

**MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL**

<b>DATE AND TIME:</b>	January 5, 2021	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	Cathleen Panus, President (Absent) John Wolf, Vice President Adam Gochnauer, Pro Tem John Herr Lauren Houck Debra Miller William Pfautz, Jr. Mayor: Manager: Public Works Foreman:
		James Malone Karen St. Clair Jeff Moseman

**This meeting was held virtually through Teams due to the Coronavirus.**

**Vice President Wolf called the meeting to order.**

**Jeff Moseman was recording the meeting.**

***It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried unanimously, to Approve the minutes of the December 1, 2020 Borough Council meeting***

**Bill Payment:** Reviewed by Council.

Manager St. Clair pointed out there was an additional bill for a mailbox that was replaced after street sweeping or plowing, for approximately \$40.00

**Managers' Report:** Submitted to Council

Manager St. Clair pointed out the following:

2735 Graystone Road is now compliant

Cares Act funding was received in the amount of \$66,763.00; this will cover the costs of COVID-19 expenses.

December 16<sup>th</sup> was the first plowable snow and only one vehicle had to be towed.

December 22<sup>nd</sup> LNP published water rate information incorrectly – correct amount is \$6.50 per 1,000 gallons

Manager St. Clair announced 2 incumbent councilmembers have resigned. The remaining five councilmembers will appoint 2 individuals to fill the vacant seats through December 2021, which is when the term expires for the 2 members that resigned. Manager St. Clair said if anyone is interested in filling the vacant seats, to please contact her.

Council agreed unanimously to post the open seats for councilmembers on the website.

**Police Report:** Submitted to Council.

Chief Steffen pointed out the following:

East Petersburg continues to fall within the range of assumption of services.

Current rate of citations given for traffic violation is 28%. The rate increases to 33% if there is a crash.

Biased based reporting can be found on the NLCRPD website.

Diane Garber has been a great resource for program implementation for screening and PPE.

Chief Steffen said during the snow emergency, Jeff Moseman and the Public Works staff did an outstanding job during a difficult time.

**Mayor Malone:** Mayor Malone asked if the overage amounts carry over under "actual and cleared" in the "Crime Clearance" section of the report. Chief Steffen said yes, they follow the UCR clearance classification index. Mayor Malone thanked Jeff Moseman and Public Works staff for the outstanding job they did with the snow emergency. Mayor Malone said that Mr. Moseman and the crews were very responsive and helpful.

**EMS:** Report submitted to Council.

Adam Marden reported that it was a busy month in East Petersburg Borough with a total of 19 calls; Monday and Thursday afternoons were the busiest times.

They recently purchased three LUCAS CPR devices for \$20,000.00 each. The ambulance that services the Borough is now equipped with this CPR device, which frees up the paramedic and EMT to better treat the patient.

EMT's and paramedics recently went through mandatory training updates in accordance with state requirements. Councilmember Miller asked how many calls were covid related. Mr. Marden said they are only notified for new cases, but this is something that he could find out.

**Fire Report:** Submitted to Council.

Don Schoenberger reported there were a total of 39 instances last month; highest amount was for vehicle accidents.

Mr. Schoenberger said that the first year with the police department has gone very well. Everything went well in 2020 for operations and administration.

Last month elections were held, and the new president next year will be Tom Enlow.

**EMC Coordinator Report:** Submitted to Council.

**Foreman's Report:** Submitted to Council

Mr. Moseman said he appreciated the comments.

Mr. Moseman pointed out the following items from the report:

A hole was found in a pipe in the service line on 6400 block of Main Street, and this caused a leak that created a loss of 30,000 – 35,000 gallons per day. He believes this happened when the sewer line was put in and the connector may have been installed improperly and over time a hole wore into the pipe.

Heating/Cooling propane unit was installed for 6050 Main offices. All buildings are now heated with propane.

2735 Graystone Road – showed pictures of some of the areas that were cleaned up

Businesses and property owners were notified for not removing snow.

Traffic signal report for streets indicated crosswalks needed redone at Enterprise and Main Streets – they were changed to piano style to keep it consistent with the others. Temporary pole was put in at State and Main Street intersection to brace the traffic signal pole from the accident last month.

Pipes were cleaned to remove a tremendous amount of material.

Received a call from a resident about a sewer line backing up into the Meadows. It was a sewer manhole for LASA's infrastructure, and they did clean out the clog and notified DEP to report the illicit discharge. This has all been corrected.

Directional sign at Main and Graystone was moved to the opposite side of the street because there was a problem with visibility.

**Zoning Officer Report:** Submitted to Council

Councilmember Wolf pointed out the following items that were worked on recently:

2020-2021 Public Involvement and Education topics for MS4, Graystone Road Subdivision, reviewed various permits and did site visits

**Property Violations:** Submitted to Council.

Councilmember Wolf pointed out most of these are for rubbish, weeds, and cars not inspected or registered.

**Solicitor/Collections Report:** Submitted to Council

Manager St. Clair pointed out the following:

2055 Broad – a letter will be going to the owner and the tenants

Graystone Road property is currently compliant

2304 has set up a payment plan to start in January

6111 set up a payment plan and has made payments – property no longer compliant

**HARC:** (Hempfield Area Recreation Commission) – Deb Miller reported HARC was greatly concerned about the financial impact during the temporary three-week closure for Fitness Centers, due to COVID. Thankfully, on January 3<sup>rd</sup>, the Order by the Governor expired, and HARC is now open for business.

Financial Report – Adam Gochbauer made the following statement:

"When I came on board, the town was in debt, and had to borrow money this time every year just to pay the bills for the next couple of months before the tax revenue came. This is not how things are supposed to happen. My mission was to change the way of how our town was run. Why couldn't we run government like a business. This means knowing what your revenues will be and actually sticking to an expense budget based on what your income will be. But this, however, isn't anything to do with me. Ideas are great, but unless you have a team to implement them, they are worthless. At the time I came on, we also hired Robin Hemperly to be the Borough Manager. Thankfully, she also understood the theory of how to run government like a business, and immediately embraced the plan, and made it happen. Robin continued with the plan, and along with our main bookkeeper, who is now our Borough Manager, Karen St. Clair, the town changed direction and started to come back. Council was educated on how it all worked, and they all got on board and supported the changes one hundred percent. An entirely new mentality and approach was needed, but it happened, and it worked perfectly. Our town isn't blessed with having major development and business growth to increase income like our surrounding neighbors, so everything had to happen from within the Borough limits. The hard decisions were made, and the plan activated. Nine years later, I am proud to announce that as of the end of 2020, East Petersburg is now one hundred percent debt-free. The town is one hundred percent debt free and now putting money into reserve accounts, so we can pay for unexpected emergencies or disasters down the road. I am so proud that a new, unheard plan nine years ago has worked exactly how it should, and this is because of the hard work and sacrifice of our Borough Council, present and past, our former Manager, Robin Hemperly and current Manager, Karen St. Clair and of course, all the hard working Borough employees in the office and in the field under the watch of Foreman, Jeff Moseman. Jeff Moseman was instrumental in making this plan happen out in the town and with all the town projects over the years. I personally thank each one of you and of course every resident that also understood that Council had to make changes along the way and some of them were very tough, but each one for one reason, and that is to be able to look each resident in the eye and tell them that their money wasn't being wasted. I thank all the residents for all their understanding, and today I am proud to be able to tell everyone that it worked, and that East Petersburg Borough is a one hundred percent debt-free Borough. I am the fortunate one that has the honor to report this accomplishment tonight, but the credit goes out to everyone involved in the process. Even though this is a major and proud accomplishment, we must continue to work hard going forward to expand our tax base, and to bring in more businesses to the Borough in order to keep taxes from going up, and at the same time continue to pay expenses which also continue to rise. We will continue to work hard for all the residents to try and make this happen now and in the future. I also wanted to report on another major exciting accomplishments by our friends across the street at East Pete Fire Company, a few years ago, I once again had the responsibility of meeting with them to come up with a fire tax plan that would help them pay for, and eventually own their own station building. This process was not easy and involved everyone buying into a similar system that we used as Council and the Borough. The Fire Company has always been good stewards of the resident's tax money, but we felt that improvements could be made, and an even better system put in place that benefited everyone. These talks ended up coming up with the new fire tax, and a forced savings program contributed by the Fire Company and the Borough to help them pay the mortgage off, and allow the Fire Company to own their own building. What was an already good system by the Fire Company, was made even better by this joint partnership. This initial project was hopeful to have the building paid for by around 2023, but I am proud to announce tonight that by the end of last year, the Fire Company has paid for their building in full. This was accomplished ahead of schedule, and I personally thank the hard efforts and dedication of the men and women of the East Petersburg Fire Company to make this happen. This great group, not only do I feel this is the best fire company around with the best personnel, but they also stepped up to the plate and made a dedicated effort to get this building paid for way ahead of schedule, and it was a huge success. With this major goal accomplished, the Fire Department as with the Borough is not stopping there. It will continue to implement this savings program to now start reserve accounts for upcoming apparatus that is going to need replaced over the next few years. I have seen the plan and they have done well. They continue to publish what will be saved each year for apparatus, and have a full timeline plan for when each equipment will need replaced, and what the financial need will be for each piece when it becomes due for replacement. This is what a good program looks like, and I am happy to see the Fire Company putting this into place now, and in the future. I personally want to thank every man and woman from the Fire Company for working with me years ago, and building a great partnership with the Council, and accomplishing all the great things you've done. Every member should be proud about what is happening with their company and be excited about what is being planned for the future. Thanks again everyone for being the best town around with the best fire company. I wanted to report this tonight because these are two exciting things, and I appreciate the time I have been given to do that.

Councilmember Wolf thanked Councilmember Gochnauer for all the time and hard work he has put into this. He also thanked Manager St. Clair and the former Manager, Robin Hemperly, and the entire Borough staff to help in reaching their goals.

Don Schoenberger thanked Councilmember Gochnauer for his help.

Manager St. Clair thanked Councilmember Gochnauer for his work on this and said that she has enjoyed working with each and everyone of the Councilmembers, and the staff, and the former Borough Manager, Robin Hemperly.

#### **Comments/Visitors:**

1. John Schick said he has noticed car carriers parking in the center lane on Main Street near Marin Drive to unload the vehicles in the evenings from 6:00 – 8:00 p.m. He said it creates a dangerous situation for people pulling out onto Main St. from Martin Drive. Councilmember Gochnauer said he saw two car carriers at approximately 3:30 p.m. today parked in the middle of Main Street at the same time, near the Volvo dealer and the Mazda dealer, and this caused traffic to back up. Chief Steffen said he will look into this and have the officers watch out for this.

**Old Business:** Committee Meeting Topics – A Committee meeting was not held in December.

#### **New Business:**

1. ***Review and Approve appointed service organizations:***

***It was moved and seconded (Councilmember Gochnauer, Councilmember Houck) with unanimous Approval by the Board, to Appoint Amy Leonard with Henry and Beaver Law Firm as Borough Solicitor***

***It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Appoint ARRO Consulting, Inc. as Water Engineer***

***It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) with unanimous Approval by the Board, to Appoint Sager, Swisher & Co., LLP as Borough Auditor***

***It was moved and seconded (Councilmember Gochnauer, Councilmember Houck) with unanimous Approval by the Board, to Appoint Michael Bingham with ARRO Consulting, Inc. as Borough Zoning Officer***

***It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) with unanimous Approval by the Board, to Appoint ARRO Consulting, Inc. as Sewage Enforcement Officer***

***It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Appoint ARRO Consulting, Inc. as Property Maintenance Compliance Enforcement Officer***

***It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) with unanimous Approval by the Board, to Appoint Matt Spellman with ARRO Consulting, Inc. as UCC Compliance Officer***

***It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Appoint Janice Longer with Appel, Yost & Zee, LLP as Zoning Hearing Solicitor***

2. Manager St. Clair explained the Board vacancies on this list now say open. When they have been filled this resolution will be amended. She also pointed out that it should say Hempfield Area Fire Service Commission and this change will be made.

***It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Approve Resolution 801, Appointing Members to Various Boards:***

***Planning Commission Member: Rory Buckwalter -term expires January 1, 2025***

***Planning Commission Member: Marvin Stauffer -term expires January 1, 2025***

***ZHB Boardmember: Samuel Maurer IV – term expires January 1, 2024***

***Appeals Boardmember: Larry Prescott – term expires January 1, 2025***

***Vacancy Board Chairman: Steve Shenk – term expires January 1, 2022***

***Hempfield Area Fire Service Commission: John Wolf – term expires January 1, 2023***

***Hempfield Area Fire Service Commission: Tammy Moseman – term expires January 1, 2023***

***Hempfield Area Fire Service Commission: open seat – term expires January 1, 2022***

3. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Approve Resolution 802, Covid-19 Coronavirus Policy and Procedures consistent with the PA Department of Health and CDC recommendations***

Manager St. Clair said that this will not change anything that the Borough has existing.

4. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Approve the release of the Letter of Credit to Fulton Bank in the amount of 251,511.93 due to they are withdrawing their plans for the proposed expansion project***

This has been reviewed by the Borough Engineer.

**Announcements:**

- **January 9** - Tree Chipping at East Pete Park 8:00 to 2:00 p.m. You can sign up at the borough office to have your tree picked up at the curb by the Boy Scouts or you can drop it off at the park. Donations are accepted and appreciated.

Respectfully Submitted,  
Kim Strayer, Recording Secretary

**MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL**

<b>DATE AND TIME:</b>	February 2, 2021	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	John Wolf, President Debra Miller, Vice President Adam Gochnauer, Pro Tem John Herr Lauren Houck
	Mayor:	James Malone
	Manager:	Karen St. Clair
	Public Works Foreman:	Jeff Moseman

**This meeting was held virtually through Teams due to the Coronavirus.**

**President Wolf called the meeting to order.**

**Jeff Moseman was recording the meeting.**

***It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried unanimously, to Approve the minutes of the January 5, 2021 Borough Council meeting***

**Bill Payment:** Reviewed by Council.

Borough office was closed due to the winter storm; therefore, payables could not be submitted to Borough Manager for approval. Payables will be submitted for Council to review at Thursday's meeting.

**Visitors:** Tammy Moseman, Randy Rannels, Karyl Carmignani, J. Roberts

**Comments:** None

**Managers' Report:** Submitted to Council

Manager St. Clair pointed out the following:

John Wolf was nominated and appointed for Borough Council President, and Deb Miller was nominated and appointed for Borough Council Vice-President at the last committee meeting.

Thanked Jeff Moseman and public works staff members, along with John Wolf, who was out plowing all night, and for the great job they did. Thanked Kevin Martin for acquiring a new street sweeping account with Clay Township.

Auditors will be in the office for the annual financial audit starting February 8.

Currently doing the workers comp audit - it is being done virtually.

Trash & Recycling will be delayed by one day this week. Collection will take place on Saturday.

**Police Report:** Chief Steffen reported that everything has been pushed back due to the snowstorm. Working on completion of annual report and this will be submitted soon. Working on a strategic 5-year plan as well. This should all be submitted by the beginning of next week.

During the snowstorm a few doors needed to be knocked on to move cars, but no cars had to be towed.

**Mayor Malone:** Mayor Malone said he will discuss changes to public laws at the next committee meeting on 2/25/21. He reminded residents to be aware of their health when shoveling.

**EMS:** Report submitted to Council.

Adam Marden reported that April 19<sup>th</sup> will be the start of the new EMT course. If anyone is interested in starting a new career check the website for more information. They did have some cases of heart attacks due to people overdoing it with the snow.

**EMC Coordinator Report:** Submitted to Council.

Diane Garber pointed out the following:

Struggling to get vaccinations for first responders. The Secretary of Health has moved on, so there has not been a lot of updates on COVID on the state level, or any other level of government recently. She thanked Jeff and public works for doing a great job of keeping the roads clear during the snowstorm. It appeared that people listened to the warnings and stayed off the roads, because there were very few accidents.

**Fire Report:** Annual report and monthly report were submitted to Council.

Don Schoenberger pointed out the following:

2020 ended the year with 351 emergency calls (61 of these calls were in East Petersburg Borough) highest amount of calls were for vehicle accidents, 2800 staff hours, slightly under 3000 hours of training, property loss was \$744,700.00. November was the busiest month, Tuesday was the busiest day, 1:00-2:00 p.m. was busiest time of day.

In January 2021 there were 33 incidents (3 of these calls were in East Petersburg Borough), \$30,000.00 of property loss, 300 staff hours, 316 training hours.

They have their names on several waiting lists to receive the vaccine. Some have received first shot, but not all.

**Foreman's Report:** Submitted to Council

Mr. Moseman pointed out the following items from the report:

Everything went well with the snowstorm, even with a few equipment failures.

Main break reported by a resident on Larch Avenue. It was a circular crack. This was fixed within an 8-hour day. Can not be sure of how much water was lost for this one.

Replaced cast iron pipe at the well and replaced chlorine pump in the feed lines.

Replaced florescent lighting with LED for very little cost at the maintenance shop.

Taking inventory of signs in mapping system.

Found product that will taper manhole covers lifting.

**Zoning Officer Report:** Submitted to Council

Councilmember Wolf pointed out ARRO has now taken over property maintenance and review of building permits.

