

**MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL**

DATE AND TIME:	January 5, 2021	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	Cathleen Panus, President (Absent) John Wolf, Vice President Adam Gochnauer, Pro Tem John Herr Lauren Houck Debra Miller William Pfautz, Jr. Mayor: Manager: Public Works Foreman:
		James Malone Karen St. Clair Jeff Moseman

This meeting was held virtually through Teams due to the Coronavirus.

Vice President Wolf called the meeting to order.

Jeff Moseman was recording the meeting.

It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried unanimously, to Approve the minutes of the December 1, 2020 Borough Council meeting

Bill Payment: Reviewed by Council.

Manager St. Clair pointed out there was an additional bill for a mailbox that was replaced after street sweeping or plowing, for approximately \$40.00

Managers' Report: Submitted to Council

Manager St. Clair pointed out the following:

2735 Graystone Road is now compliant

Cares Act funding was received in the amount of \$66,763.00; this will cover the costs of COVID-19 expenses.

December 16th was the first plowable snow and only one vehicle had to be towed.

December 22nd LNP published water rate information incorrectly – correct amount is \$6.50 per 1,000 gallons

Manager St. Clair announced 2 incumbent councilmembers have resigned. The remaining five councilmembers will appoint 2 individuals to fill the vacant seats through December 2021, which is when the term expires for the 2 members that resigned. Manager St. Clair said if anyone is interested in filling the vacant seats, to please contact her.

Council agreed unanimously to post the open seats for councilmembers on the website.

Police Report: Submitted to Council.

Chief Steffen pointed out the following:

East Petersburg continues to fall within the range of assumption of services.

Current rate of citations given for traffic violation is 28%. The rate increases to 33% if there is a crash.

Biased based reporting can be found on the NLCRPD website.

Diane Garber has been a great resource for program implementation for screening and PPE.

Chief Steffen said during the snow emergency, Jeff Moseman and the Public Works staff did an outstanding job during a difficult time.

Mayor Malone: Mayor Malone asked if the overage amounts carry over under "actual and cleared" in the "Crime Clearance" section of the report. Chief Steffen said yes, they follow the UCR clearance classification index. Mayor Malone thanked Jeff Moseman and Public Works staff for the outstanding job they did with the snow emergency. Mayor Malone said that Mr. Moseman and the crews were very responsive and helpful.

EMS: Report submitted to Council.

Adam Marden reported that it was a busy month in East Petersburg Borough with a total of 19 calls; Monday and Thursday afternoons were the busiest times.

They recently purchased three LUCAS CPR devices for \$20,000.00 each. The ambulance that services the Borough is now equipped with this CPR device, which frees up the paramedic and EMT to better treat the patient.

EMT's and paramedics recently went through mandatory training updates in accordance with state requirements. Councilmember Miller asked how many calls were covid related. Mr. Marden said they are only notified for new cases, but this is something that he could find out.

Fire Report: Submitted to Council.

Don Schoenberger reported there were a total of 39 instances last month; highest amount was for vehicle accidents.

Mr. Schoenberger said that the first year with the police department has gone very well. Everything went well in 2020 for operations and administration.

Last month elections were held, and the new president next year will be Tom Enlow.

EMC Coordinator Report: Submitted to Council.

Foreman's Report: Submitted to Council

Mr. Moseman said he appreciated the comments.

Mr. Moseman pointed out the following items from the report:

A hole was found in a pipe in the service line on 6400 block of Main Street, and this caused a leak that created a loss of 30,000 – 35,000 gallons per day. He believes this happened when the sewer line was put in and the connector may have been installed improperly and over time a hole wore into the pipe.

Heating/Cooling propane unit was installed for 6050 Main offices. All buildings are now heated with propane.

2735 Graystone Road – showed pictures of some of the areas that were cleaned up

Businesses and property owners were notified for not removing snow.

Traffic signal report for streets indicated crosswalks needed redone at Enterprise and Main Streets – they were changed to piano style to keep it consistent with the others. Temporary pole was put in at State and Main Street intersection to brace the traffic signal pole from the accident last month.

Pipes were cleaned to remove a tremendous amount of material.

Received a call from a resident about a sewer line backing up into the Meadows. It was a sewer manhole for LASA's infrastructure, and they did clean out the clog and notified DEP to report the illicit discharge. This has all been corrected.

Directional sign at Main and Graystone was moved to the opposite side of the street because there was a problem with visibility.

Zoning Officer Report: Submitted to Council

Councilmember Wolf pointed out the following items that were worked on recently:

2020-2021 Public Involvement and Education topics for MS4, Graystone Road Subdivision, reviewed various permits and did site visits

Property Violations: Submitted to Council.

Councilmember Wolf pointed out most of these are for rubbish, weeds, and cars not inspected or registered.

Solicitor/Collections Report: Submitted to Council

Manager St. Clair pointed out the following:

2055 Broad – a letter will be going to the owner and the tenants

Graystone Road property is currently compliant

2304 has set up a payment plan to start in January

6111 set up a payment plan and has made payments – property no longer compliant

HARC: (Hempfield Area Recreation Commission) – Deb Miller reported HARC was greatly concerned about the financial impact during the temporary three-week closure for Fitness Centers, due to COVID. Thankfully, on January 3rd, the Order by the Governor expired, and HARC is now open for business.

Financial Report – Adam Gochnauer made the following statement:

"When I came on board, the town was in debt, and had to borrow money this time every year just to pay the bills for the next couple of months before the tax revenue came. This is not how things are supposed to happen. My mission was to change the way of how our town was run. Why couldn't we run government like a business. This means knowing what your revenues will be and actually sticking to an expense budget based on what your income will be. But this, however, isn't anything to do with me. Ideas are great, but unless you have a team to implement them, they are worthless. At the time I came on, we also hired Robin Hemperly to be the Borough Manager. Thankfully, she also understood the theory of how to run government like a business, and immediately embraced the plan, and made it happen. Robin continued with the plan, and along with our main bookkeeper, who is now our Borough Manager, Karen St. Clair, the town changed direction and started to come back. Council was educated on how it all worked, and they all got on board and supported the changes one hundred percent. An entirely new mentality and approach was needed, but it happened, and it worked perfectly. Our town isn't blessed with having major development and business growth to increase income like our surrounding neighbors, so everything had to happen from within the Borough limits. The hard decisions were made, and the plan activated. Nine years later, I am proud to announce that as of the end of 2020, East Petersburg is now one hundred percent debt-free. The town is one hundred percent debt free and now putting money into reserve accounts, so we can pay for unexpected emergencies or disasters down the road. I am so proud that a new, unheard plan nine years ago has worked exactly how it should, and this is because of the hard work and sacrifice of our Borough Council, present and past, our former Manager, Robin Hemperly and current Manager, Karen St. Clair and of course, all the hard working Borough employees in the office and in the field under the watch of Foreman, Jeff Moseman. Jeff Moseman was instrumental in making this plan happen out in the town and with all the town projects over the years. I personally thank each one of you and of course every resident that also understood that Council had to make changes along the way and some of them were very tough, but each one for one reason, and that is to be able to look each resident in the eye and tell them that their money wasn't being wasted. I thank all the residents for all their understanding, and today I am proud to be able to tell everyone that it worked, and that East Petersburg Borough is a one hundred percent debt-free Borough. I am the fortunate one that has the honor to report this accomplishment tonight, but the credit goes out to everyone involved in the process. Even though this is a major and proud accomplishment, we must continue to work hard going forward to expand our tax base, and to bring in more businesses to the Borough in order to keep taxes from going up, and at the same time continue to pay expenses which also continue to rise. We will continue to work hard for all the residents to try and make this happen now and in the future. I also wanted to report on another major exciting accomplishments by our friends across the street at East Pete Fire Company, a few years ago, I once again had the responsibility of meeting with them to come up with a fire tax plan that would help them pay for, and eventually own their own station building. This process was not easy and involved everyone buying into a similar system that we used as Council and the Borough. The Fire Company has always been good stewards of the resident's tax money, but we felt that improvements could be made, and an even better system put in place that benefited everyone. These talks ended up coming up with the new fire tax, and a forced savings program contributed by the Fire Company and the Borough to help them pay the mortgage off, and allow the Fire Company to own their own building. What was an already good system by the Fire Company, was made even better by this joint partnership. This initial project was hopeful to have the building paid for by around 2023, but I am proud to announce tonight that by the end of last year, the Fire Company has paid for their building in full. This was accomplished ahead of schedule, and I personally thank the hard efforts and dedication of the men and women of the East Petersburg Fire Company to make this happen. This great group, not only do I feel this is the best fire company around with the best personnel, but they also stepped up to the plate and made a dedicated effort to get this building paid for way ahead of schedule, and it was a huge success. With this major goal accomplished, the Fire Department as with the Borough is not stopping there. It will continue to implement this savings program to now start reserve accounts for upcoming apparatus that is going to need replaced over the next few years. I have seen the plan and they have done well. They continue to publish what will be saved each year for apparatus, and have a full timeline plan for when each equipment will need replaced, and what the financial need will be for each piece when it becomes due for replacement. This is what a good program looks like, and I am happy to see the Fire Company putting this into place now, and in the future. I personally want to thank every man and woman from the Fire Company for working with me years ago, and building a great partnership with the Council, and accomplishing all the great things you've done. Every member should be proud about what is happening with their company and be excited about what is being planned for the future. Thanks again everyone for being the best town around with the best fire company. I wanted to report this tonight because these are two exciting things, and I appreciate the time I have been given to do that.

Councilmember Wolf thanked Councilmember Gochnauer for all the time and hard work he has put into this. He also thanked Manager St. Clair and the former Manager, Robin Hemperly, and the entire Borough staff to help in reaching their goals.

Don Schoenberger thanked Councilmember Gochnauer for his help.

Manager St. Clair thanked Councilmember Gochnauer for his work on this and said that she has enjoyed working with each and everyone of the Councilmembers, and the staff, and the former Borough Manager, Robin Hemperly.

Comments/Visitors:

1. John Schick said he has noticed car carriers parking in the center lane on Main Street near Marin Drive to unload the vehicles in the evenings from 6:00 – 8:00 p.m. He said it creates a dangerous situation for people pulling out onto Main St. from Martin Drive. Councilmember Gochnauer said he saw two car carriers at approximately 3:30 p.m. today parked in the middle of Main Street at the same time, near the Volvo dealer and the Mazda dealer, and this caused traffic to back up. Chief Steffen said he will look into this and have the officers watch out for this.

Old Business: Committee Meeting Topics – A Committee meeting was not held in December.

New Business:

1. ***Review and Approve appointed service organizations:***

It was moved and seconded (Councilmember Gochnauer, Councilmember Houck) with unanimous Approval by the Board, to Appoint Amy Leonard with Henry and Beaver Law Firm as Borough Solicitor

It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Appoint ARRO Consulting, Inc. as Water Engineer

It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) with unanimous Approval by the Board, to Appoint Sager, Swisher & Co., LLP as Borough Auditor

It was moved and seconded (Councilmember Gochnauer, Councilmember Houck) with unanimous Approval by the Board, to Appoint Michael Bingham with ARRO Consulting, Inc. as Borough Zoning Officer

It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) with unanimous Approval by the Board, to Appoint ARRO Consulting, Inc. as Sewage Enforcement Officer

It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Appoint ARRO Consulting, Inc. as Property Maintenance Compliance Enforcement Officer

It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) with unanimous Approval by the Board, to Appoint Matt Spellman with ARRO Consulting, Inc. as UCC Compliance Officer

It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Appoint Janice Longer with Appel, Yost & Zee, LLP as Zoning Hearing Solicitor

2. Manager St. Clair explained the Board vacancies on this list now say open. When they have been filled this resolution will be amended. She also pointed out that it should say Hempfield Area Fire Service Commission and this change will be made.

It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Approve Resolution 801, Appointing Members to Various Boards:

***Planning Commission Member: Rory Buckwalter -term expires January 1, 2025
Planning Commission Member: Marvin Stauffer -term expires January 1, 2025
ZHB Boardmember: Samuel Maurer IV – term expires January 1, 2024
Appeals Boardmember: Larry Prescott – term expires January 1, 2025
Vacancy Board Chairman: Steve Shenk – term expires January 1, 2022
Hempfield Area Fire Service Commission: John Wolf – term expires January 1, 2023
Hempfield Area Fire Service Commission: Tammy Moseman – term expires January 1, 2023
Hempfield Area Fire Service Commission: open seat – term expires January 1, 2022***

3. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Approve Resolution 802, Covid-19 Coronavirus Policy and Procedures consistent with the PA Department of Health and CDC recommendations***

Manager St. Clair said that this will not change anything that the Borough has existing.

4. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Approve the release of the Letter of Credit to Fulton Bank in the amount of 251,511.93 due to they are withdrawing their plans for the proposed expansion project***

This has been reviewed by the Borough Engineer.

Announcements:

- **January 9** - Tree Chipping at East Pete Park 8:00 to 2:00 p.m. You can sign up at the borough office to have your tree picked up at the curb by the Boy Scouts or you can drop it off at the park. Donations are accepted and appreciated.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	February 2, 2021	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	John Wolf, President Debra Miller, Vice President Adam Gochnauer, Pro Tem John Herr Lauren Houck
	Mayor:	James Malone
	Manager:	Karen St. Clair
	Public Works Foreman:	Jeff Moseman

This meeting was held virtually through Teams due to the Coronavirus.

President Wolf called the meeting to order.

Jeff Moseman was recording the meeting.

It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried unanimously, to Approve the minutes of the January 5, 2021 Borough Council meeting

Bill Payment: Reviewed by Council.

Borough office was closed due to the winter storm; therefore, payables could not be submitted to Borough Manager for approval. Payables will be submitted for Council to review at Thursday's meeting.

Visitors: Tammy Moseman, Randy Rannels, Karyl Carmignani, J. Roberts

Comments: None

Managers' Report: Submitted to Council

Manager St. Clair pointed out the following:

John Wolf was nominated and appointed for Borough Council President, and Deb Miller was nominated and appointed for Borough Council Vice-President at the last committee meeting.

Thanked Jeff Moseman and public works staff members, along with John Wolf, who was out plowing all night, and for the great job they did. Thanked Kevin Martin for acquiring a new street sweeping account with Clay Township.

Auditors will be in the office for the annual financial audit starting February 8.

Currently doing the workers comp audit - it is being done virtually.

Trash & Recycling will be delayed by one day this week. Collection will take place on Saturday.

Police Report: Chief Steffen reported that everything has been pushed back due to the snowstorm. Working on completion of annual report and this will be submitted soon. Working on a strategic 5-year plan as well. This should all be submitted by the beginning of next week.

During the snowstorm a few doors needed to be knocked on to move cars, but no cars had to be towed.

Mayor Malone: Mayor Malone said he will discuss changes to public laws at the next committee meeting on 2/25/21. He reminded residents to be aware of their health when shoveling.

EMS: Report submitted to Council.

Adam Marden reported that April 19th will be the start of the new EMT course. If anyone is interested in starting a new career check the website for more information. They did have some cases of heart attacks due to people overdoing it with the snow.

EMC Coordinator Report: Submitted to Council.

Diane Garber pointed out the following:

Struggling to get vaccinations for first responders. The Secretary of Health has moved on, so there has not been a lot of updates on COVID on the state level, or any other level of government recently. She thanked Jeff and public works for doing a great job of keeping the roads clear during the snowstorm. It appeared that people listened to the warnings and stayed off the roads, because there were very few accidents.

Fire Report: Annual report and monthly report were submitted to Council.

Don Schoenberger pointed out the following:

2020 ended the year with 351 emergency calls (61 of these calls were in East Petersburg Borough) highest amount of calls were for vehicle accidents, 2800 staff hours, slightly under 3000 hours of training, property loss was \$744,700.00. November was the busiest month, Tuesday was the busiest day, 1:00-2:00 p.m. was busiest time of day.

In January 2021 there were 33 incidents (3 of these calls were in East Petersburg Borough), \$30,000.00 of property loss, 300 staff hours, 316 training hours.

They have their names on several waiting lists to receive the vaccine. Some have received first shot, but not all.

Foreman's Report: Submitted to Council

Mr. Moseman pointed out the following items from the report:

Everything went well with the snowstorm, even with a few equipment failures.

Main break reported by a resident on Larch Avenue. It was a circular crack. This was fixed within an 8-hour day. Can not be sure of how much water was lost for this one.

Replaced cast iron pipe at the well and replaced chlorine pump in the feed lines.

Replaced florescent lighting with LED for very little cost at the maintenance shop.

Taking inventory of signs in mapping system.

Found product that will taper manhole covers lifting.

Zoning Officer Report: Submitted to Council

Councilmember Wolf pointed out ARRO has now taken over property maintenance and review of building permits.

Property Violations: Submitted to Council.

Solicitor/Collections Report: Submitted to Council

Manager St. Clair pointed out the following:

Broad Street building issue with residents trespassing in cemetery. Manager St. Clair said that she spoke with one of tenants there and he said they will be cleaning up the property. She also discussed this with the church, along with some things they can do to keep the tenants from putting rubbish on the graves near this property. The church will discuss this at their next meeting. President Wolf asked if the solicitor has checked on the deed issue yet. Manager St. Clair said that this has been pushed back due to covid, but Ms. Leonard will be working on this soon.

Lemon Street: She talked with owner and he is working on cleaning up his property again. He indicated his help is only on weekends. Property will be checked again in March.

Lemon Street and Graystone Road properties are on track for monthly payments for property maintenance.

New property on Rainbow Drive was added to collections and a notice will go out to them this week.

HARC: (Hempfield Area Recreation Commission) – Debra Miller reported HARC is planning on holding summer playground camp this year again. Residents are encouraged to sign up early if they are interested in East Petersburg Park being one of the locations.

Old Business: Committee Meeting Topics – Accepted Resignation of Councilmember Panus and Councilmember Pfautz, Letter from Cathleen Panus to council/public, Nomination for John Wolf as Council President, Nomination for Debra Miller as Vice-President, Pension Plan Amendment, Motion to Advertise to bid signal light project at State & Main Street, 4th qtr. financial review, executive session for legal & personnel matters, Res. 804 Appointing Adam Gochner as alternate for NLCRPD board of commissioners

New Business:

1. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Approve Lancaster County Tax Claim Bureau Certification of uncollected Real Estate Taxes***

Manger St. Clair explained this is for prior years unpaid real estate taxes that will now be sent in for collections.

2. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Approve the PA Classic Dates for 2021: May 1, 2, 8, 9, 29, 30; June 5, 6, 19, 25, 27; September 4, 5; October 9, 10; November 13, 14, 20, 21; December 4, 5, 11, 12***
3. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) with unanimous Approval by the Board, to Approve the release of funds held for financial security to Hess Home Builders in the amount of \$225,325.10***

Announcements:

Pot Pie take out scheduled for February 6, 2021 has been cancelled.
Snow Emergency put into place this week is now cancelled.

Adjournment: 7:38 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF SPECIAL MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME: February 4, 2021 5:30 p.m.

LOCATION: Community Center 6051 Pine Street

ATTENDANCE: Council Members: John Wolf, President
Debra Miller, Vice President
Adam Gochnauer, Pro Tem
John Herr
Lauren Houck
Manager: Karen St. Clair

President Wolf called the meeting to order.

President Wolf announced the meeting was being recorded.

Visitors: Mary Armstrong, Josh Roberts, Tammy Moseman, Jeff Moseman, James Swarr, Randy Rannels, Justina Kadylak, David Rupp, John Schick, Matthew Roy, Sandra Rodriguez, David Schott (by phone)

Comments: None

Council held a special meeting to interview the following seven (7) candidates that were interested in serving as Councilmembers:

Randy Rannels	5:30 – 5:50
Justina Kadylak	6:00 – 6:20
David Rupp	6:30 – 6:50
John Schick	7:00 – 7:20
Matthew Roy	7:30 – 7:50
Sandra Rodriguez	8:00 – 8:20
David Schott (by phone)	8:30 – 8:50

Each applicant was allotted twenty minutes.

Council deliberated and voted. It was decided that John Schick and Randy Rannels would fill the vacant seats on Council. John Schick and Randy Rannels will be sworn in & be ready for the Committee Meeting on 2/25/21.

Council thanked all the interviewees for their time and interest.

It was moved and seconded (J. Herr / D. Miller) with unanimous approval by the Board, to adjourn the meeting at 8:39 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	March 2, 2021	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	John Wolf, President Debra Miller, Vice President Adam Gochnauer, Pro Tem John Herr Lauren Houck Randy Rannels John Schick James Malone Karen St. Clair Jeff Moseman
	Mayor:	
	Manager:	
	Public Works Foreman:	

This meeting was held virtually through Teams due to the Coronavirus.

President Wolf called the meeting to order.

Jeff Moseman was recording the meeting.

It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried unanimously, to Approve the minutes of the February 2, 2021 Borough Council meeting

It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried unanimously, to Approve the minutes of the February 4, 2021 Borough Council Special meeting

Bill Payment: Reviewed by Council.

Manager St. Clair reported there were no additions to the regular bills.

Visitors: Kristin Troop, Events Committee

Comments:

1. Kristin Troop gave updates on EP Events:
 - Car Show - scheduled for May 1st (rain date May 2nd) 11:00 – 3:00 p.m., currently allowed 20% capacity of the 2000 park limit. Masks and social distancing will be requested, hand sanitizer will be available. Food vendors include Simply Greek, Belly's BBQ, Scoops Ice Cream, and Bricker's. Randy Rannels is currently working with Diane Garber and NLCRPD on emergency planning and police presence. Music TBD. Hoping to have Sponsor tower dedication that day. Still working on getting plaques for tower; this has been difficult because of covid.
 - Yard Sale in June – Not sure if this will take place yet.
 - Fireworks in July – Hoping to make this happen.
 - August – Would like to have some sort of music in the park.
 - September – Hoping to have Blues Fest. Not sure what East Pete Day might look like – not sure if carnival rides will be allowed.
 - October – Pumpkins
 - December – Santa
- Conditions will be continued to be monitored as we get closer to these dates.

Police Report: Chief Steffen reported all the numbers are matching up with their projections for the year. He said he will be going over the annual report with municipal officials in the near future. Chief Steffen pointed out that the annual report can be viewed on the NLCRPD website. Planning on putting a speed study together when weather allows. Working with events committee and EMA on emergency planning for events. Debra Miller

asked if the officers that were out sick were able to recover and return to work in good health without side effects. Chief Steffen said mostly yes, but of the 8-9 positive cases a few officers have experienced a lingering loss of taste and smell. The officers are screened regularly so there has been early detection and these cases have been spread out over the year, so it did not affect the service structure.

Mayor Malone: Mayor Malone thanked everyone for keeping things moving. He thanked the residents for getting out and helping each other during the snowstorms. Mayor Malone reminded residents there are Committee meetings held on the fourth Thursday of the month January through October and these meetings are open to the public.

EMS: Report submitted to Council.

