

# EAST PETERSBURG BOROUGH COMMUNITY CENTER RENTAL AGREEMENT

**FEE: \$140.00**

Form of payment: Check \_\_\_\_\_ Cash \_\_\_\_\_

**DEPOSIT: \$100.00**

Form of payment: Check \_\_\_\_\_ Cash \_\_\_\_\_ {Deposit will be returned within 15 business days.}

**DATE OF USE:** \_\_\_\_\_

**CONTACT NAME/  
ORGANIZATION:** \_\_\_\_\_  
(Please print)

**\*\*RENTALS ARE FOR THE DAY YOU ARE SCHEDULED (7:00 AM UNTIL 10:00 PM), NO ONE IS ALLOWED TO BE IN THE BUILDING PRIOR TO OR AFTER SCHEDULED DATE AND TIME \*\***

INDIVIDUALS AND ORGANIZATIONS (HEREINAFTER "THIRD PARTY USERS") USING THE BOROUGH'S FACILITIES SHALL BE RESPONSIBLE TO CLEAN UP THE FACILITIES AFTER THEIR USAGE AND TO REPORT ANY AND ALL DAMAGE TO BOROUGH. **PLEASE NOTE: WE DO NOT SUPPLY CLEANING MATERIALS.** IF THE BOROUGH, IN ITS SOLE JUDGMENT, DETERMINES THAT THE BOROUGH'S FACILITIES WERE NOT ADEQUATELY CLEANED BY THE THIRD PARTY USERS OR THAT THE BOROUGH FACILITIES WERE DAMAGED BY THE THIRD PARTY USERS, THIRD PARTY USERS SHALL BE RESPONSIBLE TO REIMBURSE THE BOROUGH FOR SUCH ADDITIONAL COSTS WITHIN THIRTY (30) DAYS OF WRITTEN NOTICE FROM THE BOROUGH.

**THE KEY-CARD FOR COMMUNITY CENTER MUST BE PICKED UP ON FRIDAY BETWEEN 8:00 A.M. - 4:30 P.M. FOR WEEKEND RENTAL OR MONDAY THROUGH FRIDAY 8:00 A.M. - 4:30 P.M. ON DAY OF RENTAL DURING THE WEEK. THE OFFICE IS CLOSED FROM 12:30 -1:00 FOR LUNCH. THERE WILL BE A \$50.00 FEE CHARGED FOR LOST OR UNRETURNED KEY-CARDS.**

I HAVE READ THE RULES AND REGULATIONS FOR THE EAST PETERSBURG COMMUNITY PARK AND THE SPECIAL RULES FOR THE COMMUNITY CENTER. THE BOROUGH IS NOT RESPONSIBLE FOR ACCIDENTS OR INJURY. I AGREE TO ABIDE BY THE ABOVE RULES AND TO BE THE RESPONSIBLE PERSON IN CHARGE OF ENFORCING THE REGULATIONS.

RESIDENT'S SIGNATURE: \_\_\_\_\_

RESIDENT'S ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_