**Property Violations:** Submitted to Council.

**Solicitor/Collections Report:** Submitted to Council

Manager St. Clair pointed out the following:

Broad Street building issue with residents trespassing in cemetery. Manager St. Clair said that she spoke with one of tenants there and he said they will be cleaning up the property. She also discussed this with the church, along with some things they can do to keep the tenants from putting rubbish on the graves near this property. The church will discuss this at their next meeting. President Wolf asked if the solicitor has checked on the deed issue yet. Manager St. Clair said that this has been pushed back due to covid, but Ms. Leonard will be working on this soon.

Lemon Street: She talked with owner and he is working on cleaning up his property again. He indicated his help is only on weekends. Property will be checked again in March.

Lemon Street and Graystone Road properties are on track for monthly payments for property maintenance.

New property on Rainbow Drive was added to collections and a notice will go out to them this week.

**HARC:** (Hempfield Area Recreation Commission) – Debra Miller reported HARC is planning on holding summer playground camp this year again. Residents are encouraged to sign up early if they are interested in East Petersburg Park being one of the locations.

**Old Business:** Committee Meeting Topics – Accepted Resignation of Councilmember Panus and Councilmember Pfautz, Letter from Cathleen Panus to council/public, Nomination for John Wolf as Council President, Nomination for Debra Miller as Vice-President, Pension Plan Amendment, Motion to Advertise to bid signal light project at State & Main Street, 4<sup>th</sup> qtr. financial review, executive session for legal & personnel matters, Res. 804 Appointing Adam Gochbauer as alternate for NLCRPD board of commissioners

**New Business:**

1. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Approve Lancaster County Tax Claim Bureau Certification of uncollected Real Estate Taxes***

Manger St. Clair explained this is for prior years unpaid real estate taxes that will now be sent in for collections.

2. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Approve the PA Classic Dates for 2021: May 1, 2, 8, 9, 29, 30; June 5, 6, 19, 25, 27; September 4, 5; October 9, 10; November 13, 14, 20, 21; December 4, 5, 11, 12***
3. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) with unanimous Approval by the Board, to Approve the release of funds held for financial security to Hess Home Builders in the amount of \$225,325.10***

**Announcements:**

Pot Pie take out scheduled for February 6, 2021 has been cancelled.  
Snow Emergency put into place this week is now cancelled.

**Adjournment: 7:38 p.m.**

Respectfully Submitted,  
Kim Strayer, Recording Secretary



MINUTES OF SPECIAL MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

**DATE AND TIME:** February 4, 2021 5:30 p.m.

**LOCATION:** Community Center 6051 Pine Street

**ATTENDANCE:** Council Members: John Wolf, President  
Debra Miller, Vice President  
Adam Gochnauer, Pro Tem  
John Herr  
Lauren Houck  
Manager: Karen St. Clair

**President Wolf called the meeting to order.**

**President Wolf announced the meeting was being recorded.**

Visitors: Mary Armstrong, Josh Roberts, Tammy Moseman, Jeff Moseman, James Swarr, Randy Rannels, Justina Kadylak, David Rupp, John Schick, Matthew Roy, Sandra Rodriguez, David Schott (by phone)

Comments: None

Council held a special meeting to interview the following seven (7) candidates that were interested in serving as Councilmembers:

Randy Rannels	5:30 – 5:50
Justina Kadylak	6:00 – 6:20
David Rupp	6:30 – 6:50
John Schick	7:00 – 7:20
Matthew Roy	7:30 – 7:50
Sandra Rodriguez	8:00 – 8:20
David Schott (by phone)	8:30 – 8:50

Each applicant was allotted twenty minutes.

Council deliberated and voted. It was decided that John Schick and Randy Rannels would fill the vacant seats on Council. John Schick and Randy Rannels will be sworn in & be ready for the Committee Meeting on 2/25/21.

Council thanked all the interviewees for their time and interest.

***It was moved and seconded (J. Herr / D. Miller) with unanimous approval by the Board, to adjourn the meeting at 8:39 p.m.***

Respectfully Submitted,  
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

<b>DATE AND TIME:</b>	March 2, 2021	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	John Wolf, President Debra Miller, Vice President Adam Gochnauer, Pro Tem John Herr Lauren Houck Randy Rannels John Schick Mayor: James Malone Manager: Karen St. Clair Public Works Foreman: Jeff Moseman

**This meeting was held virtually through Teams due to the Coronavirus.**

**President Wolf called the meeting to order.**

**Jeff Moseman was recording the meeting.**

***It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried unanimously, to Approve the minutes of the February 2, 2021 Borough Council meeting***

***It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried unanimously, to Approve the minutes of the February 4, 2021 Borough Council Special meeting***

**Bill Payment:** Reviewed by Council.  
Manager St. Clair reported there were no additions to the regular bills.

**Visitors:** Kristin Troop, Events Committee

**Comments:**

1. Kristin Troop gave updates on EP Events:  
Car Show - scheduled for May 1<sup>st</sup> (rain date May 2<sup>nd</sup>) 11:00 – 3:00 p.m., currently allowed 20% capacity of the 2000 park limit. Masks and social distancing will be requested, hand sanitizer will be available. Food vendors include Simply Greek, Belly's BBQ, Scoops Ice Cream, and Bricker's. Randy Rannels is currently working with Diane Garber and NLCRPD on emergency planning and police presence. Music TBD. Hoping to have Sponsor tower dedication that day. Still working on getting plaques for tower; this has been difficult because of covid.  
Yard Sale in June – Not sure if this will take place yet.  
Fireworks in July – Hoping to make this happen.  
August – Would like to have some sort of music in the park.  
September – Hoping to have Blues Fest. Not sure what East Pete Day might look like – not sure if carnival rides will be allowed.  
October – Pumpkins  
December – Santa  
Conditions will be continued to be monitored as we get closer to these dates.

**Police Report:** Chief Steffen reported all the numbers are matching up with their projections for the year. He said he will be going over the annual report with municipal officials in the near future. Chief Steffen pointed out that the annual report can be viewed on the NLCRPD website. Planning on putting a speed study together when weather allows. Working with events committee and EMA on emergency planning for events. Debra Miller

asked if the officers that were out sick were able to recover and return to work in good health without side effects. Chief Steffen said mostly yes, but of the 8-9 positive cases a few officers have experienced a lingering loss of taste and smell. The officers are screened regularly so there has been early detection and these cases have been spread out over the year, so it did not affect the service structure.

**Mayor Malone:** Mayor Malone thanked everyone for keeping things moving. He thanked the residents for getting out and helping each other during the snowstorms. Mayor Malone reminded residents there are Committee meetings held on the fourth Thursday of the month January through October and these meetings are open to the public.

**EMS:** Report submitted to Council.

Adam Marden reported there were 12 calls in the Borough last month, busiest day was Tuesday and busiest times were 10:00 a.m. and 6:00 p.m. Starting the recruit academy on April 19<sup>th</sup>. There are currently 20 people interested in the program. There is currently a shortage in EMS responders. They will be participating in the pre-hospital antibiotic trial program for the state, and this will allow them to administer antibiotics intravenously to people who have open compound fractures and help eliminate risk of infection.

**EMC Coordinator Report:** Submitted to Council.

Diane Garber pointed out the following:

Working with the County's planning committee for the mass vaccination site at the old Bon-Ton location at Park City Center. The goal is for this to be up and running by the middle of this month, and fully running and having thousands of people through there by the end of the month - this will be based on vaccine and staffing availability. Healthcare systems along with staffing agencies are handling the staffing and hiring for this site and a request has been sent out to the medical reserve corp.

Rock Lititz and Straight Productions have been hired to help with the planning aspect of this. Health care does not usually treat people in an open space and manage crowds, and this will be needed at this mass vaccination site. This site will include all 4 health institutions working together at one site rather than having multiple sites. Fire Departments and the Borough and Township in the Ephrata area are in the midst of a strategic plan similar to how it was done for the Borough.

Today was John Kottmyer's 2<sup>nd</sup> day as Chief Fire Official. He now has his county 911 designation. There is a meet and greet scheduled with the East Pete Fire Co. on March 15, and he will be attending the Committee meeting this month.

**Fire Report:** Annual report and monthly report were submitted to Council.

Don Schoenberger pointed out the following:

There were 29 instances with 5 calls being in the Borough.

Building and dwellings were the highest calls.

Substantial fire in East Hempfield Twp. Total loss is not known yet- currently at \$225,000.

Engine is currently being maintained.

There was an untimely, unexpected death of one of the members.

Mayor Malone said they received the report with first responder percentages, and he thanked the members for great amount of time they have given. Don Schoenberger said there is a point system used for tracking hours for volunteers who run the emergency calls and a grant is in place for incentives when a certain amount is reached.

**Managers' Report:** Submitted to Council

Manager St. Clair pointed out the following:

Annual Police Report will be sent out to Councilmembers tomorrow to those who have not already received it.

Snow Emergencies were called February 1 and 2, then again on February 18 and 19.

New hire Feb. 1, Steven Hohenwarter – he is a floater for all departments. He will attend the March Committee meeting.

Randy Rannels was appointed as an alternate board member to the HAFSC.

There is an opening on the Planning Commission; letter of interest can be submitted to Karen St. Clair and Council will review the letters of interest at the next Committee meeting.

**Foreman's Report:** Submitted to Council

Mr. Moseman pointed out the following items from the report:

The water system is secure and safe from being hacked into. The SCADA system that has been installed is through a closed radio frequency and there is no connection to the internet, so this could not be hacked into. The remote access is read only. More information on this was shared with Council. Improvements and SCADA install are planned for Nitrate plant. Working on getting pool ready for upcoming season. Used JG Services for a curb stop repair. This was very cost and time effective rather than using a backhoe. MS4 - Report illicit discharges by going to the Borough website [eastpetersburgborough.org](http://eastpetersburgborough.org) and clicking on the illicit discharge link to alert staff to take care of it. Manager St. Clair thanked Jeff, and everyone involved for the great job that was done with the snow removal.

**Zoning Officer Report:** Submitted to Council

Contacted Abel Construction regarding accessing the TOA site and E&S work - reviewed submitted plans and there was some unpermitted work being done by them. Worked on BMP Maintenance program and annual requirements for the Borough. Reviewed permits for interior renovations of a retail building, signs, dumpsters, electric car charging station. Manager St. Clair explained that in the past the building fees were billed out by the ABI, but now that we are with ARRO, these fees will be billed by the Borough, therefore we need to add these into the fee schedule. This is expected to save residents money.

**Property Violations:** Submitted to Council.

Debra Miller pointed out the violation on Sundra Circle – she asked if someone is living in the campers. Manager St. Clair said that she will get a confirmation on this from Michael Bingham.

**Solicitor/Collections Report:** Submitted to Council

Manager St. Clair worked on the following resolutions with the solicitor:

Fee schedule resolution to include building fees and property maintenance fees

Resolution to appoint Randy Rannels to HAFSC

Resolution to authorize Karen St. Clair and John Wolf to sign SCADA documents – in 2019 a grant was received to upgrade water plants and at that time Cathleen Panus and Robin Hemperly were authorized signers, so this needed to be updated.

Broad St. – new things have come up – currently working with Amy Leonard and Michael Bingham on this.

Lemon St will be rechecked for new violations – this will be rechecked in April some time.

Graystone Road – everything is on track

Northfield Dr. - defaulted on payments – a lien will be filed

Rainbow Dr. - paid in full

Graystone Rd and Lemon St. – both are current on payments

**HARC:** (Hempfield Area Recreation Commission) – Debra Miller reported the following:

Fairview Park Disc Golf: the clearing of the brush will begin when weather allows. Project is expected to be completed by late summer/early fall. Hole sponsorships are \$ 500 each.

Everyone Belongs, Financial Assistance Program, will run during March: Due to covid, there will not be a kick-off as in the past years. The program will depend on mailings and e-mail blasts. More struggling families will be able to send their children to Summer Day Camp, Summer Playground, and Before & After School programs with this scholarship program. Based on the socioeconomic figures in our community, families here can benefit from the scholarship program. Please give careful consideration to this worthy program and donate as generously as possible through their website or by mailing a check. They are non-profit, and donations are tax deductible. A link will be put on the website for this.

Upcoming Announcements: Summer Day Camp/Summer Playground program registrations are now posted on the Borough website. The 2021 pool schedule will be the same as last year. Pool membership fees will be increasing by 10.00, sign up early to save 10.00. No walk-ins again this year due to covid. Pool opens May 29. Food trucks will be available daily. Pool Information will be posted on the website.

**Old Business:** Committee Meeting Topics – Welcome new Councilmembers Randy Rannels and John Schick, Adopted Resolution 805-to fill council vacancies, Scott Wiglesworth -East Hempfield Township Supervisor spoke about HAFSC, Michael Bingham-building fees/property maintenance fees, Approve January meeting minutes, Review Act 106-PDD, LIMC update, Review fire co. financials

**New Business:**

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Approve Resolution 806, Appointing Herman (Randy) Rannels to the Hempfield Area Fire Service Commission as Alternate Representative and to remain in effect until appropriate action by the Borough Council*
2. *It was moved and seconded (Councilmember Miller, Councilmember Rannels) with unanimous Approval by the Board, to Approve Resolution 807, Setting fees for East Petersburg Borough to add building permit fees and property maintenance fees*
3. *It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) with unanimous Approval by the Board, to Approve Resolution 808, Authorizing John Wolf and Karen St. Clair as signers for SCADA documents*
4. *It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Approve East Petersburg Fire Company Special Fire Police Events Schedule for 2021, as written, with any possible changes being brought to Council afterwards*

Manager St. Clair pointed out that they have been contacted about attending number 3, 5, 8, 13, and 17, and are still waiting on requests for the others. John Herr pointed out clarification will be needed on the date for number 15.

**Announcements:**

There is currently an opening for a Planning Commission Member. If anyone is interested, please submit a letter of interest to Karen St. Clair at the Borough office.

**Adjournment:** 8:14 p.m.

Respectfully Submitted,  
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

<b>DATE AND TIME:</b>	April 6, 2021	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	John Wolf, President Debra Miller, Vice President Adam Gochnauer, Pro Tem John Herr Lauren Houck Randy Rannels John Schick James Malone Karen St. Clair Jeff Moseman
	Mayor:	
	Manager:	
	Public Works Foreman:	

**President Wolf called the meeting to order.**

**Herb London, LNP news reporter was recording the meeting.**

***It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried unanimously, to Approve the minutes of the March 2, 2021 Borough Council meeting***

**Bill Payment:** Reviewed by Council.

Manager St. Clair pointed out the following:

After the financial audit, it was found there was an overpayment made to the pension plan, so that money will go back to the state.

New Server will be installed at the Borough office.

**Visitors:** Jeffrey Cassel, Joshua Null, Steven Shenk, Herb London, Joe Gargano, Andrew Hake, Kimberly McKinney

**Comments:**

1. Andrew Hake said he recently learned the lights for the school crossing are being taken down near East Petersburg Elementary School because there are no longer walkers. He asked if there are any type of school zone signs or anything that can be put in place of the flashers for awareness. Mr. Hake said some people don't typically listen to the lights, but there are some people that do slow down when they see them. Councilmember Schick said there is no plan to put a sign up. Councilmember Schick said the purpose of the school zone flashers on 72 was for when there were walkers walking to school. Councilmember Schick explained the state regulation is written "unless there is even just one walker, they can't release the permit for the flashers". Councilmember Schick said that when the school changed over to bussing the children, they did studies and determined that it is a hazard to cross to the school. Councilmember Schick said that the school submitted these studies to PennDOT and as of last week, they dissolved the permits for the flashers. Councilmember Schick said that the Borough is the permittee not the school. Councilmember Schick said there is still speed limit signs posted in that area. Councilmember Schick said that the signs near the school were put up when the school was moved to this location and some of these signs are outdated. Councilmember Schick said there are really no signs to put up there. School zone signs are normally only put up when children are crossing in that area. Mr. Hake said he realizes there are obviously no children crossing without parents, but there is increased traffic at those times with all the students and busses coming in and out of there, so it would be good to have a sign for awareness. Mr. Hake said that he realizes some people do not respect the speed limit signs, but there are others that do, so he was really just inquiring about a metal school zone sign or something similar to that to make people aware that there is a school in that area.

Mr. Hake said he was happy to see the police presence there today north of the school. Councilmember Schick said that the police seem to be making an effort to be in that area and it will help keep the speeds down. Councilmember Schick said that all children are guaranteed a seat on a bus, but some parents are still walking their children.

Councilmember Houck said 2 years ago the safety of the children walking came up and there was an extensive evaluation that took place. Councilmember Houck also said that it was previously pointed out by the school district that the police monitoring and policing will help keep the speeds down in that area. Councilmember Schick said when the studies were done 2 years ago the roads did not meet the criteria for children to be able to safely cross the roadways near the school.

Councilmember Schick said that the lights were originally put in when the new school was built, but traffic has increased over time. Councilmember Schick explained that the school was aware of all of this and the superintendent was involved.