Adam Marden reported there were 12 calls in the Borough last month, busiest day was Tuesday and busiest times were 10:00 a.m. and 6:00 p.m. Starting the recruit academy on April 19th. There are currently 20 people interested in the program. There is currently a shortage in EMS responders. They will be participating in the pre-hospital antibiotic trial program for the state, and this will allow them to administer antibiotics intravenously to people who have open compound fractures and help eliminate risk of infection.

EMC Coordinator Report: Submitted to Council.

Diane Garber pointed out the following:

Working with the County's planning committee for the mass vaccination site at the old Bon-Ton location at Park City Center. The goal is for this to be up and running by the middle of this month, and fully running and having thousands of people through there by the end of the month - this will be based on vaccine and staffing availability. Healthcare systems along with staffing agencies are handling the staffing and hiring for this site and a request has been sent out to the medical reserve corp.

Rock Lititz and Straight Productions have been hired to help with the planning aspect of this. Health care does not usually treat people in an open space and manage crowds, and this will be needed at this mass vaccination site. This site will include all 4 health institutions working together at one site rather than having multiple sites. Fire Departments and the Borough and Township in the Ephrata area are in the midst of a strategic plan similar to how it was done for the Borough.

Today was John Kottmyer's 2nd day as Chief Fire Official. He now has his county 911 designation. There is a meet and greet scheduled with the East Pete Fire Co. on March 15, and he will be attending the Committee meeting this month.

Fire Report: Annual report and monthly report were submitted to Council.

Don Schoenberger pointed out the following:

There were 29 instances with 5 calls being in the Borough.

Building and dwellings were the highest calls.

Substantial fire in East Hempfield Twp. Total loss is not known yet- currently at \$225,000.

Engine is currently being maintained.

There was an untimely, unexpected death of one of the members.

Mayor Malone said they received the report with first responder percentages, and he thanked the members for great amount of time they have given. Don Schoenberger said there is a point system used for tracking hours for volunteers who run the emergency calls and a grant is in place for incentives when a certain amount is reached.

Managers' Report: Submitted to Council

Manager St. Clair pointed out the following:

Annual Police Report will be sent out to Councilmembers tomorrow to those who have not already received it.

Snow Emergencies were called February 1 and 2, then again on February 18 and 19.

New hire Feb. 1, Steven Hohenwarter – he is a floater for all departments. He will attend the March Committee meeting.

Randy Rannels was appointed as an alternate board member to the HAFSC.

There is an opening on the Planning Commission; letter of interest can be submitted to Karen St. Clair and Council will review the letters of interest at the next Committee meeting.

Foreman's Report: Submitted to Council

Mr. Moseman pointed out the following items from the report:

The water system is secure and safe from being hacked into. The SCADA system that has been installed is through a closed radio frequency and there is no connection to the internet, so this could not be hacked into. The remote access is read only. More information on this was shared with Council. Improvements and SCADA install are planned for Nitrate plant. Working on getting pool ready for upcoming season. Used JG Services for a curb stop repair. This was very cost and time effective rather than using a backhoe. MS4 - Report illicit discharges by going to the Borough website eastpetersburgborough.org and clicking on the illicit discharge link to alert staff to take care of it. Manager St. Clair thanked Jeff, and everyone involved for the great job that was done with the snow removal.

Zoning Officer Report: Submitted to Council

Contacted Abel Construction regarding accessing the TOA site and E&S work - reviewed submitted plans and there was some unpermitted work being done by them.

Worked on BMP Maintenance program and annual requirements for the Borough.

Reviewed permits for interior renovations of a retail building, signs, dumpsters, electric car charging station. Manager St. Clair explained that in the past the building fees were billed out by the ABI, but now that we are with ARRO, these fees will be billed by the Borough, therefore we need to add these into the fee schedule. This is expected to save residents money.

Property Violations: Submitted to Council.

Debra Miller pointed out the violation on Sundra Circle – she asked if someone is living in the campers. Manager St. Clair said that she will get a confirmation on this from Michael Bingham.

Solicitor/Collections Report: Submitted to Council

Manager St. Clair worked on the following resolutions with the solicitor:

Fee schedule resolution to include building fees and property maintenance fees

Resolution to appoint Randy Rannels to HAFSC

Resolution to authorize Karen St. Clair and John Wolf to sign SCADA documents – in 2019 a grant was received to upgrade water plants and at that time Cathleen Panus and Robin Hemperly were authorized signers, so this needed to be updated.

Broad St. – new things have come up – currently working with Amy Leonard and Michael Bingham on this.

Lemon St will be rechecked for new violations – this will be rechecked in April some time.

Graystone Road – everything is on track

Northfield Dr. - defaulted on payments – a lien will be filed

Rainbow Dr. - paid in full

Graystone Rd and Lemon St. – both are current on payments

HARC: (Hempfield Area Recreation Commission) – Debra Miller reported the following:

Fairview Park Disc Golf: the clearing of the brush will begin when weather allows. Project is expected to be completed by late summer/early fall. Hole sponsorships are \$ 500 each.

Everyone Belongs, Financial Assistance Program, will run during March: Due to covid, there will not be a kick-off as in the past years. The program will depend on mailings and e-mail blasts. More struggling families will be able to send their children to Summer Day Camp, Summer Playground, and Before & After School programs with this scholarship program. Based on the socioeconomic figures in our community, families here can benefit from the scholarship program. Please give careful consideration to this worthy program and donate as generously as possible through their website or by mailing a check. They are non-profit, and donations are tax deductible. A link will be put on the website for this.

Upcoming Announcements: Summer Day Camp/Summer Playground program registrations are now posted on the Borough website. The 2021 pool schedule will be the same as last year. Pool membership fees will be increasing by 10.00, sign up early to save 10.00. No walk-ins again this year due to covid. Pool opens May 29. Food trucks will be available daily. Pool Information will be posted on the website.

Old Business: Committee Meeting Topics – Welcome new Councilmembers Randy Rannels and John Schick, Adopted Resolution 805-to fill council vacancies, Scott Wiglesworth -East Hempfield Township Supervisor spoke about HAFSC, Michael Bingham-building fees/property maintenance fees, Approve January meeting minutes, Review Act 106-PDD, LIMC update, Review fire co. financials

New Business:

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Approve Resolution 806, Appointing Herman (Randy) Rannels to the Hempfield Area Fire Service Commission as Alternate Representative and to remain in effect until appropriate action by the Borough Council*
2. *It was moved and seconded (Councilmember Miller, Councilmember Rannels) with unanimous Approval by the Board, to Approve Resolution 807, Setting fees for East Petersburg Borough to add building permit fees and property maintenance fees*
3. *It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) with unanimous Approval by the Board, to Approve Resolution 808, Authorizing John Wolf and Karen St. Clair as signers for SCADA documents*
4. *It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous Approval by the Board, to Approve East Petersburg Fire Company Special Fire Police Events Schedule for 2021, as written, with any possible changes being brought to Council afterwards*

Manager St. Clair pointed out that they have been contacted about attending number 3, 5, 8, 13, and 17, and are still waiting on requests for the others. John Herr pointed out clarification will be needed on the date for number 15.

Announcements:

There is currently an opening for a Planning Commission Member. If anyone is interested, please submit a letter of interest to Karen St. Clair at the Borough office.

Adjournment: 8:14 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	April 6, 2021	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	John Wolf, President Debra Miller, Vice President Adam Gochnauer, Pro Tem John Herr Lauren Houck Randy Rannels John Schick James Malone Karen St. Clair Jeff Moseman
	Mayor:	
	Manager:	
	Public Works Foreman:	

President Wolf called the meeting to order.

Herb London, LNP news reporter was recording the meeting.

It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried unanimously, to Approve the minutes of the March 2, 2021 Borough Council meeting

Bill Payment: Reviewed by Council.

Manager St. Clair pointed out the following:

After the financial audit, it was found there was an overpayment made to the pension plan, so that money will go back to the state.

New Server will be installed at the Borough office.

Visitors: Jeffrey Cassel, Joshua Null, Steven Shenk, Herb London, Joe Gargano, Andrew Hake, Kimberly McKinney

Comments:

1. Andrew Hake said he recently learned the lights for the school crossing are being taken down near East Petersburg Elementary School because there are no longer walkers. He asked if there are any type of school zone signs or anything that can be put in place of the flashers for awareness. Mr. Hake said some people don't typically listen to the lights, but there are some people that do slow down when they see them. Councilmember Schick said there is no plan to put a sign up. Councilmember Schick said the purpose of the school zone flashers on 72 was for when there were walkers walking to school. Councilmember Schick explained the state regulation is written "unless there is even just one walker, they can't release the permit for the flashers". Councilmember Schick said that when the school changed over to bussing the children, they did studies and determined that it is a hazard to cross to the school. Councilmember Schick said that the school submitted these studies to PennDOT and as of last week, they dissolved the permits for the flashers. Councilmember Schick said that the Borough is the permittee not the school. Councilmember Schick said there is still speed limit signs posted in that area. Councilmember Schick said that the signs near the school were put up when the school was moved to this location and some of these signs are outdated. Councilmember Schick said there are really no signs to put up there. School zone signs are normally only put up when children are crossing in that area. Mr. Hake said he realizes there are obviously no children crossing without parents, but there is increased traffic at those times with all the students and busses coming in and out of there, so it would be good to have a sign for awareness. Mr. Hake said that he realizes some people do not respect the speed limit signs, but there are others that do, so he was really just inquiring about a metal school zone sign or something similar to that to make people aware that there is a school in that area.

Mr. Hake said he was happy to see the police presence there today north of the school. Councilmember Schick said that the police seem to be making an effort to be in that area and it will help keep the speeds down. Councilmember Schick said that all children are guaranteed a seat on a bus, but some parents are still walking their children.

Councilmember Houck said 2 years ago the safety of the children walking came up and there was an extensive evaluation that took place. Councilmember Houck also said that it was previously pointed out by the school district that the police monitoring and policing will help keep the speeds down in that area. Councilmember Schick said when the studies were done 2 years ago the roads did not meet the criteria for children to be able to safely cross the roadways near the school.

Councilmember Schick said that the lights were originally put in when the new school was built, but traffic has increased over time. Councilmember Schick explained that the school was aware of all of this and the superintendent was involved.

2. Jeffrey Cassel a new resident from Graystone Road introduced himself to Council and stated he previously served as Council president and on the planning commission where he lived before moving to East Petersburg Borough. Mr. Cassel said he will be putting in a shed and will discuss this with the zoning officer further. Mr. Cassel also asked how to dispose of a sofa and was told that an oversized trash item tag would be required for the trash collectors to take an item of this size.
3. Kim McKinney said she was late to the meeting because she was watching the kids at the park in Constitution Square and saw them dumping the newly placed trash cans and then they rolled the cans to different areas with one of them ending up in the water culvert. She then witnessed someone walking their dog stopped to ask the kids about this and told them to pick the cans up. Ms. McKinney said she, and Mr. McKinney would both like to see the basketball court removed. Council told her to call the police immediately while this is occurring, and to document days and times it is happening. Ms. McKinney said she has called the police in the past and when they got there it was too late the kids were gone. She also said that the police told her she was not allowed to videotape the kids. Council told her we now have a new police force, and their response time is much quicker. She was told that one of the kids at the park smashed the window on her shed. She also said that she does not see the police ride their bikes through the park anymore. President Wolf said he will let the police know at the police meeting on Thursday night. President Wolf also said to call the Borough office if she sees trash in the park so it can be cleaned up.
4. Steve Shenk said that the community room looks great since it has been updated!!

Police Report: Submitted to Council.

Mayor Malone: Mayor Malone has put together a proclamation to declare May 2, 2021, Bells Across Pennsylvania Day. Residents and members of the community can honor essential service providers at 7:00 p.m. for 3 minutes.

EMS: Report submitted to Council.

Adam Marden reported they responded to 10 calls in the Borough in March. Busiest day and time was Tuesday at 1:00 p.m.

Mr. Marden pointed out that there will be a new law passed in April, requiring vehicles to move over for emergency vehicles or tow trucks at the scene, or to decrease speed to 20 mph, violators will receive a fine if they don't. Manager St. Clair and Councilmember Miller went for a ride along with EMS to get a closer look at what they do on a daily basis. Manager St. Clair and Councilmember Miller thanked Mr. Marden for allowing them to ride along and said they were both impressed with the job they do.

On July 1st Susquehanna EMS will be merging with Penn State Health.

Mr. Marden said that there will be more hospital-based EMS services in the future. He explained with reimbursement from insurance companies, it is very hard for EMS to survive financially and staffing is very difficult due to covid, rioting and pay scale. Services will remain the same for patients.

Training for EMS will now be through Penn State Health which will be broader and better than before.

EMC Coordinator Report: Submitted to Council.

Fire Report: Annual report and monthly report were submitted to Council.

Managers' Report: Submitted to Council

Manager St. Clair pointed out the following:

Liquid Fuels Funds were received in the amount 123,060.00 and road turnback maintenance in the amount of 1,520.00. This is 5,000.00 lower than previous years, due to covid.

Met with LCBA and they will issue guidance in 30 days from the treasuries office on how municipalities can use the American Rescue Plan funds.

Foreman's Report: Submitted to Council.

MS4 materials were put on the back table for residents and council. More materials will be shared on MS4 at the upcoming meetings. Residents can also find information on the Borough website for MS4.

Mr. Moseman pointed out the following items from the report:

Spotted Lanternfly eggs will be hatching in April. The quarantine now spreads through Adams county. He reminded residents if they are traveling out of the quarantine areas to check their cars to help stop the spread of these bugs. There is not a lot that the Borough can do, other than refer residents to the Dept. of Agriculture's reporting site 1-800-bad-bugs.

Water Department has been busy with distribution and locating curb stops.

Backhoe was serviced last month and they said they could not reach to get grease into the two front arm grease points, and that it would cost up to an additional 300.00 to get the pins out – Borough staff was able to get the pins out and save further costs.

Plumbing changes were made at the pool to address the issues with the old plumbing and to make it better.

Diving board was sent out to be powder coated - the cost for this was 65.00.

Pool cover was hung at the salt shed to address the MS4 issue and to keep the weather out during the off season.

Damage from plowing was done to curb line in cul-de-sac on Fairfax Circle – this was repaired, and grass seed was planted.

Walls were installed in the men's bathroom at the park to enclose the stall. Ceiling issues were addressed, and then painted.

Ground is settling on Graystone Rd. and staff is working on taking care of this.

Inspecting outfalls during dry conditions for MS4 program. Areas leading to the outfalls will be cleaned up this summer.

Rented mower to clear the grasses at the swale.

Zoning Officer Report: Submitted to Council

Number of permits have increased now that the weather is warmer, and more people are doing home projects.

Property Violations: Submitted to Council

Solicitor/Collections Report: Submitted to Council

Manager St. Clair pointed out line item 16 was paid in full.

Payment plans are current.

HARC: (Hempfield Area Recreation Commission) – Debra Miller reported the following: Jeff Book has been working with Alliance for the Bay to get some trees planted on the property, and with that he was also working with LASA and Hempfield Twp. Water authority. Through this alliance for the Chesapeake Bay, they were able to get trees (approx. 200 trees) at no cost. Trees have been planted. The website is allianceforthebay.org

Councilmember Miller said someone she spoke with could not be at the meeting and wanted to find out about the political signs that are still in people's yards after the election. Councilmember Miller said that she saw there is a regulation that states all signs shall be removed within three months if the purpose for which they were erected no longer exists. Manager St. Clair said that Michael Bingham, Zoning Officer is aware of this and she will make sure it was addressed. Kim McKinney said that there was a political sign on Old Meadow Court with profanity on it. Kim McKinney said there is a sign prohibiting profanity at the park, but this is not something that gets dealt with, so the signs should just come down. Kim McKinney also said that the kids are climbing on the Borough trees. President Wolf said they will check with the Borough Solicitor to find out if the signs should remain or not. Manager St. Clair said if any of this is happening during the day to please call the Borough office right away so we can help address the issues while they are taking place. President Wolf said if it is a severe case or after hours, call 911 right away.

Old Business: Committee Meeting Topics – New Employee introduction to Council; Steven Hohenwarter, Adam Stahl/Jeff Moseman-Tree Plan, John Kottmyer-HAFSC CFO, Robin Hemperly-DCNR Grant, Review Minutes, Review Payables, Tammy Moseman-HAFSC update, Letter of support from Manheim Twp. Re: possible County Health Dept., Open position-P.C. member, Amending Resolution 691-Tabled, Fire Co. Financials, Executive Session for legal matters

New Business:

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) motion passed with a 6-1 Approval by the Board, to Approve Temporary Construction Easement Agreements between Gargano's Inc., Fulton Bank and Teaman-Martin and East Petersburg Borough, Councilmember Schick abstained because he is employed by Rettew, who is working on this project*
2. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) with 6-1 Approval by the Board, to Approve Permanent Easement Agreements between Gargano's, Fulton Bank and Teaman-Martin and East Petersburg Borough, Councilmember Schick abstained because he is employed by Rettew, who is working on this project*
3. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) with 6-1 Approval by the Board, to Approve request for payment to Gargano's in the amount of 175.00 for the permanent easement, with this being approximately 1 hour of attorney's fees, Councilmember Schick abstained because he is employed by Rettew, who is working on this project*
4. *It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) with unanimous Approval by the Board, to Approve HARC Pool Amendment Agreement to change the current umbrella liability from \$5 million to \$1 million*

Announcements:

April 30 – Large Appliance/Tire Pick-up- tags are available at the Borough office; 15.00 appliance, 5.00 tire
May 1 – Vagabond Spring Kick-off Car Show at East Petersburg Park 11:00 a.m. – 3:00 p.m. Live music, food vendors, and a Chinese Auction to benefit Hospice.
East Pete Swim Team had to cancel the swim season this year because they have not been able to find a coach, and due to lack of volunteers.

Adjournment: 7:56 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	May 4, 2021	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	John Wolf, President Debra Miller, Vice President Adam Gochnauer (absent) John Herr Lauren Houck Randy Rannels John Schick James Malone Karen St. Clair Jeff Moseman
	Mayor:	
	Manager:	
	Public Works Foreman:	

Josh Roberts, James Swarr and Karyl Carmignani, LNP news reporter were all recording the meeting.

President Wolf called the hearing for Comcast Cable Renewal to order: 7:00 p.m.

President Wolf read the following statement: This is a public hearing of the Borough Council regarding cable franchise renewal for the Borough of East Petersburg. This public hearing is held pursuant to sections 626 of the federal cable act, which sets forth the cable franchise renewal. The Borough's continued franchise with Comcast will soon expire and the Borough is beginning the process of renewing the franchise. This public hearing is part of the public preliminary portion of the franchise renewal in which the Borough reviews the cable operators past performance and identifies the Borough's future cable related community needs, such as: part of this hearing we invite comments from any citizens that wish to speak regarding either or both of the forementioned subjects. Franchise renewal is the best opportunity for municipalities to assert their rights with respect to the cable operator and to obtain important benefits in order to granting the cable operator the right to use their public right-of-way, these benefits include: a state of the art cable system (now and in the future), strong customer service standards, free services to community facilities, such as the fire dept., police dept., water dept. and public works dept., better reporting requirements from cable operators, maximized franchise fees, public educational governmental channels, public education governmental capital support funding, legal protections of rights-of-way, better mechanisms to enforce the franchise agreements. These are just some of the potential benefits available through franchise renewal. Citizens may address these items, or any other cable items that are important to them. We will now open the hearing up to public comments.

Comments from public: None

Adjourn Hearing: 7:04 p.m.

President Wolf called the regular Council meeting to order: 7:04 p.m.

It was moved and seconded (Councilmember Miller, Councilmember Rannels) and carried unanimously, to Approve the minutes of the April 6, 2021 Borough Council meeting

Bill Payment: Reviewed by Council.
There were no additions to the regular bills.

Visitors:
Steven & Autumn Shenk, Jeff Cassel, Joyce & Frank Mokros, Tammy Moseman, Josh Roberts, Don Schoenberger, James Swarr, Tom Martin

Comments:

1. James Swarr made the following statement: At the February 2021 Committee meeting the breach of contract that took place with the HAFSC was addressed and at the time, all Councilmembers witnessed what had happened and were aware of what was said at this particular meeting. It was also noted at that meeting that it would be ensured that none of that would happen again, and that was placed on John Wolf to handle the talk at the HAFSC meeting. That meeting did not take place in a timely manner and there is no excuse why it was put off for a couple of months, after the fact. At the last HAFSC meeting it was spoken about. When the talk finally did occur, it was whitewashed portrayed as not so important with no authoritativeness, and it was labeled as old news and Mr. Wolf said, it was something he was asked to bring up and that there are some lingering concerns of the Councilmembers about the hiring process, and they are looking for assurance that it would not occur again, and it would be a smoother transition next time. Mr. Swarr said it was not a transition issue at all. Mr. Swarr quoted Mr. Wolf as saying, "In my mind Scott did a fine job of acknowledging what happened and the reasoning behind it". Mr. Swarr said he has audio to prove otherwise, such as the way he spoke and how he talked and his reaction to everything. Mr. Swarr gave more quotes of Mr. Wolf speaking at the meeting: "My thoughts are I hope John Kottmyer will be around for many years to come, and when the need comes to look at a new Chief Fire Official, those that will be on board at that time, will choose to revisit the hiring process, at that time, and make adjustments necessary that need to be done, at that time" Mr. Swarr said that Tammy Moseman was called out and she also has some concerns about what was asked. Her concerns were part of the whole Council's concerns, but they were not addressed about being fully involved and fully vetted in the process of the commission and knowing what was fully going on, that was not addressed. Mr. Swarr said that the question was posed to Tammy Moseman, and he believes that it was a diversion tactic or out of blindness for speaking. Mr. Swarr said Mr. Wolf then said, "that is my opinion on it, and we need to look forward and forward thinking" Mr. Swarr said forward thinking and forward-looking means action now, not a bunch of statements that include "at that time". At that point Tammy Moseman said that Council has concerns, not me, about the process that we already put into place, so that this does not happen again. Mr. Swarr said most of the people over there only heard bits of what had happened, but they do not know what happened. Mr. Swarr quoted Mr. Wolf "We had an agreement in place with some verbiage in it about how the process is to go and I would think in the future that would be followed again and at that time if the people on the commission would like to make an adjustment to that process to that agreement, that would be at that time". Mr. Swarr said not at that time, it needs to be done now. Mr. Swarr said that Mr. Wolf did not stand up for the people of East Petersburg the way Council was treated and that would be the whole community that was treated badly by Mr. Wigglesworth and nothing was done about it. Mr. Swarr said Mr. Wolf is misrepresenting East Petersburg in the way the situation was handled and he did not stand up for us or the community as a whole. Mr. Swarr said he would kindly like all of them to consider what he said, and that it is all fact and all recorded. Mr. Swarr said the issue of what happened was not addressed.
2. Tom Martin said he saw the speed trackers on Lemon Street and asked Chief Steffen if they will be moving them around the Borough. Chief Steffen said they are just used for collecting data. Mr. Martin said they work for slowing people down. Chief Steffen said they will move them around as needed.
3. Josh Roberts said he noticed a lot of speeding on Miller Road including tractor trailers and trucks over 10,000 lbs. are cutting through at Martin Dr. Cars are cutting each other off at the Main & Miller Rd. intersection because there are no left turn arrows heading north on 72 at Miller Rd.

