough Council meeting.

Payment – Reviewed by Council

**Visitors/Comments:**

1. Lori Dietrich of the Lancaster Public Library-presentation on the statistics of the Library pertaining to the residents of East Petersburg and what the library has to offer the residents. Council President Panus asked about the move of the library and their time frame of that move. Ms. Dietrich stated that IT was their hope to be moving to a location on Queen Street, Lancaster but nothing is confirmed yet and they are still working out the details.

Councilmember Houck questioned the library about how long the library card is valid for. Ms. Dietrich stated that it is active for a couple years. Councilmember McElwain questioned the 63% of monies generated from the book sale how are other monies generated and where does it go? Council President Panus questioned about the federal funding? Ms. Dietrich stated that the library does not apply for any federal funding. Most of their funding comes from State or Municipalities.

John Herr, 5890 Pine Street, East Petersburg asked about the crossing guard funding/financial support and information from the school board meeting. Linda Rannels, 5940 Geneva Drive, East Petersburg stated that she was at the School Board meeting and stated some of the things discussed at that meeting. Council President Panus stated that council has not heard from the School Board in regard to any of the information that the residents have stated from the School Board meeting.

**Reports:**

1. Police Report – Submitted to Council.  
The Police Chief stated how awesome the National Night Out was attended and how good it was, the coordination was great, and the weather was also awesome. Council President Panus also questioned the Police Chief in regard to further ways to protect the community in light of the amount of mass shootings lately.

The Chief stated ways that the residents can continue informing the police department with any information that they have so the department can continue investigating any leads that they are given.

2. Foreman Report- Submitted to Council

Foreman – Jeff Moseman updated Council on the chip seal project beginning August 13-15, 2019 from 5:00am-5:00pm on Hollow Drive. There will be no parking on the street during that time and if any cars are parked on the streets during this time will be subject to being towed at the owners' expense. The street resurfacing Fog seal portion of the project will be completed September 30, 2019 weather permitting.

3. Zoning Officer Report – Submitted to Council

4. Property Violations – Submitted to Council

Council reminded residents to keep their trees trimmed so that residents can walk down the sidewalks and the street sweeper can clear the roadways. Dawn Stauffer, 6220 Jeanette Drive, East Petersburg questioned street sweeping and the need for this and how often it is done. The Borough does street sweeping two times a month to be in compliance with the new MS4 regulations. It was also brought up that if a resident sees a violation or repeated violations on a property please continue to fill out the appropriate paperwork and turn it in so that the violations can be addressed.

5. Solicitor Report – Submitted to Council

In the report it is time to negotiate a new contract with Comcast and a number of Municipalities are joining together to have the Cohen Group negotiate the agreement. The fireworks ordinance is complete.

6. Collection Accounts – Submitted to Council

Approximately nine properties on this list with various states of legal action taken.

7. Fire Company-Chief Rohrer-Submitted to Council

8. HARC - Adam Gochnauer – Council appreciated HARC getting the staff needed for National Night Out so that the pool could be used for the event.

9. EMC Coordinator - Diane Garber – Not in attendance

**Old Business- Committee Meeting Topics:** The Committee Meeting topics that were discussed were the Fireworks ordinance, the snow emergency ordinance which is almost complete, resolution prohibiting Video Gaming Terminals in the borough, updates on street sweeping, Karen reviewed 2<sup>nd</sup> quarter financials. Also a film crew from Harrisburg will be coming on August 29<sup>th</sup> to interview Mayor Malone, John Wolf & Lauren Houck.

**New Business:**

1. *It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to approve Resolution 760, of East Petersburg Borough, Lancaster County, Pennsylvania, prohibiting Video Gaming Terminals with in East Petersburg Borough.*
2. *It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to approve the agreement with the new owner of 6137 Carpenter Street, East Petersburg for property improvements per NOV.*
3. *It is moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to approve Resolution 761- appointing William Pfautz to the Fire-Rescue Commission with East Hempfield Township.*

**Announcements:**

September 7- Blues Fest, East Petersburg Community Park-3:00-8:00 pm

September 12- Carnival in the Park begins at 6:00 pm, \$15.00 wristband & DJ/Karaoke 6:60-8:30

September 13- Carnival in the Park begins at 6:00 pm, Band TBD 6:30-8:30

September 14- East Pete Day begins at 8:30 am with the Kids Fun Run and the day ends at 9:30 pm with Fireworks.

**Adjournment:** 8:20 p.m.

Respectfully Submitted,  
Marsha Beamenderfer, Recording Secretary



**MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL**

<b>DATE AND TIME:</b>	September 3, 2019	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	Cathleen Panus, President (Absent) John Wolf, Vice President Adam Gochnauer, Pro Tem Lauren Houck Connie McElwain John Schick William Pfautz, Jr.
	Manager:	Robin Hemperly
	Assistant Manager:	Karen St. Clair
	Public Works Foreman:	Jeff Moseman (Absent)
	Mayor:	James Malone

It was moved and seconded (Councilmember Pfautz, Councilmember Gochnauer) to Approve minutes of the August 7, 2019 Borough Council meeting

Bill Payment – Reviewed by Council

Karen St. Clair Pointed out there were some additional amounts due in addition to the re-occurring bills for the following projects – top soil for the tennis courts, service call for Dynatec, and water line repair on Miller Road

**Visitors/Comments:**

**Police Report:** Lt. Melhorn gave the monthly report. Lt. Melhorn reported the following recent instances in East Pete – 4 drug overdoses that required Narcan, disturbing the peace instance on Northfield Dr. that involved woman under the influence of alcohol being arrested, a minor locked themselves in a bathroom with a knife and was then taken to the hospital for an evaluation.