2. Jeffrey Cassel a new resident from Graystone Road introduced himself to Council and stated he previously served as Council president and on the planning commission where he lived before moving to East Petersburg Borough. Mr. Cassel said he will be putting in a shed and will discuss this with the zoning officer further. Mr. Cassel also asked how to dispose of a sofa and was told that an oversized trash item tag would be required for the trash collectors to take an item of this size.
3. Kim McKinney said she was late to the meeting because she was watching the kids at the park in Constitution Square and saw them dumping the newly placed trash cans and then they rolled the cans to different areas with one of them ending up in the water culvert. She then witnessed someone walking their dog stopped to ask the kids about this and told them to pick the cans up. Ms. McKinney said she, and Mr. McKinney would both like to see the basketball court removed. Council told her to call the police immediately while this is occurring, and to document days and times it is happening. Ms. McKinney said she has called the police in the past and when they got there it was too late the kids were gone. She also said that the police told her she was not allowed to videotape the kids. Council told her we now have a new police force, and their response time is much quicker. She was told that one of the kids at the park smashed the window on her shed. She also said that she does not see the police ride their bikes through the park anymore. President Wolf said he will let the police know at the police meeting on Thursday night. President Wolf also said to call the Borough office if she sees trash in the park so it can be cleaned up.
4. Steve Shenk said that the community room looks great since it has been updated!!

**Police Report:** Submitted to Council.

**Mayor Malone:** Mayor Malone has put together a proclamation to declare May 2, 2021, Bells Across Pennsylvania Day. Residents and members of the community can honor essential service providers at 7:00 p.m. for 3 minutes.

**EMS:** Report submitted to Council.

Adam Marden reported they responded to 10 calls in the Borough in March. Busiest day and time was Tuesday at 1:00 p.m.

Mr. Marden pointed out that there will be a new law passed in April, requiring vehicles to move over for emergency vehicles or tow trucks at the scene, or to decrease speed to 20 mph, violators will receive a fine if they don't. Manager St. Clair and Councilmember Miller went for a ride along with EMS to get a closer look at what they do on a daily basis. Manager St. Clair and Councilmember Miller thanked Mr. Marden for allowing them to ride along and said they were both impressed with the job they do.

On July 1<sup>st</sup> Susquehanna EMS will be merging with Penn State Health.

Mr. Marden said that there will be more hospital-based EMS services in the future. He explained with reimbursement from insurance companies, it is very hard for EMS to survive financially and staffing is very difficult due to covid, rioting and pay scale. Services will remain the same for patients.

Training for EMS will now be through Penn State Health which will be broader and better than before.

**EMC Coordinator Report:** Submitted to Council.

**Fire Report:** Annual report and monthly report were submitted to Council.

**Managers' Report:** Submitted to Council

Manager St. Clair pointed out the following:

Liquid Fuels Funds were received in the amount 123,060.00 and road turnback maintenance in the amount of 1,520.00. This is 5,000.00 lower than previous years, due to covid.

Met with LCBA and they will issue guidance in 30 days from the treasuries office on how municipalities can use the American Rescue Plan funds.

**Foreman's Report:** Submitted to Council.

MS4 materials were put on the back table for residents and council. More materials will be shared on MS4 at the upcoming meetings. Residents can also find information on the Borough website for MS4.

Mr. Moseman pointed out the following items from the report:

Spotted Lanternfly eggs will be hatching in April. The quarantine now spreads through Adams county. He reminded residents if they are traveling out of the quarantine areas to check their cars to help stop the spread of these bugs. There is not a lot that the Borough can do, other than refer residents to the Dept. of Agriculture's reporting site 1-800-bad-bugs.

Water Department has been busy with distribution and locating curb stops.

Backhoe was serviced last month and they said they could not reach to get grease into the two front arm grease points, and that it would cost up to an additional 300.00 to get the pins out – Borough staff was able to get the pins out and save further costs.

Plumbing changes were made at the pool to address the issues with the old plumbing and to make it better.

Diving board was sent out to be powder coated - the cost for this was 65.00.

Pool cover was hung at the salt shed to address the MS4 issue and to keep the weather out during the off season.

Damage from plowing was done to curb line in cul-de-sac on Fairfax Circle – this was repaired, and grass seed was planted.

Walls were installed in the men's bathroom at the park to enclose the stall. Ceiling issues were addressed, and then painted.

Ground is settling on Graystone Rd. and staff is working on taking care of this.

Inspecting outfalls during dry conditions for MS4 program. Areas leading to the outfalls will be cleaned up this summer.

Rented mower to clear the grasses at the swale.

**Zoning Officer Report:** Submitted to Council

Number of permits have increased now that the weather is warmer, and more people are doing home projects.

**Property Violations:** Submitted to Council

**Solicitor/Collections Report:** Submitted to Council

Manager St. Clair pointed out line item 16 was paid in full.

Payment plans are current.

**HARC:** (Hempfield Area Recreation Commission) – Debra Miller reported the following: Jeff Book has been working with Alliance for the Bay to get some trees planted on the property, and with that he was also working with LASA and Hempfield Twp. Water authority. Through this alliance for the Chesapeake Bay, they were able to get trees (approx. 200 trees) at no cost. Trees have been planted. The website is [allianceforthebay.org](http://allianceforthebay.org)

Councilmember Miller said someone she spoke with could not be at the meeting and wanted to find out about the political signs that are still in people's yards after the election. Councilmember Miller said that she saw there is a regulation that states all signs shall be removed within three months if the purpose for which they were erected no longer exists. Manager St. Clair said that Michael Bingham, Zoning Officer is aware of this and she will make sure it was addressed. Kim McKinney said that there was a political sign on Old Meadow Court with profanity on it. Kim McKinney said there is a sign prohibiting profanity at the park, but this is not something that gets dealt with, so the signs should just come down. Kim McKinney also said that the kids are climbing on the Borough trees. President Wolf said they will check with the Borough Solicitor to find out if the signs should remain or not. Manager St. Clair said if any of this is happening during the day to please call the Borough office right away so we can help address the issues while they are taking place. President Wolf said if it is a severe case or after hours, call 911 right away.

**Old Business:** Committee Meeting Topics – New Employee introduction to Council; Steven Hohenwarter, Adam Stahl/Jeff Moseman-Tree Plan, John Kottmyer-HAFSC CFO, Robin Hemperly-DCNR Grant, Review Minutes, Review Payables, Tammy Moseman-HAFSC update, Letter of support from Manheim Twp. Re: possible County Health Dept., Open position-P.C. member, Amending Resolution 691-Tabled, Fire Co. Financials, Executive Session for legal matters



**New Business:**

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) motion passed with a 6-1 Approval by the Board, to Approve Temporary Construction Easement Agreements between Gargano's Inc., Fulton Bank and Teaman-Martin and East Petersburg Borough, Councilmember Schick abstained because he is employed by Rettew, who is working on this project*
2. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) with 6-1 Approval by the Board, to Approve Permanent Easement Agreements between Gargano's, Fulton Bank and Teaman-Martin and East Petersburg Borough, Councilmember Schick abstained because he is employed by Rettew, who is working on this project*
3. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) with 6-1 Approval by the Board, to Approve request for payment to Gargano's in the amount of 175.00 for the permanent easement, with this being approximately 1 hour of attorney's fees, Councilmember Schick abstained because he is employed by Rettew, who is working on this project*
4. *It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) with unanimous Approval by the Board, to Approve HARC Pool Amendment Agreement to change the current umbrella liability from \$5 million to \$1 million*

**Announcements:**

April 30 – Large Appliance/Tire Pick-up- tags are available at the Borough office; 15.00 appliance, 5.00 tire  
May 1 – Vagabond Spring Kick-off Car Show at East Petersburg Park 11:00 a.m. – 3:00 p.m. Live music, food vendors, and a Chinese Auction to benefit Hospice.  
East Pete Swim Team had to cancel the swim season this year because they have not been able to find a coach, and due to lack of volunteers.

**Adjournment:** 7:56 p.m.

Respectfully Submitted,  
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

<b>DATE AND TIME:</b>	May 4, 2021	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	John Wolf, President Debra Miller, Vice President Adam Gochnauer (absent) John Herr Lauren Houck Randy Rannels John Schick James Malone Karen St. Clair Jeff Moseman
	Mayor:	
	Manager:	
	Public Works Foreman:	

**Josh Roberts, James Swarr and Karyl Carmignani, LNP news reporter were all recording the meeting.**

**President Wolf called the hearing for Comcast Cable Renewal to order: 7:00 p.m.**

**President Wolf read the following statement:** This is a public hearing of the Borough Council regarding cable franchise renewal for the Borough of East Petersburg. This public hearing is held pursuant to sections 626 of the federal cable act, which sets forth the cable franchise renewal. The Borough's continued franchise with Comcast will soon expire and the Borough is beginning the process of renewing the franchise. This public hearing is part of the public preliminary portion of the franchise renewal in which the Borough reviews the cable operators past performance and identifies the Borough's future cable related community needs, such as: part of this hearing we invite comments from any citizens that wish to speak regarding either or both of the forementioned subjects. Franchise renewal is the best opportunity for municipalities to assert their rights with respect to the cable operator and to obtain important benefits in order to granting the cable operator the right to use their public right-of-way, these benefits include: a state of the art cable system (now and in the future), strong customer service standards, free services to community facilities, such as the fire dept., police dept., water dept. and public works dept., better reporting requirements from cable operators, maximized franchise fees, public educational governmental channels, public education governmental capital support funding, legal protections of rights-of-way, better mechanisms to enforce the franchise agreements. These are just some of the potential benefits available through franchise renewal. Citizens may address these items, or any other cable items that are important to them. We will now open the hearing up to public comments.

**Comments from public:** None

**Adjourn Hearing:** 7:04 p.m.

**President Wolf called the regular Council meeting to order: 7:04 p.m.**

***It was moved and seconded (Councilmember Miller, Councilmember Rannels) and carried unanimously, to Approve the minutes of the April 6, 2021 Borough Council meeting***

**Bill Payment:** Reviewed by Council.  
There were no additions to the regular bills.

**Visitors:**  
Steven & Autumn Shenk, Jeff Cassel, Joyce & Frank Mokros, Tammy Moseman, Josh Roberts, Don Schoenberger, James Swarr, Tom Martin

**Comments:**

1. James Swarr made the following statement: At the February 2021 Committee meeting the breach of contract that took place with the HAFSC was addressed and at the time, all Councilmembers witnessed what had happened and were aware of what was said at this particular meeting. It was also noted at that meeting that it would be ensured that none of that would happen again, and that was placed on John Wolf to handle the talk at the HAFSC meeting. That meeting did not take place in a timely manner and there is no excuse why it was put off for a couple of months, after the fact. At the last HAFSC meeting it was spoken about. When the talk finally did occur, it was whitewashed portrayed as not so important with no authoritativeness, and it was labeled as old news and Mr. Wolf said, it was something he was asked to bring up and that there are some lingering concerns of the Councilmembers about the hiring process, and they are looking for assurance that it would not occur again, and it would be a smoother transition next time. Mr. Swarr said it was not a transition issue at all. Mr. Swarr quoted Mr. Wolf as saying, "In my mind Scott did a fine job of acknowledging what happened and the reasoning behind it". Mr. Swarr said he has audio to prove otherwise, such as the way he spoke and how he talked and his reaction to everything. Mr. Swarr gave more quotes of Mr. Wolf speaking at the meeting: "My thoughts are I hope John Kottmyer will be around for many years to come, and when the need comes to look at a new Chief Fire Official, those that will be on board at that time, will choose to revisit the hiring process, at that time, and make adjustments necessary that need to be done, at that time" Mr. Swarr said that Tammy Moseman was called out and she also has some concerns about what was asked. Her concerns were part of the whole Council's concerns, but they were not addressed about being fully involved and fully vetted in the process of the commission and knowing what was fully going on, that was not addressed. Mr. Swarr said that the question was posed to Tammy Moseman, and he believes that it was a diversion tactic or out of blindness for speaking. Mr. Swarr said Mr. Wolf then said, "that is my opinion on it, and we need to look forward and forward thinking" Mr. Swarr said forward thinking and forward-looking means action now, not a bunch of statements that include "at that time". At that point Tammy Moseman said that Council has concerns, not me, about the process that we already put into place, so that this does not happen again. Mr. Swarr said most of the people over there only heard bits of what had happened, but they do not know what happened. Mr. Swarr quoted Mr. Wolf "We had an agreement in place with some verbiage in it about how the process is to go and I would think in the future that would be followed again and at that time if the people on the commission would like to make an adjustment to that process to that agreement, that would be at that time". Mr. Swarr said not at that time, it needs to be done now. Mr. Swarr said that Mr. Wolf did not stand up for the people of East Petersburg the way Council was treated and that would be the whole community that was treated badly by Mr. Wigglesworth and nothing was done about it. Mr. Swarr said Mr. Wolf is misrepresenting East Petersburg in the way the situation was handled and he did not stand up for us or the community as a whole. Mr. Swarr said he would kindly like all of them to consider what he said, and that it is all fact and all recorded. Mr. Swarr said the issue of what happened was not addressed.
2. Tom Martin said he saw the speed trackers on Lemon Street and asked Chief Steffen if they will be moving them around the Borough. Chief Steffen said they are just used for collecting data. Mr. Martin said they work for slowing people down. Chief Steffen said they will move them around as needed.
3. Josh Roberts said he noticed a lot of speeding on Miller Road including tractor trailers and trucks over 10,000 lbs. are cutting through at Martin Dr. Cars are cutting each other off at the Main & Miller Rd. intersection because there are no left turn arrows heading north on 72 at Miller Rd.

Councilmember Schick said it would cost \$19,000.00 to switch the signal at Miller Rd & Rt. 72. He pointed out that it is a joint permit between East Hempfield and East Petersburg Borough and both municipalities would have to agree on it and joint fund it. Everything would be split in half. There is certain criteria that needs to be met before PennDOT will agree to put the arrows in. Traffic studies would need to be done if anyone is interested. Councilmember Schick said he can work with them on this and tell them how to do it and then he can look at the numbers to see if we are in the range of doing this. This will help determine if it is worth while to go to East Hempfield and present the information to them to find out if they are interested in doing something there. There are ARLE grants coming up in June and this could be something we could apply for. We could also look into putting up some radar detection at this spot. The cost of the test is minimal. This spot might be a good candidate

for a flashing arrow light. A lot has changed since the signal light there has been put in. Mr. Roberts said that police enforcement at this intersection would be helpful. Mr. Roberts said even with the issues at Miller Rd and Rt. 72 intersection, there are not a lot of accidents happening there unlike Graystone Road intersection. Mr. Roberts said there are incidents happening daily at the Graystone Rd intersection. Councilmember Schick said this project is on the list and has been for several years now for state projects and it will be funded 100% when they finally get to it.

**Police Report:** Submitted to Council

Chief Steffen pointed out the following: Thanked everyone involved, including fire department, ems, and emergency management as well as the managers and public works, who all partnered together and held numerous meetings to deal with the covid situation for problem solving and sharing of public resources. Numbers are still in line with expectations.

Certified by the Department of Justice as a credentialed agency, in addition to that they are an accredited agency, and they are just finishing up with the submission. This establishes criteria for expectations of police departments to provide as a public benefit to see what the policies are, and it provides transparency and provides the public with a degree of professionalism and consistency with police departments. There was a lot of take away from the Derek Chauvin trial that were found to be important. They are currently looking at the critical problem-solving model, ooda loop, and how valuable the body worn cameras are for looking at what we do, how we do, and how well they do it. Mental health situation calls are increasing. They are currently working on best practices and modeling for this. They are participating in surveys from the mental health community to see what the need for service are. Josh Roberts asked how they handle severe mental issues. Chief Steffen said they go strictly by the protocols that have been adopted in the EMS community.

Now that they have the Hybrid vehicles, they are saving a lot on fuel, especially with the gas increases being so high.

Councilmember Wolf said that the police were going to be monitoring the area near the school where the flashers were taken down and asked Chief Steffen what their findings were. Chief Steffen said it was reported back that they have not had any major issues as far as outrageous speeds. Chief Steffen said that there is usually a re-orientation period at the beginning of each school year because people tend to forget, and the same has happened during covid.

**Mayor Malone:** Mayor Malone said after viewing the 2020 audit report, he would like to encourage the Borough council to assist with the borough manager and staff to accomplish the following actions by December 31, 2021: update or create management's discussion and analysis, per governmental accounting standards board, by December 31, 2021 to be available for the 2021 audit and year end reconciliation to the payroll fund by December 31, 2021, as recommended. Create a policy to address custodial credit risk, create a formal investment policy, review the GASB, statement 87, to insure compliance by December 31, 2021, a year ahead of the current deadline of December 31, 2022. Mayor Malone thanked the East Petersburg Day Events Committee for organizing a very successful Vagabond's Car Show. He thanked the police department and EMS and all the participants for being there. He said he would like all options to be looked at before taking on Penn State Life Lion for ambulance service. Working to encourage everyone to reach out to Mindy Fee, or any other state representative and express they are in favor of passing the Radar Bill 606 to help to get this passed.

**EMS:** Report submitted to Council.

Adam Marden pointed out the following:

Responded to 16 calls in the Borough last month. Monday, Tuesday, Wednesday, and Friday were the busiest days with busiest times being 2:00 p.m. and 8:00 p.m.

Mental Health Blueprints Recovery Program will be continued. They will assist with patients that have overdosed and want help. They have expanded to patients with behavior health.

EMS academy is in its 8<sup>th</sup> week.

The merger with Penn State Health went seamlessly.

**Emergency Services Coordinator:** Report submitted to Council.

**Chief Fire Official:** Report submitted to Council.

**Fire Report:** Report submitted to Council.

Don Schoenberger pointed out the following:

Call volume was reduced for April, down to 25: 2-East Petersburg Borough, 9-East Hempfield Township, 4-

Manheim Township, 6-Penn Township, 2-Lancaster Township, 1-Manheim Borough, 1-West Hempfield Township.  
Foot Truck Event will be held at the Fire Department on May 28<sup>th</sup> 4:00 – 9:00 p.m.