Councilmember Schick said it would cost \$19,000.00 to switch the signal at Miller Rd & Rt. 72. He pointed out that it is a joint permit between East Hempfield and East Petersburg Borough and both municipalities would have to agree on it and joint fund it. Everything would be split in half. There is certain criteria that needs to be met before PennDOT will agree to put the arrows in. Traffic studies would need to be done if anyone is interested. Councilmember Schick said he can work with them on this and tell them how to do it and then he can look at the numbers to see if we are in the range of doing this. This will help determine if it is worth while to go to East Hempfield and present the information to them to find out if they are interested in doing something there. There are ARLE grants coming up in June and this could be something we could apply for. We could also look into putting up some radar detection at this spot. The cost of the test is minimal. This spot might be a good candidate

for a flashing arrow light. A lot has changed since the signal light there has been put in. Mr. Roberts said that police enforcement at this intersection would be helpful. Mr. Roberts said even with the issues at Miller Rd and Rt. 72 intersection, there are not a lot of accidents happening there unlike Graystone Road intersection. Mr. Roberts said there are incidents happening daily at the Graystone Rd intersection. Councilmember Schick said this project is on the list and has been for several years now for state projects and it will be funded 100% when they finally get to it.

Police Report: Submitted to Council

Chief Steffen pointed out the following: Thanked everyone involved, including fire department, ems, and emergency management as well as the managers and public works, who all partnered together and held numerous meetings to deal with the covid situation for problem solving and sharing of public resources. Numbers are still in line with expectations.

Certified by the Department of Justice as a credentialed agency, in addition to that they are an accredited agency, and they are just finishing up with the submission. This establishes criteria for expectations of police departments to provide as a public benefit to see what the policies are, and it provides transparency and provides the public with a degree of professionalism and consistency with police departments. There was a lot of take away from the Derek Chauvin trial that were found to be important. They are currently looking at the critical problem-solving model, ooda loop, and how valuable the body worn cameras are for looking at what we do, how we do, and how well they do it. Mental health situation calls are increasing. They are currently working on best practices and modeling for this. They are participating in surveys from the mental health community to see what the need for service are. Josh Roberts asked how they handle severe mental issues. Chief Steffen said they go strictly by the protocols that have been adopted in the EMS community.

Now that they have the Hybrid vehicles, they are saving a lot on fuel, especially with the gas increases being so high.

Councilmember Wolf said that the police were going to be monitoring the area near the school where the flashers were taken down and asked Chief Steffen what their findings were. Chief Steffen said it was reported back that they have not had any major issues as far as outrageous speeds. Chief Steffen said that there is usually a re-orientation period at the beginning of each school year because people tend to forget, and the same has happened during covid.

Mayor Malone: Mayor Malone said after viewing the 2020 audit report, he would like to encourage the Borough council to assist with the borough manager and staff to accomplish the following actions by December 31, 2021: update or create management's discussion and analysis, per governmental accounting standards board, by December 31, 2021 to be available for the 2021 audit and year end reconciliation to the payroll fund by December 31, 2021, as recommended. Create a policy to address custodial credit risk, create a formal investment policy, review the GASB, statement 87, to insure compliance by December 31, 2021, a year ahead of the current deadline of December 31, 2022. Mayor Malone thanked the East Petersburg Day Events Committee for organizing a very successful Vagabond's Car Show. He thanked the police department and EMS and all the participants for being there. He said he would like all options to be looked at before taking on Penn State Life Lion for ambulance service. Working to encourage everyone to reach out to Mindy Fee, or any other state representative and express they are in favor of passing the Radar Bill 606 to help to get this passed.

EMS: Report submitted to Council.

Adam Marden pointed out the following:

Responded to 16 calls in the Borough last month. Monday, Tuesday, Wednesday, and Friday were the busiest days with busiest times being 2:00 p.m. and 8:00 p.m.

Mental Health Blueprints Recovery Program will be continued. They will assist with patients that have overdosed and want help. They have expanded to patients with behavior health.

EMS academy is in its 8th week.

The merger with Penn State Health went seamlessly.

Emergency Services Coordinator: Report submitted to Council.

Chief Fire Official: Report submitted to Council.

Fire Report: Report submitted to Council.

Don Schoenberger pointed out the following:

Call volume was reduced for April, down to 25: 2-East Petersburg Borough, 9-East Hempfield Township, 4-

Manheim Township, 6-Penn Township, 2-Lancaster Township, 1-Manheim Borough, 1-West Hempfield Township.
Foot Truck Event will be held at the Fire Department on May 28th 4:00 – 9:00 p.m.

Manager's Report: Report submitted to Council.

Manager St. Clair pointed out the following:

Pension Audit for 2017-2020 began on April 5th and it should finish by May 21st.

Lylab installed a new server last week to replace the older one.

SCADA project grant was extended to June 30, 2022, due to covid.

At the basketball court at Constitution Square there has been a lot of issues. A few weeks ago, public works put three new trash cans out there to help with the trash issue and all three trash cans are now gone. There has been a group of three and they have been seen trying to remove the new basketball nets. There was recently a lot of broken glass there and it took public works 45 minutes to clean it all up. Trash is being thrown all around the courts. Installing cameras has been discussed. A neighbor took a video of the kids trying to remove the nets. Another neighbor said that he has been cleaning up the mess at the courts on a regular basis. Jeff Moseman is working on what can be done there to install cameras.

Bidding closed last week for the State and Main signal light project.

Grant was received to pay for the calendars for 2 years.

Foreman's Report: Report submitted to Council.

Jeff Moseman pointed out the following:

Public works and street department has recently noticed a lot of people blowing grass into the street. Mr. Moseman recommended blowing the grass back onto the lawn, so it does not end up into the storm basins and MS4 system. If you see someone doing this, please let them know or call the borough office and we will have someone go out and try to explain this to them.

TOA is trying to develop their connection to the water system. They are wanting to do a hydraulic model to see what kind of pressure and water flow can run through that system depending on how they want to design it. We are currently waiting to see how they are going to layout that distribution system.

The office bathroom project is approximately 90% complete. We are just waiting on a window for the bathroom that is due to arrive late June or July.

Working on getting pool ready for the pool season. Replacing lights and a lot of plumbing work that needed to be changed.

Constructed a dumpster pad at the park to sit the dumpsters on.

Installed MS4 friendly parking area at nitrate plant.

Installed basketball hoops/nets. Re-construction of Madison Court brick patio area. Kids have been taking some of these apart. Installed four no-littering signs at the basketball courts, but no positive results have come from this. President Wolf asked how the liner is doing. Mr. Moseman said it is holding up well and the pool company said that our pool liner is the best maintained liner that they have seen. He said that they will drain the pool and scrub the whole liner down and then fill it back up with 265,000 gallons of water. Councilmember Miller asked if they have had trouble getting chlorine due to the shortage. Mr. Moseman said they have not had any trouble.

Josh Roberts asked how much money has been put into taking care of basketball courts after the kids do vandalism to the property. Manager St. Clair said that we have not put a lot of money into this, but the employee spends anywhere from 5 minutes up to an hour cleaning up when he could be doing something else. She said we normally have to replace the metal basketball nets on a yearly basis. She said to date we have only put in \$2,000.00 at the most, which includes 2 benches, trash cans, and the nets. She pointed out the benches were old and needed replaced. Jeff Moseman said that they have put in trail cameras, but the kids have just damaged them. Manager St. Clair said she will bring this up at the police meeting this week and ask the officers to show a presence at the park. Mr. Roberts asked if the cameras at the Pine Street park have helped with keeping the vandalism down. Mr. Moseman said yes it has helped.

Zoning Officer Report: Reports submitted to Council.

Reviewed TOA development. This will soon be going to planning commission.

Property Violations: Report submitted to Council.

Solicitor/Collections Report: Report submitted to Council.

Worked on revising resolution to allow the CFO, EMS coordinator and Fire Chief of fire dept. to declare a property temporarily inhabitable until the BCO can get there.

Worked on Comcast Agreement.

Worked on Ground Ambulance Agreement.

Worked on troubled properties with ongoing issues at Graystone, Lemon and Broad. These issues are being worked on constantly, just about every day.

Line 9- Northfield Drive agreed to a payment plan in the amount of \$500.00. Line 17- another property on Northfield is under sales agreement and all fees will be paid at the time of settlement.

HARC: (Hempfield Area Recreation Commission) – Debra Miller reported the following: Everyone Belongs campaign raised over \$5,500.00 for the scholarship program.

Upcoming events at the RecCenter: This past weekend was Tri for Life, which was split between adults and a separate event for children. August 9-15 is the Koser Jeweler Pro Circuit, August 22 is the Dutch Gold Honey 5K Run, October 1 is the Annual Golf Outing.

After 11 months of declining membership numbers, members are returning, and new memberships are increasing. Part time job opportunities are available for front desk work for evenings and weekends.

Josh Roberts asked if a determination has been made on how they will handle the increase for liability insurance costs and if HARC will be taking this cost on or will it be passed to members? Councilmember Miller said that HARC is still working on this and comparing insurance companies.

Old Business: Committee Meeting Topics - Reviewed repairs needed to Borough buildings & costs, LIMC update, Lancaster County DTF contribution for 2021, Park equipment - list of what Council would like to see there, HAFSC updates, Review minutes, Review payables, Discuss Amendment to Resolution 691, Discuss Ground Ambulance Service Provider Agreement with Penn State Health Life Lion, Discuss Comcast Franchise Agreement, 1Q21 Financial review, Executive session for legal & personnel matters

New Business:

1. *It was moved and seconded (Councilmember Miller, Councilmember Herr) and carried unanimously, to Approve the Financial Audit for Fiscal year 2020*
2. *It was moved and seconded (Councilmember Miller, Councilmember Schick) and carried unanimously, to Approve Resolution 809, Allowing the Chief Fire Officer, Chief Fire Official or Emergency Services Coordinator to declare property in the Borough temporarily uninhabitable, for safety reasons*
3. *It was moved and seconded (Councilmember Miller, Councilmember Herr) and carried unanimously, to Approve Ordinance 313, to repeal Ordinance 245, previously allowing Comcast to service in East Petersburg Borough*
4. *It was moved and seconded (Councilmember Miller, Councilmember Houck) and carried unanimously, to Approve Resolution 810, Allowing East Petersburg to enter into an Agreement with Comcast contingent upon them paying \$8,000, and them providing the insurance certificate naming East Petersburg Borough and employees as additionally insured*
5. *It was moved and seconded (Councilmember Rannels, Councilmember Miller) and carried unanimously, to Approve the Agreement with Comcast contingent upon them paying \$8,000 and them providing the insurance certificate naming East Petersburg Borough and employees as additionally insured*
6. *It was moved and seconded (Councilmember Miller, Councilmember Schick) and carried unanimously, to Approve the Agreement with Penn State Life Lion Ground EMS services*

Manager St. Clair explained that this contract is for 5 years and we can end this contract at any time with 90-day written notice.

7. *It was moved and seconded (Councilmember Miller, Councilmember Rannels) and carried with a 5-1 vote, to Authorize Rettew to proceed with the Notice of Award to Kuharchik Construction, Inc.*

who submitted the lowest bid in the amount of \$237,889.00 and to start the Agreement process for the Main and State Street signal light project, Councilmember Schick abstained because he is employed by Rettew who is working on this project

8. *It was moved and seconded (Councilmember Miller, Councilmember Rannels) to Approve the request from Hempfield Brethren in Christ to hold a free ice cream community outreach social event in the park at Constitution Square only, on May 21, 2021 for approximately 1 – 1.5 hrs., with the stipulation that they submit the insurance liability certificate naming the borough as additionally insured and that they will just give out ice cream only, and not literature*

It was pointed out that a resident made this request. The church is not located in the Borough.

Announcements:

May 8 – Throwing Bull Tribe Chicken BBQ at East Petersburg Civics Ground 11:00 a.m. until 2:00 p.m.

May 18 – Election Day – polls are open 7:00 a.m. until 8:00 p.m.

May 28 – East Petersburg Fire Co. Food Truck Frenzy fundraiser 4:00 p.m. – 9:00 p.m. There will be food trucks set up behind the fire co.

East Petersburg Woman's Club Perennial Plant Sale – 8:00 a.m. – 7:00 p.m. held at 1619 Graystone Road – next date for this is May 8th.

There is currently an opening for an Appeals Committee board member and still an opening for Planning Commission board member.

Adjournment: 8:20 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	June 1, 2021	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	John Wolf, President Debra Miller, Vice President Adam Gochnauer (absent) John Herr Lauren Houck Randy Rannels John Schick James Malone Karen St. Clair Jeff Moseman
	Mayor:	
	Manager:	
	Public Works Foreman:	

President Wolf called the Council meeting to order: 7:00 p.m.

Pledge to Flag

Moment of Silence for the Kasper Family

It was also mentioned to keep Amy Leonard's husband in thoughts and prayers as he was in a very serious automobile accident also.

Council extended condolences to the Kasper Family and explained while the investigation to the accident is still ongoing, they will not be able to make any comments that relate to that.

Josh Roberts, James Swarr and LNP news reporter were all recording the meeting.

It was moved and seconded (Councilmember Miller, Councilmember Rannels) and carried unanimously, to Approve the minutes of the May 4, 2021, Borough Council meeting

Bill Payment: Reviewed by Council.
There were no additions to the regular bills.

Visitors:

Steven & Autumn Shenk, Tom Martin, Dennis Maurer, Jeff Cassel, Josh Roberts, James Swarr, Rick & Pam Knouff, Tammy Moseman, Joshua Null, Don Schoenberger, John Kottmyer, Tom Enlow, Roger Howard, Jr., Justin Stolfus, David Connor

Comments:

1. Josh Roberts made the following statement to address traffic safety in the Borough. He said during last week's traffic count at Miller Road and Rt. 72 a few things stood out to him: there were at least 20 incidents of vehicles running through the red light with most of them being passenger vehicles. There were at least 35 incidents of left-turning cars from Miller Road jumping the fresh green and cutting off oncoming through traffic from the other side of Miller Road and had five close calls. He said that he knows the police can not be everywhere all the time and are busy with other things, but he did not see one local police car come through on the main artery through town for the 6 ½ hours that they were out there that day. He referenced the recent speed study done in April on Lemon Street and pointed

out the following results: of over 18,000 vehicles only 10% followed the speed limit, 1200 vehicles traveled double the speed limit (which was 50 mph), over 400 vehicles did an excess of 70 mph in that 25-mph zone on average, per day. Similar results were found on the Hollow Drive study that was done in October of 2020. Mr. Roberts and a few others visited the corner at the intersection of Rt. 72 and Graystone Road to record the signal cycle, and despite the misinformation on social media and the other one-sided misinformation being published by the local newspaper, they found that there was ample time to clear the intersection from any direction. What they did find was simply blatant disregard for the traffic controls all to avoid waiting another 30 seconds for a green light. This went on over and over. All the incidences of near crashes were simply the result of driver impatience or error. He feels that most intersections in town could benefit from a dedicated turning arrow to improve left turning and ultimately straight through traffic. Mr. Roberts said it boils down to one thing which is enforcement. With the annual budget process beginning, he feels Council should start to discuss and take this topic seriously. He said those of us who understand how the Borough works and how their hands are tied relating to PennDOT signals and roadways, we realize there is only so much you as a Council can do. Mr. Roberts said there is one thing that can be done to have an immediate and direct effect, and that is ensuring that our contracted police agency is enforcing our traffic laws and to appropriately fund future traffic intervention efforts. This may result in an increase in money that is allotted during the budget process to identify methods to deter aggressive and dangerous drivers. He would like to see Council work with the citizens and the contracted police agency to develop some of these methods that can target several different streets for speed and red-light enforcement over the next year. He does not want anyone who is going a few miles over the speed limit to get pulled over, but blatant disregard for safety by thousands on our streets must be enforced a lot stronger and more aggressively.

2. Dennis Maurer said he recently applied for a permit to put a 12 x 12 sitting pad in his backyard. It was denied because the R1 zoning district does not allow more than 30% of the lot to be covered by impervious surface. He suggested changing it to a pervious coverage but was told by the zoning officer, Michael Bingham that this is not acceptable either because in 2016 Council passed an ordinance that states over 30% of coverage is not allowed in the R1 district. He said he does not understand how it was determined that 30% was the allowable amount. President Wolf said he thinks this number was established years before 2016. Mr. Maurer said he has worked with other municipalities in the state and feels this is one of the lowest. Manager St. Clair said that she will talk to Michael Bingham on Thursday when he is back in and get more information, and then Mr. Maurer will be contacted about this further.
3. Pam Knouff said she sent a letter to the Borough regarding her property line where her property backs up to the Borough property. Council said they did receive and review her letter at the committee meeting, and she will be contacted about this further.
4. Kim McKinney said they did call the police one evening around 7:00 p.m., but she did not give her name or number. She said she never saw anyone come. She called about the kids at the park. They have been breaking branches off the trees at the park and using a lot of profanity. They are using their scooters and large branches to hit the signs. Manager St. Clair said they are working on getting costs for cameras at the park and should have something put together very soon.
5. Steve Shenk said this Saturday will be the 101st convention of the Lancaster County Fire Association and they will be honoring 17 members that have passed away over the last 2 years. Last year's convention was cancelled due to covid.
6. Ms. Shenk said she has been hearing a lot of fireworks on Reeves Road. Council told her there was an ordinance passed for this and she can call the police to enforce the ordinance.

Police Report: Report will be distributed to Council as soon as it is received. It is difficult to have all the previous months information compiled when the meetings fall so soon in the month.

Mayor Malone: Mayor Malone attended the veterans group meeting on Saturday and thanked them for the invite.

EMS: Report submitted to Council.

Adam Marden was not present. Any questions can be directed to him.

Emergency Services Coordinator: Report submitted to Council.

Chief Fire Official: Report submitted to Council.

John Kottmyer, CFO reported the following:

Mr. Kottmyer said he is working on getting familiar with the departments and has responded on incidents to see how things function. Recently he responded with the department on some significant calls that are not easy to deal with. He said East Petersburg Fire Dept. does a phenomenal job and they are very dedicated and resilient individuals. Mr. Kottmyer attended the National Fire Symposium and they highlighted behavior health and well-being of responders. Mr. Kottmyer said it is not easy doing what they do and seeing what they see. Again, he commended the responders on a great job.

He is also working on planning for confined space entry permits. These are typically storage bins in factories that only have one way entry used to go in and out. He plans to attend a live burn technician class tomorrow for structures.

Fire Report: Report submitted to Council.

Chief Schoenberger reported the following:

39 incidents in May, 444 staff hours, 148 training hours

Property loss in the Borough 452,500.00 and a property saved 377,500.00

There is still an on-going investigation for the accident.

Food Truck event was a success. Next Food Truck event will be held on August 20th.

Manager's Report: Report submitted to Council.

Manager St. Clair pointed out the following:

A lot of time spent on meetings and with the auditor last month.

New copier was received for office.

Public Works received new truck last week.

Foreman's Report: Report submitted to Council.

Jeff Moseman pointed out the following:

Filter performance evaluation and survey of the water system was performed by DEP.

Continued working on risk assessment for EPA - getting help from ARRO and Lylabs on this.

New truck was used to remove school flashers and the truck worked great and was very efficient. Additional parts will be removed soon.

Mini split was installed by Schwanger Bros.

Pole that was damaged previously by a truck at Lemon and State was replaced by CM High.

Mr. Moseman said that there is information at the back of the room on MS4 and illicit discharges for everyone to take. He explained that illicit discharge is anything that is disposed of in the street, such as liquid, sand, mulch. These things should be cleaned up before it gets into the storm basins because it is not good for the bay. It was found that someone was washing their pool and discharging it into the street. They were given information and told to put this in the grass area.

June 5th between 9-12 the Borough is partnering with Little Conestoga Watershed Alliance for a stream side care workday at the Community Gardens – 2899 Graystone Rd. They will be working on mulching and weeding and whatever else is needed there to clean it up. Please come and help if you can. Parking is in the grass area.

Zoning Officer Report: Reports submitted to Council.

Worked on TOA, Garden St. easement plan, water service plans, observed rain gardens, RPR / construction observation

Property Violations: Report submitted to Council.

Solicitor/Collections Report: Report submitted to Council.

6060 Main St. easement, 2 properties with the district justice, Lemon St. property owner indicated the property will be sold

HARC: (Hempfield Area Recreation Commission) – Debra Miller reported the following:
Pool opened yesterday. Everything is back on track.

Old Business: Committee Meeting Topics – 6060 "draft" permanent easement, HAFSC update: no meeting in May, reviewed minutes, reviewed payables, Resolution 780 discussed rescinding Declaration of Disaster, yard waste agreement, ad for fog seal projects, PC-letters of interest, civics ground equipment discussion, fire co. financials, executive session for legal & personnel matters

New Business:

1. *It was moved and seconded (Councilmember Miller, Councilmember Schick) and carried unanimously, to Approve Resolution 811, Setting fees for East Petersburg Borough to include use of electric for Amphitheater rental*
2. *It was moved and seconded (Councilmember Rannels, Councilmember Schick) and carried unanimously, to Approve the Applications for firework displays scheduled for July 2 and September 18, submitted by Events Committee*
3. *It was moved and seconded (Councilmember Miller, Councilmember Houck) and carried unanimously, to Approve Resolution 812, rescinding Resolution 780, Declaration of Disaster Emergency*
4. *It was moved and seconded (Councilmember Rannels, Councilmember Herr) and carried unanimously, to Approve Resolution 813, Yard Waste Agreement with Columbia Borough*
5. *It was moved and seconded (Councilmember Schick, Councilmember Miller) and carried unanimously, to Approve Resolution 814, Approving and Adopting Article of Amendment to the Articled of Incorporation*
6. Manager St. Clair explained that there was an opening for a few months for a Planning Commission member and applications have been received. At the last meeting there was an even number of Councilmembers, and the vote was tied between Josh Roberts and Jeff Cassel. John Herr was absent and is needed to break the tie. Councilmember Herr said his vote is for Josh Roberts which would break the tie.
It was moved and seconded (Councilmember Miller, Councilmember Herr) and carried unanimously, to Approve Resolution 815, Appointing Josh Roberts as member of Planning Commission

Announcements:

Community Yard Sale is cancelled for this year.

June 5 – Community Garden "Streamside Care Workday" 2899 Graystone Road 9:00 a.m. – noon. Volunteers are needed. Link to sign up is on Borough website at the MS4 tab.