**Other Reports:**

1. Foreman Report – Jeff Moseman was on vacation. – Council reported the Fog Sealing project should be completed on Friday, weather permitting. Line painting was updated near the elementary school prior to the first day.
2. Zoning Officer Report – Submitted to Council -Working on Garden Street Improvement project, T.O.A. review, Mad Chef project review, Meadows bioswale retrofit
3. Property Violations – Submitted to Council – The majority of violations are for overhanging branches, shrubbery on sidewalks, and unregistered vehicles on properties
4. Solicitor Report – Submitted to Council – Finishing up Firework Ordinance, Snow Emergency Ordinance, Trash Bid and Agreement with Mad Chef. Currently working on 5 properties with N.O.V.'s that are in different stages of court action.
5. Collection Accounts – Submitted to Council
6. HARC - Adam Gochnauer – The East Petersburg Representative that serves on the HARC board will be finishing up their term at the end of the year and does not wish to continue. If anyone would like to serve on the HARC board, please contact Adam or let the Borough office know. This person will need to be sworn in.
7. EMC Coordinator - Diane Garber – worked on 4<sup>th</sup> of July event, working on prepping for East Pete Day and covering of the intersections for the parade due to they only have half of the previous police manpower, working on getting the commission up and running, start of school prep
8. **Fire Company Report:** Chief Rohrer read the report

**Old Business- Committee Meeting Topics:** Reviewed Mad Chef O&M, 2020 Budget, skid loader presentation given by borough employees, firework ordinance, snow emergency ordinance, executive session for legal and personnel

**New Business:**

1. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to Approve the MMO, Minimum Municipal Obligation Pension Fund for 2020***
2. Council explained that the Tradition of America plan was reviewed by the Planning Commission on August 15, 2019 and a recommendation for approval was made to approve the preliminary plans for the Traditions of America subdivision land development project. The attorney for Traditions of America explained the plan is for an age restricted community with a total of 208 single family dwellings, 82 duplexes and 1 non-residential clubhouse. This property is split with 98 acres located in East Hempfield and 16.7 located in East Petersburg Borough.

Council explained that the waiver requests were regarding street lighting and the type of trees they are planting, but there weren't any major issues there.

T.O.A. project will be in three phases- phase 1 on right hand side, phase 2 in the middle and finally East Petersburg Borough will be included in the phase 3 portion of the plan. The anticipated time line can be up to five years until it is all complete, and this can depend on the market at the time. In phase 1 - Miller Road will be made the main access point, Camas Lane in Haydn Manor will be extended into the project area. In phase 2- Blacksmith Way will be extended into the site. Split Rail is also going to be an access point.

Jamie Rohrer said that East Hempfield Township has put a provision in place to allow for an emergency service impact fee and asked if the Borough would look into this also. Mr. Rohrer said that the threaded connection is different on the hydrants in the Township than in the Borough and this would require two different fitting adapters. Ms. Garber said that the review by the emergency services is still being worked on for this project including the spacing of the hydrants and the connections. Ms. Garber explained that she is currently working with Lancaster City water authority on getting East Hempfield hydrants to be put in with steward connections and that Mr. Rohrer is requesting that moving forward East Petersburg Water Department changes to steward connections also. Ms. Garber said that if the decision is made by East Hempfield and East Petersburg Borough to change to steward connection hydrants than T.O.A. would need to purchase them for the project. T.O.A. representatives said that they would facilitate the hydrants as needed and that this could be put into the final plan.

***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) to Approve the preliminary plan of the Traditions of America development conditioned upon satisfying the Borough engineers comments as identified in the August 15, 2019 review letter and any additional comments that may arise at the submission of the phase 3 plan and prior to the recording of the phase 3 plan, and also as we spoke Chief Rohrer and EMA Coordinator, Diane Garber had brought up a couple issues with fire hydrant spacing and connections along with emergency service impact fee, motion carried with a five to one vote, Councilmember Schick abstained from voting due to he is employed by the engineering firm working on this project***

***It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) to Approve the following waivers: SALDO section 110-302, SALDO section 110-402.C.5, SALDO section 110-602.X.3, SALDO section 110-606.C.7, SALDO section 110-608.C.7b, SALDO section 110-608.B, motion carried with a five to one vote, Councilmember Schick abstained from voting due to he is employed by the engineering firm working on this project***

3. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to Advertise Ordinance 307, Regulating Fireworks in East Petersburg Borough***

Council explained that this Ordinance will put restrictions on setting off fireworks and require a permit for professional firework displays.

4. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to Approve Resolution 763, Appointing East Petersburg Fire Chief or his appointed designee as the Fire Prevention Officer for East Petersburg Borough to carry out applicable provisions of Ordinance 307***
5. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to Advertise Ordinance 308, Snow Plan Ordinance for East Petersburg Borough***

Council explained that the snow storm emergency ordinance has taken over a year to modify and get it right. Parking will now only be restricted during a snow event on the streets named as emergency routes to make it easier for snow and ice removal. Letters will be sent out in October to let residents know that they are on an emergency route and what this means. Signs will then be put up on the emergency routes. When a snow event is declared by the Borough the residents will be notified through local radio and news stations. Council explained that a snow emergency may be declared as a result of a snow storm (defined as any weather condition in which any accumulation of snow or sleet greater than two inches (2") has fallen or is predicted to fall, or in which there has been or is predicted any accumulation of ice). A copy of this ordinance will be given to Diane Garber, EMS Coordinator.

6. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Pfautz) and carried unanimously, to Award the trash contract to Waste Management for 2020***

Council explained that the contract with Waste Industries/GFL was coming to an end and the contract was put out to bid. Although the bid from Waste Management was the lowest bid received, it is still higher than the previous fee. These increases have been driven by the recycling fees that have been greatly increased. This contract is for 3 years with the option of 2 1-year renewals. Council let residents know that the trash days and all the trash policies that the Borough has been using will remain the same.

7. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to Approve Resolution 762, Setting Fees for East Petersburg Borough***
8. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Pfautz) and carried unanimously, to Approve the O&M, Operational and Management Agreement for stormwater facilities, with Martin Family Trust, for 1635 Graystone Road***
9. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to Approve the O&M Operational and Management Agreement for stormwater facilities, with Miller Road East Pete Partners, for Mad Chef located at 2023 Miller Road***
10. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to Approve the Easement Agreement for 6245 Wolf Circle***
11. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to Approve the Easement Agreement for 6225 Wolf Circle***

**Announcements:**

September 7- Blues Fest at East Petersburg Park from 3:00 – 8:00 p.m.  
September 12-Carnival in the Park begins at 6:00 p.m. \$15.00 wristbands & DJ/Karaoke starts at 6:30  
September 13-Carnival in the Park begins at 6:00 p.m. Band will play from 6:30 – 8:30 p.m.  
September 14-East Pete Day begins at 8:30 a.m. with the Kids Fun Run and ends at 9:30 p.m. with Fireworks  
November 6-Chief Steffen will be at the Council meeting for a Meet-and-Greet  
PT Snow Plow Operator needed- Applications available at the Borough office M-F 8:00-4:00 p.m.

**Adjournment:** 7:59 p.m.

Respectfully Submitted,  
Kim Strayer, Recording Secretary

**MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL**

<b>DATE AND TIME:</b>	October 1, 2019	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	Cathleen Panus, President John Wolf, Vice President Adam Gochnauer, Pro Tem Lauren Houck Connie McElwain John Schick William Pfautz, Jr. James Malone Robin Hemperly Karen St. Clair Jeff Moseman
	Mayor:	
	Manager:	
	Assistant Manager:	
	Public Works Foreman:	

It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) to Approve minutes of the August 22, 2019 Borough Committee meeting

It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) to Approve minutes of the September 3, 2019 Borough Council meeting

The LNP reporter stated they were recording the meeting.

Bill Payment – Reviewed by Council

**Visitors/Comments:**

1. Ken Heeter, President of East Petersburg Events Committee, wanted to let everyone know that their committee is very excited about the upcoming year. They have some brand-new ideas and their goal is to make sure more people will see what the park can do and what the center of town can do and to help the town grow. He thanked everyone who helped with the parade and the 5K to make it a success. They are excited to share their ideas they have for 2020, but do not feel like they are ready yet to share and said that when they finally do share this information, he thinks everybody will be very excited and is hoping even more people will come out to help make this town more vibrant. They would like to have a physical contract made up for making the amphitheater available for rentals by 2020. They will be working on advertising events more in 2020 also.
2. Joyce Mokros said on Rainbow Drive there is a manhole cover that seems to be sinking in. Mr. Moseman said that he will check it out tomorrow.
3. James Swarr asked who is working to eradicate the Lantern Fly issue. Council explained that this is being worked on at the state level with the Dept of Agriculture. Mr. Moseman said that the borough has reported the bugs that have been found to Dept. of Agriculture and they are aware. There are links on the website regarding removal of these insects.

Mr. Swarr asked if the water detention swale in constitution square needs mowed. Mr. Moseman said that the longer grass is maintained one time per year in the spring time. DEP wants the Borough to have these types of higher grasses for MS4 to help absorb the rainwater.

Mr. Swarr said that there is trash being left at the hockey area. Council said that a letter will be sent to them to remind them to keep it cleaned up.

Mr. Swarr asked why people have to pay an additional fee for water run-off. Council explained that this money goes into MS4 mandated improvements that have been put onto the municipalities by the government. Some municipalities are implementing a stormwater tax to help pay for these mandated stormwater improvements. East Petersburg Borough does not have this at this time.

**Police Report:** Lt. Melhorn gave the stats and reported the following: trucks were stopped and inspected randomly last month over an 8-hour period, they did not have to take any trucks out of commission that day. For the most part things have been very quiet in East Petersburg Borough. Bus stop was checked at Lemon and Stevens Street today and they found that this bus stop is very close to the intersection. Lt. Melhorn said that they did submit a recommendation to the school district transportation authority to move the stop back closer to Carpenter Street.

**Other Reports:**

1. Foreman Report – Jeff Moseman – SCADA improvements are moving along well. DEP is requiring automatic alarms and shutdowns are installed in the water system and that is in the process of being installed and will be finalized by November. Spotted Lanternflies are more frequently being seen in the Borough and the state has been notified. 6040-6050 Main buildings will be getting new locks with key fobs or code system to eliminate the need for numerous keys.
2. Zoning Officer Report – Submitted to Council – T.O.A. should be starting this year, but not in the Borough. Mad Chef is under construction. Council reminded residents to contact the Borough office before you start a home project to find out if you need a permit or not, because it is ultimately the homeowner's responsibility.
3. Property Violations – Submitted to Council – Council reminded residents to be sure that all trash is stored in containers with lids so that the rodents do not get in. They also wanted to remind residents that dead trees need taken down, so they do not pose a danger to anyone, and to keep trees trimmed over walkways and roadways.
4. Solicitor Report – Submitted to Council – There are several properties in different stages of the court system and the borough will continue until compliance is reached.
5. Collection Accounts – Submitted to Council – There are currently 12 properties in collections.
6. HARC - Adam Gochner – Still need someone to serve on the HARC board and attend 2 meetings a month for the borough.
7. Fire Company Reported- The PA Fireman's Association held a conference last week and 2 members EPB Fire Co. were awarded \$550 scholarships, David Duckworth of EPB Fire Co. was awarded the presidents dinner award for all that he has done for the fire service.
8. EMC Coordinator - Diane Garber – Report submitted for July and August to Council. Currently working on T.O.A. review, working with new commission, event action plans, severe weather monitoring- more wet weather impacts are anticipated. The fire department will loan out equipment to pump out a basement if needed.