**Manager's Report:** Report submitted to Council.

Manager St. Clair pointed out the following:

Pension Audit for 2017-2020 began on April 5<sup>th</sup> and it should finish by May 21<sup>st</sup>.

Lylab installed a new server last week to replace the older one.

SCADA project grant was extended to June 30, 2022, due to covid.

At the basketball court at Constitution Square there has been a lot of issues. A few weeks ago, public works put three new trash cans out there to help with the trash issue and all three trash cans are now gone. There has been a group of three and they have been seen trying to remove the new basketball nets. There was recently a lot of broken glass there and it took public works 45 minutes to clean it all up. Trash is being thrown all around the courts. Installing cameras has been discussed. A neighbor took a video of the kids trying to remove the nets. Another neighbor said that he has been cleaning up the mess at the courts on a regular basis. Jeff Moseman is working on what can be done there to install cameras.

Bidding closed last week for the State and Main signal light project.

Grant was received to pay for the calendars for 2 years.

**Foreman's Report:** Report submitted to Council.

Jeff Moseman pointed out the following:

Public works and street department has recently noticed a lot of people blowing grass into the street. Mr. Moseman recommended blowing the grass back onto the lawn, so it does not end up into the storm basins and MS4 system. If you see someone doing this, please let them know or call the borough office and we will have someone go out and try to explain this to them.

TOA is trying to develop their connection to the water system. They are wanting to do a hydraulic model to see what kind of pressure and water flow can run through that system depending on how they want to design it. We are currently waiting to see how they are going to layout that distribution system.

The office bathroom project is approximately 90% complete. We are just waiting on a window for the bathroom that is due to arrive late June or July.

Working on getting pool ready for the pool season. Replacing lights and a lot of plumbing work that needed to be changed.

Constructed a dumpster pad at the park to sit the dumpsters on.

Installed MS4 friendly parking area at nitrate plant.

Installed basketball hoops/nets. Re-construction of Madison Court brick patio area. Kids have been taking some of these apart. Installed four no-littering signs at the basketball courts, but no positive results have come from this. President Wolf asked how the liner is doing. Mr. Moseman said it is holding up well and the pool company said that our pool liner is the best maintained liner that they have seen. He said that they will drain the pool and scrub the whole liner down and then fill it back up with 265,000 gallons of water. Councilmember Miller asked if they have had trouble getting chlorine due to the shortage. Mr. Moseman said they have not had any trouble.

Josh Roberts asked how much money has been put into taking care of basketball courts after the kids do vandalism to the property. Manager St. Clair said that we have not put a lot of money into this, but the employee spends anywhere from 5 minutes up to an hour cleaning up when he could be doing something else. She said we normally have to replace the metal basketball nets on a yearly basis. She said to date we have only put in \$2,000.00 at the most, which includes 2 benches, trash cans, and the nets. She pointed out the benches were old and needed replaced. Jeff Moseman said that they have put in trail cameras, but the kids have just damaged them. Manager St. Clair said she will bring this up at the police meeting this week and ask the officers to show a presence at the park. Mr. Roberts asked if the cameras at the Pine Street park have helped with keeping the vandalism down. Mr. Moseman said yes it has helped.

**Zoning Officer Report:** Reports submitted to Council.

Reviewed TOA development. This will soon be going to planning commission.

**Property Violations:** Report submitted to Council.

**Solicitor/Collections Report:** Report submitted to Council.

Worked on revising resolution to allow the CFO, EMS coordinator and Fire Chief of fire dept. to declare a property temporarily inhabitable until the BCO can get there.

Worked on Comcast Agreement.

Worked on Ground Ambulance Agreement.

Worked on troubled properties with ongoing issues at Graystone, Lemon and Broad. These issues are being worked on constantly, just about every day.

Line 9- Northfield Drive agreed to a payment plan in the amount of \$500.00. Line 17- another property on Northfield is under sales agreement and all fees will be paid at the time of settlement.

**HARC:** (Hempfield Area Recreation Commission) – Debra Miller reported the following: Everyone Belongs campaign raised over \$5,500.00 for the scholarship program.

Upcoming events at the RecCenter: This past weekend was Tri for Life, which was split between adults and a separate event for children. August 9-15 is the Koser Jeweler Pro Circuit, August 22 is the Dutch Gold Honey 5K Run, October 1 is the Annual Golf Outing.

After 11 months of declining membership numbers, members are returning, and new memberships are increasing. Part time job opportunities are available for front desk work for evenings and weekends.

Josh Roberts asked if a determination has been made on how they will handle the increase for liability insurance costs and if HARC will be taking this cost on or will it be passed to members? Councilmember Miller said that HARC is still working on this and comparing insurance companies.

**Old Business:** Committee Meeting Topics - Reviewed repairs needed to Borough buildings & costs, LIMC update, Lancaster County DTF contribution for 2021, Park equipment - list of what Council would like to see there, HAFSC updates, Review minutes, Review payables, Discuss Amendment to Resolution 691, Discuss Ground Ambulance Service Provider Agreement with Penn State Health Life Lion, Discuss Comcast Franchise Agreement, 1Q21 Financial review, Executive session for legal & personnel matters

**New Business:**

1. *It was moved and seconded (Councilmember Miller, Councilmember Herr) and carried unanimously, to Approve the Financial Audit for Fiscal year 2020*
2. *It was moved and seconded (Councilmember Miller, Councilmember Schick) and carried unanimously, to Approve Resolution 809, Allowing the Chief Fire Officer, Chief Fire Official or Emergency Services Coordinator to declare property in the Borough temporarily uninhabitable, for safety reasons*
3. *It was moved and seconded (Councilmember Miller, Councilmember Herr) and carried unanimously, to Approve Ordinance 313, to repeal Ordinance 245, previously allowing Comcast to service in East Petersburg Borough*
4. *It was moved and seconded (Councilmember Miller, Councilmember Houck) and carried unanimously, to Approve Resolution 810, Allowing East Petersburg to enter into an Agreement with Comcast contingent upon them paying \$8,000, and them providing the insurance certificate naming East Petersburg Borough and employees as additionally insured*
5. *It was moved and seconded (Councilmember Rannels, Councilmember Miller) and carried unanimously, to Approve the Agreement with Comcast contingent upon them paying \$8,000 and them providing the insurance certificate naming East Petersburg Borough and employees as additionally insured*
6. *It was moved and seconded (Councilmember Miller, Councilmember Schick) and carried unanimously, to Approve the Agreement with Penn State Life Lion Ground EMS services*

Manager St. Clair explained that this contract is for 5 years and we can end this contract at any time with 90-day written notice.

7. *It was moved and seconded (Councilmember Miller, Councilmember Rannels) and carried with a 5-1 vote, to Authorize Rettew to proceed with the Notice of Award to Kuharchik Construction, Inc.*

*who submitted the lowest bid in the amount of \$237,889.00 and to start the Agreement process for the Main and State Street signal light project, Councilmember Schick abstained because he is employed by Rettew who is working on this project*

8. *It was moved and seconded (Councilmember Miller, Councilmember Rannels) to Approve the request from Hempfield Brethren in Christ to hold a free ice cream community outreach social event in the park at Constitution Square only, on May 21, 2021 for approximately 1 – 1.5 hrs., with the stipulation that they submit the insurance liability certificate naming the borough as additionally insured and that they will just give out ice cream only, and not literature*

It was pointed out that a resident made this request. The church is not located in the Borough.

**Announcements:**

May 8 – Throwing Bull Tribe Chicken BBQ at East Petersburg Civics Ground 11:00 a.m. until 2:00 p.m.

May 18 – Election Day – polls are open 7:00 a.m. until 8:00 p.m.

May 28 – East Petersburg Fire Co. Food Truck Frenzy fundraiser 4:00 p.m. – 9:00 p.m. There will be food trucks set up behind the fire co.

East Petersburg Woman's Club Perennial Plant Sale – 8:00 a.m. – 7:00 p.m. held at 1619 Graystone Road – next date for this is May 8<sup>th</sup>.

There is currently an opening for an Appeals Committee board member and still an opening for Planning Commission board member.

**Adjournment:** 8:20 p.m.

Respectfully Submitted,  
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

<b>DATE AND TIME:</b>	June 1, 2021	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	John Wolf, President Debra Miller, Vice President Adam Gochnauer (absent) John Herr Lauren Houck Randy Rannels John Schick James Malone Karen St. Clair Jeff Moseman
	Mayor:	
	Manager:	
	Public Works Foreman:	

**President Wolf called the Council meeting to order:** 7:00 p.m.

**Pledge to Flag**

**Moment of Silence for the Kasper Family**

**It was also mentioned to keep Amy Leonard's husband in thoughts and prayers as he was in a very serious automobile accident also.**

**Council extended condolences to the Kasper Family and explained while the investigation to the accident is still ongoing, they will not be able to make any comments that relate to that.**

**Josh Roberts, James Swarr and LNP news reporter were all recording the meeting.**

***It was moved and seconded (Councilmember Miller, Councilmember Rannels) and carried unanimously, to Approve the minutes of the May 4, 2021, Borough Council meeting***

**Bill Payment:** Reviewed by Council.  
There were no additions to the regular bills.

**Visitors:**

Steven & Autumn Shenk, Tom Martin, Dennis Maurer, Jeff Cassel, Josh Roberts, James Swarr, Rick & Pam Knouff, Tammy Moseman, Joshua Null, Don Schoenberger, John Kottmyer, Tom Enlow, Roger Howard, Jr., Justin Stolfus, David Connor

**Comments:**

1. Josh Roberts made the following statement to address traffic safety in the Borough. He said during last week's traffic count at Miller Road and Rt. 72 a few things stood out to him: there were at least 20 incidents of vehicles running through the red light with most of them being passenger vehicles. There were at least 35 incidents of left-turning cars from Miller Road jumping the fresh green and cutting off oncoming through traffic from the other side of Miller Road and had five close calls. He said that he knows the police can not be everywhere all the time and are busy with other things, but he did not see one local police car come through on the main artery through town for the 6 ½ hours that they were out there that day. He referenced the recent speed study done in April on Lemon Street and pointed



out the following results: of over 18,000 vehicles only 10% followed the speed limit, 1200 vehicles traveled double the speed limit (which was 50 mph), over 400 vehicles did an excess of 70 mph in that 25-mph zone on average, per day. Similar results were found on the Hollow Drive study that was done in October of 2020. Mr. Roberts and a few others visited the corner at the intersection of Rt. 72 and Graystone Road to record the signal cycle, and despite the misinformation on social media and the other one-sided misinformation being published by the local newspaper, they found that there was ample time to clear the intersection from any direction. What they did find was simply blatant disregard for the traffic controls all to avoid waiting another 30 seconds for a green light. This went on over and over. All the incidences of near crashes were simply the result of driver impatience or error. He feels that most intersections in town could benefit from a dedicated turning arrow to improve left turning and ultimately straight through traffic. Mr. Roberts said it boils down to one thing which is enforcement. With the annual budget process beginning, he feels Council should start to discuss and take this topic seriously. He said those of us who understand how the Borough works and how their hands are tied relating to PennDOT signals and roadways, we realize there is only so much you as a Council can do. Mr. Roberts said there is one thing that can be done to have an immediate and direct effect, and that is ensuring that our contracted police agency is enforcing our traffic laws and to appropriately fund future traffic intervention efforts. This may result in an increase in money that is allotted during the budget process to identify methods to deter aggressive and dangerous drivers. He would like to see Council work with the citizens and the contracted police agency to develop some of these methods that can target several different streets for speed and red-light enforcement over the next year. He does not want anyone who is going a few miles over the speed limit to get pulled over, but blatant disregard for safety by thousands on our streets must be enforced a lot stronger and more aggressively.

2. Dennis Maurer said he recently applied for a permit to put a 12 x 12 sitting pad in his backyard. It was denied because the R1 zoning district does not allow more than 30% of the lot to be covered by impervious surface. He suggested changing it to a pervious coverage but was told by the zoning officer, Michael Bingham that this is not acceptable either because in 2016 Council passed an ordinance that states over 30% of coverage is not allowed in the R1 district. He said he does not understand how it was determined that 30% was the allowable amount. President Wolf said he thinks this number was established years before 2016. Mr. Maurer said he has worked with other municipalities in the state and feels this is one of the lowest. Manager St. Clair said that she will talk to Michael Bingham on Thursday when he is back in and get more information, and then Mr. Maurer will be contacted about this further.
3. Pam Knouff said she sent a letter to the Borough regarding her property line where her property backs up to the Borough property. Council said they did receive and review her letter at the committee meeting, and she will be contacted about this further.
4. Kim McKinney said they did call the police one evening around 7:00 p.m., but she did not give her name or number. She said she never saw anyone come. She called about the kids at the park. They have been breaking branches off the trees at the park and using a lot of profanity. They are using their scooters and large branches to hit the signs. Manager St. Clair said they are working on getting costs for cameras at the park and should have something put together very soon.
5. Steve Shenk said this Saturday will be the 101<sup>st</sup> convention of the Lancaster County Fire Association and they will be honoring 17 members that have passed away over the last 2 years. Last year's convention was cancelled due to covid.
6. Ms. Shenk said she has been hearing a lot of fireworks on Reeves Road. Council told her there was an ordinance passed for this and she can call the police to enforce the ordinance.

**Police Report:** Report will be distributed to Council as soon as it is received. It is difficult to have all the previous months information compiled when the meetings fall so soon in the month.

**Mayor Malone:** Mayor Malone attended the veterans group meeting on Saturday and thanked them for the invite.

**EMS:** Report submitted to Council.

Adam Marden was not present. Any questions can be directed to him.

**Emergency Services Coordinator:** Report submitted to Council.

**Chief Fire Official:** Report submitted to Council.

John Kottmyer, CFO reported the following:

Mr. Kottmyer said he is working on getting familiar with the departments and has responded on incidents to see how things function. Recently he responded with the department on some significant calls that are not easy to deal with. He said East Petersburg Fire Dept. does a phenomenal job and they are very dedicated and resilient individuals. Mr. Kottmyer attended the National Fire Symposium and they highlighted behavior health and well-being of responders. Mr. Kottmyer said it is not easy doing what they do and seeing what they see. Again, he commended the responders on a great job.

He is also working on planning for confined space entry permits. These are typically storage bins in factories that only have one way entry used to go in and out. He plans to attend a live burn technician class tomorrow for structures.

**Fire Report:** Report submitted to Council.

Chief Schoenberger reported the following:

39 incidents in May, 444 staff hours, 148 training hours

Property loss in the Borough 452,500.00 and a property saved 377,500.00

There is still an on-going investigation for the accident.

Food Truck event was a success. Next Food Truck event will be held on August 20<sup>th</sup>.

**Manager's Report:** Report submitted to Council.

Manager St. Clair pointed out the following:

A lot of time spent on meetings and with the auditor last month.

New copier was received for office.

Public Works received new truck last week.

**Foreman's Report:** Report submitted to Council.

Jeff Moseman pointed out the following:

Filter performance evaluation and survey of the water system was performed by DEP.

Continued working on risk assessment for EPA - getting help from ARRO and Lylabs on this.

New truck was used to remove school flashers and the truck worked great and was very efficient. Additional parts will be removed soon.

Mini split was installed by Schwanger Bros.

Pole that was damaged previously by a truck at Lemon and State was replaced by CM High.

Mr. Moseman said that there is information at the back of the room on MS4 and illicit discharges for everyone to take. He explained that illicit discharge is anything that is disposed of in the street, such as liquid, sand, mulch. These things should be cleaned up before it gets into the storm basins because it is not good for the bay. It was found that someone was washing their pool and discharging it into the street. They were given information and told to put this in the grass area.

June 5<sup>th</sup> between 9-12 the Borough is partnering with Little Conestoga Watershed Alliance for a stream side care workday at the Community Gardens – 2899 Graystone Rd. They will be working on mulching and weeding and whatever else is needed there to clean it up. Please come and help if you can. Parking is in the grass area.

**Zoning Officer Report:** Reports submitted to Council.

Worked on TOA, Garden St. easement plan, water service plans, observed rain gardens, RPR / construction observation

**Property Violations:** Report submitted to Council.

**Solicitor/Collections Report:** Report submitted to Council.

6060 Main St. easement, 2 properties with the district justice, Lemon St. property owner indicated the property will be sold

**HARC:** (Hempfield Area Recreation Commission) – Debra Miller reported the following:  
Pool opened yesterday. Everything is back on track.