Friday, July 2 – Independence Day Celebration at East Petersburg Park will include Music in the Park at 6:30 p.m. and then Movie in the Park, Sonic the Hedgehog beginning at 8:30 p.m., followed by fireworks
There is currently an opening for an Appeals Committee Board member.

Adjournment: 7:42 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	July 6, 2021	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	John Wolf, President Debra Miller, Vice President Adam Gochnauer John Herr (absent) Lauren Houck Randy Rannels John Schick James Malone Karen St. Clair (absent) Jeff Moseman Jennifer Guzejko
	Mayor:	
	Manager:	
	Public Works Foreman:	
	Assistant Treasurer:	

President Wolf called the Council meeting to order: 7:00 p.m.

Pledge to Flag

Josh Roberts, James Swarr and LNP news reporter were all recording the meeting.

It was moved and seconded (Councilmember Schick, Councilmember Miller) and carried with a 5-0 vote, to Approve the minutes of the June 1, 2021, Borough Council meeting, Adam Gochnauer abstained because he was not at the meeting

Bill Payment: Reviewed by Council.
There were no additions to the regular bills.

Visitors:

Jennifer Guzejko, Ammon Graybill, Steve & Kim McKinney, James Swarr, Josh Roberts, Don Schoenberger, John Kottmyer, Tammy Moseman, Roger Howard Jr., Joyce & Frank Mokros, Dave Miller, Gregory Adelman– TOA Representative

Comments:

1. Ammon Graybill a resident from Bent Creek expressed concern about the intersection at Graystone Road and Main Street. He said he would like to see something done to reduce the number of accidents at this intersection. He said he would like to see blinking signs or large signs installed prior to the traffic lights at this intersection in all directions, but especially before the hill. He feels this will help give warning of the lights and busy, dangerous intersection ahead.
2. Steve McKinney said his yard backs up to the park at Constitution Square and voiced concern for the littering, foul language, and the destruction of tree limbs and property at the basketball court. He was wondering if there was a resolution to this issue. Mr. McKinney recommends removing the basketball court. Mr. Moseman said that the trash has been severe this year, and they have looked into installing cameras, but this does not seem like a feasible solution at this time. Mr. McKinney said that it would be helpful if the police, staffmember or councilmember could come by the courts between 4:00-8:00 p.m. to see the situation firsthand. Mrs. McKinney said a neighbor has seen drug deals go down. One of Mrs. McKinney's neighbors has a video of one of the kids trying to damage the dog station, but this neighbor is afraid to give the video to the police because they are afraid they will be singled out. Mrs. McKinney wants to know if they will actually fine someone for littering. Councilmember Wolf said

that if anyone sees something happening at the park, they should call the police immediately and be persistent. Council said that PP&L usually will not let anybody put anything on their poles and it is very costly to put up the poles. Mrs. McKinney said they did call the police and when they came out to talk to the kids that it appeared the kids were just laughing it off and not really taking what the officer was saying seriously. Mrs. McKinney said it appears most of the kids that are causing problems come from the same household and she would like to see the officer go to their house and talk with their parents. Mrs. McKinney said that the property at 2304 Lawnwood Ct. has a lot of high weeds and branches. President Wolf told her the process to report this is to fill out the complaint form, and it will be given to the property maintenance inspector to go out and take a look.

Police Report: Report was submitted by e-mail to Council.
Chief Steffen was not in attendance.

EMS: Report submitted to Council.
Adam Marden reported that there were 16 calls in East Petersburg in June with Monday being the busiest. The merger with Penn State Health will take place August 1, 2021.

Emergency Services Coordinator: Report submitted to Council.
John Kottmyer said that Diane Garber recently had surgery and is currently recovering and doing well. Both John Kottmyer and Diane Garber have been doing PEMA / FEMA tabletop exercises to allow them to prepare and do their jobs better from an emergency management and planning perspective. Diane Garber worked on fire work and event planning.

Chief Fire Official: Report submitted to Council.
John Kottmyer, CFO reported the following:
Mr. Kottmyer said they did some in house training for the fire department response at the MRI unit. This is a requirement for the Lancaster Health campus to receive their reaccreditation because of the magnets. He has been following up with the chief to track down business owners and address some alarm issues to help reduce the amount of false alarm calls. Working on safety inspections and weights on vehicles is ongoing. There was a priority list request sent out to each department and they are due back by the 13th. Mr. Kottmyer said the committee will collect these lists.

Fire Report: Report submitted to Council.
Chief Schoenberger reported the following:
The department will be working on their priority list tomorrow night at their meeting. Chief Schoenberger said that John Kottmyer has been a great resource for him personally and there is a lot of communication on a daily basis. There were 49 instances over the month, and this is an increase of 34% over last year because last year was slow due to covid.
329.44 staff hours, 215 training hours
Calls responded to: 5 - East Petersburg, 20 - East Hempfield, 10 - Manheim Twp., 6 - Penn Twp., 3 - Lancaster Twp., 2 - Manheim Borough, 3 - W. Hempfield Twp. The majority of calls were for dwelling fires and second was vehicles.
Chief Schoenberger said that there are not a lot of false calls in the Borough and pointed out there can be fines issued for repeat offenders. Most of their false alarm calls are located in East Hempfield.

Manager's Report: No report. Manager St. Clair was on vacation.

Foreman's Report: Report submitted to Council.
Jeff Moseman pointed out the following:
DEP inspections for water facilities were done. Upgrades and changes have been made according to findings. Fog Seal project has been bid on and staff is now working on leveling and patching some of the uneven spots on the roads that will be fog sealed on Miriam Rd., Jeanette Dr., Carpenter St., and Hight St. Roads will be posted with no parking signs during the work.
Working on getting UGI to finish up street cut permits.
Removed bases for poles for school flashers - filled in with dirt and re-seeded.
Poles will be sold on Municibid next month.
Storm top on Graystone Rd. was eroding away - steel plate was put over this and quotes have been received from contractors to begin work within the next week or two.

Illicit discharge was found by contractors on Caroline Drive, and they were contacted about this. Illicit discharge also found by a resident discharging pool water into street - they were contacted about this. A third homeowner was notified about grass in the street, and all were given MS4 information. These properties have all followed through with the appropriate cleanup.

Storm structure BMP inspections done annually. Follow up with homeowners.

Stream Side Care Workday took place on June 5 and approx. 25 volunteers were there. It went very well, and a lot of weeds were pulled.

MS4 fliers were put in the back of the room for residents to take home and there is information on the website for residents to refer to.

Zoning Officer Report: Reports submitted to Council.

Reviewed TOA, MS4, Graystone Rd. development is almost finished. Worked on permitting.

Property Violations: Report submitted to Council.

Solicitor/Collections Report: Report submitted to Council.

Property on Lemon Street with violations was recently sold.

HARC: (Hempfield Area Recreation Commission) – Debra Miller reported the following:

Koser Jeweler Tennis Tournament is August 9-15. They are currently looking for volunteers for the fundraiser. Kids Day will be on August 13 – kids can hang out with the players, and there will be festival activities, such as face painting. Registration is required. More information on this can be found on the website.

Old Business: Committee Meeting Topics: Jessica Grundza – request to plant a tree in the park in memory of the Kasper children – working with Jeff and Adam on this, LASA – American Rescue funds, TOA Plan review, park equipment discussion, property maintenance appeals board position, May committee mtg. minutes, accounts payable, Fire Co. financials, HAFSC update, executive session for legal and personnel matters

New Business:

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried with a 5-0 vote, to Approve Resolution 816, Updating Board Appointments to include Jeffrey Cassel as Property Maintenance Appeals Board member, Joshua Roberts as Planning Commission Board member, and Herman (Randy) Rannels as Alternate Board member for Hempfield Area Fire Commission. Councilmember Rannels abstained.*
2. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried unanimously, to Approve Seal Coat / Fog Seal bid from Martin Paving in the amount of \$98,121.20 upon the Solicitor & PennDOT's review and approval of all bonding documents*
3. Michael Bingham said TOA is requesting the following two waivers:
Waiver of 110-602.E to allow for slant curbing; curbing will have a slant rather than a sharp edge. ARRO's recommendation is to grant the waiver.
Waiver of 110-608.C to allow for street trees to be planted along the trail to allow for uniformity spacing of the trees. ARRO's recommendation is to grant the waiver.

It was moved and seconded (Councilmember Gochnauer, Councilmember Houck) and carried with a 5-0 vote, to Approve two (2) waivers for Traditions of America as presented: one was for section 110-602.E dimensional variance of slant curb and the second was for section 110.608.C to allow modification to the location of five (5) street trees to be placed along the trail, Councilmember Schick abstained because he is employed by the company representing TOA

4. Michael Bingham said they are still in the process of reviewing the final land development plan. TOA sent an updated set a week ago and he should have a letter for this later this week. Mr. Bingham does not anticipate many comments beyond that. Mr. Bingham said that ARRO would recommend conditionally approving the plan conditioned upon receiving a clean engineering review letter as well as a clean letter from Amy Leonard, solicitor. Mr. Bingham said most of the comments to this point have been administrative in nature, and they anticipate most of those to be cleaned up at this point. Amy Leonard is

looking into a resolution from 2019 that was put together by Fred Wolf, who was the solicitor at the time. President Wolf asked Mr. Moseman if the water review looked good. Mr. Moseman said that it was reviewed by Scott Liggins, and everything looked good.

It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried with a 5-0 vote, to Approve Tradition of America Phase 3 Final Land Development Plan conditioned on obtaining a "clean" engineering review letter from ARRO & the Borough Solicitor, Councilmember Schick abstained because he is employed by the company representing TOA.

Mr. Miller asked if TOA would be able to move forward with just site work prior to the plans being recorded, with financial security. Council said in the past this has created challenges for the Borough, therefore TOA will have to wait until the plans are recorded to begin any work. Mr. Miller thanked Council and the Borough for all the help they gave during this process.

5. Council said Lancaster Bicycle Club follows the PA traffic laws and they are not asking for road closures or fire police or police coverage for this ride. They will ride through the Borough entering from Koser Rd. to Graystone Rd. to Lemon St. to Stevens St. then exit the Borough from Colebrook Road. The link will be put on the calendar on the website for further information on this.

It was moved and seconded (Councilmember Miller, Councilmember Houck) and carried unanimously, to Approve Lancaster Bicycle Club, Covered Bridge Classic to ride through the Borough on August 15, 2021, contingent upon receiving a certificate of liability insurance naming East Petersburg Borough as an additional insured for the event

6. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to Approve Resolution 817, to rescind Resolution 789, which allowed for the use of the Pavilion to be included with the Community Center rental at no additional cost during covid***

This will put the Pavilion back to a first come, first served basis.

7. Council explained that during covid there was an extra fee of 50.00 added on to rent the Community Center. This cleaning fee covered the extra cleaning steps and materials needed to sanitize during covid. cleaning will be reverted to the standard cleanings.

It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to Approve Resolution 818, to update the fee schedule to 140.00 for the Community Center rental with 100.00 deposit, which removes the 50.00 covid cleaning fee for the Community Center rental

Announcements:

August 3 – National Night Out 2021 will take place at East Petersburg Community Pool beginning at 5:30 with a Community Bike Ride to begin and end at the pool, all other activities will take place 6:00 – 8:00 p.m. and include open swim, refreshments, bounce houses, touch a truck and stickers for kids. All activities are free of charge.
August 7 – Two Towers Jamboree Music Fest 5:00 – 10:00 p.m. (rain or shine)

Adjournment: 8:06 p.m.

Executive Session was held for legal and personnel reasons:

Time in: 8:13 p.m.

Time out: 8:22 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	August 4, 2021	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	John Wolf, President Debra Miller, Vice President Adam Gochnauer John Herr Lauren Houck (absent) Randy Rannels John Schick James Malone Karen St. Clair Jeff Moseman Jennifer Guzejko
	Mayor:	
	Manager:	
	Public Works Foreman:	
	Assistant Treasurer:	

President Wolf called the Council meeting to order: 7:00 p.m.

Pledge to Flag

Bill Payment: Reviewed by Council.

Manager St. Clair pointed out that 50% of the bill from C.M. High for the light at Rt. 72 and Miller Rd. is billed to East Hempfield.

Visitors: LNP Reporter, Tammy Moseman, Boy Scouts working on a citizenship community merit badge were in attendance

Comments: None

Police Report: Report was submitted to Council.

Chief Steffen was not in attendance because he had an emergency to attend to in Clay Twp. Councilmember Miller had a question about page 13, under high incidents reported – she asked what RFAEMS is. Manager St. Clair said she will get an answer from Chief Steffen and send out an e-mail with this information.

Mayor Malone:

Mayor Malone thanked Randy Rannels for leading the bike ride. He also thanked the police for their participation with the bike ride and the entire event. He thanked Jeff and John and the borough staff and members and Hempfield staff that participated. He also thanked the fire co. for the hose spray. Attended PA State Mayor's Association 50th conference July 15-18. Some of the topics covered political toxicity, security and ransomware, and legislative updates.

EMS: Report submitted to Council.

Adam Marden said this will be the last Susquehanna EMS report. Mr. Marden reported that there were 14 calls in East Petersburg in July with Thursday daytime being the busiest. They attended NNO as the first Penn State health standby, and they will continue to do standby at no cost if it is for a municipality, police, or fire department. He explained by the end of the month Penn State Health has set a goal to handle more 911 calls, which means they will no longer handle transport contracts with nursing homes and hospice. They are hoping to put more trucks on the street. There is currently a shortage on EMS and first responders. They will be having more academy classes. Mr. Marden explained that a private company will handle the transports for the nursing homes and hospice.

Emergency Services Coordinator: No report given. Diane Garber is off work.

Chief Fire Official: Report submitted to Council.

John Kottmyer, CFO was not in attendance.

Fire Report: Report submitted to Council.
Chief Schoenberger was not in attendance.

Manager's Report: Report submitted to Council.
Manager St. Clair pointed out that the 2022 budget review is currently underway. She will be meeting with each department to find out their needs and any departmental requests.
State and Main St. – still waiting to hear back to find out when they will be out to start foundation and conduit work. They were originally scheduled to start this week.
Coffee with a Cop – Saturday, August 28, 9-12 at Geneva Bakery. Veterans group will also meet there that day at 9:00 a.m.

Foreman's Report: Report submitted to Council.

Jeff Moseman pointed out the following:
Submitted Filter Performance Evaluation response to PA DEP. Annual Source Water Protection meeting held July 15, 2021. Installed new Ampiometric Chlorine analyzer at Nitrate Plant – programmed into SCADA system.
Replaced leaking curb stop at 2625 State St. Water staff training for water standard operating procedures.
Working with Lancaster city to implement flushing program to keep their chlorine level up. Vaughn Rd. well operation permit amendment filed with PA DEP. Installation of 1770 Denora chlorine analyzer at the well.
Schwanger Bros. installed mini split at maintenance shop.
School flashers and GMC truck listed on Municibid for auction. To date, including all prior year sales - 70,648.58 has been made from sales on Municibid.
Fog Seal – started by sweeping leaves off the street then asphalt was put down followed by a layer of ½" stones, followed by another layer of asphalt and then they put down the small ¼" stone. This will sit for two weeks and next week staff will sweep. On Wednesday or Thursday, they will come in and do the final applications.
The discs will be taken off the dome at the park and painted and hardware will be replaced.
Fire truck has been overhauled and put back.
Cleaned out and dressed up park head wall for Constitution Square conveyance trough.
Grass was found to be discarded in the street by a landscaper on Lemon St. – they were contacted, and this was remedied.
Staff rescued a duckling from a storm drain and then released him.
Dumping of yard waste and even a grill was found in the weeds at the swale in Constitution Square.
Batteries were replaced in 2 of the traffic lights. The state recommends 5 years, but will replace every 3 years.
Jeff Moseman shared information on MS4 and illicit discharge with the Boy Scouts in attendance.

Zoning Officer Report: Reports submitted to Council.
Engineering work TOA, MS4 & Stormwater work, permit review, property maintenance

Property Violations: Report submitted to Council.
Violations are typically weeds and rubbish.
Mayor Malone pointed out 6360 Jeanette has property maintenance violations. It was pointed out that the borough is currently dealing with this property for violations.

Solicitor/Collections Report: Report submitted to Council.
Recent violation letter sent to Graystone Road property owner.
Manager St. Clair reviewed the report with Council. It was pointed out that 2 new liens have been filed - water is currently shut off at both properties.

HARC: (Hempfield Area Recreation Commission) – Debra Miller reported the following:
Koser Jeweler Tennis Tournament will take place August 9-15. It is free to attend event. Details can be found on Hempfield Rec Centers website. Tennis players from Belgium, Denmark, Russia, and USA will be there. Live streaming will be available.
Pools at HARC will be closed for repairs August 16 – September 7.
East Petersburg Pool will remain open until Labor Day weekend.
It was discussed at the last HARC board meeting and decided that they will be compliant with the updates to the sunshine law.

Old Business: Committee meeting topics: filter plant performance evaluation, amendments to the Sunshine Law, accounts payables, HAFSC update, 2Q21 financials, 2022 borough holidays, 2022 budget - preliminary review for general/water/trash, fire co. financials, review meeting minutes, misc. manager/foreman/council items

New Business:

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried with a 5-0 vote to approve the meeting minutes for July 6, 2021, Councilmember Herr abstained because he did not attend the meeting*
2. *It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried unanimously, to Approve the 9- Borough holidays for 2022, as listed*
3. Manger St. Clair reported that the final bid amounts for items listed on Municibid:
 - o 1992 GMC pick-up truck - \$3,450.00
 - o 1st set of school zone flashers - \$220.00
 - o 2nd set of school zone flashers - \$210.00

It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously to Approve the sale of the 1992 GMC 1500 pick-up truck to Marco De Moraes in the amount of \$3,450.00

It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously to Approve the sale of the solar powered school flasher No. 1 to Lanny Kemble in the amount of \$220.00

It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously to Approve the sale of the solar powered school flasher No. 2 to Charles Strauss in the amount of \$210.00

Announcements:

Cancelled – Two Towers Jamboree Music Fest scheduled for August 7, has been cancelled.

August 20 – Food Truck Frenzy at East Petersburg Fire Company

September 4 – Blues Fest 2:00 – 7:00 p.m. (rain or shine)

September 16 & 17 – Carnival in the Park – start time is 6:30 p.m. both nights

September 18 – East Pete Day begins with a 5K Race at 8:30 a.m. - The annual East Petersburg Day Parade will follow the 5K at 10:00 a.m. and lead families, friends, and neighbors to East Petersburg Community Park for an amazing day filled with live music, jugglers, rides, games, great food, and a firework display to end the evening.

Adjournment: 7:38 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	September 7, 2021	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	John Wolf, President Debra Miller, Vice President Adam Gochbauer John Herr Lauren Houck Randy Rannels John Schick James Malone Karen St. Clair Jeff Moseman
	Mayor:	
	Manager:	
	Public Works Foreman:	

President Wolf called the Council meeting to order: 7:00 p.m.

Pledge to Flag

Bill Payment: Reviewed by Council.
No additions to regular bills

Visitors: LNP Reporter, Tammy Moseman, Josh Roberts, James Swarr, Joyce & Frank Mokros, John Strayer, Kim McKinney, Steven Shenk, Autumn Shenk, Don Schoenberger
James Swarr and Josh Roberts were both recording the meeting.

Comments:

1. Kim McKinney voiced concern for the following issues: Groups of kids at the park in Constitution square are climbing trees and she is afraid someone will get hurt. Council said they cannot keep an officer stationed at the park all day, and she should report this while it is happening because we need to catch them while it is happening. Ms. McKinney said that she wanted to call and report a situation at the park and the office had just closed and she didn't want to call 911 because it wasn't a real emergency. Manager St. Clair told her she can call the non-emergency number in a situation like this which can be found on the website.

Ms. McKinney said her neighbor lets his car run 20-30 minutes around 5:30 a.m. before he leaves for work. This has been going on for months. Manager St. Clair said there is a noise ordinance from 10:00 p.m. to 7:00 a.m. Chief Steffen explained if the car has a valid Pennsylvania state inspection certificate, then it verifies that the vehicles exhaust system and noise suppression system are in proper working order. Chief Steffen explained in several cases like this one, the vehicle sits low and may have an exhaust modification. Chief Steven explained most noise ordinances do have exemptions such as for construction or farming noises and if a vehicle has a Pennsylvania state inspection sticker and a lawful muffler, he does not see how it is enforceable. Council suggested she talk to her neighbor about this.

Ms. McKinney said while they were on vacation a branch from their neighbor's tree fell near her newly renovated shed. She said when Tree Monsters came out to clear the limbs they drove through her yard after it rained and made 6–8-inch ruts in her grass. Council told Ms. McKinney that would be between the homeowner and the contractor. Ms. McKinney said it was her neighbor who gave Tree Monsters the permission to go through her yard when they weren't home. She did say Tree Monsters came back and filled in the ruts with some dirt, but it still needs tampered or rolled. Mr. Moseman suggested that she contact Tree Monsters again and stay on them until they remedy the issue.

2. John Strayer said he lives at the last house on Sundra Drive near where the fire hydrant is being installed. He said he doesn't understand why they installed a hydrant the same week the road was going to be paved. He said currently the hydrant is covered and not in use and a section of the road in front of his house has not been paved completely. He pointed out that delivery trucks that come down that road are damaging the new paving because they can't turn around where they normally do. He said there are still plates in the street. He also said he feels that the hydrant should have been put in last year, so the street would have had time to settle. Mr. Strayer said the hole was dug for the hydrant prior to the contractor receiving the hydrant so the hole had to sit for a few days. He said it would be a good idea for the Borough to have hydrants on hand. Mr. Moseman explained they were told by the contractor doing the fog sealing that it would be near the end of summer and as soon as they scheduled the hydrant and started opening it up both contractors conversed. Mr. Moseman explained the heavy rains also didn't help. Mr. Moseman said they do their best to try to schedule these things, so they don't conflict. Mr. Moseman assured Mr. Strayer this is temporary, and the work will all be done correctly when it is complete.

Mr. Strayer also said he sees a lot of right hand turns on red at Graystone Rd. and Main St. Council said they cannot comment on this intersection while the investigation is still going on.

Police Report: Report was submitted to Council.

Chief Steffen said he cannot comment on the traffic light at Graystone Road and Main Street. He said the investigation has been turned over to the office of the District Attorney, so it would be inappropriate to discuss it in any manner.

Chief Steffen said he spoke to the mayor about speeding in the area of Graystone Rd. where people are entering into the Borough from East Hempfield Township boundary. He explained the speed limit goes from 55 to 45 and then drops to 35 entering the borough. They are currently working on speed studies in this area. The data collected has been downloaded and the officer assigned to this is currently working on the analysis of the information.

Chief Steffen said he recently spoke with fire and EMS personnel regarding ramping up the program for emerging covid variant scenarios and keeping in compliance with federal and state guidelines.