Council explained that the new trash company, Waste Management, will start servicing the Borough in January and everything will remain the same. If you have a toter on wheels that you have purchased or leased from another trash company, the new trash hauler will have the ability to empty this container, they just ask that if there is a name of another trash hauler printed on the container that it be covered with duct tape to eliminate any confusion to the collectors.

**Old Business- Committee Meeting Topics:** presentation and discussion on need for roll-off dumpster, no parking signs on Lemon Street, hydrant fittings, Northern Regional Police Representative, water/trash budget review and discussed. Executive session was held for personnel reasons. Councilmember Wolf said that Ms. Eileen Cericola donated \$500.00 for a new bucket swing that will be installed at East Petersburg Community Park.

**New Business:**

1. *It was moved and seconded (Councilmember Wolf, Councilmember Pfaltz) and carried unanimously, to Approve Ordinance 307, Providing for the regulation of fireworks, whereas the Borough of East Petersburg recognizes an increased number of complaints for fireworks being discharged throughout the Borough; and whereas, fireworks present a serious threat to the public health and safety of the community; and whereas the Borough has a vested interest in protecting the Borough property and residents against the possibility of accidental fires, explosions, or other damage as can be attributed to fireworks, concludes that it is in the best interest of the health safety and public welfare of its citizens and residents to impose regulations of fireworks located within the Borough of East Petersburg*
2. *It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to Approve Ordinance 308, Establishing regulations for parking of motor vehicles during snow emergencies as defined herein, and the clearing of sidewalks following snow and ice storms and setting penalties for violations of the same*

James Swarr asked what the fines had been set at. Council said fine amount for violators is \$150.

3. *It was moved and seconded (Councilmember Wolf, Councilmember Schick) and carried unanimously to Approve the ARLEY Grant contract with Dept. of Transportation in the amount of \$218,000.00 for the street lights at State and Main Streets*
4. *It was moved and seconded (Councilmember Wolf, Councilmember Schick) and carried unanimously, to Approve Resolution 764, East Petersburg Borough has been awarded the ARLEY grant with the Dept. of Transportation in the amount of \$218,000.00 for the upgrades of the traffic light at State and Main Street. This resolution will give authorization for President Panus and Secretary/Manager Hemperly to sign the grant contracts with the Dept. of Transportation. This resolution will become part of the contract*

The entire traffic light at State and Main Streets will be replaced with the hand/man signals and the ramps will be replaced, a pole will also be replaced. This project will begin sometime next year.

5. *It was moved and seconded (Councilmember Schick, Councilmember Gochnauer) and carried unanimously, to Approve Resolution 765, Appointing John Wolf as the primary representative of East Petersburg Borough on the Northern Lancaster County Regional Police Services Board, and Appointing Cathleen Panus and William Pfauz as alternate representatives*
6. *It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously to Award the low bid for the Garden Street project to MacMor, Inc. pending final review by the Borough solicitor and the Borough Engineer*

**Announcements:**

October 5- Pumpkin Fest at East Petersburg Community Park from 1:00 – 4:00 p.m.

October 25 – Large Appliance & Tire Pick-up in the Borough. Tags are sold at the Borough office: \$14.00 lg. appliance & \$3.00 for a tire

October 31 – Trick-or-Treat in the Borough from 6:00 – 8:00 p.m.

November 2 – Pot Pie take-out held at East Peter Fire Co. 10:00 a.m. until sold out

November 5 – Election Day, polls open 7:00 a.m. until 8:00 p.m.

November 6 – Chief Steffen will be at the next Council meeting to answer questions

**Adjournment:** 8:05 p.m.

Respectfully Submitted,  
Kim Strayer, Recording Secretary

**MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL**

<b>DATE AND TIME:</b>	November 6, 2019	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	Cathleen Panus, President John Wolf, Vice President Adam Gochnauer, Pro Tem Lauren Houck Connie McElwain John Schick William Pfautz, Jr. Mayor: James Malone Manager: Robin Hemperly Assistant Manager: Karen St. Clair Public Works Foreman: Jeff Moseman

It was moved and seconded (Councilmember Wolf, Councilmember Pfautz), and carried with a 6-1 vote, to Approve minutes of the September 26, 2019 Borough Committee meeting, Councilmember Gochnauer abstained from voting because he was absent from the meeting

It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to Approve minutes of the October 1, 2019 Borough Council meeting

No one in attendance was recording the meeting.

Bill Payment – Reviewed by Council – Assistant Manager St. Clair said that there was one additional item to the normal bills, a filter to waste system was installed at the spring plant due to new DEP regulations, the cost was 5,995.00. The Hummer amount is an annual cost for seeding.

**Visitors/Comments:**

**1. Meet and Greet with Lancaster County Regional Police Department**

Chief Steffen was in attendance along with Sergeant Rodney King, Sergeant David Burdis, and Sergeant Josh Kilgore for a meet and greet with the residents. Chief Steffen said they are not looking to replace MTPD, but rather just be the next chapter and work with them as valued colleagues. Chief Steffen said that the residents will get to know all the officers as they are very approachable and interactive with residents and you will be seeing them around the Borough. Chief Steffen feels policing means taking care of the community and being responsive to citizen's needs. He said if a resident ever has any question, needs or a perceived issue to let the police know. Chief Steffen said that they are big on service, quality control and follow-up. They are also big on technology to provide accountability. The patrol officers use body worn cameras as part of their service delivery plan to help illustrate that their officers are doing things right. Chief Steffen said they do not use unmarked cars. Their cars are black with reflective lettering. All their vehicles have tracking in them so they can verify where all the officers are and at what time and how they got there. This tracking also alerts Chief Steffen if an officer goes 20 miles over the posted speed limit. The coverage by officers in our Borough will be recorded to be sure they are spending the time in the Borough they are contracted for and the areas within the municipality they are patrolling. Chief Steffen said that there are reports available on their website that show the statistics of their traffic stops.