**Old Business:** Committee Meeting Topics – 6060 "draft" permanent easement, HAFSC update: no meeting in May, reviewed minutes, reviewed payables, Resolution 780 discussed rescinding Declaration of Disaster, yard waste agreement, ad for fog seal projects, PC-letters of interest, civics ground equipment discussion, fire co. financials, executive session for legal & personnel matters

**New Business:**

1. *It was moved and seconded (Councilmember Miller, Councilmember Schick) and carried unanimously, to Approve Resolution 811, Setting fees for East Petersburg Borough to include use of electric for Amphitheater rental*
2. *It was moved and seconded (Councilmember Rannels, Councilmember Schick) and carried unanimously, to Approve the Applications for firework displays scheduled for July 2 and September 18, submitted by Events Committee*
3. *It was moved and seconded (Councilmember Miller, Councilmember Houck) and carried unanimously, to Approve Resolution 812, rescinding Resolution 780, Declaration of Disaster Emergency*
4. *It was moved and seconded (Councilmember Rannels, Councilmember Herr) and carried unanimously, to Approve Resolution 813, Yard Waste Agreement with Columbia Borough*
5. *It was moved and seconded (Councilmember Schick, Councilmember Miller) and carried unanimously, to Approve Resolution 814, Approving and Adopting Article of Amendment to the Articled of Incorporation*
6. Manager St. Clair explained that there was an opening for a few months for a Planning Commission member and applications have been received. At the last meeting there was an even number of Councilmembers, and the vote was tied between Josh Roberts and Jeff Cassel. John Herr was absent and is needed to break the tie. Councilmember Herr said his vote is for Josh Roberts which would break the tie.  
*It was moved and seconded (Councilmember Miller, Councilmember Herr) and carried unanimously, to Approve Resolution 815, Appointing Josh Roberts as member of Planning Commission*

**Announcements:**

Community Yard Sale is cancelled for this year.

June 5 – Community Garden "Streamside Care Workday" 2899 Graystone Road 9:00 a.m. – noon. Volunteers are needed. Link to sign up is on Borough website at the MS4 tab.

Friday, July 2 – Independence Day Celebration at East Petersburg Park will include Music in the Park at 6:30 p.m. and then Movie in the Park, Sonic the Hedgehog beginning at 8:30 p.m., followed by fireworks  
There is currently an opening for an Appeals Committee Board member.

**Adjournment:** 7:42 p.m.

Respectfully Submitted,  
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

<b>DATE AND TIME:</b>	July 6, 2021	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	John Wolf, President Debra Miller, Vice President Adam Gochnauer John Herr (absent) Lauren Houck Randy Rannels John Schick James Malone Karen St. Clair (absent) Jeff Moseman Jennifer Guzejko
	Mayor:	
	Manager:	
	Public Works Foreman:	
	Assistant Treasurer:	

**President Wolf called the Council meeting to order: 7:00 p.m.**

**Pledge to Flag**

**Josh Roberts, James Swarr and LNP news reporter were all recording the meeting.**

***It was moved and seconded (Councilmember Schick, Councilmember Miller) and carried with a 5-0 vote, to Approve the minutes of the June 1, 2021, Borough Council meeting, Adam Gochnauer abstained because he was not at the meeting***

**Bill Payment:** Reviewed by Council.  
There were no additions to the regular bills.

**Visitors:**

Jennifer Guzejko, Ammon Graybill, Steve & Kim McKinney, James Swarr, Josh Roberts, Don Schoenberger, John Kottmyer, Tammy Moseman, Roger Howard Jr., Joyce & Frank Mokros, Dave Miller, Gregory Adelman— TOA Representative

**Comments:**

1. Ammon Graybill a resident from Bent Creek expressed concern about the intersection at Graystone Road and Main Street. He said he would like to see something done to reduce the number of accidents at this intersection. He said he would like to see blinking signs or large signs installed prior to the traffic lights at this intersection in all directions, but especially before the hill. He feels this will help give warning of the lights and busy, dangerous intersection ahead.
2. Steve McKinney said his yard backs up to the park at Constitution Square and voiced concern for the littering, foul language, and the destruction of tree limbs and property at the basketball court. He was wondering if there was a resolution to this issue. Mr. McKinney recommends removing the basketball court. Mr. Moseman said that the trash has been severe this year, and they have looked into installing cameras, but this does not seem like a feasible solution at this time. Mr. McKinney said that it would be helpful if the police, staffmember or councilmember could come by the courts between 4:00-8:00 p.m. to see the situation firsthand. Mrs. McKinney said a neighbor has seen drug deals go down. One of Mrs. McKinney's neighbors has a video of one of the kids trying to damage the dog station, but this neighbor is afraid to give the video to the police because they are afraid they will be singled out. Mrs. McKinney wants to know if they will actually fine someone for littering. Councilmember Wolf said

that if anyone sees something happening at the park, they should call the police immediately and be persistent. Council said that PP&L usually will not let anybody put anything on their poles and it is very costly to put up the poles. Mrs. McKinney said they did call the police and when they came out to talk to the kids that it appeared the kids were just laughing it off and not really taking what the officer was saying seriously. Mrs. McKinney said it appears most of the kids that are causing problems come from the same household and she would like to see the officer go to their house and talk with their parents. Mrs. McKinney said that the property at 2304 Lawnwood Ct. has a lot of high weeds and branches. President Wolf told her the process to report this is to fill out the complaint form, and it will be given to the property maintenance inspector to go out and take a look.

**Police Report:** Report was submitted by e-mail to Council.  
Chief Steffen was not in attendance.

**EMS:** Report submitted to Council.  
Adam Marden reported that there were 16 calls in East Petersburg in June with Monday being the busiest. The merger with Penn State Health will take place August 1, 2021.

**Emergency Services Coordinator:** Report submitted to Council.  
John Kottmyer said that Diane Garber recently had surgery and is currently recovering and doing well. Both John Kottmyer and Diane Garber have been doing PEMA / FEMA tabletop exercises to allow them to prepare and do their jobs better from an emergency management and planning perspective. Diane Garber worked on fire work and event planning.

**Chief Fire Official:** Report submitted to Council.  
John Kottmyer, CFO reported the following:  
Mr. Kottmyer said they did some in house training for the fire department response at the MRI unit. This is a requirement for the Lancaster Health campus to receive their reaccreditation because of the magnets. He has been following up with the chief to track down business owners and address some alarm issues to help reduce the amount of false alarm calls. Working on safety inspections and weights on vehicles is ongoing. There was a priority list request sent out to each department and they are due back by the 13<sup>th</sup>. Mr. Kottmyer said the committee will collect these lists.

**Fire Report:** Report submitted to Council.  
Chief Schoenberger reported the following:  
The department will be working on their priority list tomorrow night at their meeting. Chief Schoenberger said that John Kottmyer has been a great resource for him personally and there is a lot of communication on a daily basis. There were 49 instances over the month, and this is an increase of 34% over last year because last year was slow due to covid.  
329.44 staff hours, 215 training hours  
Calls responded to: 5 - East Petersburg, 20 - East Hempfield, 10 - Manheim Twp., 6 - Penn Twp., 3 - Lancaster Twp., 2 - Manheim Borough, 3 - W. Hempfield Twp. The majority of calls were for dwelling fires and second was vehicles.  
Chief Schoenberger said that there are not a lot of false calls in the Borough and pointed out there can be fines issued for repeat offenders. Most of their false alarm calls are located in East Hempfield.

**Manager's Report:** No report. Manager St. Clair was on vacation.

**Foreman's Report:** Report submitted to Council.  
Jeff Moseman pointed out the following:  
DEP inspections for water facilities were done. Upgrades and changes have been made according to findings. Fog Seal project has been bid on and staff is now working on leveling and patching some of the uneven spots on the roads that will be fog sealed on Miriam Rd., Jeanette Dr., Carpenter St., and Hight St. Roads will be posted with no parking signs during the work.  
Working on getting UGI to finish up street cut permits.  
Removed bases for poles for school flashers - filled in with dirt and re-seeded.  
Poles will be sold on Municibid next month.  
Storm top on Graystone Rd. was eroding away - steel plate was put over this and quotes have been received from contractors to begin work within the next week or two.

Illicit discharge was found by contractors on Caroline Drive, and they were contacted about this. Illicit discharge also found by a resident discharging pool water into street - they were contacted about this. A third homeowner was notified about grass in the street, and all were given MS4 information. These properties have all followed through with the appropriate cleanup.

Storm structure BMP inspections done annually. Follow up with homeowners.

Stream Side Care Workday took place on June 5 and approx. 25 volunteers were there. It went very well, and a lot of weeds were pulled.

MS4 fliers were put in the back of the room for residents to take home and there is information on the website for residents to refer to.

**Zoning Officer Report:** Reports submitted to Council.

Reviewed TOA, MS4, Graystone Rd. development is almost finished. Worked on permitting.

**Property Violations:** Report submitted to Council.

**Solicitor/Collections Report:** Report submitted to Council.

Property on Lemon Street with violations was recently sold.

**HARC:** (Hempfield Area Recreation Commission) – Debra Miller reported the following:

Koser Jeweler Tennis Tournament is August 9-15. They are currently looking for volunteers for the fundraiser. Kids Day will be on August 13 – kids can hang out with the players, and there will be festival activities, such as face painting. Registration is required. More information on this can be found on the website.

**Old Business:** Committee Meeting Topics: Jessica Grundza – request to plant a tree in the park in memory of the Kasper children – working with Jeff and Adam on this, LASA – American Rescue funds, TOA Plan review, park equipment discussion, property maintenance appeals board position, May committee mtg. minutes, accounts payable, Fire Co. financials, HAFSC update, executive session for legal and personnel matters

**New Business:**

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried with a 5-0 vote, to Approve Resolution 816, Updating Board Appointments to include Jeffrey Cassel as Property Maintenance Appeals Board member, Joshua Roberts as Planning Commission Board member, and Herman (Randy) Rannels as Alternate Board member for Hempfield Area Fire Commission. Councilmember Rannels abstained.*
2. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried unanimously, to Approve Seal Coat / Fog Seal bid from Martin Paving in the amount of \$98,121.20 upon the Solicitor & PennDOT's review and approval of all bonding documents*
3. Michael Bingham said TOA is requesting the following two waivers:  
Waiver of 110-602.E to allow for slant curbing; curbing will have a slant rather than a sharp edge. ARRO's recommendation is to grant the waiver.  
Waiver of 110-608.C to allow for street trees to be planted along the trail to allow for uniformity spacing of the trees. ARRO's recommendation is to grant the waiver.

*It was moved and seconded (Councilmember Gochnauer, Councilmember Houck) and carried with a 5-0 vote, to Approve two (2) waivers for Traditions of America as presented: one was for section 110-602.E dimensional variance of slant curb and the second was for section 110.608.C to allow modification to the location of five (5) street trees to be placed along the trail, Councilmember Schick abstained because he is employed by the company representing TOA*

4. Michael Bingham said they are still in the process of reviewing the final land development plan. TOA sent an updated set a week ago and he should have a letter for this later this week. Mr. Bingham does not anticipate many comments beyond that. Mr. Bingham said that ARRO would recommend conditionally approving the plan conditioned upon receiving a clean engineering review letter as well as a clean letter from Amy Leonard, solicitor. Mr. Bingham said most of the comments to this point have been administrative in nature, and they anticipate most of those to be cleaned up at this point. Amy Leonard is

looking into a resolution from 2019 that was put together by Fred Wolf, who was the solicitor at the time. President Wolf asked Mr. Moseman if the water review looked good. Mr. Moseman said that it was reviewed by Scott Liggins, and everything looked good.

***It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried with a 5-0 vote, to Approve Tradition of America Phase 3 Final Land Development Plan conditioned on obtaining a "clean" engineering review letter from ARRO & the Borough Solicitor, Councilmember Schick abstained because he is employed by the company representing TOA.***

Mr. Miller asked if TOA would be able to move forward with just site work prior to the plans being recorded, with financial security. Council said in the past this has created challenges for the Borough, therefore TOA will have to wait until the plans are recorded to begin any work. Mr. Miller thanked Council and the Borough for all the help they gave during this process.

5. Council said Lancaster Bicycle Club follows the PA traffic laws and they are not asking for road closures or fire police or police coverage for this ride. They will ride through the Borough entering from Koser Rd. to Graystone Rd. to Lemon St. to Stevens St. then exit the Borough from Colebrook Road. The link will be put on the calendar on the website for further information on this.

***It was moved and seconded (Councilmember Miller, Councilmember Houck) and carried unanimously, to Approve Lancaster Bicycle Club, Covered Bridge Classic to ride through the Borough on August 15, 2021, contingent upon receiving a certificate of liability insurance naming East Petersburg Borough as an additional insured for the event***

6. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to Approve Resolution 817, to rescind Resolution 789, which allowed for the use of the Pavilion to be included with the Community Center rental at no additional cost during covid***

This will put the Pavilion back to a first come, first served basis.

7. Council explained that during covid there was an extra fee of 50.00 added on to rent the Community Center. This cleaning fee covered the extra cleaning steps and materials needed to sanitize during covid. cleaning will be reverted to the standard cleanings.

***It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to Approve Resolution 818, to update the fee schedule to 140.00 for the Community Center rental with 100.00 deposit, which removes the 50.00 covid cleaning fee for the Community Center rental***

#### **Announcements:**

August 3 – National Night Out 2021 will take place at East Petersburg Community Pool beginning at 5:30 with a Community Bike Ride to begin and end at the pool, all other activities will take place 6:00 – 8:00 p.m. and include open swim, refreshments, bounce houses, touch a truck and stickers for kids. All activities are free of charge.

August 7 – Two Towers Jamboree Music Fest 5:00 – 10:00 p.m. (rain or shine)

**Adjournment:** 8:06 p.m.

**Executive Session was held for legal and personnel reasons:**

**Time in:** 8:13 p.m.

**Time out:** 8:22 p.m.

Respectfully Submitted,  
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

<b>DATE AND TIME:</b>	August 4, 2021	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	John Wolf, President Debra Miller, Vice President Adam Gochnauer John Herr Lauren Houck (absent) Randy Rannels John Schick James Malone Karen St. Clair Jeff Moseman Jennifer Guzejko
	Mayor:	
	Manager:	
	Public Works Foreman:	
	Assistant Treasurer:	

**President Wolf called the Council meeting to order:** 7:00 p.m.

**Pledge to Flag**

**Bill Payment:** Reviewed by Council.

Manager St. Clair pointed out that 50% of the bill from C.M. High for the light at Rt. 72 and Miller Rd. is billed to East Hempfield.

**Visitors:** LNP Reporter, Tammy Moseman, Boy Scouts working on a citizenship community merit badge were in attendance

**Comments:** None

**Police Report:** Report was submitted to Council.

Chief Steffen was not in attendance because he had an emergency to attend to in Clay Twp.

Councilmember Miller had a question about page 13, under high incidents reported – she asked what RFAEMS is. Manager St. Clair said she will get an answer from Chief Steffen and send out an e-mail with this information.

**Mayor Malone:**

Mayor Malone thanked Randy Rannels for leading the bike ride. He also thanked the police for their participation with the bike ride and the entire event. He thanked Jeff and John and the borough staff and members and Hempfield staff that participated. He also thanked the fire co. for the hose spray. Attended PA State Mayor's Association 50<sup>th</sup> conference July 15-18. Some of the topics covered political toxicity, security and ransomware, and legislative updates.

**EMS:** Report submitted to Council.

Adam Marden said this will be the last Susquehanna EMS report. Mr. Marden reported that there were 14 calls in East Petersburg in July with Thursday daytime being the busiest. They attended NNO as the first Penn State health standby, and they will continue to do standby at no cost if it is for a municipality, police, or fire department. He explained by the end of the month Penn State Health has set a goal to handle more 911 calls, which means they will no longer handle transport contracts with nursing homes and hospice. They are hoping to put more trucks on the street. There is currently a shortage on EMS and first responders. They will be having more academy classes. Mr. Marden explained that a private company will handle the transports for the nursing homes and hospice.

**Emergency Services Coordinator:** No report given. Diane Garber is off work.

**Chief Fire Official:** Report submitted to Council.



John Kottmyer, CFO was not in attendance.

**Fire Report:** Report submitted to Council.  
Chief Schoenberger was not in attendance.

**Manager's Report:** Report submitted to Council.  
Manager St. Clair pointed out that the 2022 budget review is currently underway. She will be meeting with each department to find out their needs and any departmental requests.  
State and Main St. – still waiting to hear back to find out when they will be out to start foundation and conduit work. They were originally scheduled to start this week.  
Coffee with a Cop – Saturday, August 28, 9-12 at Geneva Bakery. Veterans group will also meet there that day at 9:00 a.m.

**Foreman's Report:** Report submitted to Council.  
Jeff Moseman pointed out the following:  
Submitted Filter Performance Evaluation response to PA DEP. Annual Source Water Protection meeting held July 15, 2021. Installed new Ampiometric Chlorine analyzer at Nitrate Plant – programmed into SCADA system.  
Replaced leaking curb stop at 2625 State St. Water staff training for water standard operating procedures.  
Working with Lancaster city to implement flushing program to keep their chlorine level up. Vaughn Rd. well operation permit amendment filed with PA DEP. Installation of 1770 Denora chlorine analyzer at the well.  
Schwanger Bros. installed mini split at maintenance shop.  
School flashers and GMC truck listed on Municibid for auction. To date, including all prior year sales - 70,648.58 has been made from sales on Municibid.  
Fog Seal – started by sweeping leaves off the street then asphalt was put down followed by a layer of ½" stones, followed by another layer of asphalt and then they put down the small ¼" stone. This will sit for two weeks and next week staff will sweep. On Wednesday or Thursday, they will come in and do the final applications.  
The discs will be taken off the dome at the park and painted and hardware will be replaced.  
Fire truck has been overhauled and put back.  
Cleaned out and dressed up park head wall for Constitution Square conveyance trough.  
Grass was found to be discarded in the street by a landscaper on Lemon St. – they were contacted, and this was remedied.  
Staff rescued a duckling from a storm drain and then released him.  
Dumping of yard waste and even a grill was found in the weeds at the swale in Constitution Square.  
Batteries were replaced in 2 of the traffic lights. The state recommends 5 years, but will replace every 3 years.  
Jeff Moseman shared information on MS4 and illicit discharge with the Boy Scouts in attendance.