Throughout their jurisdiction there has been varying levels of concern about the masking and unmasking requirements at the schools. They had patrols at the schools for passive measures this morning, but there was not a problem within their jurisdiction.

Call volume is falling in line with what was projected. East Petersburg Borough had several domestic related arrests last month.

Councilmember Miller thanked them for being present on Graystone Road. She said the residents there are very pleased about this.

Chief Steffen said they patrolled the park this evening and there were very few people there and he pointed out that this is representative of most evenings.

Chief Steffen said that he has seen an uptick of reports of instances of fraudulent activity on checking accounts. They are suggesting people monitor their bank statements and contact the financial institution to report anything suspicious.

Josh Roberts asked what the follow up is from the speed studies that were done on Lemon Street and Hollow Drive from last October. Mr. Roberts said it looks to him that more than half of the people driving on those roads are speeding. He asked what the follow up is normally, such as the police increasing patrol, or is this incumbent on the borough to request those services or is it something the borough needs to look into as far as traffic calming tactics. Chief Steffen said that when there is a disparity in the number of vehicles that are over the speed limit, there is a formula that is used to apply to that number to the traffic flow to determine how many speed enforcement details should be performed per year. Chief Steffen said he did not have the data in front of him, but he believes Lemon Street was three. Chief Steffen explained that when you look at the data collected you have to look at different factors, such as if it is a high number outside the range, it could be an emergency response vehicle. Chief Steffen said that NLCRPD has it set up that an e-mail is sent to him every time one of their vehicles

is in excess of the speed limit over a certain threshold. Chief explained that the next thing to look at is how you meet the three operations per year, whether it is a meaningful application at the time, or how you can apply this. Chief Steffen explained that PA does not allow radar, so the officers get set up and the next thing you know they are called off to an emergency and this is the way the statute is, so he cannot change this, and they just try to work around it. Chief Steffen said that most people on the highways are not going the speed limit, and this is similar to the driving habits in the towns. Mr. Roberts said the speeding in the borough where there are variables of children on sidewalks, does not seem the same as comparing it to the highway speeding patterns. Chief Steffen said that he was explaining what the data shows. Mr. Roberts asked what the follow up items might be. Chief Steffen said enforcement, engineering and sometimes the speed limit can even be found to be too low, but this would be an engineering question. He explained that the borough does not have the resources to have an officer sit there all day long. Chief Steffen said you have to take into consideration if there are 177 cars that drive there per day, would that be an overall cost benefit. Mr. Roberts said that there were enough complaints of a speeding problem on Lemon Street from residents that the borough asked for a speed study to be done. Chief Steffen said that they have responded to this and pointed out that they can arrest speeders, and even send letters to residents in the area to remind them to slow down, but he explained behavior usually goes back to the way it was. Mr. Roberts asked if the borough provided more resources by way of funding, would it allow the police to do more patrol targeted for speed enforcement. Chief Steffen said you can't throw money at a problem like this and expect to solve it, because it is behavioral, and as soon as the effect goes away from enforcement such as issuing tickets, you will see the speeding pick back up. Chief Steffen said if you want them to issue everyone who speeds tickets, it would not be a long-term solution.

Council pointed out that the former police were asked to run many details in areas of Clarkson and Martin because they were receiving a lot of complaints about speeders, and pointed out that 70% of the speeders were people living there and the excuses were "I had to get to work", "I have to get my child to soccer practice", "I am in a hurry", etc. Mayor Malone pointed out that the calming effects are built into what they are currently doing. He pointed out that two years ago some neighbors got together along with their children and held signs reminding people to slow down, and people on Facebook could not handle children asking them to slow down. Mayor Malone said when speeding issues come up the police do follow up with the studies and then follow through with the formulas.

Mayor Malone thanked the police, and veterans, as well as members of council, for attending "Coffee with a Cop" at Geneva Bakery. He said it was great to see a lot of young children there and interacting with the officers. Mayor Malone reminded everyone that September 10 is Suicide Prevention Day, and a lot of people are lost to suicide, so he encouraged everyone to reach out to neighbors, friends and family and ask them how they are doing and to just be there for them. Thanked residents for coming out and participating in community events and thanked those who donated their time.

EMS: Report submitted to Council.

Adam Marden pointed out that their vehicles are monitored for speed, and he also gets e-mail alerts when speed is over the limits. Mr. Marden said that Mt. Joy is going through the same issues with speeding. Mr. Marden said they responded to 16 calls in the borough - Sunday was the busiest day and busiest time of day was 8:00 a.m. Transition to Penn State Health is going well. Adam Marden said that they recently responded to a bad car accident and East Petersburg Fire Department was a big help and said that East Petersburg is very blessed to have them.

Emergency Services Coordinator: No report given. Diane Garber is off work.

Chief Fire Official: Report submitted to Council.
John Kottmyer, CFO was not in attendance.

Fire Report: Report submitted to Council.

Chief Schoenberger reported 37 incidents with 9 calls being in the borough, 223 staff hours, and 350 training hours. They were the first fire department involved with the reported active shooter at the Nook. They were involved with command and triage. They will be involved with East Pete Day and the Fire Station will be open all day for tours. They will be dropping the balls for the golf ball drop on Saturday.

Manager's Report: Report submitted to Council.

NNO was a huge success and she thanked everyone who was involved. Work is scheduled to begin at State and

Main for the traffic signal the week of September 13th and a courtesy notification will be given to the businesses at the square.

Elm Street from New to Linden will be closed for road work for 2-3 days. Residents are encouraged to park on New and Linden St. during the paving project. There is a section on Elm St. that residents are putting their trash. Manager St. Clair said this is not permitted and effective September 17th trash service will no longer be picked up on Elm Street. Trash will have to be put out at the curb on Main Street. Jeff Moseman said that work is being done there to control rainwater. There is a runoff issue that is causing flooding at a few properties in this area. Manager St. Clair thanked Jeff Moseman for giving Councilmembers tours of the water plants.

Foreman's Report: Report submitted to Council.

Jeff Moseman pointed out the following:

MS4 information on Illicit discharge was available at the back of the room for anyone interested.

Installed a new hydrant, blow off and valve.

Strategic hydrant flushing was done by the city interconnect.

Fog seal project has been completed.

BMPs have been cleaned out in accordance with MS4.

A lot of park clean-up took place after all the heavy rain.

Fenced was repaired due to tree branch falling.

Cleaned up rocks that kids threw into the swale area at the park.

A lot of preparatory meetings held with departments for budgeting.

LASA was seen doing some flooding tests in the borough.

Zoning Officer Report: Reports submitted to Council.

Engineering work TOA, MS4 & Stormwater work, permit review, property maintenance, site inspections

Property Violations: Report submitted to Council.

Solicitor/Collections Report: Report submitted to Council.

Working on: Ord. 314 amendment to POD-portable storage containers/ dumpster ordinance, resolution for redistricting, looking into property on Broad St. on sheriff sale list along with 2 other properties on this list

HARC: (Hempfield Area Recreation Commission) – Debra Miller reported the following:

Koser Jeweler Tennis Tournament was a huge success. It had the largest in-person attendance ever. The payout for singles was 15,000.00 and the doubles winner won 5,000.00 each. The event was available on live streaming. It was all done very well.

The day camp and playground had over 900 children this year.

The annual golf outing will take place on October 1st. Players and sponsors are still needed. This event benefits the scholarship program.

Joyce Mokros said that she received a letter saying Silver Sneakers was dropped, and she asked what she can do. Councilmember Miller said there are funds available for assistance and told her to contact Jeff Book at HARC with any questions.

Old Business: Committee meeting topics: Presentation for 2022 street repairs, Presentation for 2022 Water meter project, new zero turn for parks, payables, HAFSC updates, Rt. 72 & Miller Rd. signal project update, Chain of Command (SOP), voting precincts of Borough district 41, review Ordinance 289 – storage containers, review Resolution 819 – Policies/Procedures for Trash & Recycling, 2022 Budget: preliminary review for Misc. funds, Misc. Manager/Foreman/Council items, Fire co. financials, Committee meeting minutes, Executive session for personnel matters

New Business:

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried with a 5-0 vote to approve the meeting minutes for August 4, 2021, Councilmember Houck abstained because she did not attend that meeting*
2. Manager St. Clair explained that this resolution was updated to reflect the increase in the tire tags and lg. appliance tags that took place earlier in the year.

It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) and carried unanimously, to Approve Resolution 819, Policies/Procedures for Trash & Recycling

3. Councilmember Miller explained that we had two and then a third new councilmembers and a new borough manager and then later a change in leadership. The status quo of the past borough practice wasn't working anymore. The PA State Association of Borough's recommends that each municipality develop a chain of command, so with the approval of council, Ms. Miller said she drafted this document with the help of Manager St. Clair and Robin Hemperly. This document will serve as a document to be followed by current and future councilmembers and staff members. This document will ease the navigation of borough business while respecting everyone's elected, appointed, and paid positions. This will be a free-standing document.

It was moved and seconded (Councilmember Miller, Councilmember Schick) and carried unanimously to Approve Standard Operating Procedures for Chain of Command for East Petersburg Borough

4. Councilmember Herr said he wanted to give credit to our previous Mayor, Jeff Geoghan for taking on a lot of the worry of this. Councilmember Herr explained that our three voting districts belong with the Hempfield area, where we have school contact, fire and emergency contact, and recreation contacts. Councilmember Miller said it just makes sense that we vote along with that precinct, so that Brett Miller would be our representative.

It was moved and seconded (Councilmember Herr, Councilmember Miller) and carried unanimously to Approve Resolution 820, Requesting the placement of the (3) three Voting Precincts in East Petersburg Borough be within State House district 41 in the 2021 reapportionment

5. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried unanimously to Advertise Ordinance 314, updating POD (portable on-demand storage) and dumpster regulations in East Petersburg Borough***
6. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) and carried unanimously to Approve MMO, Minimal Municipal Obligation Pension Fund for 2022***

Announcements:

September 16 & 17 - Carnival in the Park – will begin both nights at 5:15 p.m. with Food Trucks! Wristbands on Thursday.

September 18 - East Pete Day begins with a 5K Race at 8:30 a.m. - The annual East Petersburg Day Parade will follow the 5K at 10:00 a.m. and lead families, friends, and neighbors to East Petersburg Community Park for an amazing day filled with live music, jugglers, rides, games, great food, and a firework display to end the evening.

October 2 – Pumpkin Fest will be held at the Community Center from 1:00 – 4:00 p.m. (rain or shine). Pumpkin decorating & hayrides.

Adjournment: 8:10 p.m.

Executive Session for legal & personnel matters: In: 8:18 p.m. Out: 8:26 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	October 5, 2021	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	John Wolf, President Debra Miller, Vice President Adam Gochnauer John Herr Lauren Houck Randy Rannels John Schick James Malone Mayor: Manager: Public Works Foreman:

President Wolf called the Council meeting to order: 7:00 p.m.

Pledge to Flag

Visitors: LNP Reporter, Tom Enlow, John Kottmyer, Don Schoenberger, Tammy Moseman, Josh Roberts, James Swarr, Steven Shenk, Autumn Shenk, Greg Bucher
James Swarr and Josh Roberts and LNP reporter were recording the meeting.

Bill Payment: Reviewed by Council.
No additions to regular bills. Volunteer firefighters' relief association - money is paid annually for fire department to the state.

Police Report: Report was submitted to Council.
Chief Steffen was not in attendance.

Mayor Malone:
Attended PA State Mayor's Association meeting. Talked about regulations for fireworks. Also talked about radar; a majority of people saying they support it, but not a majority of people willing to vote for it.
Discussions on how to pay for EMS. Attended veterans group breakfast.

EMS: Report submitted to Council.
Adam Marden was not in attendance.

Emergency Services Coordinator: No report given. Diane Garber was off work.

Chief Fire Official: Report submitted to Council.
John Kottmyer, CFO reported the following:
Tomorrow is Diane Garber's first day back. East Pete days went well – they will be looking at the plans for this event for next year to see if anything can be done better or changed for the future. Meetings with department chiefs to discuss operational issues or concerns within the departments. Meeting with the fire department presidents to discuss business items, budgets and concerns and capital improvements on the horizon. HAFSC set up three individual working groups: recruitment/retention, apparatus, and finance/fundraising. The separate subgroups work through the issues and report back to commission. Mr. Kottmyer reminded everyone this is fire prevention week, and to be safe from a fire safety perspective this week and all year long. They are working on fire safety programs, fire drills, etc. There is a fire extinguisher program at Brubaker's, and he would like to present a donation to the each of three fire departments for service to the community. Working on scheduling with all three at the same time. It is budget time of year and John Kottmyer pointed out he submitted information for council. Mr. Kottmyer explained that a piece of equipment from East Hempfield suffered a mechanical malfunction on the way

to a call and it threw a rod which led to the demise of the engine, and it has been out of use for weeks. This was a cardiac call and luckily, they were able to run up the street to respond to the emergency, but if this was a fire call, they would not have been able to run up the street with the equipment. Mr. Kottmyer said this piece of equipment was maintained and everything done right, but these things cannot always be predicted especially with an aging fleet. He explained the engine is a diesel Cummins and they can not get parts for that model/year. Cummins is focused on building new engines and if they buy a new 2021 engine for the 2007 truck, it will not have the DEF fluid. Even with a new engine, from an ISO perspective, it is a 2007. The only parts available are aftermarket parts which are not from the manufacturer, and they come without warranty or guarantee.

Fire Report: Report submitted to Council.

Chief Schoenberger reported 43 incidents with 8 calls being in the Borough, 26 in East Hempfield Township, 2 in Manheim Twps., 2 Lancaster Twps., 3 Manheim Borough, 2 West Hempfield Township, 200 staff hours, and 111 training hours and 295 of fire prevention. Thanked Greg Bucher for allowing them to use the house that had the fire for some training.

Don reported they were heavily involved in East Pete Day and the parade. Weekends have been busy with events for them.

Manager's Report: Report submitted to Council.

Finalizing 2022 budget and will present this at the Committee meeting to Council. Work is in progress on the traffic signal at State and Main. This is the last week for the foundation work. She pointed out they have been doing a great job getting the fire department through the intersection safely and quickly.

Foreman's Report: Report submitted to Council.

Jeff Moseman pointed out the following:

MS4 information on Illicit discharge was available at the back of the room for anyone interested.

Water department continuing to work on installing SCADA to the system.

With Hurricane Ida and the 7 inches of rain we got, there were no service interruptions, but they did reduce flow slightly. Underground work and conduit at State and Main are moving along very well and traffic control is going well. Elm street milled and overlaid to control stormwater flow has turned out well. Flushing and testing the water flow on that street and it is going well. Installed tether ball at the park. Worked on pool winterization. Worked on storm basin and storm water runoff issues residents were having. Prices received for Alcoa trees to replace the five trees removed at the park in the amount of 692.50 from Huber Nurseries.

Zoning Officer Report: Reports submitted to Council.

Engineering work TOA, MS4 on call services, permit review, property maintenance, and site inspections.

Greg Bucher asked why Graystone Road did not have to put sidewalks in and only put in a walking path. He pointed out that Main Street is a state road and they had to install sidewalks.

Property Violations: Report submitted to Council.

Greg Bucher asked who is authorized out in the field to inspect properties. He was told Matt Spellman BCO, Michael Bingham, zoning officer and Ryan Martin are the only authorized individuals to inspect properties for maintenance violations.

Solicitor/Collections Report: Report submitted to Council.

Northfield Drive has been paid. Lawnwood Ct. has been notified about a new violation. Graystone Road still up to date on payment plan- new letter sent for a violation. Jeanette Dr. 30-day letter sent for non-compliance.

HARC: (Hempfield Area Recreation Commission) – Debra Miller – Nothing to report at this time.

Hempfield Area Fire Service Commission – Pumper Discussion: Tammy Moseman said six weeks ago there was a mechanical issue on a truck and John Kottmyer has been looking into Demo trucks with average cost of \$535,000-\$565,000 vs. the cost of a new vehicle with the average cost of \$773,000. Ms. Moseman said at the last meeting the members talked about this, and John Wolf asked each of the fire departments their opinions. All the departments agreed that this reserve pumper is needed to have as a back-up truck for all the departments to use if one of their other trucks is being serviced. The reserve pumper will be shared between East Hempfield, Rohrerstown and East Petersburg. East Hempfield has always had two back-up pumpers because of the large area they serve. Ms. Moseman said that at the last HAFSC it was asked by Manager St. Clair what the percentage

and financing would be, and she was told that this information would be given at tonight's meeting. Ms. Moseman said the 2003 American LaFrance can be traded in for \$30,000 and the 2007 will be scrapped because it does not run. A motion was made at the HAFSC meeting to bring the pumper truck information to Borough Council meeting this evening for discussion. Randy Rannels was at the HAFSC meeting and said even though it will be an East Hempfield vehicle, it will be shared between the three departments, so it makes sense that the cost be shared by all three departments. Deb Miller requested a list of all the vehicles that are within the HAFSC between the three companies showing the age/year, model, and length of service. Ms. Miller said it will be helpful in decision making to see what we have currently.

John Kottmyer said that the newest truck they have between the three departments is in Rohrerstown and it is a 2011. These vehicles are commonly replaced after 10-15 years, so we must start somewhere because the fleet is aging. Mr. Kottmyer said ISO requires a certain amount of water be brought to a fire scene within a certain amount of time and in most cases, this requires two pumpers, currently we are down to three. If something would happen and we would be down to two, it then becomes a situation that relies on mutual aide, and this requires time for them to get there to help us. Mr. Kottmyer explained they can't get parts from Cummins, so they looked at the demonstrator truck which is a no-frills truck that they take out to shows to let people see the quality of their product. He explained it is easily adaptable for the three departments and will not require much training. The price for a brand new one is \$772,000 and the price for the demo he is looking at is in the \$535,000 - \$565,000 range. The Pierce is not available until November and the Saber is even longer, the E1 that he is recommending is available today and could have it as early as next week.

Greg Bucher asked if EP Fire Company would have a ladder truck go out will East Hempfield be willing to chip in 20% of the cost. Randy Rannels asked if it was EP Fire Company's pumper truck how would this play out. John Kottmyer said it would play out the same way following the commission agreement. Ms. Moseman asked what percentage rate the borough would use this vehicle and said she was under the impression that all three departments were asked to share cost for the pumper because it was a shared vehicle between the three departments. Mr. Lefevre said that the commission is intended to be a commission of three stations working together and he believes there is a movement that East Petersburg is going more towards rescue work, and everything is to be shared and this new piece of equipment could spend weeks or month in East Petersburg Borough if there is a unit down, and said replacement comes under the terms of the agreement. Mr. Bucher asked if there is a signed agreement stating that East Petersburg Borough would have to pay 20% of the cost of this new pumper or share in the cost for an East Hempfield apparatus piece. Adam Gochnauer said that the agreement does not state this, and he takes issue with spending this kind of money on a piece of equipment that will be residing in East Hempfield and Hempfield would be using almost exclusively because the Borough has no real reason for this vehicle and said that they currently have two pieces of apparatus in this Borough that can pump water and they don't need a third. Mr. Gochnauer said for anyone to say that the Borough will get 20% of the usage is very false and he doesn't see the Borough using it much at all. Mr. Gochnauer said if one of ours goes down, the ladder truck has 500 gallons on it, which means that the Borough has three vehicles that can pump water. He also said that he doesn't have a problem with East Hempfield needing a new pumper, but for East Petersburg to pay 20% of something that they might get 2% use out of is unacceptable and there is nothing in the agreement that says we have to. The agreement states that all finances are independent of each other, so he is not sure where the 20% came from. Mr. Gochnauer said that EP Fire co. is running 53% of their calls in East Hempfield, so he hopes that when the ladder truck needs replaced that East Hempfield would at least pay 53% or more of what that ladder truck cost because we are over there a lot more than they are over here. He said it would be hard to tell the residents they have to pay \$110,000 for a piece that they will probably never use. He feels that this is a Hempfield purchase not an East Petersburg purchase. John Kottmyer said he feels it is hard to get an aerial device in certain areas. Mr. Gochnauer said that the truck has reach to get anywhere. Ms. Houck asked where the new truck would be stored. Mr. Kottmyer said that it would be stored in East Hempfield, and it would be shared as a reserve vehicle. Ms. Houck pointed out that EP fire co. has their trucks currently figured out. Mr. Gochnauer said he would have liked this discussion to be that East Hempfield would pay 70% of a new ladder truck for us if we give them the 20% for the pumper they need and that we really do not have a use for.

Josh Roberts asked what the ISO rating is for this area. Mr. Kottmyer said he was not sure what it was exactly, but he thinks it is a split rating and explained that the biggest thing that saves a lot of us is fire hydrants and having the water pressure. Mr. Roberts asked how this additional engine would affect the ISO rating. Mr. Kottmyer said they are looking at what we have and what the backup plan is. Mr. Kottmyer explained that most of the engines are primary engines, and the ISO looks at what they have for back up for reserve capacity, and we don't have this. He explained a pumper is a pumper and a ladder truck is a ladder truck; one cannot be back up for the other. Mr. Roberts asked if the county has shown interest because it would benefit all the taxpayers of the county. Mr.

Shoenberger said that this discussion never came up but could be a good topic to bring up. Mr. Kottmyer said it can be a liability to get a loaner pumper and this can add to the issue.

Greg Bucher said that is a great concept to share costs for apparatus as this equipment gets more expensive over the years, but there is no agreement in place based on the percentage of property value, which is how fire tax works, that says everybody within the three company district kicks in every time equipment is needed. Mr. Bucher said he feels this is not fair to the taxpayers in East Petersburg. Mr. Gochnauer said that if they had a fire tax most of this would go away. Mr. Bucher said this also needs to be based on property value too and that you can't just ask for 20% when this municipality is 5 times larger than ours. Mr. Bucher said that to be fair it needs to be spelled out in a contract and base it on all the current property values of all the companies involved in this and that is how you fairly spread it not only to the municipalities, but back to the property owners and business owners, and this would ensure that the larger companies are paying a bigger share of it than a person who owns a townhome. He said that there is nothing fair about this. Manager St. Clair asked Mr. Kottmyer if there were any grants available through the state. Mr. Kottmyer said its not there like it used to be and now they want to see regionalization for AG grants, or you won't get it. Mr. Schick asked if prior to this agreement did East Hempfield have plans to replace this piece of equipment. Mr. Kottmyer said that the first one on the schedule to be replaced was the LaFrance and a replacement has been ordered and it will be ready in May. Mr. Schick asked if this one could just be kept for the backup. Mr. Kottmyer said it could, but there are no parts available if something happens. Mr. Lefevre addressed Adam Gochnauer's comment and said that the word apparatus is not in the agreement. The forging of the agreement dealt with how the two municipalities would work considering the size and variance and that is how they came to the 20/80 when they were talking about how they would fund the chief fire official and the mechanics of the agreement. In the past East Hempfield has helped East Petersburg Borough with apparatus purchases. Mr. Lefevre said that the unit that Mr. Kottmyer referred to will be purchased for \$773,000 is not part of the agreement because this was ordered before the commission agreement came into effect. He said that piece of equipment and every piece of equipment is available for the needs of the commission in whole and this is what they have tried to forge with the fire commission and if we cannot respect that, then we have no commission, and we have no benefit to join together to address the emergencies and the things we don't know when and how they will come. He said they believe they have been fair in the 20/80 and said that they did not take everyone's property and assess it and they have not done that kind of analogy. Mr. Lefevre said he supposes that this could be done, and commission could consider that, but for now we have a question about a piece of equipment that is needed for the commission and that is what is before us. Mr. Lefevre said that if we leave this meeting tonight without East Petersburg participation, that doesn't speak well for the commission and the people on the commission who have come here, participated in this discussion, and bring before you the recommendation to support this. Ms. Moseman asked if it has to be 80/20? Mr. Lefevre said they think 80/20 is fair and we think that is the essence of the agreement for all costs no matter what it is, he said that this is what the commission is intended to do, to address the need of the township and the borough, as it occurs.