Sergeant Kilgore explained that the areas they cover are called districts and they currently have five of them and each district has sectors. East Petersburg will be the fifth district and we have one

sector; Warwick is the first district with (2) sectors; Clay is the second district with (2) sectors; Penn Township is the third district with (2) sectors; Manheim Auto Auction is the fourth district. Specific personnel are assigned to the districts/sectors. This allows them to track the volume of calls in these different areas and provide the coverage needed in each area. East Petersburg's primary car will also service Penn Township. When full crew is on duty, East Petersburg will have one car assigned to just this specific area. Sergeant Kilgore said that there will be 24-hour coverage available to East Petersburg at all times within a reasonable response time. A meeting is scheduled with the road crew to get a plan of preparedness for snow. A meeting is also planned for Northern Regional to meet with MTPD to go around the Borough and learn the roads and about any problem areas and specifics in the Borough that they need to watch out for.

Sergeant Burdis said that they are working on changing out their fleet and this should be complete by March. They have changed from an owned fleet to a leased fleet with Ford and will be saving 500,000.00 over four years. Sergeant Burdis said that he has been working on an overview of calls received to see how each officer is handling things. He said this type of tracking would show if there are any issues, and everything has been looking consistently good.

Sergeant King is very involved in the technology for the police dept. He is the traffic coordinator and keeps the stats for the monthly traffic stops. Sgt. King can monitor different areas with sensors to collect data for speeding problems. Sgt. King said that setting up sign boards for problem areas can be helpful.

Mayor Malone said that a very detailed transition is planned for the switch over in January. Chief Steffen said that they sometimes do work with the other police departments and MTPD is one that they have worked with in the past and that they are always very professional and have the utmost respect for them.

James Swarr asked if it was necessary to track the statistics for traffic stops by race and gender. Chief Steffen said that it is always important to be able to prove what you do, but also important to show what you do not do. This is important with insurances as well.

A resident asked if they currently have a full complement and can fully cover all areas. Chief Steffen said that they are fully staffed and do have full coverage. He also asked what areas the other officers will be coming from. Chief Steffen said that they will be coming from Eastern most piece of Warwick Twp. or the Southern most piece of Penn Twp.

Heather Moser asked how many officers will be on duty. Sergeant Kilgore said that when they have a full staff, they will have 4 platoons, each one of those platoons has a corporal and 4 or 5 patrolmen, so there will always be a patrol element and a supervisor working, and on auction days an additional officer in that area, and that is the maximum staffing. Minimum staffing tolerated would depend on the time of day, for example, at 5:00 p.m. there will always be a 5-man minimum between the times of 3:00 p.m. and 7:00 p.m. During that time the assignment of the 5 officers will be: 1-Clay Twp. 1-Penn Twp. 1-Warwick Twp. 1-East Petersburg Borough and there will always be 1 assigned as a cover car. There will always be a 3:00 p.m. – 3:00 a.m. officer on duty and one of his primary duties will be come to the southern part of the district including East Petersburg Borough to avoid the turnover at shift changes. Officers work 12-hour shifts, and the benefit is more days off. Sergeant Kilgore said that with the minimums that they set, they are very confident that they can handle the call volumes including East Petersburg Borough. Sergeant Kilgore said that they have added some new officers to help with this. The primary shifts start at 6:00 a.m. and 7:00 a.m. so they overlap an hour and the next shift is coming on will have an hour to get out on the road and to their assignments before the next shift is coming off. This has also been bolstered by putting on the 3:00 p.m. to 3:00 a.m. coverage. This eliminates any problems at shift changes. Chief Steffen said they are continuously monitoring and if any changes need made, they do not hesitate to do so.

A resident asked if they have an officer assigned to the drug task force. Chief Steffen said they do not have an officer assigned to the drug task force, because they are out of money. He said they were prepared to do this, but the funding model is an issue and there needs to be a certainty that there will not be unfunded liabilities with the communities they serve. They will be looking at the new model when it comes out and determine if it is in the best interest of the community.



A resident who lives at the intersection of Graystone Road and Rt. 72 said there is a lot of car accidents and asked what the effect will be when they are farther away. Chief Steffen said it shouldn't affect it dramatically, because it is most important for the EMS and Fire Departments to get there before them and they are dispatched before the police for injury accidents.

A resident asked how long response time is for a burglar alarm. Chief Steffen told him it is 7 minutes.