**Zoning Officer Report:** Reports submitted to Council.  
Engineering work TOA, MS4 & Stormwater work, permit review, property maintenance

**Property Violations:** Report submitted to Council.  
Violations are typically weeds and rubbish.  
Mayor Malone pointed out 6360 Jeanette has property maintenance violations. It was pointed out that the borough is currently dealing with this property for violations.

**Solicitor/Collections Report:** Report submitted to Council.  
Recent violation letter sent to Graystone Road property owner.  
Manager St. Clair reviewed the report with Council. It was pointed out that 2 new liens have been filed - water is currently shut off at both properties.

**HARC:** (Hempfield Area Recreation Commission) – Debra Miller reported the following:  
Koser Jeweler Tennis Tournament will take place August 9-15. It is free to attend event. Details can be found on Hempfield Rec Centers website. Tennis players from Belgium, Denmark, Russia, and USA will be there. Live streaming will be available.  
Pools at HARC will be closed for repairs August 16 – September 7.  
East Petersburg Pool will remain open until Labor Day weekend.  
It was discussed at the last HARC board meeting and decided that they will be compliant with the updates to the sunshine law.

**Old Business:** Committee meeting topics: filter plant performance evaluation, amendments to the Sunshine Law, accounts payables, HAFSC update, 2Q21 financials, 2022 borough holidays, 2022 budget - preliminary review for general/water/trash, fire co. financials, review meeting minutes, misc. manager/foreman/council items

**New Business:**

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried with a 5-0 vote to approve the meeting minutes for July 6, 2021, Councilmember Herr abstained because he did not attend the meeting*
2. *It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried unanimously, to Approve the 9- Borough holidays for 2022, as listed*
3. Manger St. Clair reported that the final bid amounts for items listed on Municibid:
  - o 1992 GMC pick-up truck - \$3,450.00
  - o 1<sup>st</sup> set of school zone flashers - \$220.00
  - o 2<sup>nd</sup> set of school zone flashers - \$210.00

*It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously to Approve the sale of the 1992 GMC 1500 pick-up truck to Marco De Moraes in the amount of \$3,450.00*

*It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously to Approve the sale of the solar powered school flasher No. 1 to Lanny Kemble in the amount of \$220.00*

*It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously to Approve the sale of the solar powered school flasher No. 2 to Charles Strauss in the amount of \$210.00*

**Announcements:**

Cancelled – Two Towers Jamboree Music Fest scheduled for August 7, has been cancelled.

August 20 – Food Truck Frenzy at East Petersburg Fire Company

September 4 – Blues Fest 2:00 – 7:00 p.m. (rain or shine)

September 16 & 17 – Carnival in the Park – start time is 6:30 p.m. both nights

September 18 – East Pete Day begins with a 5K Race at 8:30 a.m. - The annual East Petersburg Day Parade will follow the 5K at 10:00 a.m. and lead families, friends, and neighbors to East Petersburg Community Park for an amazing day filled with live music, jugglers, rides, games, great food, and a firework display to end the evening.

**Adjournment:** 7:38 p.m.

Respectfully Submitted,  
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

**DATE AND TIME:** September 7, 2021 7:00 p.m.

**LOCATION:** Community Center 6051 Pine Street

**ATTENDANCE:** Council Members: John Wolf, President  
Debra Miller, Vice President  
Adam Gochnauer  
John Herr  
Lauren Houck  
Randy Rannels  
John Schick  
James Malone  
Karen St. Clair  
Jeff Moseman

Mayor:  
Manager:  
Public Works Foreman:

**President Wolf called the Council meeting to order: 7:00 p.m.**

**Pledge to Flag**

**Bill Payment:** Reviewed by Council.  
No additions to regular bills

**Visitors:** LNP Reporter, Tammy Moseman, Josh Roberts, James Swarr, Joyce & Frank Mokros, John Strayer, Kim McKinney, Steven Shenk, Autumn Shenk, Don Schoenberger  
James Swarr and Josh Roberts were both recording the meeting.

**Comments:**

1. Kim McKinney voiced concern for the following issues: Groups of kids at the park in Constitution square are climbing trees and she is afraid someone will get hurt. Council said they cannot keep an officer stationed at the park all day, and she should report this while it is happening because we need to catch them while it is happening. Ms. McKinney said that she wanted to call and report a situation at the park and the office had just closed and she didn't want to call 911 because it wasn't a real emergency. Manager St. Clair told her she can call the non-emergency number in a situation like this which can be found on the website.

Ms. McKinney said her neighbor lets his car run 20-30 minutes around 5:30 a.m. before he leaves for work. This has been going on for months. Manager St. Clair said there is a noise ordinance from 10:00 p.m. to 7:00 a.m. Chief Steffen explained if the car has a valid Pennsylvania state inspection certificate, then it verifies that the vehicles exhaust system and noise suppression system are in proper working order. Chief Steffen explained in several cases like this one, the vehicle sits low and may have an exhaust modification. Chief Steven explained most noise ordinances do have exemptions such as for construction or farming noises and if a vehicle has a Pennsylvania state inspection sticker and a lawful muffler, he does not see how it is enforceable. Council suggested she talk to her neighbor about this.

Ms. McKinney said while they were on vacation a branch from their neighbor's tree fell near her newly renovated shed. She said when Tree Monsters came out to clear the limbs they drove through her yard after it rained and made 6-8-inch ruts in her grass. Council told Ms. McKinney that would be between the homeowner and the contractor. Ms. McKinney said it was her neighbor who gave Tree Monsters the permission to go through her yard when they weren't home. She did say Tree Monsters came back and filled in the ruts with some dirt, but it still needs tampered or rolled. Mr. Moseman suggested that she contact Tree Monsters again and stay on them until they remedy the issue.

2. John Strayer said he lives at the last house on Sundra Drive near where the fire hydrant is being installed. He said he doesn't understand why they installed a hydrant the same week the road was going to be paved. He said currently the hydrant is covered and not in use and a section of the road in front of his house has not been paved completely. He pointed out that delivery trucks that come down that road are damaging the new paving because they can't turn around where they normally do. He said there are still plates in the street. He also said he feels that the hydrant should have been put in last year, so the street would have had time to settle. Mr. Strayer said the hole was dug for the hydrant prior to the contractor receiving the hydrant so the hole had to sit for a few days. He said it would be a good idea for the Borough to have hydrants on hand. Mr. Moseman explained they were told by the contractor doing the fog sealing that it would be near the end of summer and as soon as they scheduled the hydrant and started opening it up both contractors conversed. Mr. Moseman explained the heavy rains also didn't help. Mr. Moseman said they do their best to try to schedule these things, so they don't conflict. Mr. Moseman assured Mr. Strayer this is temporary, and the work will all be done correctly when it is complete.

Mr. Strayer also said he sees a lot of right hand turns on red at Graystone Rd. and Main St. Council said they cannot comment on this intersection while the investigation is still going on.

**Police Report:** Report was submitted to Council.

Chief Steffen said he cannot comment on the traffic light at Graystone Road and Main Street. He said the investigation has been turned over to the office of the District Attorney, so it would be inappropriate to discuss it in any manner.

Chief Steffen said he spoke to the mayor about speeding in the area of Graystone Rd. where people are entering into the Borough from East Hempfield Township boundary. He explained the speed limit goes from 55 to 45 and then drops to 35 entering the borough. They are currently working on speed studies in this area. The data collected has been downloaded and the officer assigned to this is currently working on the analysis of the information.

Chief Steffen said he recently spoke with fire and EMS personnel regarding ramping up the program for emerging covid variant scenarios and keeping in compliance with federal and state guidelines.

Throughout their jurisdiction there has been varying levels of concern about the masking and unmasking requirements at the schools. They had patrols at the schools for passive measures this morning, but there was not a problem within their jurisdiction.

Call volume is falling in line with what was projected. East Petersburg Borough had several domestic related arrests last month.

Councilmember Miller thanked them for being present on Graystone Road. She said the residents there are very pleased about this.

Chief Steffen said they patrolled the park this evening and there were very few people there and he pointed out that this is representative of most evenings.

Chief Steffen said that he has seen an uptick of reports of instances of fraudulent activity on checking accounts. They are suggesting people monitor their bank statements and contact the financial institution to report anything suspicious.

Josh Roberts asked what the follow up is from the speed studies that were done on Lemon Street and Hollow Drive from last October. Mr. Roberts said it looks to him that more than half of the people driving on those roads are speeding. He asked what the follow up is normally, such as the police increasing patrol, or is this incumbent on the borough to request those services or is it something the borough needs to look into as far as traffic calming tactics. Chief Steffen said that when there is a disparity in the number of vehicles that are over the speed limit, there is a formula that is used to apply to that number to the traffic flow to determine how many speed enforcement details should be performed per year. Chief Steffen said he did not have the data in front of him, but he believes Lemon Street was three. Chief Steffen explained that when you look at the data collected you have to look at different factors, such as if it is a high number outside the range, it could be an emergency response vehicle. Chief Steffen said that NLCRPD has it set up that an e-mail is sent to him every time one of their vehicles

is in excess of the speed limit over a certain threshold. Chief explained that the next thing to look at is how you meet the three operations per year, whether it is a meaningful application at the time, or how you can apply this. Chief Steffen explained that PA does not allow radar, so the officers get set up and the next thing you know they are called off to an emergency and this is the way the statute is, so he cannot change this, and they just try to work around it. Chief Steffen said that most people on the highways are not going the speed limit, and this is similar to the driving habits in the towns. Mr. Roberts said the speeding in the borough where there are variables of children on sidewalks, does not seem the same as comparing it to the highway speeding patterns. Chief Steffen said that he was explaining what the data shows. Mr. Roberts asked what the follow up items might be. Chief Steffen said enforcement, engineering and sometimes the speed limit can even be found to be too low, but this would be an engineering question. He explained that the borough does not have the resources to have an officer sit there all day long. Chief Steffen said you have to take into consideration if there are 177 cars that drive there per day, would that be an overall cost benefit. Mr. Roberts said that there were enough complaints of a speeding problem on Lemon Street from residents that the borough asked for a speed study to be done. Chief Steffen said that they have responded to this and pointed out that they can arrest speeders, and even send letters to residents in the area to remind them to slow down, but he explained behavior usually goes back to the way it was. Mr. Roberts asked if the borough provided more resources by way of funding, would it allow the police to do more patrol targeted for speed enforcement. Chief Steffen said you can't throw money at a problem like this and expect to solve it, because it is behavioral, and as soon as the effect goes away from enforcement such as issuing tickets, you will see the speeding pick back up. Chief Steffen said if you want them to issue everyone who speeds tickets, it would not be a long-term solution.

Council pointed out that the former police were asked to run many details in areas of Clarkson and Martin because they were receiving a lot of complaints about speeders, and pointed out that 70% of the speeders were people living there and the excuses were "I had to get to work", "I have to get my child to soccer practice", "I am in a hurry", etc. Mayor Malone pointed out that the calming effects are built into what they are currently doing. He pointed out that two years ago some neighbors got together along with their children and held signs reminding people to slow down, and people on Facebook could not handle children asking them to slow down. Mayor Malone said when speeding issues come up the police do follow up with the studies and then follow through with the formulas.

**Mayor Malone** thanked the police, and veterans, as well as members of council, for attending "Coffee with a Cop" at Geneva Bakery. He said it was great to see a lot of young children there and interacting with the officers. Mayor Malone reminded everyone that September 10 is Suicide Prevention Day, and a lot of people are lost to suicide, so he encouraged everyone to reach out to neighbors, friends and family and ask them how they are doing and to just be there for them. Thanked residents for coming out and participating in community events and thanked those who donated their time.

**EMS:** Report submitted to Council.

Adam Marden pointed out that their vehicles are monitored for speed, and he also gets e-mail alerts when speed is over the limits. Mr. Marden said that Mt. Joy is going through the same issues with speeding. Mr. Marden said they responded to 16 calls in the borough - Sunday was the busiest day and busiest time of day was 8:00 a.m. Transition to Penn State Health is going well. Adam Marden said that they recently responded to a bad car accident and East Petersburg Fire Department was a big help and said that East Petersburg is very blessed to have them.

**Emergency Services Coordinator:** No report given. Diane Garber is off work.

**Chief Fire Official:** Report submitted to Council.  
John Kottmyer, CFO was not in attendance.

**Fire Report:** Report submitted to Council.

Chief Schoenberger reported 37 incidents with 9 calls being in the borough, 223 staff hours, and 350 training hours. They were the first fire department involved with the reported active shooter at the Nook. They were involved with command and triage. They will be involved with East Pete Day and the Fire Station will be open all day for tours. They will be dropping the balls for the golf ball drop on Saturday.

**Manager's Report:** Report submitted to Council.

NNO was a huge success and she thanked everyone who was involved. Work is scheduled to begin at State and

Main for the traffic signal the week of September 13<sup>th</sup> and a courtesy notification will be given to the businesses at the square.

Elm Street from New to Linden will be closed for road work for 2-3 days. Residents are encouraged to park on New and Linden St. during the paving project. There is a section on Elm St. that residents are putting their trash. Manager St. Clair said this is not permitted and effective September 17<sup>th</sup> trash service will no longer be picked up on Elm Street. Trash will have to be put out at the curb on Main Street. Jeff Moseman said that work is being done there to control rainwater. There is a runoff issue that is causing flooding at a few properties in this area. Manager St. Clair thanked Jeff Moseman for giving Councilmembers tours of the water plants.

**Foreman's Report:** Report submitted to Council.

Jeff Moseman pointed out the following:

MS4 information on illicit discharge was available at the back of the room for anyone interested.

Installed a new hydrant, blow off and valve.

Strategic hydrant flushing was done by the city interconnect.

Fog seal project has been completed.

BMPs have been cleaned out in accordance with MS4.

A lot of park clean-up took place after all the heavy rain.

Fenced was repaired due to tree branch falling.

Cleaned up rocks that kids threw into the swale area at the park.

A lot of preparatory meetings held with departments for budgeting.

LASA was seen doing some flooding tests in the borough.

**Zoning Officer Report:** Reports submitted to Council.

Engineering work TOA, MS4 & Stormwater work, permit review, property maintenance, site inspections

**Property Violations:** Report submitted to Council.

**Solicitor/Collections Report:** Report submitted to Council.

Working on: Ord. 314 amendment to POD-portable storage containers/ dumpster ordinance, resolution for redistricting, looking into property on Broad St. on sheriff sale list along with 2 other properties on this list

**HARC:** (Hempfield Area Recreation Commission) – Debra Miller reported the following:

Koser Jeweler Tennis Tournament was a huge success. It had the largest in-person attendance ever. The payout for singles was 15,000.00 and the doubles winner won 5,000.00 each. The event was available on live streaming. It was all done very well.

The day camp and playground had over 900 children this year.

The annual golf outing will take place on October 1<sup>st</sup>. Players and sponsors are still needed. This event benefits the scholarship program.

Joyce Mokros said that she received a letter saying Silver Sneakers was dropped, and she asked what she can do. Councilmember Miller said there are funds available for assistance and told her to contact Jeff Book at HARC with any questions.

**Old Business:** Committee meeting topics: Presentation for 2022 street repairs, Presentation for 2022 Water meter project, new zero turn for parks, payables, HAFSC updates, Rt. 72 & Miller Rd. signal project update, Chain of Command (SOP), voting precincts of Borough district 41, review Ordinance 289 – storage containers, review Resolution 819 – Policies/Procedures for Trash & Recycling, 2022 Budget: preliminary review for Misc. funds, Misc. Manager/Foreman/Council items, Fire co. financials, Committee meeting minutes, Executive session for personnel matters

**New Business:**

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried with a 5-0 vote to approve the meeting minutes for August 4, 2021, Councilmember Houck abstained because she did not attend that meeting*
2. Manager St. Clair explained that this resolution was updated to reflect the increase in the tire tags and lg. appliance tags that took place earlier in the year.

***It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) and carried unanimously, to Approve Resolution 819, Policies/Procedures for Trash & Recycling***

3. Councilmember Miller explained that we had two and then a third new councilmembers and a new borough manager and then later a change in leadership. The status quo of the past borough practice wasn't working anymore. The PA State Association of Borough's recommends that each municipality develop a chain of command, so with the approval of council, Ms. Miller said she drafted this document with the help of Manager St. Clair and Robin Hemperly. This document will serve as a document to be followed by current and future councilmembers and staff members. This document will ease the navigation of borough business while respecting everyone's elected, appointed, and paid positions. This will be a free-standing document.

***It was moved and seconded (Councilmember Miller, Councilmember Schick) and carried unanimously to Approve Standard Operating Procedures for Chain of Command for East Petersburg Borough***

4. Councilmember Herr said he wanted to give credit to our previous Mayor, Jeff Geoghan for taking on a lot of the worry of this. Councilmember Herr explained that our three voting districts belong with the Hempfield area, where we have school contact, fire and emergency contact, and recreation contacts. Councilmember Miller said it just makes sense that we vote along with that precinct, so that Brett Miller would be our representative.