Mr. Bucher said what about the people who pay for this and what about the amount of commercial property that is being covered by this in East Hempfield. Mr. Bucher said if you want to be fair about this than you have to divide it up by property value. Mr. Bucher also said the people on council take the responsibility to protect the money of East Petersburg residents very seriously. Mr. Bucher pointed out that Mr. Lefevre said there is no agreement to pay 20% of the new apparatus and it appears they are trying to guilt trip council into making a decision before the night is over and that you are going to end the commission without a financial agreement that is fair to businesses, and taxpayers in both municipalities. Mr. Bucher said the taxpayers are the ones who actually pay for this, and he believes every taxpayer would like to have an agreement that is reciprocal for both and goes both ways, not just when the bigger municipality says they need an answer by the end of the evening. He pointed out that this is a lot of money for this community, and what is fair is to figure it out based on assessed values of all the municipalities involved. This is the way you end up with a fair percentage of the apparatus not by 2 or 3 people who sit on a commission in another municipality trying to decide where our tax money is being spent.

Mr. Gochnauer said it would be easy to figure out that if you buy 100 air packs and East Petersburg uses 20 that we would pay 20% of the bill. He pointed out that apparatus is not in the agreement at all, and this is a vehicle that 99% of the time will be in East Hempfield. He pointed out that East Petersburg does not need this vehicle, so to come here and ask for any amount towards this vehicle is a stretch. He said to come in here tonight after budget is almost finished, is not the way this should have been done at all. Mr. Gochnauer also pointed out that this piece of apparatus is needed by East Hempfield and said there is no doubt about that. He said that 53% of the calls East Petersburg Fire company goes to are in East Hempfield. Mr. Gochnauer said they have shared apparatus with other departments as a part of mutual aid for years and now it sounds like if we don't take part in it then we won't get help in the future when we need a ladder truck. Mr. Lefevre said that is not at all what they are saying. Several councilmembers and residents shared agreeance that what Mr. Lefevre said did sound like a threat.

Don Schoenberger said there was probably a time when they would have used this piece of equipment last year when they had the engine repaired on a truck and it was out for 6 weeks. He said they did get by with the ladder truck, but they were looking for a loaner to help them get through that time period. The issue can be that not all the engine drivers are ladder truck drivers, so this piece could still end up sitting. He explained some people just can't drive these kinds of vehicles. He said it seems that when their apparatus does break down it is usually on a Friday or Saturday and then you have to pay emergency rates. If they could borrow this new pumper, they would be able to let it sit till Monday so they could pay regular rates. There were a couple of times they wanted to bring the rig down to fire school in Pequea, but they couldn't take them both. Mr. Schoenberger said that he could not put a number on it, but it would be only a hand full of times they would use this. He also said they would probably use it more if it was passed around so they could be more familiar with it when the time comes that they might need to use it. Mr. Gochnauer said he realizes that East Petersburg Fire Department would use the pumper in rare cases, but you would not get \$110,000 or 20% value out of that piece of equipment. Mr. Gochnauer reiterated that it is a Hempfield piece of equipment with their logo on it, and it is for them to use. Mr. Gochnauer explained going to the residents to ask for this does not make sense and also said that if the fire department wanted to do this, they have fire tax funds they could use. John Kottmyer said you have to look at the long term and that they should consider the piece will last for 15-20 years.

Lauren Houck said when East Petersburg maintenance employees asks for equipment there is a more prepared presentation. She pointed out that East Petersburg has agreed to pay 20% of the wages for the CFO and ESC, so it appears that this number was pulled from that without considering how often we are in East Hempfield for calls and what those calls are for, and also what our calls are for, as well as your budget vs. ours, and your per capita vs. ours. It doesn't feel like there was any preparation considering how this would work for us. We are a small municipality, and this is a big amount for us. Mr. Rannels asked what the cost of financing is and what rate of interest is or is it a lump sum. Mr. Kottmyer said it would depend on how they plan to pay for the vehicle and also said they are not asking for a check tonight. Ms. Houck pointed out that the Memo said 2022 and this is something that they would need to have budgeted for. Mr. Rannels said it does not seem they were prepared to bring this to us tonight. Mr. Lefevre said there is a decision that will need to be made tomorrow after the Board of Supervisors meeting tomorrow night, as to how to pay for this. He explained this can be paid out right from the relief funding, which can be used for something like this. Mr. Rannels said you come to us with a problem tonight and not a solution and now you want a decision.

Mr. Lefevre said the engine went down several weeks ago and Mr. Kottmyer has been working to find these demonstrator vehicles that can address the immediate need rather than waiting for the next year or more. If there is another party looking at this vehicle, we need to be decisive and that is why the commission came to the recommendation to bring this to council. Mr. Lefevre said if we miss out on this vehicle then we will go for a year without the backup we need. Mr. Lefevre said when they discussed payment for the truck it was brief and without the EH board and they said it was to be without interest. Mr. Gochnauer said that he feels John Kottmyer is doing his job brilliantly, he has found vehicles and presented them, but what upsets him is that East Hempfield is going to approve this vehicle because they need it and it's a great deal, but they are trying to get East Petersburg to pay for this. Mr. Lefevre said he denies this.

Lauren Houck said if this was reversed and East Petersburg was asking for this, there would have been a spreadsheet explaining how this would have all worked out. Mr. Gochnauer said he would have started by showing how often the truck runs in your district. Mr. Gochnauer apologized to the people from EP fire dept. because he did not want them to feel that they were put in the middle of this. Mr. Gochnauer said they have to look out for the 5,000 people in the borough not the 6-7 that sit on the board. Mr. Lefevre said that when the time comes, if the commission is still functioning and you need 80% for a piece of apparatus you even said that its 50% and that this is the way it has to work. Mr. Lefevre said that even though they have not done property assessments in the past, he isn't saying that can't be done. He stated that the commission will need to reassess what all is covered and when it is covered, whether it is masks, radios, etc., since this is a sore spot. Mr. Lefevre said it was discussed that there was a difference with how the fire departments were funded with East Petersburg having a fire tax and East Hempfield not having a fire tax and that this could be a sensitive issue. East Hempfield has millage, but they don't call it fire tax and some of this is still a tax on East Hempfield residents and it's used for fire services. Mr. Bucher said that East Hempfield has 20 times the commercial property than we do, and you have to throw all of that into it to because this is how this is all fairly spread out among the taxpayers. Mr. Bucher said if we are going to regionalize let's do it fairly and base it off millage because that is the only fair thing he has heard. He said that they came in with an arbitrary number not based off anything. He said he feels they should come in with a number based off something fair, so the residents can say the percentage was based off the millage and that is

what it comes out to. He said it is only fair to share the cost with those big businesses like Kellogg's and large warehouses because if something happens all the apparatus from all three areas will be there. Mr. Bucher said to figure this out you need to go to the assessment office and take all the value of East Hempfield property taxes and the value of East Petersburg's property taxes and figure out the percentage of what we have. This is the only fair way to figure this out.

Josh Roberts said from a taxpayer's perspective, Mr. Lefevre's statement was threatening and as a taxpayer it doesn't warm his heart to want to give any more money of his when they come asking and it's a slap in the face to threaten us and hold the commission over us. He said he personally couldn't care less if the commission succeeds or not. His concern is, will the East Petersburg Fire Dept. protect our citizens? He said he has concerns with how transparent things are and it has been hard to find information. He doesn't feel we have gone into this with equal footing. We have fewer votes on the commission compared to East Hempfield. When the Chief Fire Official was hired there were a couple sunshine laws violations that occurred, and quite a few transparency issues with commission as far as East Hempfield is concerned. He really has concerns as to who is going to handle the repairs and the finances and are the taxpayers going to see what this money is going to. He just doesn't think it is to the borough's benefit and if this is going to work, they need to make this commission an authority and levy the tax rate and do this properly. Mr. Kottmyer said it is just an intergovernmental agreement. Mr. Roberts said he thinks both councils from both municipalities need to realize and say what our goals are, and do we want to have a true regional fire commission where we actually are sharing in regionalized S.O.P.'s, responses, profiles, and everybody's trained from the same standards, and where we have the authority to do something, or will we just be going back and forth every time we have a purchase to figure out what is fair. He feels we are not in on equal footing and the agreement should be revisited.

Jeff Moseman said with his experience of purchasing big equipment he normally would not purchase two expensive pieces of equipment at the same time because they will need replaced at the same time. He explained to justify his purchases to council he usually would try to find something that would stretch it out and said he is surprised that they can't get parts to fix this issue and buy some time. Mr. Kottmyer said that they haven't even gotten to the bottom of the engine, and he doesn't want to come to everyone and say we are going to buy a new engine and then it dies out, and there is no guarantee or warranty with the engine. Mr. Moseman said that when the engines are not available then he would try to hold onto the old one that is working instead of buying two new pumpers in the same year, at least this would space it out a few years. Mr. Kottmyer said it could be done, but he does not have a lot of faith in the older pumper and doesn't want to give a false sense of security that it will be ok. Mr. Gochnauer said that this is the perfect discussion for tomorrow night's meeting in East Hempfield and it is not a presentation for us because he doesn't feel we are a part of this deal and we will not get the value out of this vehicle and Hempfield does need it, so it is a home run for them, but it is not an East Petersburg budgetary item. Mr. Schick said you have to come up with a fair and equitable formula for determining this or any other future purchase and he is not a vehicle expert and believes what Mr. Kottmyer is saying. Mr. Schick said asking them to pay 80% does not seem fair from the other side if we need a ladder truck, so for both sides they need to come up with a fair and equitable formula. Mr. Gochnauer said that EP Fire Dept. has planned for these kinds of purchases and the building has been paid off because of it, along with budgeting for vehicles, and we have done well. He said there is a lot more work this commission has to do to get closer to this working and hearing that they are meeting every other month does not sound good to him. He explained that in the agreement it states that finances are separate and asked if we can make this work or not. Mr. Kottmyer said that the subgroups will meet on the off month in between meetings and then present back to the commission. Mr. Gochnauer said that we had a system that has been working for years.

Tom Enlow said he has been president of the fire company for 25 years and many of the vehicles that are housed there they could not have bought without East Hempfield Township giving money to EP fire dept. The money they gave was based off of the percentage of calls EP fire co. ran in their district and in most cases, it was between 25-50% and he feels they have been very fair to EP fire co. Mr. Enlow also pointed out that they have some major purchases coming up including a ladder truck and rescue truck, and there are some decisions that have to be made between East Hempfield and East Petersburg as to whether they stay in the ladder truck business or not. These are decisions for them to work out. He explained if they could not replace all those pieces on their own. He said in fairness to the residents of East Petersburg, they do not have the tax base to do it. He said as a fire company they support this agreement and he wanted everyone there to know this and said it is imperative that we rely on East Hempfield Fire Service for the support of this community. Mr. Gochnauer said this is what he was referring to when he said that it has been working for years and doesn't see why it wouldn't work now based off the percentage of calls they run. Mr. Enlow pointed out that 80% is a lot of money to give towards a purchase.

Mr. Gochnauer said that everyone is getting a little intimidated by what Mr. Lefevre said, but Mr. Gochnauer said he probably didn't mean it and would hope it wouldn't come to them not contributing to a ladder truck if we don't contribute to this. Mr. Lefevre said that what he was trying to say was contrary to when EP fire dept. needs help, they will be there. Mr. Enlow said that if we were going to get 80% for a truck this seems like a lot of money. Mr. Gochnauer said that if they would have said they would pay 80% for the ladder or the rescue trucks in return for us paying this 20% for the pumper than that would have been different, but that was not said.

Ms. Houck said the agreement does not specify finances and the 80/20 has been easy to set up for the CFO and ESC salary because the amount of time can be budgeted.

Debra Miller said she agrees with Mr. Schick and would like to see something more equitable.

Mr. Bucher said that it needs to be spelled out in an agreement that all this equipment is regionalized, and everybody pays a percentage of it, but it needs to be fair to everyone. If the cost of regionalizing is based off the millage this would be the fairest it could be rather than the board voting when we only have 2 borough members voting.

Don Schoenberger said the ladder truck is a 1999, the rescue is a 2000, and the engine is a 2010. Mr. Bucher said that this would be the perfect time to get that agreement together because everybody's equipment will need replaced in the next 5-6 years. Mr. Shoenberger said that the idea of this agreement was put into place originally to get the municipalities to work together and build the relationship, and now we are beyond that, so maybe the second part of this agreement should be how do we move forward. Mr. Enlow said when we talk about a regionalized fire department, he pointed out that we do not have a lot of people joining and it is imperative that we rely on the Hempfield fire services as a support for this community. He said that there are times during the day we struggle to get out and if it wasn't for Hempfield or Rohrerstown we could have an issue, so it isn't just finances it's the manpower and if we lose this support then in a few years this fire company could be in trouble due to lack of new volunteers to replace the older volunteers.

Mr. Gochnauer said nobody wants this commission to go away but the commission has a lot of work to do to move forward. We need to get some financial agreements in place and asked what will happen to EP fire co.'s vehicle which is a 1999 and the oldest out of all the fleets. He said that this blew up because East Petersburg Council take their budget very seriously and we care about our community, so the question is how do we move forward with purchases whether it is Rohrerstown piece or East Petersburg's or Hempfields.

Josh Roberts said we are quickly spiraling to having paid firefighters and what happens when we start hiring people and then potentially union gets involved. He said we need to set a good foundation financially and through these agreements that protects everybody. He feels that there should have been a lot of work done over the last year and pointed out that they don't really have bylaws or checks and balances over the finances. He said there has to be some method of operations. Mr. Rannels said he feels that the agreement is weak and needs to be revamped.

Mr. Kottmyer said his exposure to commissions was in New York and they don't have a Chief Fire Official, they have a fire administrator which acts as the manger, and they look at the financial end of it and do the presentations and then the commission gets a budget and determines where the money goes between all the stations. Mr. Schick said you need to come up with a fair way to determine costs and a funding formula to use. He said it is hard to go to the taxpayers and say we are going to give 110,000.00 to East Hempfield and don't have a basis. Mr. Schick said that we need a way of explaining how it is fair or equitable based on assessed values or millage or per capita so residents would understand it, and then it would be an easier sell. He said that he realizes there is a shortage of people and there are a lot of other elements that go into how the fire company operates, but when it comes down to spending money people want to understand how this is fair and equitable for us vs. East Hempfield when they are the bigger party. Mr. Bucher said there is any easy way to do this for the short term if they need the money that bad just have an agreement drawn up that says they have to give us the 110,000.00 back the next time we need to replace a piece of our equipment until we get this all worked out.

John Wolf said Commission is an advising board and each department is supposed to be financially independent. The Borough has a fire tax that the residents pay towards the operation of the fire department and there is no other money allocated to that other than what that generates. Mr. Wolf said there is a monthly stipend they receive and there are some other monies held in reserve that could be available upon their presentation to council. More work needs done on what recommendations the board can discuss and brought to the municipalities to look at in situations like this. This came out of left field, and nobody was expecting this. He explained that Council must be good stewards of the Borough in planning budget each year. They go through each line item and are very thorough. He feels more work needs done on this and Cindy and Karen should discuss this. He said he has experience with heavy equipment in construction and he realizes the parts are hard to come by. An agreement

needs to be looked into for this.

Mr. Gochnauer asked if this was brought up at the HAFSC board meeting. Mr. Wolf said it was not brought up at the meeting. Tammy Moseman said they had a financing meeting.

John Kottmyer said the question is whether you want to participate in this or not and he said it is apparent that Council does not. Mr. Kottmyer said he is currently working with EPFC on capital improvements for hose replacement in the amount to \$18,000 and looking at portable radio replacement for EPFC in the amount of 28,000-30,000 and the list goes on. Randy Rannels said he thinks it needs to be determined how everything gets split up. Mr. Rannels explained that this \$110,000 they are asking for is a big chunk at 3% of their entire budget. Lauren Houck said splitting up radios is easier to break down than use of a piece of equipment and further discussion is needed. John Wolf said the finance part of the pumper purchase was left open ended at the HAFSC meeting. Manager St. Clair reached out to the manager of East Hempfield and was told the amount was TBD. Mr. Wolf said he stated at the HAFSC meeting that he did not know how quick council could address this because these items are usually discussed at committee meetings. Randy Rannels said that this is important, and we might need to have an additional meeting to discuss this.

Manager St. Clair said the point we are at now, we would need to come up with a financial agreement. Manager St. Clair said this is what she is hearing from the residents and members of council. She said she would like to see an agreement between the two municipalities and have a fair formula spelled out. She said she can work with Cindy on this and then it can be brought back to council to discuss, but this is something that will not happen overnight.

John Kottmyer said he does not bring every item to the fire commission, such as the hose because it is not a capital item and the fire department did not budget for this, but they need this item and have to have it. Tammy Moseman said she feels the financial agreement needs to be for all future purchases not only the pumper. Kottmyer said if you do that you might shoot yourself in the foot because the hose and radios were just being paid for in full by East Hempfield and this would then be reduced. Ms. Moseman said at the last HAFSC meeting she asked if all major purchases were 80/20 because this was her assumption. She feels this is a huge amount for East Petersburg Borough. She asked where the money comes from for the hoses and radios. Mr. Kottmyer said it is paid from East Hempfield. He explained there is a certain allotted amount for the three fire departments in East Hempfield's budget for capital requests. Mr. Kottmyer explained he goes through these requests and prioritizes, and these are separate funds from the commission. Greg Bucher asked if these funds are from grants. Mr. Kottmyer said no and explained these are things that come up for the departments and he tries to split it up between them. Ms. Moseman said she is in the finance subcommittee, and they have asked the departments to submit their needs and then the subcommittee will discuss this and bring it to the commission. Mr. Kottmyer said the money is allocated by splitting it three ways between the three departments. He said the three department Chiefs got together and said they agreed with this price of equipment together. Mr. Kottmyer apologized if what he presented was not adequate and explained he is working on a short time frame because the apparatus is being shown to another company tonight and if the company looking at it tonight signs, then there is nothing to vote on tomorrow night. Ms. Moseman asked about the other two trucks they were considering. Mr. Kottmyer said he doesn't want the one that has the buzzer going off and the other truck won't be in until January. Mr. Gochnauer asked why they didn't just buy it and then come to East Petersburg to ask for the funds. Mr. Kottmyer said they wanted to be transparent and bring it to EP to ask the questions and that's what he is here for.

Old Business: Committee meeting topics: Hempfield recCenter ARPA request letter, 2021 pool season summary, pickleball discussion, playground update, accounts payable, HAFSC updates, misc. manager/foreman/council items, EP Fire Co. financials, committee meeting minutes, executive session for personnel reasons

New Business:

- 1. It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried unanimously to approve the meeting minutes for September 7, 2021***
- 2. It was moved and seconded (Councilmember Miller, Councilmember Schick) and carried unanimously, to Approve Ordinance 314, updating POD regulations within the Borough***

Greg Bucher asked if this covers his storage container, and if it clears up the issue.

Manager St. Clair said yes.

3. ***It was moved and seconded (Councilmember Gochnauer, Councilmember Houck) and carried unanimously to Approve Fire Police Request for PTO sponsored parade at Nitrauer Elementary School Wednesday, October 27***

Announcements:

October 29 - Trick-or-treat will be held in the Borough from 6:00 – 8:00 p.m.

October 29 - Large Appliance/Tire Pick-up, tags are available at the Borough office; 15.00 appliance, 5.00 tire

November 2 - Election Day; polls are open 7:00 a.m. until 8:00 p.m.

Adjournment: 9:08 p.m.

Executive Session for legal & personnel matters: Not needed

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF SPECIAL MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	October 21, 2021	6:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	John Wolf, President Debra Miller, Vice President Adam Gochbauer, Pro Tem John Herr Lauren Houck Randy Rannels John Schick
	Manager:	Karen St. Clair

President Wolf called the meeting to order.

James Swarr and the LNP reporter were recording the meeting.

Visitors: Steven Shenk, Tammy Moseman, Aileen Evans, Joseph Banzhof, Glenn Garber, Don Schoenberger, James Swarr, Jeff Moseman, Frank Mokros, Cathleen Panus, Mark Cohen, Kris Macauley

The special meeting was held for Borough Council & EP Fire Company to discuss a financial plan for current and future purchasing of apparatus and fire equipment within the three different fire departments: East Petersburg Borough, East Hempfield Township and Rohrersstown Fire Co.

Comments: President Wolf asked anyone making comments to please approach the podium and state their names.

Don Schoenberger and Mark Cohen shared some information on the history of East Petersburg Fire Dept. Tom Enlow, President was not able to attend. Mr. Cohen is Deputy Fire Chief and serves on HAFSC and he pointed out they may not all agree on everything all the time, but they do all want the same goals, and asked everyone tonight to keep this in mind. He said they would like to provide some clarity regarding the fire departments relationship with East Hempfield Township. East Petersburg runs 1st due territory in approximately a third of East Hempfield Township and because of this they have a significant relationship with the township, with both calls and finances.