2. Larry Prescott, 1937 Linden Street said that they received a letter from the Borough to let them know that they were designated to be on the snow route, but they do not have a driveway to park in. He asked how the Borough determined which streets would be on the snow routes. Mr. Moseman said they first reviewed the streets that were difficult to plow and take more time to remove the snow. Mr. Moseman also explained that some of these areas chosen are narrower and have more cars parked on the streets which makes it harder to get the plows in. Complaints were received in the past about some of these streets about large snow mounds left in the street and that the streets were not cleared properly. We didn't single anybody out we are just trying to clear the snow so everyone can get in and out safely. Mr. Prescott asked why the term emergency snow route is being used and if any emergency vehicles have ever had a problem getting through their street. Mr. Moseman said he did not know of any issues and the reason they used emergency snow route is because that is the only sign approved by the state. Mr. Prescott said that this poses a hardship for him and some of the others that live in this area that do not have driveways and he would have liked for the borough to get input from the residents before going ahead with the emergency snow route. Mr. Prescott said that his alley is grass covered and usually gets plowed last and asked if they will be plowing alleys as fast as the streets. Mr. Moseman said that there are 4 districts that we plow in the streets and the 5<sup>th</sup> truck is for alleyways and parking lots at the same time. Mr. Prescott said that there was never a hardship on their street before, but he feels this will create one for them. Mr. Moseman said that all properties on the emergency route were checked to be sure there was off street parking. Council said that this is the first year and they knew there would be problems and it might be that Linden Street may not end up being included and there will most likely be other changes and eliminations to this ordinance as well. Mr. Prescott asked when this was discussed and if it was advertised. Council said that yes it was advertised and discussed at the meetings, but now that they know there are three houses that do not have parking available, they will look into this further. Council said if there is a snow emergency declared, this is a codified law, therefore no parking must be followed unless you are notified otherwise. Mr. Moseman asked Mr. Prescott for his contact info. and said he will reach out to him in the next couple weeks.
3. Rodney Shenk, Hollow Drive said he received the letter from the Borough to let him know that they were on the designated snow route and asked how a snow emergency could be called for 2 inches of snow. Council explained that this is the wording required by the state/federal regulations and this is the language that is used by other municipalities to try to keep it consistent. Mr. Shenk said that 2 inches is not much snow and doesn't think that this would warrant a snow emergency. He said that he has parked at the tennis courts in the past and asked if the plows will be removing the snow in the parking lot. Mr. Moseman said that they will be keeping after it. Mr. Shenk voiced concern for the elderly and said that he would like to help plow them out. Council said that he would be able to do that on his own and that would be great, but it would be difficult for the Borough to get involved due to liability issues.
4. Don Bowman, Franklin Drive said that he feels it is not enough restriction and said when the residents do move their cars from the circle, they will most likely park on both sides at the entrance of Franklin Drive which will restrict the snow plow from being able to come through as well. Mr. Moseman said if this becomes a problem, changes will be made as needed. Mr. Bowman said he lived on 25 years and has never had a problem with the snow plowing.
5. Eugene Harnish, Linden Street said he just moved here and wanted to know how long they will have to move their cars after the snow emergency is declared. Council explained that after they declare a snow emergency, they will announce the time period on the local news.
6. Jeff Sherts who lives on Linden Street said that there is a grass alley behind the house, but it is not suitable for parking. Council thanked them him letting them know and said that they will be taking all these things into consideration and making changes if needed.

**Police Report:** Lt. Melhorn gave the stats and reported the following: steady increase in calls for domestic issues, signs on amphitheater were damaged, no overdoses reported  
Councilmember Houck asked Lt. Melhorn if he heard back from Hempfield School District regarding his recommendation about the bus stop they received complaints about. He said he has not heard anything, but all prior recommendations to the school district regarding bus stops being moved or changed have always been made.

**Other Reports:**

1. Foreman Report – Jeff Moseman – Report submitted to Council along with the updated five-year report on water meters.
2. Zoning Officer Report – Submitted to Council – Garden St. project is in progress and will last 2-3 weeks. TOA will begin in the Borough during the 3<sup>rd</sup> phase of the project and this will not take place for 2-5 years. Looked at run off on Lemon St. to possibly add stormwater facilities while the other work on Lemon St. is taking place in 2020. Council reminded residents permits are needed for dumpsters.
3. Property Violations – Submitted to Council – Currently there are 18-20 non-compliant homes, violations include; lg. dead tree, accumulation of garbage, non-compliant vehicles, stockpiling
4. Solicitor Report – Submitted to Council – There are several properties in different stages of the court system and the borough will continue until compliance is reached.
5. Collection Accounts – Submitted to Council – There are currently 12 properties in collections.
6. HARC - Adam Gochnauer – Still need someone to serve on the HARC board and attend 2 meetings a month for the borough.
7. Fire Company – Submitted to Council
8. HARC – Adam Gochnauer reported they are finishing up some plumbing items and then final amounts can be submitted for 2019, possibly by next month. Looking for Rep. to serve on HARC Board, if interested contact Mr. Gochnauer or the Borough office for more info. Meeting coming up to go over ideas HARC has, Mr. Gochnauer will report back to Council.
9. EMC Coordinator - Diane Garber – Report submitted for September and October

Council explained

1. **Old Business- Committee Meeting Topics:** Committee meeting topics: Budget review, executive session for legal and personnel issues.

Councilmember Wolf gave a summary of the upcoming preliminary 2020 Budget:

Tax millage: will remain 4.74 – no tax increase for 2020

New police services contract: Lancaster County Northern Regional Police in the amount of \$685,800 to provide all police services in East Petersburg Borough beginning 1-1-2020. This fee shall include, but is not limited to the following: patrol services; traffic enforcement; responses to medical, fire & other emergencies; animal control; traffic control and patrol for services for community festival or other special events as approved by the Borough; attendance at public safety, council and committee meeting; police participation in East Pete Community Days, with the main events needing police participation for the parade & 5K run and with public relations attendance at the rest of the summer events in the Borough.

Other Expenditures: Building Improvements +25,000, Special Projects +10,000, EMA coordinator +22,000, Property inspections +8,000, Zoning officer +5,000, Engineering Fees (Highway) -3,000, Pool Expenses -15,000, Meadows (Required- MS4 PRP) +15,000, Garden Avenue (required- grant obtained) +77,000, Playground Improvements +10,000

Water: Rate Increase 5% - due to upgrades to the water plant and stipulations required by DEP

Anticipated retirement of water employee - New employee budgeted for 31,200

Lemon Street phase 3 water main replacement of North Lemon St. 100,000 -surplus amount transferred from water reserve

Trash: New hauler contract awarded to Waste Management. Service contract starts January 1, 2020 – trash will increase from 49.50 to 59.50 per quarter.