***It was moved and seconded (Councilmember Herr, Councilmember Miller) and carried unanimously to Approve Resolution 820, Requesting the placement of the (3) three Voting Precincts in East Petersburg Borough be within State House district 41 in the 2021 reapportionment***

5. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried unanimously to Advertise Ordinance 314, updating POD (portable on-demand storage) and dumpster regulations in East Petersburg Borough***
6. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) and carried unanimously to Approve MMO, Minimal Municipal Obligation Pension Fund for 2022***

**Announcements:**

September 16 & 17 - Carnival in the Park – will begin both nights at 5:15 p.m. with Food Trucks! Wristbands on Thursday.

September 18 - East Pete Day begins with a 5K Race at 8:30 a.m. - The annual East Petersburg Day Parade will follow the 5K at 10:00 a.m. and lead families, friends, and neighbors to East Petersburg Community Park for an amazing day filled with live music, jugglers, rides, games, great food, and a firework display to end the evening.

October 2 – Pumpkin Fest will be held at the Community Center from 1:00 – 4:00 p.m. (rain or shine).  
Pumpkin decorating & hayrides.

**Adjournment:** 8:10 p.m.

**Executive Session for legal & personnel matters:** In: 8:18 p.m. Out: 8:26 p.m.

Respectfully Submitted,  
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

<b>DATE AND TIME:</b>	October 5, 2021	7:00 p.m.
<b>LOCATION:</b>	Community Center	6051 Pine Street
<b>ATTENDANCE:</b>	Council Members:	John Wolf, President Debra Miller, Vice President Adam Gochnauer John Herr Lauren Houck Randy Rannels John Schick James Malone Mayor: Manager: Public Works Foreman:

**President Wolf called the Council meeting to order:** 7:00 p.m.

**Pledge to Flag**

**Visitors:** LNP Reporter, Tom Enlow, John Kottmyer, Don Schoenberger, Tammy Moseman, Josh Roberts, James Swarr, Steven Shenk, Autumn Shenk, Greg Bucher  
James Swarr and Josh Roberts and LNP reporter were recording the meeting.

**Bill Payment:** Reviewed by Council.

No additions to regular bills. Volunteer firefighters' relief association - money is paid annually for fire department to the state.

**Police Report:** Report was submitted to Council.  
Chief Steffen was not in attendance.

**Mayor Malone:**

Attended PA State Mayor's Association meeting. Talked about regulations for fireworks. Also talked about radar; a majority of people saying they support it, but not a majority of people willing to vote for it.  
Discussions on how to pay for EMS. Attended veterans group breakfast.

**EMS:** Report submitted to Council.  
Adam Marden was not in attendance.

**Emergency Services Coordinator:** No report given. Diane Garber was off work.

**Chief Fire Official:** Report submitted to Council.

John Kottmyer, CFO reported the following:

Tomorrow is Diane Garber's first day back. East Pete days went well – they will be looking at the plans for this event for next year to see if anything can be done better or changed for the future. Meetings with department chiefs to discuss operational issues or concerns within the departments. Meeting with the fire department presidents to discuss business items, budgets and concerns and capital improvements on the horizon. HAFSC set up three individual working groups: recruitment/retention, apparatus, and finance/fundraising. The separate subgroups work through the issues and report back to commission. Mr. Kottmyer reminded everyone this is fire prevention week, and to be safe from a fire safety perspective this week and all year long. They are working on fire safety programs, fire drills, etc. There is a fire extinguisher program at Brubaker's, and he would like to present a donation to the each of three fire departments for service to the community. Working on scheduling with all three at the same time. It is budget time of year and John Kottmyer pointed out he submitted information for council. Mr. Kottmyer explained that a piece of equipment from East Hempfield suffered a mechanical malfunction on the way



to a call and it threw a rod which led to the demise of the engine, and it has been out of use for weeks. This was a cardiac call and luckily, they were able to run up the street to respond to the emergency, but if this was a fire call, they would not have been able to run up the street with the equipment. Mr. Kottmyer said this piece of equipment was maintained and everything done right, but these things cannot always be predicted especially with an aging fleet. He explained the engine is a diesel Cummins and they can not get parts for that model/year. Cummins is focused on building new engines and if they buy a new 2021 engine for the 2007 truck, it will not have the DEF fluid. Even with a new engine, from an ISO perspective, it is a 2007. The only parts available are aftermarket parts which are not from the manufacturer, and they come without warranty or guarantee.

**Fire Report:** Report submitted to Council.

Chief Schoenberger reported 43 incidents with 8 calls being in the Borough, 26 in East Hempfield Township, 2 in Manheim Twps., 2 Lancaster Twps., 3 Manheim Borough, 2 West Hempfield Township, 200 staff hours, and 111 training hours and 295 of fire prevention. Thanked Greg Bucher for allowing them to use the house that had the fire for some training.

Don reported they were heavily involved in East Pete Day and the parade. Weekends have been busy with events for them.

**Manager's Report:** Report submitted to Council.

Finalizing 2022 budget and will present this at the Committee meeting to Council. Work is in progress on the traffic signal at State and Main. This is the last week for the foundation work. She pointed out they have been doing a great job getting the fire department through the intersection safely and quickly.

**Foreman's Report:** Report submitted to Council.

Jeff Moseman pointed out the following:

MS4 information on Illicit discharge was available at the back of the room for anyone interested.

Water department continuing to work on installing SCADA to the system.

With Hurricane Ida and the 7 inches of rain we got, there were no service interruptions, but they did reduce flow slightly. Underground work and conduit at State and Main are moving along very well and traffic control is going well. Elm street milled and overlayed to control stormwater flow has turned out well. Flushing and testing the water flow on that street and it is going well. Installed tether ball at the park. Worked on pool winterization. Worked on storm basin and storm water runoff issues residents were having. Prices received for Alcoa trees to replace the five trees removed at the park in the amount of 692.50 from Huber Nurseries.

**Zoning Officer Report:** Reports submitted to Council.

Engineering work TOA, MS4 on call services, permit review, property maintenance, and site inspections.

Greg Bucher asked why Graystone Road did not have to put sidewalks in and only put in a walking path. He pointed out that Main Street is a state road and they had to install sidewalks.

**Property Violations:** Report submitted to Council.

Greg Bucher asked who is authorized out in the field to inspect properties. He was told Matt Spellman BCO, Michael Bingham, zoning officer and Ryan Martin are the only authorized individuals to inspect properties for maintenance violations.

**Solicitor/Collections Report:** Report submitted to Council.

Northfield Drive has been paid. Lawnwood Ct. has been notified about a new violation. Graystone Road still up to date on payment plan- new letter sent for a violation. Jeanette Dr. 30-day letter sent for non-compliance.

**HARC:** (Hempfield Area Recreation Commission) – Debra Miller – Nothing to report at this time.

**Hempfield Area Fire Service Commission – Pumper Discussion:** Tammy Moseman said six weeks ago there was a mechanical issue on a truck and John Kottmyer has been looking into Demo trucks with average cost of \$535,000-\$565,000 vs. the cost of a new vehicle with the average cost of \$773,000. Ms. Moseman said at the last meeting the members talked about this, and John Wolf asked each of the fire departments their opinions. All the departments agreed that this reserve pumper is needed to have as a back-up truck for all the departments to use if one of their other trucks is being serviced. The reserve pumper will be shared between East Hempfield, Rohrerstown and East Petersburg. East Hempfield has always had two back-up pumpers because of the large area they serve. Ms. Moseman said that at the last HAFSC it was asked by Manager St. Clair what the percentage

and financing would be, and she was told that this information would be given at tonight's meeting. Ms. Moseman said the 2003 American Lafrance can be traded in for \$30,000 and the 2007 will be scrapped because it does not run. A motion was made at the HAFSC meeting to bring the pumper truck information to Borough Council meeting this evening for discussion. Randy Rannels was at the HAFSC meeting and said even though it will be an East Hempfield vehicle, it will be shared between the three departments, so it makes sense that the cost be shared by all three departments. Deb Miller requested a list of all the vehicles that are within the HAFSC between the three companies showing the age/year, model, and length of service. Ms. Miller said it will be helpful in decision making to see what we have currently.

John Kottmyer said that the newest truck they have between the three departments is in Rohrerstown and it is a 2011. These vehicles are commonly replaced after 10-15 years, so we must start somewhere because the fleet is aging. Mr. Kottmyer said ISO requires a certain amount of water be brought to a fire scene within a certain amount of time and in most cases, this requires two pumpers, currently we are down to three. If something would happen and we would be down to two, it then becomes a situation that relies on mutual aid, and this requires time for them to get there to help us. Mr. Kottmyer explained they can't get parts from Cummins, so they looked at the demonstrator truck which is a no-frills truck that they take out to shows to let people see the quality of their product. He explained it is easily adaptable for the three departments and will not require much training. The price for a brand new one is \$772,000 and the price for the demo he is looking at is in the \$535,000 - \$565,000 range. The Pierce is not available until November and the Saber is even longer, the E1 that he is recommending is available today and could have it as early as next week.

Greg Bucher asked if EP Fire Company would have a ladder truck go out will East Hempfield be willing to chip in 20% of the cost. Randy Rannels asked if it was EP Fire Company's pumper truck how would this play out. John Kottmyer said it would play out the same way following the commission agreement. Ms. Moseman asked what percentage rate the borough would use this vehicle and said she was under the impression that all three departments were asked to share cost for the pumper because it was a shared vehicle between the three departments. Mr. Lefevre said that the commission is intended to be a commission of three stations working together and he believes there is a movement that East Petersburg is going more towards rescue work, and everything is to be shared and this new piece of equipment could spend weeks or month in East Petersburg Borough if there is a unit down, and said replacement comes under the terms of the agreement. Mr. Bucher asked if there is a signed agreement stating that East Petersburg Borough would have to pay 20% of the cost of this new pumper or share in the cost for an East Hempfield apparatus piece. Adam Gochnauer said that the agreement does not state this, and he takes issue with spending this kind of money on a piece of equipment that will be residing in East Hempfield and Hempfield would be using almost exclusively because the Borough has no real reason for this vehicle and said that they currently have two pieces of apparatus in this Borough that can pump water and they don't need a third. Mr. Gochnauer said for anyone to say that the Borough will get 20% of the usage is very false and he doesn't see the Borough using it much at all. Mr. Gochnauer said if one of ours goes down, the ladder truck has 500 gallons on it, which means that the Borough has three vehicles that can pump water. He also said that he doesn't have a problem with East Hempfield needing a new pumper, but for East Petersburg to pay 20% of something that they might get 2% use out of is unacceptable and there is nothing in the agreement that says we have to. The agreement states that all finances are independent of each other, so he is not sure where the 20% came from. Mr. Gochnauer said that EP Fire co. is running 53% of their calls in East Hempfield, so he hopes that when the ladder truck needs replaced that East Hempfield would at least pay 53% or more of what that ladder truck cost because we are over there a lot more than they are over here. He said it would be hard to tell the residents they have to pay \$110,000 for a piece that they will probably never use. He feels that this is a Hempfield purchase not an East Petersburg purchase. John Kottmyer said he feels it is hard to get an arial device in certain areas. Mr. Gochnauer said that the truck has reach to get anywhere. Ms. Houck asked where the new truck would be stored. Mr. Kottmyer said that it would be stored in East Hempfield, and it would be shared as a reserve vehicle. Ms. Houck pointed out that EP fire co. has their trucks currently figured out. Mr. Gochnauer said he would have liked this discussion to be that East Hempfield would pay 70% of a new ladder truck for us if we give them the 20% for the pumper they need and that we really do not have a use for.

Josh Roberts asked what the ISO rating is for this area. Mr. Kottmyer said he was not sure what it was exactly, but he thinks it is a split rating and explained that the biggest thing that saves a lot of us is fire hydrants and having the water pressure. Mr. Roberts asked how this additional engine would affect the ISO rating. Mr. Kottmyer said they are looking at what we have and what the backup plan is. Mr. Kottmyer explained that most of the engines are primary engines, and the ISO looks at what they have for back up for reserve capacity, and we don't have this. He explained a pumper is a pumper and a ladder truck is a ladder truck; one cannot be back up for the other. Mr. Roberts asked if the county has shown interest because it would benefit all the taxpayers of the county. Mr.

Shoenberger said that this discussion never came up but could be a good topic to bring up. Mr. Kottmyer said it can be a liability to get a loaner pumper and this can add to the issue.

Greg Bucher said that is a great concept to share costs for apparatus as this equipment gets more expensive over the years, but there is no agreement in place based on the percentage of property value, which is how fire tax works, that says everybody within the three company district kicks in every time equipment is needed. Mr. Bucher said he feels this is not fair to the taxpayers in East Petersburg. Mr. Gochnauer said that if they had a fire tax most of this would go away. Mr. Bucher said this also needs to be based on property value too and that you can't just ask for 20% when this municipality is 5 times larger than ours. Mr. Bucher said that to be fair it needs to be spelled out in a contract and base it on all the current property values of all the companies involved in this and that is how you fairly spread it not only to the municipalities, but back to the property owners and business owners, and this would ensure that the larger companies are paying a bigger share of it than a person who owns a townhome. He said that there is nothing fair about this. Manager St. Clair asked Mr. Kottmyer if there were any grants available through the state. Mr. Kottmyer said its not there like it used to be and now they want to see regionalization for AG grants, or you won't get it. Mr. Schick asked if prior to this agreement did East Hempfield have plans to replace this piece of equipment. Mr. Kottmyer said that the first one on the schedule to be replaced was the LaFrance and a replacement has been ordered and it will be ready in May. Mr. Schick asked if this one could just be kept for the backup. Mr. Kottmyer said it could, but there are no parts available if something happens. Mr. Lefevre addressed Adam Gochnauer's comment and said that the word apparatus is not in the agreement. The forging of the agreement dealt with how the two municipalities would work considering the size and variance and that is how they came to the 20/80 when they were talking about how they would fund the chief fire official and the mechanics of the agreement. In the past East Hempfield has helped East Petersburg Borough with apparatus purchases. Mr. Lefevre said that the unit that Mr. Kottmyer referred to will be purchased for \$773,000 is not part of the agreement because this was ordered before the commission agreement came into effect. He said that piece of equipment and every piece of equipment is available for the needs of the commission in whole and this is what they have tried to forge with the fire commission and if we cannot respect that, then we have no commission, and we have no benefit to join together to address the emergencies and the things we don't know when and how they will come. He said they believe they have been fair in the 20/80 and said that they did not take everyone's property and assess it and they have not done that kind of analogy. Mr. Lefevre said he supposes that this could be done, and commission could consider that, but for now we have a question about a piece of equipment that is needed for the commission and that is what is before us. Mr. Lefevre said that if we leave this meeting tonight without East Petersburg participation, that doesn't speak well for the commission and the people on the commission who have come here, participated in this discussion, and bring before you the recommendation to support this. Ms. Moseman asked if it has to be 80/20? Mr. Lefevre said they think 80/20 is fair and we think that is the essence of the agreement for all costs no matter what it is, he said that this is what the commission is intended to do, to address the need of the township and the borough, as it occurs.

Mr. Bucher said what about the people who pay for this and what about the amount of commercial property that is being covered by this in East Hempfield. Mr. Bucher said if you want to be fair about this than you have to divide it up by property value. Mr. Bucher also said the people on council take the responsibility to protect the money of East Petersburg residents very seriously. Mr. Bucher pointed out that Mr. Lefevre said there is no agreement to pay 20% of the new apparatus and it appears they are trying to guilt trip council into making a decision before the night is over and that you are going to end the commission without a financial agreement that is fair to businesses, and taxpayers in both municipalities. Mr. Bucher said the taxpayers are the ones who actually pay for this, and he believes every taxpayer would like to have an agreement that is reciprocal for both and goes both ways, not just when the bigger municipality says they need an answer by the end of the evening. He pointed out that this is a lot of money for this community, and what is fair is to figure it out based on assessed values of all the municipalities involved. This is the way you end up with a fair percentage of the apparatus not by 2 or 3 people who sit on a commission in another municipality trying to decide where our tax money is being spent.

Mr. Gochnauer said it would be easy to figure out that if you buy 100 air packs and East Petersburg uses 20 that we would pay 20% of the bill. He pointed out that apparatus is not in the agreement at all, and this is a vehicle that 99% of the time will be in East Hempfield. He pointed out that East Petersburg does not need this vehicle, so to come here and ask for any amount towards this vehicle is a stretch. He said to come in here tonight after budget is almost finished, is not the way this should have been done at all. Mr. Gochnauer also pointed out that this piece of apparatus is needed by East Hempfield and said there is no doubt about that. He said that 53% of the calls East Petersburg Fire company goes to are in East Hempfield. Mr. Gochnauer said they have shared apparatus with other departments as a part of mutual aid for years and now it sounds like if we don't take part in it then we won't get help in the future when we need a ladder truck. Mr. Lefevre said that is not at all what they are saying. Several councilmembers and residents shared agreeance that what Mr. Lefevre said did sound like a threat.