In 1999 EP Fire co. purchased a ladder truck in the amount of 633,000.00 and East Hempfield Twp. paid 45% of this in the amount of 284,948.00; EP Fire co. purchased a used 2000 rescue truck in the amount of 285,000.00 and East Hempfield paid 38% in the amount of 108,000.00; in 2010 East Petersburg Fire co. purchased a new engine truck in the amount of 425,500.00 and East Hempfield paid 23½% in the amount of 100,000.00. EPFC did not ask for support for the duty unit in 2011 & 2017 and did not ask for support for the squad however EH Twp. paid for the entire traffic unit in the amount of 85,000.00. East Hempfield paid these amounts based on a recommended percentage based on call volume and cost. Currently the township supports them annually by paying for the fuel on the engine truck, rescue squad and traffic unit which equates to approximately 2,500.00. East Hempfield Twp. gives them 25,000.00 a year for utilities. They allow them to solicit for a fund drive in the area in East Hempfield that they provide first due service to. They receive a good portion of relief funds from EH township approx. 18,000.00 and this would be a big loss if they would not get this. He explained that the fire tax is not enough to cover all their costs. They have submitted amounts for potential future support to EH township for 2022 for capital requests for entire supply of 5" supply hose in the amount of 18,000.00 and for portable radios in the amount of 31,000.00 and for bathroom renovations at the station in the amount of 33,000.00 and to repair the apparatus bay floor in the amount of 65,000.00. The township is considering these requests and they are hoping that the current events do not impact these potential sources of funding. EH and EPB fire depts. have an aging fleet and a lot of times these older vehicles do have mechanical issues. The 1999 ladder truck was due to be replaced in 2019 but pushed this to 2024 and they are currently selling for 1.5 million. The rescue

truck is due to be replaced in 2028 and today's cost is 800,000.00, in 2030 the engine is due to be replaced and today's cost is 700,000.00.

Each fire dept. has their niche and East Petersburg is the heavy rescue in the township, they have a large rescue truck that aids them in rescues. Each company has their own specialty, but we still use our trucks in conjunction with the other departments because it works best to have the different kinds of vehicles to use for different needs. He shared a graph showing call rate for the last 3 years and it showed that 53-55% of the calls they run are in East Hempfield and the other calls are split between the other municipalities. They realize the apparatus cost at 80/20 is a point of contention and they have done some math at 80/20. The fire company is hoping to use this engine to cement further apparatus agreements. They realize they will not use this as much as Hempfield and Rohrerstown, but the point is to have 100% access if they need it. If they had to pay for 20% of their apparatus between 2024 and 2030, they could make it work, but if they had to pay for 50% it would not work with the amount that they receive from the taxpayers, so they feel the 80/20 is a good starting point. East Hempfield has not currently said if there would be a change to funding if East Petersburg does not contribute, but there is concern. They said they have not heard if the 80/20 means East Petersburg gives 20% to East Hempfield for apparatus and then East Petersburg FC will receive 80% from East Hempfield for apparatus. They feel this would be a good place to start the discussion with East Hempfield. The new engine would rotate between the three departments, and this could mean they could run the new pumper and save some wear and tear on their truck. If East Hempfield does not get this pumper and a pumper is down, they might not get the mutual aid they need from them. Don Schoenberger said that they felt they needed to come tonight to show their support for this purchase in their own way and supply their own information.

Aileen Evans asked how often East Hempfield comes to East Petersburg. Mr. Cohen said for any house or building fire they get a ladder truck from Rohrerstown and an engine truck from Hempfield and they also help us with traffic control.

Deb Miller said if East Hempfield would have come to the last meeting with the kind of presentation that EP fire co. gave tonight it would have been better received.

John Schick said East Hempfield never did explain where they got the 80/20 from and there was not enough information provided, and we were caught off guard with this and said everyone here supports the fire company and is in support of the community and mutual aid and he believes East Hempfield does supports us, but the presentation was not well thought out.

John Wolf said even the HAFSC members that were at the council meeting were caught off guard.

Tammy Moseman said she was under the impression from the last HAFSC mtg that Cindy, the manager of East Hempfield was going to reach out to Manager St. Clair to discuss funding for the pumper and asked if Manager St. Clair has heard from Cindy. Manager St. Clair said no. Ms. Moseman said that there was no mention of the 80/20 split at the HAFSC meeting and it was a surprise to the HAFSC board members as well as the councilmembers at the EP committee meeting. Ms. Moseman said she does not understand why there is no communication from them.

Manager St. Clair thanked the EP Fire dept. for the presentation and information they gave and said that this is what Council needed to see.

Adam Gochnauer said his main concern is East Petersburg Fire Co. and nobody was against the apparatus just the 80/20 split. He pointed out that at the committee meeting he gave EH Twp. a chance to say they will pay 80% for us if we pay the 20% for them, but they did not respond. He pointed out that the fire dept. has received support, but it has not been 80%. Mr. Gochnauer said he does not trust they will start paying 80% for us if we give them the 20% they are asking for. He said EPFC has been paying for most of their own vehicles, supplies, etc. and now the taxpayers are responsible for two more companies, and he has some issues with this unless we come up with a fair deal that says this is what we are doing for East Hempfields pumper and then this is what East Hempfield will do for us.

He said their approved budgets in E. Hempfield are losing 1-2 million dollars a year and this does not financially sit well with him. He sits on EPFC financial board, and they are doing the right thing financially and have paid off their building, and he does not want to see E. Hempfield take any of it. He said he will continue to be involved in the finances with EPFC especially with any agreements. He said it is his job to look out for the 5,000 residents in the borough, but also to look out for the best interest of EP fire dept. and he takes both very seriously.

Mark Cohen said he does not know if they are looking for support for Rohrerstown ladder truck or Hempfields regular engine and tanker, and he thinks the only reason they are looking for support for the pumper engine is because it is going to be a shared piece. Mr. Cohen said he thinks we should be careful how we word things because we do not want to be responsible to pay for the other vehicles. Mr. Cohen said when they heard 80/20, they thought it was a good deal and he hopes that they could use this piece of apparatus to start the discussion and put some numbers down on paper. Mr. Cohen said he would like the borough to reach out to the township and start conversations. Mr. Gochnauer said that is fine and pointed out that Mr. Kottmyer is doing a great job, but he is an East Hempfield employee, and he could decide to get rid of the ladder truck because Rohrerstown has one, and then we will be asked to be responsible for part of that and we will need to budget for something like this also. Mr. Gochnauer said that we need to know what we will be responsible to contribute to on the apparatus list. He said everything was working so well and now some of it seems to be fractured because of finances. He feels EPFC is the best fire dept. of the three, including with finances, and he doesn't want to see them lose all that they have worked so hard for.

Lauren Houck said we were put on the spot and were only given a diagram of the truck without a business presentation and no answers on financing and without much thought put into it. She also pointed out that they did not promise any guaranteed percentage of use. She pointed out that we can divide salary by percentage of time, but this is hard to apply to equipment, and it was never said that we would get the pumper 20% of the time. The agreement talks about program cost sharing, but it does not talk about equipment, and this is the first-time cost sharing on equipment has ever been discussed and this is a much bigger topic than time allowed at the committee meeting, so that is why we are here tonight. Ms. Houck said she would have thought that there would have been discussion or a decision as to how something like this would come from the commission to be presented to the municipalities. She thought it would have come out of the commission.

Deb Miller said in the agreement item number 6) The responsibility of the board of directors; a, b, c, & d have been accomplished, e is still in the works. Letter e states to maintain an up-to-date strategic plan to guide the activities of HAFSC including, but not limited to the development of a system wide capital asset plan. Ms. Miller asked if the capital asset plan is a category we need to apply funding to. Randy Rannels explained that this is being worked on currently within the subgroups and this would fall under finance. John Wolf said that the conversations on this have been very informal so far. Mr. Rannels said there was an e-mail sent out to HAFSC the Friday before the last council meeting that said they were going to ask for the 80/20. Mr. Rannels said they were not prepared to do this and when he asked Mr. Kottmyer for the details, he did not have them and said he does not know if Mr. Kottmyer has read the agreement because the agreement does not say the 80/20 is to be used for purchases for apparatus. Mr. Rannels also said there was no need to come to us in urgency and Ed Lefever to pressure us on the spot to approve something that they approved for purchase the very next night. He said if we would have had a chance to talk through it with a presentation like the fire company gave us tonight, it would have made a big difference, especially the part about not having to chip in on all the apparatus, just the shared pieces. He assumed that tonight we would try to figure out what is going to be fair for the borough to pay and then figure out how we are going to pay for it, and then go to them and start the negotiations. Mr. Rannels said we want to take care of the residents and our fire dept. first.

Tammy Moseman said that she has heard that it is a shared costs on purchases. Mr. Cohen said that the new engine was just purchased, and they did not ask East Petersburg for funding on that, and he doesn't think they are planning on asking for help with this. Mr. Cohen explained that there are areas in East Hempfield that East Petersburg is first due and East Hempfield does not have first due areas in our borough. Ms. Moseman believes that the HAFSC needs to come up with a financial agreement for the future, so East Petersburg can refer to it when purchases come up. The finance committee will be where this gets developed. John Wolf said that there have not been enough meetings for the apparatus committee to work on this. Adam Gochnauer said the apparatus and finance committee and the whole commission needs to talk and come up with an agreement and put it in writing. The apparatus needs to say this is what needs to be replaced and what part of the cost is expected to come from East Petersburg, because we need to know the formula. Mr. Gochnauer said that EP fire dept. has their items budgeted to 2030. Therefore, the meetings need to be more than every other month. He said anything that gets added should be an addendum to the agreement at this point. The agreement was put into place to hire the CFO. We need to determine the call rate and he pointed out that these numbers are only going to go up from this point because of the new Penn State hospital and warehouses, and businesses being built in East Hempfield.

Mr. Gochnauer said when you pull up the numbers for East Hempfield they are 3.4 billion dollars in assessed property value and East Petersburg is 340 million. If you do quick math the ratio is 90/10, so that is what is fair based on millage. If they implemented the same fire tax we have, it would generate 2.6 million dollars in the first year. He pointed out that their big industry is going to continue to grow, but East Petersburg will not because there is no room to grow here. He said this is what is fair for all the residents of both municipalities. We can then budget 10% of what is needed maybe even up to 2030, same as the fire department has done. Before any check is cut the commission needs to come up with something firm in writing in a contract that solicitors can look at and they can't go back on.

Jeff Moseman asked if this is what he is referring to as bylaws. Mr. Gochnauer said this agreement did what it was meant to do and now it is time to add on to it and that is part of it as far as finances go. John Kottmeyer should have a good idea of what he wants this all to look like for the departments in 5 years, including apparatus and this all needs to be put into writing.

Mayor Malone asked if the costs go above the fire tax where would we take it from? Mr. Gochnauer said that we are not there yet, and this is something that Council will figure out with the budget, and it would be fiscally responsible to budget for this. Mr. Gochnauer said this will work with our plan, but not with East Hempfields plan.

Mark Cohen said he would like to see some agreement that provides for a long-term replacement plan, so whatever we say happens with this piece of apparatus happens with the ladder truck and the rescue truck and the engine truck, because they are his biggest concern. He said if we lose on this piece of apparatus, we are going to more than gain on the next three as a municipality, whether it is 80/20 or 90/10, it is better than 55% coming out of our budget because we don't have it. His goal was to come here today and say we need to come up with something that gets us apparatus all the way through 2030 and this is a great springboard to allow this to happen. Mr. Cohen was told by John Kottmeyer they threw 80/20 out as a starting point and felt that the borough was saying they were not interested. Mr. Cohen said in the conversations he has had with the borough they are not saying that, so in addition to the apparatus plan, he would like the communication to get better between the two groups and if that needs to happen through the HAFSC then they can do that, but they were under the understanding that they were more of a recommending body, but if council would like them to take a more active role in making more of the financial recommendations, they will be happy to do that.

Mr. Cohen explained they sit on the fence between the two of the municipalities and would like to see the communication get better and a plan developed for the next nine years to replace their apparatus, so they can continue to serve the residents. Don Schoenberger said the fire department has talked as a group and they all echo what Mark Cohen is saying.

Kris Macauley said this is the only piece of apparatus that the township is talking about now. He said Hempfields engine is going to Hempfield's Fire Department and Rohrertown ladder truck is going to go to Rohrertown Fire Department and its not a municipal owned piece of apparatus. He said this is the one piece of apparatus that is being broken up among the municipalities, so keep that in mind as we are going down through this and when we get a new piece of rescue equipment, it is going to become East Petersburg Fire Departments rescue vehicle. The new rescue engine coming in will be East Hempfields engine with their name on it. They will use this vehicle first because of the predicament they are in, and it will remain housed there, because they have the space.

James Swarr said he thought the statement made by Hempfield that there wasn't much difference between 80/20 and 90/10 was ridiculous. John Wolf said they were not 100% shut down by council. They were asked to bring more information back to council, but we do not know if they are working on this or not.

Adam Gochnauer asked the fire department members in attendance if they would be on board if we got a 90/10 deal with East Hempfield. They said yes. Mr. Gochnauer said when you put all the funds together that EP fire dept. has received from Hempfield, it is nowhere near the 80%, so they have not received what they should have to this point. Mr. Gochnauer said he will be involved when it comes to getting an agreement together and if the fire dept is on board, he will fight hard for them and he needs to know that the fire dept is behind us. He said if there is any talk about withholding support for us because of this, Council should know about it. Mr. Gochnauer said he feels everyone is in agreement of what we need to do. He feels the process should start now and said that the HAFSC should use whatever forums they can to get the commission to meet and let them know there is a lot to talk about.

Mr. Schoenberger asked that someone from the Borough reaches out to East Hempfield to start things moving. HAFSC was due to have a meeting in November and there is supposed to be a subcommittee meeting this month – Ms. Moseman will reach out to John Kottmyer to find out when the meeting is. Council feels the HAFSC meeting should go back to monthly meetings. Mr. Gochnauer said now that the head of the borough and the head of the fire department is here and are both ok with all of this, he feels we should be able to now reach out to Cindy and let her know that because of the formula we now have that shows what is fair, we agree to, in theory, pending a contract, to give 10% for this piece of apparatus.

It was pointed out that EP fire dept. submitted their list of needs to Hempfield for 2022 and they are not anticipating receiving all the items only six radios and the hose.

Cathleen Panus pointed out that nobody was at the meeting from East Hempfield. She asked the members of the fire department if they are concerned that this will cause a rift between East Petersburg and Hempfield fire companies. Mark Cohen said no. He also said that John Kottmyer did ask to attend the meeting, but EP fire dept. felt that Mr. Kottmyer is being looked at as an East Hempfield employee, so the EP fire dept. asked him to not be here at tonight's meeting. She said it might be helpful to establish who will officially communicate with them to eliminate confusion.

Manager St. Clair asked when the next HAFSC meeting will be held for the financial group. Tammy Moseman said it should be in October and she will reach out to John Kottmyer to find out when. Council agreed the meetings need to be more often.

Mr. Gochnauer said if everyone is in agreeance to the 90/10 then Manager St. Clair can reach out to Cindy at East Hempfield and let her know that we now have a fair formula that says this is fair and this is what we agree to in theory, pending a full contract of stating this in writing, and she will then follow up with an e-mail. John Schick asked if we are agreeing to 90/10 for all vehicles. Mr. Gochnauer said the call tomorrow is for the pumper only, to get things moving, but when we do the formalized contract, he would like to go with this formula for all the fleet and personally does not have a problem for all three departments because that is what is fair.

Don Schoenberger said that Rohrerstown apparatus is up next to replace. Mr. Gochnauer said the Borough just needs to know ahead of time so it can be budgeted for, and it all needs to be in writing. Mr. Gochnauer said he feels the fire department has not been getting their fair share and now he just wants to see them get a fair agreement.

Randy Rannels said they were getting the 80/20 from the contract but it does not cover equipment, therefore he feels they did not understand the agreement.

This ended the part of discussion that included the fire department.

Council discussed the plan.

John Wolf said that comments were submitted by Josh Roberts, and they will take these into consideration. He was not able attend the meeting.

Manager St. Clair said she can reach out to Cindy tomorrow regarding the pumper apparatus now that there is a 90\10 formula to work from and let her know moving forward we would like to use this formula for all equipment pending a contractual agreement.

Amy Leonard, Solicitor said that they are supposed to supply a proposed budget by September 15 of your program costs every year and at this point we should have one for next year. Manager St. Clair said that she has received a draft budget of program costs.

Tammy Moseman said they have not formalized the apparatus list yet and she was told it was up to John Kottmyer and the fire departments to come up with. Ms. Moseman said we have a small draft of an apparatus list, but nothing formalized. John Schick said we should have already seen this list, so we know what is coming up over the next 10 years. Mr. Schick said if we have a piece of equipment here and we respond to 56% of the

calls in Hempfield rather than look for them to pay 90/10 maybe we should ask them to pay based on the percentage of time we are there and first due territory we have in Hempfield.

Adam Gochnauer said if they agree to the 90/10 deal just with the ladder truck, what we would save would pay for about 4 ½ pieces of apparatus. He said we are still going to have to pay 10% of a vehicle that we won't be using 10% of the time. Tammy Moseman said she has asked for the list of apparatus and did get a draft off YouTube, but still nothing has been formalized. John Schick said he agrees that the offer of 90/10 for the pumper should be addressed now by Manager St. Clair reaching out to Cindy but said that the offer of 90/10 for all future purchases through an agreement should start with HASFC. Mr. Gochnauer said it is the finance part of it and we can give Tammy Moseman guidance on this to discuss at the meeting. Essentially, we are agreeing to pay 10% of a piece that we are overpaying for, but the formula is fair, and it doesn't matter if its first due on not, it is fair for everybody. There are certain pieces of equipment that are first due and so on, and you can't make a contract on that because that can change. The 90/10 deal is simple because it is based on value of assessed property. Mr. Gochnauer pointed out that we are over there more than 50% percent of the time and they are only giving a total of 35% support and based off this, we are shorted 15% and they have been taking advantage of us. Mr. Gochnauer said if he was Cindy, he would pass a fire tax and that is what would solve the problem. If they don't pass the fire tax and don't agree to the 90/10 then the fire dept and us are fully aware they are just trying to take advantage of us. If they don't, we are back to square one and we have a plan for this also. Before the HAFSC everything was working financially great, but now it has come to light what is going on. We were outnumbered from the beginning, but we accepted it because the fire department wanted it and he understands, but we are paying 29,000.00 per year to be on this commission and said we aren't getting anything for it right now. He said they came to us to ask for money and now we have taken a good look at things, and found the fair amount is 90/10. The commission and the finance committee need to make this fair and equitable. Mr. Gochnauer pointed out that we have two more years in this contract. Randy Rannels said we are outnumbered on the HAFSC committee, so it is hard to get anything accomplished on our behalf. Mr. Rannels said he thinks the idea Mark Cohen brought up was that we only share costs for the shared vehicles and cover the full amount of our own apparatus and asked if this is something we should put into the agreement. Mr. Gochnauer said essentially, they are all shared for mutual aid. The pumper they are asking for is stored at East Hempfield and has their logo, so it is hard to say it is a shared piece. The other piece of equipment they are purchasing was approved prior to John Kottmyer being hired for commission, so they cannot ask for assistance with that one. Mr. Gochnauer said the pumper was approved for purchase within 3 minutes at the Hempfield Board of Directors meeting the night after the committee meeting, so it must have been discussed prior to them ever coming to us.

Amy Leonard, Borough Solicitor said that there is a lot of stuff in the agreement that has just been ignored and it is not a sufficient agreement for the long run and there needs to be bylaws. This agreement was originally set up to deal with the hiring of the CFO, but there are some things in here that were ignored during the hiring of the CFO and there are things in here that continue to be ignored, such as there is supposed to be a system wide asset plan that is being developed and that is a responsibility of the fire commission, according to the agreement. If this has not been done, then what are we basing decisions on. One of duties of the fire official is to develop a fleet plan and if we had a fleet plan, we would know what apparatus was going to be purchased in the next 10-15 years and there would be a replacement schedule and you would know what percentage of equipment is being used equally across the municipalities. Right now, we do not know any of this because these pieces have not been put into place. Amy Leonard said she has sat down with Mr. Gochnauer to discuss this contract and is very hesitant to sit down and write up another agreement when it will not be followed just as the first one is not being followed. Ms. Leonard said if they do not feel it is important to follow the first one then they will not follow the second one. Ms. Leonard said the agreement states that we will pay 20% of the program costs each year. Manager St. Clair said we will get this information next week. At the end of the day, it doesn't matter how we vote because there should be an apparatus plan put forward and a fleet plan put forward. The agreement states the CFO shall develop this plan under the direction of the board of directors and the governing bodies of the municipalities, so if you haven't seen an apparatus plan how can you agree to pay a certain portion of it. You don't know what the budget could be and if it is the budget for 2022 or even 2023, and so on. The best you have seen is what EP fire co. has shown you tonight, but you still do not know what Rohrerstown and East Hempfield are looking to replace. You do not have the information. It has been slow getting this off the ground and setting up the committees, but if the group isn't committed to doing these steps, then she doesn't know how to advise them moving forward on what the next agreement would look like if we aren't going to use the current agreement. Amy Leonard explained that Council has representatives on the HAFSC board and if

they feel they are not being listened to then Councilmembers can go to the board and say that the representatives are saying they are not following the agreement and the responsibilities stated in the agreement have not yet been delegated or done, so don't come to the borough and ask us to do cost sharing on apparatus when you haven't done a capital asset plan or fleet development plan. At some point we need to say this to them.

Adam Gochnauer said this needs to come from the top down and for the rest of the year we need to go back to monthly meetings, and he is in agreeance that a formal plan still needs to be put into place. He would like to offer them the 90/10 across the board for the pumper and all apparatus in the future.

John Schick asked if this a breach of contract. Ms. Leonard said it's not like you hired a vendor, and they did not do the work hired for. She said it is an agreement between two municipalities, but there is no agreement to share costs for apparatus, only program costs. She said she does not know how you can move forward with a cost share when the pieces of the agreement have not been put into place. She said that the agreement does not have provisions for the cost on apparatus because there is not a capital asset plan or fleet plan. The initial pieces have still not been put into place to move forward and develop a plan.

Adam Gochnauer said that this is part of the deal with the 90/10 to tie it into the big picture and say this is what is fair right now, but also tie in the rest of this stuff pending the formal capital asset plan and fleet plan that John Kottmyer should have done. John Schick said he would not like to agree to something before he sees what they are in for.

John Wolf said he would like to offer the 90/10 for pumper and respectfully request they pay 90% for the ladder truck for us when we need it. He pointed out that the agreement states that each fire department will be financially independent. John Schick said is it better for us to just stick to paying for our own and not enter any cost share with them. Adam Gochnauer said they would then be likely to continue to pay us the unfair amount.

Debra Miller said it might not be the right time to offer 90/10 for all purchases. She feels the items in the agreement that have not been done should be addressed first. Mr. Gochnauer said this is all going to take a while and he would rather throw out there what he feels is a fair proposal and let them say yes or no and then we can move forward. Mr. Gochnauer said he doesn't think they will go for this, but it is the fair thing to do for the residents in this town and for the fire company. He said if we pull out of the commission in two years, then so be it. They are not doing what they should, and they have not done a thing for our fire company, and they have somehow convinced them it is a great thing, and it isn't. John Schick said that if we pull out then they might pull out of financial support. Mr. Gochnauer said he would hope they wouldn't do that, but there is a plan for all of this. Mr. Gochnauer said if we feel this agreement is not fair, and we pull out of commission and they cut off funding even though we serve 53% of the calls in their area and we are first due in parts of their municipality, this will not sit well with the residents. Ms. Miller said that the goals have not been reached so this should be worked on before we send a check. Mr. Gochnauer said they must fulfill the items agreed to in the original contract and they must pay 90% of our apparatus when it comes up under this 90/10 umbrella across the board. Mr. Gochnauer said that East Hempfield needs to be made aware of what we have come up with. Mr. Gochnauer wants John Wolf to say to them at the next meeting that the items in the agreement need to get done and give a deadline and if they don't then we can decide what we do next.