**New Business:**

1. *It was moved and seconded (Councilmember Wolf, Councilmember Schick) and carried unanimously, to advertise the 2020 Budget*

2. *It was moved and seconded (Councilmember Wolf, Councilmember Schick) and carried unanimously, to Approve Resolution 766, Appointing Associated Building Inspections, LLC as Pennsylvania Uniform Construction Code Enforcement Officer and Building Code official for East Petersburg Borough, as well as Appointing Ed Poorman with Associated Building Inspections as the Building Code Official for East Petersburg Borough*
3. *It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to Approve Resolution 767, Regulating Banner Suspension across Main Street*  
  
Councilmember Wolf announced that the Independence Day fireworks and movie in the park will be moved to July 11 this year, due to the unavailability of the fireworks agency.
4. *It was moved and seconded (Councilmember Wolf, Councilmember Schick) and carried unanimously, to Approve the meeting dates for 2020*
5. *It was moved and seconded ( Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to Approve the sale of the Viking-Cives USA snow plow to Dusty Moran in the amount of 4,000.00*

**Announcements:**

November 28 & 29 – Borough office will be closed in observation of Thanksgiving

December 7, 14, & 21 – Santa in the Park will be held at the Community Center from 9:00 a.m. until noon

December 31 – New Year's Eve in the Square beginning at 10:00 p.m. with music by Times Two and then the Jug drop at midnight

President Panus announced that due to the recent election, there will be some upcoming changes to Council and that will be discussed more at the next Council meeting.

**Adjournment:** 9:18 p.m.

**Executive Session followed for legal reasons**

Respectfully Submitted,  
Kim Strayer, Recording Secretary

**MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL**

<b>DATE AND TIME:</b>	December 3, 2019	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	Cathleen Panus, President John Wolf, Vice President Adam Gochnauer, Pro Tem Lauren Houck Connie McElwain John Schick William Pfautz, Jr. Mayor: James Malone Manager: Robin Hemperly Assistant Manager: Karen St. Clair (Absent) Public Works Foreman: Jeff Moseman

It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer), and carried unanimously, to Approve minutes of the October 24, 2019 Borough Committee meeting

It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to Approve minutes of the November 6, 2019 Borough Council meeting

The LNP reporter was recording the meeting.

Bill Payment – Reviewed by Council

**Visitors/Comments:**

1. A resident asked why the trash fee will be increasing for 2020. Council explained that the cost of disposal has increased greatly which has contributed to the increase of the trash hauling fees. Council also explained that the contract went out to bid for 2020 and was awarded to the lowest bidder. The other bids came in much higher.
2. A resident asked what they should do with the toters that have the old trash company name on. Council explained they can still use the toters, but the name should be covered to eliminate confusion.

**Police Report:** Lt. Melhorn gave the stats and reported the following: Rt. 72 and Graystone seems to be a trouble spot for accidents, suggested going onto the Meghan's Law website and search by zip code to find defenders near you, past six months domestic incidents have been on the rise in the borough and the holidays can also cause an increase for domestic incidents.

President Panus thanked Lt. Melhorn and all the Manheim Township Police Officers for all their good service to the Borough over the years. Lt. Melhorn said next week they will begin showing the new officers with Lancaster Northern Regional Police around the Borough.

**Other Reports:**

1. Foreman Report – Jeff Moseman – Report submitted to Council – temporary agreement was signed by the neighboring property owner to allow access for the water allocation work at the Spring, started cleaning storm basins on Main Street. Looking into Linden Street on the snow emergency route to determine the best solution because there is no off-street parking for some of the properties there on the south side of the street. Mr. Moseman said his recommendation is to allow people who do not have off street parking to be able to park on the street during a snow emergency. The only problem is that the snow piles could be higher on the south of the street because the north side of the street will be cleared of snow completely.

Mr. Prescott said that he is concerned that when they plow the alley behind Linden Street one car could get stuck and no other cars would be able to get through. He said that he would like to see the no parking during a snow emergency be only on the north side of the Linden Street. It was decided that this will be tried under the 90-day parking resolution to see how it works out. Signs will be taken down on the south side of the street during this trial.

2. Zoning Officer Report – Submitted to Council – Mr. Bingham showed a short video of the work being done on Garden Avenue and explained when they tried to mill the road and compact it, the soils were completely saturated. Given the over-saturated condition, it is impossible to compact the road sub-base. In order to remedy this, they will now have to undercut and put in larger stone, wrap it in fabric and put 2A stone above that and then put the binding course and the wearing coarse above that. He explained they originally thought that this saturated condition was only near Fox Chapel, but later realized that it was the same on the southern end. What they are planning to do now is to do another section but doing it in a mesh with 2A inside and then 14 inches of 2A instead of doing the 4 ½ inches of base course and 1 ½ inches of wearing course, the wearing course will be eliminated in an effort to save costs because this is ballooning quite a bit. They are going to do 4 ½ inches of base course and then in the spring fog seal it to protect that base. Mr. Bingham said that he believes that part of the reason aside from the fact that there is a spring there, is that Fox Chapel has a roof drain that was just discovered to be going into a terra cotta pipe that silted in, so all the water was just holding in that area. An infiltration pit will be installed on the Borough property for the runoff from the alley to drain into. A resident that lives near Garden Avenue said that this is an inconvenience for him and hopes the work will be finished before the bad weather hits. Mr. Bingham said that the latest deadline to have this work finished is December 13, and he will continue to keep on them to be sure this deadline is met. If the deadline is not met there are measures put into the contract that can be followed. When the alley is finished, the water will run down the middle of the alley instead of onto the properties. Councilmember Pfautz asked if they were still considering putting 2 stormdrains in that would drain into the basin. Mr. Bingham said that letters were sent out from the Borough to Fox Chapel and a few other residents asking for support to allow the Borough to capture their roof drains and take the water into the basin that Fox Chapel owns. The feedback was minimal and only one was positive. The water will now be channeled into the catch basin at the end of the alley on the Borough property. Mr. Bingham said the water can still be captured this way.
3. Permit list reviewed by Council. Bingham said that if you are going to start work or repairs to contact the Borough office to find out if you need a permit. A resident asked if a permit is denied what his options are. Mr. Bingham told him he could appeal and take it to the zoning hearing board and told him he could come into the office to talk with him further.
4. Property Violations – Submitted to Council – Council said that trash must be contained in cans and covered with a lid if it is being stored outside because it can attract rodents.
5. Solicitor Report – Submitted to Council – Property on State Street and the property on Graystone is with the court of common pleas both are currently non-compliant. Lemon Street property is now cleaned up.
6. Collection Accounts – Submitted to Council
7. Fire Company – Chief Rohrer – Report Submitted to Council – Chief Rohrer reminded residents to water Christmas trees, make sure chimneys are cleaned and be sure smoke detectors and carbon monoxide detectors are installed and replace batteries as needed. Chief Rohrer announced he will be stepping down as Fire Chief after 21 years of service as of December 31, 2019. Council thanked him for all his years of service.
8. HARC - Adam Gochnauer – Year end meeting was held to finish up 2019 financials and discussed 2020 maintenance and expectations from the Borough staff. HARC is very happy with the way everything went last year and look forward to working with the Borough again next year. A representative is still needed for East Petersburg to attend the HARC meetings.