Don Schoenberger said there was probably a time when they would have used this piece of equipment last year when they had the engine repaired on a truck and it was out for 6 weeks. He said they did get by with the ladder truck, but they were looking for a loaner to help them get through that time period. The issue can be that not all the engine drivers are ladder truck drivers, so this piece could still end up sitting. He explained some people just can't drive these kinds of vehicles. He said it seems that when their apparatus does break down it is usually on a Friday or Saturday and then you have to pay emergency rates. If they could borrow this new pumper, they would be able to let it sit till Monday so they could pay regular rates. There were a couple of times they wanted to bring the rig down to fire school in Pequea, but they couldn't take them both. Mr. Schoenberger said that he could not put a number on it, but it would be only a hand full of times they would use this. He also said they would probably use it more if it was passed around so they could be more familiar with it when the time comes that they might need to use it. Mr. Gochnauer said he realizes that East Petersburg Fire Department would use the pumper in rare cases, but you would not get \$110,000 or 20% value out of that piece of equipment. Mr. Gochnauer reiterated that it is a Hempfield piece of equipment with their logo on it, and it is for them to use. Mr. Gochnauer explained going to the residents to ask for this does not make sense and also said that if the fire department wanted to do this, they have fire tax funds they could use. John Kottmyer said you have to look at the long term and that they should consider the piece will last for 15-20 years.

Lauren Houck said when East Petersburg maintenance employees asks for equipment there is a more prepared presentation. She pointed out that East Petersburg has agreed to pay 20% of the wages for the CFO and ESC, so it appears that this number was pulled from that without considering how often we are in East Hempfield for calls and what those calls are for, and also what our calls are for, as well as your budget vs. ours, and your per capita vs. ours. It doesn't feel like there was any preparation considering how this would work for us. We are a small municipality, and this is a big amount for us. Mr. Rannels asked what the cost of financing is and what rate of interest is or is it a lump sum. Mr. Kottmyer said it would depend on how they plan to pay for the vehicle and also said they are not asking for a check tonight. Ms. Houck pointed out that the Memo said 2022 and this is something that they would need to have budgeted for. Mr. Rannels said it does not seem they were prepared to bring this to us tonight. Mr. Lefevre said there is a decision that will need to be made tomorrow after the Board of Supervisors meeting tomorrow night, as to how to pay for this. He explained this can be paid out right from the relief funding, which can be used for something like this. Mr. Rannels said you come to us with a problem tonight and not a solution and now you want a decision.

Mr. Lefevre said the engine went down several weeks ago and Mr. Kottmyer has been working to find these demonstrator vehicles that can address the immediate need rather than waiting for the next year or more. If there is another party looking at this vehicle, we need to be decisive and that is why the commission came to the recommendation to bring this to council. Mr. Lefevre said if we miss out on this vehicle then we will go for a year without the backup we need. Mr. Lefevre said when they discussed payment for the truck it was brief and without the EH board and they said it was to be without interest. Mr. Gochnauer said that he feels John Kottmyer is doing his job brilliantly, he has found vehicles and presented them, but what upsets him is that East Hempfield is going to approve this vehicle because they need it and it's a great deal, but they are trying to get East Petersburg to pay for this. Mr. Lefevre said he denies this.

Lauren Houck said if this was reversed and East Petersburg was asking for this, there would have been a spreadsheet explaining how this would have all worked out. Mr. Gochnauer said he would have started by showing how often the truck runs in your district. Mr. Gochnauer apologized to the people from EP fire dept. because he did not want them to feel that they were put in the middle of this. Mr. Gochnauer said they have to look out for the 5,000 people in the borough not the 6-7 that sit on the board. Mr. Lefevre said that when the time comes, if the commission is still functioning and you need 80% for a piece of apparatus you even said that its 50% and that this is the way it has to work. Mr. Lefevre said that even though they have not done property assessments in the past, he isn't saying that can't be done. He stated that the commission will need to reassess what all is covered and when it is covered, whether it is masks, radios, etc., since this is a sore spot. Mr. Lefevre said it was discussed that there was a difference with how the fire departments were funded with East Petersburg having a fire tax and East Hempfield not having a fire tax and that this could be a sensitive issue. East Hempfield has millage, but they don't call it fire tax and some of this is still a tax on East Hempfield residents and it's used for fire services. Mr. Bucher said that East Hempfield has 20 times the commercial property than we do, and you have to throw all of that into it to because this is how this is all fairly spread out among the taxpayers. Mr. Bucher said if we are going to regionalize let's do it fairly and base it off millage because that is the only fair thing he has heard. He said that they came in with an arbitrary number not based off anything. He said he feels they should come in with a number based off something fair, so the residents can say the percentage was based off the millage and that is

what it comes out to. He said it is only fair to share the cost with those big businesses like Kellogg's and large warehouses because if something happens all the apparatus from all three areas will be there. Mr. Bucher said to figure this out you need to go to the assessment office and take all the value of East Hempfield property taxes and the value of East Petersburg's property taxes and figure out the percentage of what we have. This is the only fair way to figure this out.

Josh Roberts said from a taxpayer's perspective, Mr. Lefevre's statement was threatening and as a taxpayer it doesn't warm his heart to want to give any more money of his when they come asking and it's a slap in the face to threaten us and hold the commission over us. He said he personally couldn't care less if the commission succeeds or not. His concern is, will the East Petersburg Fire Dept. protect our citizens? He said he has concerns with how transparent things are and it has been hard to find information. He doesn't feel we have gone into this with equal footing. We have fewer votes on the commission compared to East Hempfield. When the Chief Fire Official was hired there were a couple sunshine laws violations that occurred, and quite a few transparency issues with commission as far as East Hempfield is concerned. He really has concerns as to who is going to handle the repairs and the finances and are the taxpayers going to see what this money is going to. He just doesn't think it is to the borough's benefit and if this is going to work, they need to make this commission an authority and levy the tax rate and do this properly. Mr. Kottmyer said it is just an intergovernmental agreement. Mr. Roberts said he thinks both councils from both municipalities need to realize and say what our goals are, and do we want to have a true regional fire commission where we actually are sharing in regionalized S.O.P.'s, responses, profiles, and everybody's trained from the same standards, and where we have the authority to do something, or will we just be going back and forth every time we have a purchase to figure out what is fair. He feels we are not in on equal footing and the agreement should be revisited.

Jeff Moseman said with his experience of purchasing big equipment he normally would not purchase two expensive pieces of equipment at the same time because they will need replaced at the same time. He explained to justify his purchases to council he usually would try to find something that would stretch it out and said he is surprised that they can't get parts to fix this issue and buy some time. Mr. Kottmyer said that they haven't even gotten to the bottom of the engine, and he doesn't want to come to everyone and say we are going to buy a new engine and then it dies out, and there is no guarantee or warranty with the engine. Mr. Moseman said that when the engines are not available then he would try to hold onto the old one that is working instead of buying two new pumpers in the same year, at least this would space it out a few years. Mr. Kottmyer said it could be done, but he does not have a lot of faith in the older pumper and doesn't want to give a false sense of security that it will be ok. Mr. Gochnauer said that this is the perfect discussion for tomorrow night's meeting in East Hempfield and it is not a presentation for us because he doesn't feel we are a part of this deal and we will not get the value out of this vehicle and Hempfield does need it, so it is a home run for them, but it is not an East Petersburg budgetary item. Mr. Schick said you have to come up with a fair and equitable formula for determining this or any other future purchase and he is not a vehicle expert and believes what Mr. Kottmyer is saying. Mr. Schick said asking them to pay 80% does not seem fair from the other side if we need a ladder truck, so for both sides they need to come up with a fair and equitable formula. Mr. Gochnauer said that EP Fire Dept. has planned for these kinds of purchases and the building has been paid off because of it, along with budgeting for vehicles, and we have done well. He said there is a lot more work this commission has to do to get closer to this working and hearing that they are meeting every other month does not sound good to him. He explained that in the agreement it states that finances are separate and asked if we can make this work or not. Mr. Kottmyer said that the subgroups will meet on the off month in between meetings and then present back to the commission. Mr. Gochnauer said that we had a system that has been working for years.

Tom Enlow said he has been president of the fire company for 25 years and many of the vehicles that are housed there they could not have bought without East Hempfield Township giving money to EP fire dept. The money they gave was based off of the percentage of calls EP fire co. ran in their district and in most cases, it was between 25-50% and he feels they have been very fair to EP fire co. Mr. Enlow also pointed out that they have some major purchases coming up including a ladder truck and rescue truck, and there are some decisions that have to be made between East Hempfield and East Petersburg as to whether they stay in the ladder truck business or not. These are decisions for them to work out. He explained if they could not replace all those pieces on their own. He said in fairness to the residents of East Petersburg, they do not have the tax base to do it. He said as a fire company they support this agreement and he wanted everyone there to know this and said it is imperative that we rely on East Hempfield Fire Service for the support of this community. Mr. Gochnauer said this is what he was referring to when he said that it has been working for years and doesn't see why it wouldn't work now based off the percentage of calls they run. Mr. Enlow pointed out that 80% is a lot of money to give towards a purchase.

Mr. Gochnauer said that everyone is getting a little intimidated by what Mr. Lefevre said, but Mr. Gochnauer said he probably didn't mean it and would hope it wouldn't come to them not contributing to a ladder truck if we don't contribute to this. Mr. Lefevre said that what he was trying to say was contrary to when EP fire dept. needs help, they will be there. Mr. Enlow said that if we were going to get 80% for a truck this seems like a lot of money. Mr. Gochnauer said that if they would have said they would pay 80% for the ladder or the rescue trucks in return for us paying this 20% for the pumper than that would have been different, but that was not said.

Ms. Houck said the agreement does not specify finances and the 80/20 has been easy to set up for the CFO and ESC salary because the amount of time can be budgeted.

Debra Miller said she agrees with Mr. Schick and would like to see something more equitable.

Mr. Bucher said that it needs to be spelled out in an agreement that all this equipment is regionalized, and everybody pays a percentage of it, but it needs to be fair to everyone. If the cost of regionalizing is based off the millage this would be the fairest it could be rather than the board voting when we only have 2 borough members voting.

Don Schoenberger said the ladder truck is a 1999, the rescue is a 2000, and the engine is a 2010. Mr. Bucher said that this would be the perfect time to get that agreement together because everybody's equipment will need replaced in the next 5-6 years. Mr. Shoenberger said that the idea of this agreement was put into place originally to get the municipalities to work together and build the relationship, and now we are beyond that, so maybe the second part of this agreement should be how do we move forward. Mr. Enlow said when we talk about a regionalized fire department, he pointed out that we do not have a lot of people joining and it is imperative that we rely on the Hempfield fire services as a support for this community. He said that there are times during the day we struggle to get out and if it wasn't for Hempfield or Rohrerstown we could have an issue, so it isn't just finances it's the manpower and if we lose this support then in a few years this fire company could be in trouble due to lack of new volunteers to replace the older volunteers.

Mr. Gochnauer said nobody wants this commission to go away but the commission has a lot of work to do to move forward. We need to get some financial agreements in place and asked what will happen to EP fire co.'s vehicle which is a 1999 and the oldest out of all the fleets. He said that this blew up because East Petersburg Council take their budget very seriously and we care about our community, so the question is how do we move forward with purchases whether it is Rohrerstown piece or East Petersburg's or Hempfields.

Josh Roberts said we are quickly spiraling to having paid firefighters and what happens when we start hiring people and then potentially union gets involved. He said we need to set a good foundation financially and through these agreements that protects everybody. He feels that there should have been a lot of work done over the last year and pointed out that they don't really have bylaws or checks and balances over the finances. He said there has to be some method of operations. Mr. Rannels said he feels that the agreement is weak and needs to be revamped.

Mr. Kottmyer said his exposure to commissions was in New York and they don't have a Chief Fire Official, they have a fire administrator which acts as the manger, and they look at the financial end of it and do the presentations and then the commission gets a budget and determines where the money goes between all the stations. Mr. Schick said you need to come up with a fair way to determine costs and a funding formula to use. He said it is hard to go to the taxpayers and say we are going to give 110,000.00 to East Hempfield and don't have a basis. Mr. Schick said that we need a way of explaining how it is fair or equitable based on assessed values or millage or per capita so residents would understand it, and then it would be an easier sell. He said that he realizes there is a shortage of people and there are a lot of other elements that go into how the fire company operates, but when it comes down to spending money people want to understand how this is fair and equitable for us vs. East Hempfield when they are the bigger party. Mr. Bucher said there is any easy way to do this for the short term if they need the money that bad just have an agreement drawn up that says they have to give us the 110,000.00 back the next time we need to replace a piece of our equipment until we get this all worked out.

John Wolf said Commission is an advising board and each department is supposed to be financially independent. The Borough has a fire tax that the residents pay towards the operation of the fire department and there is no other money allocated to that other than what that generates. Mr. Wolf said there is a monthly stipend they receive and there are some other monies held in reserve that could be available upon their presentation to council. More work needs done on what recommendations the board can discuss and brought to the municipalities to look at in situations like this. This came out of left field, and nobody was expecting this. He explained that Council must be good stewards of the Borough in planning budget each year. They go through each line item and are very thorough. He feels more work needs done on this and Cindy and Karen should discuss this. He said he has experience with heavy equipment in construction and he realizes the parts are hard to come by. An agreement

needs to be looked into for this.

Mr. Gochnauer asked if this was brought up at the HAFSC board meeting. Mr. Wolf said it was not brought up at the meeting. Tammy Moseman said they had a financing meeting.

John Kottmyer said the question is whether you want to participate in this or not and he said it is apparent that Council does not. Mr. Kottmyer said he is currently working with EPFC on capital improvements for hose replacement in the amount to \$18,000 and looking at portable radio replacement for EPFC in the amount of 28,000-30,000 and the list goes on. Randy Rannels said he thinks it needs to be determined how everything gets split up. Mr. Rannels explained that this \$110,000 they are asking for is a big chunk at 3% of their entire budget. Lauren Houck said splitting up radios is easier to break down than use of a piece of equipment and further discussion is needed. John Wolf said the finance part of the pumper purchase was left open ended at the HAFSC meeting. Manager St. Clair reached out to the manager of East Hempfield and was told the amount was TBD. Mr. Wolf said he stated at the HAFSC meeting that he did not know how quick council could address this because these items are usually discussed at committee meetings. Randy Rannels said that this is important, and we might need to have an additional meeting to discuss this.

Manager St. Clair said the point we are at now, we would need to come up with a financial agreement. Manager St. Clair said this is what she is hearing from the residents and members of council. She said she would like to see an agreement between the two municipalities and have a fair formula spelled out. She said she can work with Cindy on this and then it can be brought back to council to discuss, but this is something that will not happen overnight.

John Kottmyer said he does not bring every item to the fire commission, such as the hose because it is not a capital item and the fire department did not budget for this, but they need this item and have to have it. Tammy Moseman said she feels the financial agreement needs to be for all future purchases not only the pumper. Kottmyer said if you do that you might shoot yourself in the foot because the hose and radios were just being paid for in full by East Hempfield and this would then be reduced. Ms. Moseman said at the last HAFSC meeting she asked if all major purchases were 80/20 because this was her assumption. She feels this is a huge amount for East Petersburg Borough. She asked where the money comes from for the hoses and radios. Mr. Kottmyer said it is paid from East Hempfield. He explained there is a certain allotted amount for the three fire departments in East Hempfields budget for capital requests. Mr. Kottmyer explained he goes through these requests and prioritizes, and these are separate funds from the commission. Greg Bucher asked if these funds are from grants. Mr. Kottmyer said no and explained these are things that come up for the departments and he tries to split it up between them. Ms. Moseman said she is in the finance subcommittee, and they have asked the departments to submit their needs and then the subcommittee will discuss this and bring it to the commission. Mr. Kottmyer said the money is allocated by splitting it three ways between the three departments. He said the three department Chiefs got together and said they agreed with this price of equipment together. Mr. Kottmyer apologized if what he presented was not adequate and explained he is working on a short time frame because the apparatus is being shown to another company tonight and if the company looking at it tonight signs, then there is nothing to vote on tomorrow night. Ms. Moseman asked about the other two trucks they were considering. Mr. Kottmyer said he doesn't want the one that has the buzzer going off and the other truck won't be in until January. Mr. Gochnauer asked why they didn't just buy it and then come to East Petersburg to ask for the funds. Mr. Kottmyer said they wanted to be transparent and bring it to EP to ask the questions and that's what he is here for.

**Old Business:** Committee meeting topics: Hempfield recCenter ARPA request letter, 2021 pool season summary, pickleball discussion, playground update, accounts payable, HAFSC updates, misc. manager/foreman/council items, EP Fire Co. financials, committee meeting minutes, executive session for personnel reasons

**New Business:**

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried unanimously to approve the meeting minutes for September 7, 2021*
2. *It was moved and seconded (Councilmember Miller, Councilmember Schick) and carried unanimously, to Approve Ordinance 314, updating POD regulations within the Borough*

Greg Bucher asked if this covers his storage container, and if it clears up the issue.

Manager St. Clair said yes.

3. *It was moved and seconded (Councilmember Gochnauer, Councilmember Houck) and carried unanimously to Approve Fire Police Request for PTO sponsored parade at Nitrauer Elementary School Wednesday, October 27*

**Announcements:**

October 29 - Trick-or-treat will be held in the Borough from 6:00 – 8:00 p.m.

October 29 - Large Appliance/Tire Pick-up, tags are available at the Borough office; 15.00 appliance, 5.00 tire

November 2 - Election Day; polls are open 7:00 a.m. until 8:00 p.m.

**Adjournment:** 9:08 p.m.

**Executive Session for legal & personnel matters:** Not needed

Respectfully Submitted,  
Kim Strayer, Recording Secretary