9. EMC Coordinator - Diane Garber is currently gathering emergency contact information for the businesses in the Borough. Also working on updating addresses at Village Commons that need to be updated with the county.

Councilmember Schick explained he reached out last week to PennDOT for an update on the traffic studies and found out that eight walking routes were looked at and all eight of the routes were identified as hazardous routes. The permits and flashing light devices will be able to be removed if the school decides to permanently bus the children on these routes. Councilmember Schick said that Mr. Moseman would have to write a letter to PennDOT to ask them to distinguish the permits and let them know why. He explained if there are no walkers and no crossing guards and the children on those routes are all being bussed to school than it is required to end the permits and remove the devices. This will eliminate liability. The Borough will need to receive a letter from the school district saying that they will be permanently bussing all children before acting on this.

#### **1. Old Business- Committee Meeting Topics: No meeting in November or December**

Councilmember Wolf gave a summary of the upcoming preliminary 2020 Budget:

Tax millage- will remain 4.74, no tax increase for 2020

New police services contract- Northern Lancaster County Regional Police in the amount of \$685,800 to provide all police services in East Petersburg Borough beginning 1-1-2020.

Building Improvements- \$25,000

ADA Bathroom at Borough office \$10,000

EMA coordinator- \$22,000

Property inspections- \$48,000

Zoning officer- \$40,000

Engineer Fee- cost reduction of 3,000 due to bid specs for fog sealing were done in 2019

Pool Expenses- cost reduction of 15,000 because repairs are anticipated to be lower in 2020

Meadow Project (required- MS4 PRP) \$15,000

Garden Avenue (required- grant obtained) \$77,000

Playground Improvements- \$10,000

Water Rate Increase 5% Anticipated retirement of water employee - New employee budgeted

Lemon Street water main replacement on North Lemon St. \$100,000

Trash will increase from \$49.50 to \$59.50 per quarter

#### **New Business:**

1. *It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to Approve the Budget for fiscal year 2020*
2. *It was moved and seconded (Councilmember Wolf, Councilmember Schick) and carried unanimously, to Approve Ordinance 309, Setting the tax rate for fiscal year 2020*
3. *It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to Approve Resolution 768, PA Small Water and Sewer Program Grant Request of \$413,015 to be used for the phase 3 of the SCADA upgrade project*
4. *It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to Approve Resolution 769, Setting Water Rate for 2020*  
  
Council said that the water rate for residential meters will now be \$70.58 for the first 5,000 gallons per qtr.
5. *It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to Approve Resolution 770, Setting the Rate for collection of trash and recycling in 2020. East Petersburg has contracted with a single hauler for collection of trash and recycling and the cost is based per unit and tipping fees.*

6. **It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to Approve Resolution 771, Establishing a schedule of fees and charges for services , permits, equipment, materials, park & recreation and other services**
7. **It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to Accept Robin Hemperly's retirement/resignation letter as Borough Manager effective December 31, 2019**

Council thanked Robin for her exceptional 8-years of service to East Petersburg Borough and for her great service, hard work and dedication to the Borough over the last eight years. They wished her all the best.

Council announced that Karen St. Clair, who is in house, will be stepping into the Borough Manager position.

8. **It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to Approve Resolution 772, Appointing Karen St. Clair as the Borough Manager and Treasurer/Secretary of East Petersburg Borough**
9. **It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to Appoint Karen St. Clair as Chief Administrator Officer for the East Petersburg Borough Non-Union Pension Plan**
10. **It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to Approve the letter of resignation from Steve Shenk as tax collector effective dated November 18, 2109**
11. **It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to Approve Resolution 774, Appointing Lancaster County Treasurer as Real Estate Tax Collector of East Petersburg Brough**
12. **It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to Approve the Staff Policy change for full-time employees for the medical benefit waiting period, changing it to 30 days instead of 90 days**
13. **It was moved and seconded (Councilmember Wolf, Councilmember Gochnauer) and carried unanimously, to Approve Resolution 775, requesting a PA Small Water & Sewer Grant in the amount of \$206,080 from the Commonwealth Financing Authority to be used in the construction of a bioswale at the Meadows**

**Announcements:**

December 7, 14, & 21 – Santa in the Park will be held at the Community Center from 9:00 a.m. until noon  
December 24 & 25 – Borough office will be closed for Christmas and January 1, 2020 for New Year's Day  
December 31 – New Year's Eve in the Square beginning at 10:00 p.m. with music by Times Two and then the Jug drop at midnight

January 6 – Council meeting will be held on Monday instead of Tuesday next month. Elected officials will be sworn in at 6:45.

January 11- Tree Chipping will take place at the Community Park this year from 8:00 a.m. until 2:00 p.m.

President Panus welcomed John Herr and Deb Miller, who will be joining Council and replacing John Schick and Connie McElwain for 2020. President Panus thanked John Schick and Connie McElwain for their many years of excellent service.

**Adjournment:** 8:32 p.m.

Respectfully Submitted,  
Kim Strayer, Recording Secretary