Cathleen Panus said that the original agreement was very gray, and she thinks that it is extremely serious as a resident and several very important parts of the agreement are not being met and it seems we are getting screwed over. She said it should be said that nothing else is going to happen until they go back to the origin of the agreement, and they do what it says they are to do and everything else becomes moved. She said that there are several integral parts of the agreement that have not been met. She said thank you to council to call them on this and say enough.

Mr. Schick asked if East Hempfield is asking for these items to be worked on through the commission and the Chief. John Wolf said it is hard to get any participation out of anybody. It was pointed out that the meetings are usually only 20 minutes long. Tammy Moseman said they know that these things have not been done because she brings it up at the HAFSC meetings and she gets no response. Adam Gochnauer said that John Wolf is the chairman, and he needs to go on record as saying we need to have the items in the agreement done. Manager

St. Clair suggested HAFSC call an emergency meeting to address the issues. Deborah Miller asked Manager St. Clair to develop talking points for the agenda for the HAFSC meeting. Manager St. Clair said yes.

Tammy Moseman and Randy Rannels said they do not know where Chief Kottmyer is currently at with working on the apparatus list. Ms. Moseman explained that Chief Kottmyer told them that the commission board does not need to be involved in this and that it's a decision between him and the individual fire departments and if the board needs to know about it, they will bring it to the commission. Amy Leonard explained you don't get cost sharing without approval; it is a budgetary item. Adam Gochnauer said we need to let them know that we are considering this cost sharing plan and we have every right to go forward, and demand schedules be provided by Chief Kottmyer.

Mayor Malone pointed out there is already cost sharing for Chief Kottmyer and EMS for program cost, so we already have leverage to demand to see where he is at with this.

Ms. Miller said we are looking at page 2, the independence of the fire companies, their property 2a and 2b Page 4, 6e and page 5 number 9. Amy Leonard said that Manager St. Clair has a list of program costs and she pointed out that there are no provisions in this agreement for program costs.

Adam Gochnauer said if we all agree on the 90/10 then we should make a motion for Manager St. Clair to make a call tomorrow about the formula we have come up with. Mr. Gochnauer said he does not think this should be tabled because we need to let East Hempfield know what was discussed at this meeting and see what their reaction is.

Councilmember Wolf said he would like to make the offer for the pumper. Mr. Gochnauer said then they could take it and not give us anything when the time comes.

Randy Rannels said this does not have to be rushed into now that East Hempfield has approved the purchase for their pumper. John Schick said that we currently had no agreement with them for apparatus, so he feels we should not contribute to this purchase and any offer would be made for future purchases. It was pointed out once again that apparatus has always been shared when a department is in need and has a piece down without contributing to the cost. Adam Gochnauer said that if we are asking for them to contribute 90% that it would be only fair to contribute 10% to them. Adam Gochnauer said that Manager St. Clair should get some reaction from them to what we have discussed so we know if we should do nothing or do more. Manager St. Clair said that Cindy would not have the authority to make the decision, Cindy would have to take it to East Hempfield Board for discussion. Adam Gochnauer said he would need to see an official list of apparatus to plan for budgeting and then work towards an agreement with the Borough Solicitor.

Mayor Malone said it might be a good idea to make a motion and see where everyone stands.

Adam Gochnauer said he would like to give Manager St. Clair authorization to make a phone call to Cindy, the manager of East Hempfield, to report the results of our special meeting that we are considering a 90/10 split of cost on front line apparatus based on assessed property values going forward.

Amy Leonard said that this is asking Manager St. Clair to report essentially where you think you might be going in terms of cost sharing without any actual authority to bind you to any 90/10 split, but trying to gauge if they are interested in having a further discussion in long term cost sharing with the starting point being 90/10.

Adam Gochnauer said everyone has a vote and it is just his opinion, but he would like to give Manager St. Clair direction to throw this out there to them. He said it is not a formal agreement and we are not officially saying we are cutting a check for 10%, because we need to know they are ok with 90/10 when it comes to our apparatus as well. Mr. Schick said let's keep this simple and give them the formula and see what they say. Mr. Schick asked what we would need to see happen is they say yes to the 90/10? Mr. Gochnauer said he would like to see what needs replaced and when, and it would be a buy only contract.

It was moved and seconded (A. Gochnauer/ R. Rannels) with unanimous approval by the Board, to Authorize Manager St. Clair to make a phone call to Cindy tomorrow to state the results of the special meeting tonight that we are considering a possible 90/10 front line apparatus cost sharing split based on property assessment values and to have further discussions.

Manager St. Clair said that she will add it to the budget just in case it is needed.

Council said a special meeting needs to be requested by the Chairman John Wolf at the HAFSC meeting.

Council asked HAFSC member John Wolf, Randy Rannels and Tammy Moseman to work within their groups and with the HAFSC commission to get the apparatus plan and capital asset list established.

Adjournment: 8:51 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	November 3, 2021	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	John Wolf, President Debra Miller, Vice President Adam Gochnauer John Herr Lauren Houck Randy Rannels John Schick James Malone (Absent) Karen St. Clair Jeff Moseman
	Mayor:	
	Manager:	
	Public Works Foreman:	

President Wolf called the Council meeting to order: 7:00 p.m.

Pledge to Flag

Visitors: LNP Reporter, Tammy Moseman, Tom Martin, Lisa Martin, Wanda Howard, Faith Kreider, Aileen Evans, Suzanne Roseman, Josh Roberts, Christina Aguirri, James Swarr, Donald Baumann, James Swarr, Josh Roberts and LNP reporter were recording the meeting.

Bill Payment: Reviewed by Council.
No additions to regular bills.

Police Report: Report was submitted to Council.
Chief Steffen pointed out the following:

Within statistical norms. Currently working on budget. The hybrid system has reduced the cost of gas and now that the gas prices have increased the savings are much greater. The total cost is approximately .61 per mile to operate the vehicle and all the technology. Officers are no longer idling vehicles at substations, and this has increased savings. They have applied for several grants including one for virtual training and another for drone type vehicles for large scale scenes. Chief Steffen said they not only have a great team, but they are also budget conscious. President Wolf thanked Chief Steffen for the excellent service that his team has been providing to the Borough.

Comments:

James Swarr congratulated John Schick, Randy Rannels and Sandra Valdez on their election victory. Announced that he put "drive carefully, kids live here" signs on the back table for anyone who would like one.

Josh Roberts also congratulated the candidates and said he looks forward to working with them. He would like to keep things transparent and asked if borough ordinances could be put online. He said he realizes the cost is high, but there is no way for residents to access the ordinances without contacting the office and requesting a copy of the ordinances. He said there is a younger demographic buying homes now and this demographic likes to get answers without having to talk or interact with anyone, therefore he feels making this change would be a great step in transparency.

Aileen Evans said that there were approximately 16 cats trapped and spayed/neutered on Vaughn Road at the resident's expense to control the cat population in that area.

Mayor Malone:

Mayor Malone was not in attendance.

EMS: Report submitted to Council.
Adam Marden was not in attendance.

Emergency Services Coordinator: Report submitted to Council.
Diane Garber was not in attendance.

Chief Fire Official: Report submitted to Council.
John Kottmyer was not in attendance

Fire Report: Report submitted to Council.
Chief Schoenberger was not in attendance.
Randy Rannels pointed out that in October the fire company responded to 31 calls and 23 of them were in East Hempfield Township.

Manager's Report: Report submitted to Council.
Manager St. Clair pointed out that she has had recent meetings with Corporal Smith with NLCRPD to establish emergency plans for the municipal buildings. She will share this with Council when it is finalized.
Lancaster Library sent a thank you letter for the annual donation in the amount of \$3,000.00 and it was pointed out that they are dependent on these donations.
Chief Steffen thanked Manager St. Clair for making the change for Trick or Treat night. It is currently being talked about changing this date in the future to 10/31.

Foreman's Report: Report submitted to Council.
Jeff Moseman pointed out the following:
Water department has been keeping up with SCADA improvements and installing new and improved equipment.
Chlorine analyzer was put in at the city interconnect.
Service line leak was found and repaired at the maintenance shop.
2 new windows installed at the community park in the restrooms.
Purchased used highway dividers and they were installed to increase storage capacity and separate stored stone.
Sign shop block was painted.
Elm Street was checked for water flow after rain event since road has been repaired there, and it did exactly what it was supposed to do. The repairs are keeping the water from going into the yards at the bottom of the hill in this area.
Tether ball was recently installed at the park, and it has gone missing. Looking to find one that is heavier duty.
Picnic table at the park was also damaged due to vandalism. Picnic table was repaired. We do have video footage and will be filing a police report for both acts of vandalism.
Recently demoed another Bob Cat sweeper for the front of the skid loader and used it to clean out sediment at the swales at the Meadows for our MS4 obligation.
Kids are throwing rocks at Constitution Square at the end walls. Mr. Moseman is working on a fix for this by possibly using larger rocks.
Kittens were found in the storm drain near Hershey Ave. – staff gave aid to residents trying to trap cats.
Used vac truck from J&J Environmental to clean out the storm basins along State and Graystone for MS4. Some of these have never been touched, so we are doing a lot of catch up on this. Traffic control is always difficult and expensive at one days' worth costing \$950.00. They did complete State St. and J&G will be returning for two more days and they will be able to finish then.
Storm basin and pipe that crossed underneath Graystone is roughly 2 ft., and it was $\frac{3}{4}$ of the way full of sediment. This has been vacuumed out and they now will have to get in there with the backhoe and dig out, so the out fall is clean.

Zoning Officer Report: Reports submitted to Council.

Property Violations: Report submitted to Council.

Solicitor/Collections Report: Report submitted to Council.
Manager St. Clair pointed out the property on Broad Street with violations has been sold and all legal fees and property maintenance fees related to these violations, have been collected.
Working on amendments for updated ordinance for snow emergency.
Lawnwood Ct. has been paid in full and lien is satisfied.

HARC: (Hempfield Area Recreation Commission) – Debra Miller – HARC collected \$56,000.00 in pool fees. There was an increase in walk-ins and pool memberships along with reduced staffing and no concessions, all contributing to the high amount collected.

Indoor pool will be closed on December 20 through January 3 for concrete work.

Ms. Miller will follow up with Jeff Book to send 2021 financials.

Old Business: Committee meeting topics: Riparian Buffer Project, Revisions to Resolution 795 – no parking signs on S. side of Linden to be removed, EP Pool Vending Machines for 2022, 5869 Clarkson Dr. sidewalk issue, 2022 meeting dates, 2022 banner suspension dates, Accounts payable, 3Q21 Financial review, 2022 Budget, Misc. Manager/Foreman/Council items, Fire Co. financials, Committee meeting minutes

New Business:

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried unanimously to approve the meeting minutes for September 7, 2021*
2. *It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried unanimously, to approve the meeting dates for 2022*
3. *It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) and carried unanimously, to approve Resolution 821, allowing for banner suspension on Main Street for 2022*
4. Manager St. Clair said there has been one correction on the budget since the review of the budget took place last week to reflect the amount of building improvements being increased by 15,000.00 to make it 50,000.00

It was moved and seconded (Councilmember Gochnauer, Councilmember Houck) and carried unanimously to approve the proposed budget for 2022

Councilmember Schick thanked Manager St. Clair for her hard work on preparing the budget.

5. *It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried unanimously to advertise the proposed budget for 2022*
6. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried unanimously to Advertise Ordinance 315, Amending Ordinance 308, to remove all "no parking during snow emergency" signs on south side of Linden Street*

Announcements:

Cancelled - Pot Pie take out scheduled for November 6

Borough office closed – November 25 & 26

Cancelled - Santa in the Park scheduled for December 4, 11, 18

Adjournment: 7:38 p.m.

Executive Session for legal & personnel matters: In: 7:45 p.m. Out: 8:09 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	December 7, 2021	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	John Wolf, President Debra Miller, Vice President Adam Gochnauer John Herr Lauren Houck Randy Rannels John Schick James Malone Mayor: Manager: Public Works Foreman:

President Wolf called the Council meeting to order: 7:00 p.m.

Pledge to Flag

Visitors: LNP Reporter, Tammy Moseman, Gary Christman, Denny Moran, Don Shoenberger, Tom Enlow, Kathy Gallion, James Swarr, Josh Roberts, Autumn Shenk, Steve Shenk, Chad Hollinger, Kim Kirchner, Michael Bingham, Chief Steffen, Adam Marden
James Swarr, Josh Roberts, and LNP reporter were recording the meeting.

Bill Payment: Reviewed by Council.

Windshield had to be replaced on street sweeper due to a branch going through the front window while sweeping in Brecknock Twp.

Comments:

1. Kathy Gallion and Kim Kirchner – Ms. Gallion said her parents moved here in 1985 and East Petersburg became their community where they watched the grandchildren play sports and enjoyed attending the community events. She said her father, Richard Hamm recently passed in November, and she would like permission to plant a tree and possibly plant the ashes, along with a placard in the community park. She said that this is becoming a newer trend and the ashes are put into a special container, and that other people have done this in various parks in Lancaster County. Council said they have no problem with the tree and plaque but have not heard of the ashes being buried in public parks, so just to be sure they would like to see more information about this and also check with the solicitor about that part.
2. Gary Christman – Mr. Christman said he lives at 5869 Clarkson Dr., and he is asking Council to reconsider granting him an exemption of 8-10 feet of his driveway to not carry on the sidewalk. He explained that this was his first time ever going through permitting and found it to be difficult, so he ended up having to hire someone to help him. He said although it does state on the paperwork, permit is to remove existing driveway and add paved driveway on the other side of property with sidewalk, he said he missed this and thought that his contractor would handle all of this. He had a contractor and then a subcontractor who did the paving. Mr. Christman said the work has already been done and he is located on the border of the borough and the end of his property connects to the next municipality, and they do not have sidewalks. Mr. Christman's father-in-law was in attendance and asked Council to consider granting his waiver because he has already done so much to improve the property and pointed out that filling out the stormwater paperwork added to the confusion of this project. Michael Bingham, Borough Engineer/Zoning Officer, said that he does understand the viewpoint that he is the last property at the end of the Borough and does provide that stop gap, but it is up to Council if they want to accept this. Mr. Bingham said the permit does state that the sidewalk was to be installed and the Borough must be contacted 48 hours prior to pouring concrete. Mr. Bingham explained that the complexity of the permit was because a minor stormwater permit was needed as required under Act 167 and our MS4 program. It was pointed out that the drawing

submitted with the application showed the sidewalk would be installed, but the contractor/subcontractor did not do it according to the paperwork. Council pointed out that the contractor and subcontractor did not do their job properly, and although they understand this is not necessarily his fault, but to make exemptions for him would mean they would have to make them for everybody. Mr. Bingham did write a letter to the property owner, and this could be shown to the contractor. Council said they feel Mr. Christman has done his part, but the contractor did not follow the permit. Council said it is difficult to make exemptions for one person without having to do it for everyone. Council suggested Mr. Christman talk to his contractor about sharing some responsibility for this and that although there was some confusion with filling out the stormwater permit paperwork for them, the permit clearly stated what needed to be done. Council said they would love to be able to say ok and grant the waiver, but it is not fair to everyone else. Mr. Christman asked what the timeline is to complete this work. Council said they could give him a fair window of time for this and pointed out that the asphalt will not be available much longer because of the cold weather coming and said they could give him until June to complete the work. Council did a roll call vote: John Schick – No to exemption, John Herr – Yes to exemption, Randy Rannels – No to exemption, Deb Miller – No to exemption, John Wolf – No to exemption, Adam Gochbauer – No to exemption, Lauren Houck – No to exemption

3. Dennis Moran – Mr. Moran said they moved into the borough in 1983 and needed a driveway since then but did not have the funds until now to make the improvement. He originally did not plan on replacing the sidewalk, but it had sunk over the years, and he decided to make this change to make it safer. The sidewalk was prepped on 11/11 and poured 11/12 and was installed to code. Mr. Moran explained he received a letter from the borough stating he needed a permit for this work. Mr. Moran then met with the zoning officer and filled out the permit / stormwater exemption forms required and has since received his permits. The problem is that the inspection that is required prior to pouring was not done. Mr. Moran explained that they went well above code by putting in 6 inches of concrete (only 4 inches is required for code), and they put in rebar instead of wire mesh and they made sure the PSI was 4000 PSI, so they are well above what is required. Mr. Moran said he has a video that shows all the prep before and that they used 2 x 6 forms that shows depth, and he has the stone sheet from the concrete company that shows that they used 4000 PSI and Lloyd (the contractor) provided him with the spec sheets for the rebar and he tied the base of the driveway to the sidewalk to make it stronger. Lloyd, the contractor, said the existing sidewalk was at a 5% slope and they put it down to a 2% slope and stated it was all done to code. Mr. Moran said his permit fee was doubled because he did not get the permit prior to the work being done. Mr. Moran said that he has met the requirements, but Mr. Bingham was not there to inspect it prior to pouring. Mr. Moran said they are here to appeal to Council and ask to not have to tear up his sidewalk and feel that this would be a waste of time and materials. He feels he gave enough to prove he is over and above what is required and would like to use the money to continue to improve his property. Mr. Bingham told the contractor that any new, existing or replacement impervious throughout Lancaster County is required to get stormwater permits as a minimum, even if it is replacement. Mr. Bingham said he does believe what was installed meets our ordinance, but he cannot verify it. Mr. Bingham said he did not see anything of serious concern. His initial concern was ADA compliance where it goes up from the driveway to the sidewalk, but there was no work done to that transition that would have triggered the need to bring it into ADA compliance because the sidewalk itself outside of the driveway apron was not changed. From a legal standpoint he feels comfortable with what is there for ADA. If Council approves this exemption, he would still like to see tool joints, or saw cut joints for contraction at every five intervals, so during cold weather you don't get cracks from the expansion. The driveway is not a public improvement, so it does not have to meet ADA requirements. Council asked if everything he is providing is true and if the material this person used is correct, and if Mr. Bingham had seen what is being shown in this packet would it all be ok. Mr. Bingham said yes, and he feels comfortable with what he is providing, but he had to bring it to Council's attention. The contractor said almost all their work is commercial, so they are not familiar with the permitting requirements for residential. Council unanimously agreed they were ok with the information provided and as long as he puts in the five interval joints, they are ok with it.
4. James Swarr – Mr. Swarr said in February of 2019 he attended his first council meeting as a representative of the social media community in East Petersburg. People were angry over something, and he jumped on the band wagon, but to his surprise he was the only one that showed up when everyone said let's go to a meeting. He said he did not enter the meeting that night with an open mind, but then changed his mind when Mr. Gochbauer's response to what was occurring that night was that there were mistakes made and they will do their best to admit them and correct them. Mr. Swarr said he introduced

himself to John Schick as the person who was arguing with him on social media, and Mr. Swarr said he apologized to Mr. Schick for this because he did not know what goes on at the meetings. Since that night almost three years ago, he has stayed involved in the social media forum as much as possible by attending the meetings regularly and asking the questions on his own and for others, and he has continued to encourage the community to do the same. On several occasions gratitude has been expressed by councilmembers for the few that do get involved by attending meetings and passing along accurate information to the borough residents. In the past council has encouraged people to attend and ask questions as they pertain to the community. Mr. Swarr said he is even stronger in his resolve to continue with what started as merely reporting meeting notes on Facebook that has evolved to uncovering rogue elected officials and a council that allows it, and questionable business dealing by and within the council. Studies of multiple areas of borough interests with little to no follow ups and private discussions to elude an entity that promotes facts or transparency good or bad as representatives of the tax paying citizens. Mr. Swarr said he will continue to attend meetings, record and report meetings in an uncut manner, and he will not be asked to back off for matters regarding the citizens of the borough.

Police Report: Report was submitted to Council.

Chief Steffen thanked Manager St. Clair and John Wolf for contributing to the agency's successes over the past year. He thanked council and the public for their input over the year.

He explained that reports are not always available because of the right to know act, so they came up with verification of reporting on their website. This is helpful for insurance claims.

On an operational level, things are going well.

East Petersburg has stable call activity.

Chief Steffen said he is very grateful for his staff and said they all work well as a team.

Submitted grant for technology that will include virtual training. He anticipates receiving this grant.

He is involved with a lot of committees and was recently at the state capital to discuss radar legislation and pointed out we are the only state in the country where police do not run radar. He pointed out that the concern was raised about fees for ticketing and his argument is, if that is the concern than the fees should be lowered. He explained radar is a tool that is helpful to be more engaging to achieve compliance. If the Bill is passed, municipalities will need to pass a resolution to give the municipalities control over the concerns.

Josh Roberts said there was an incident at a local bus stop a few weeks ago and he saw parents and police there. Chief Steffen said this situation was resolved and they have identified the person responsible and said it was non-criminal. Chief Steffen also said that they are limited to what they can say.

John Wolf thanked Chief Steffen and his staff for their insight and dedication to the borough. Chief Steffen said they are thankful to be here.

Mayor Malone:

Mayor Malone thanked residents for voting for him. He pointed out that public involvement is very important and at times part of his service has been with interventions and he encouraged everyone to stay involved.

Next month's meeting will be a Reorganizational / Council meeting and the newly and re-elected Council members will be sworn in.

EMS: Report submitted to Council.

Adam Marden pointed out they responded to 17 calls in the borough. The busiest day was Sunday followed by Friday and Saturday. Overall, the EMS calls have been overwhelming and they have been running non-stop with covid and everything else. Academy has finished and they will receive three new EMT's. Next academy starts January 31st. The number of people joining has been reduced now that there is an overall decrease in the amount of people entering into health care fields.

Josh Roberts asked about EMS funding and Mr. Marden explained that they are backed through Penn State health, which is a large corporation, so their funding is financially strong at this point.

Emergency Services Coordinator: No report given.

Diane Garber was not in attendance.

Chief Fire Official: Report submitted to Council.

John Kottmyer was not in attendance.

Fire Report: Report submitted to Council.

Chief Schoenberger invited Council for a tour of the fire company. Manager St. Clair will get some dates together.

Manager's Report: Report submitted to Council.

Manager St. Clair pointed out the borough received notice from Pennsylvania Rural Water Association, that the Borough will be receiving the 2021 source water protection system of the year award. This award relates to pollution prevention measures for drinking water. The award will be presented on December 14, 2021. Manager St. Clair is projecting there will be a surplus of funds in the water operating fund and in addition to the 120,000.00 amount that was approved for transfer in the 2021 budget, she would like to transfer additional funds from water operating to water reserve by resolution, and at the January 3, 2022, council meeting she will ratify the amount.

MS4 inspection was conducted on December 16, 2021, and it went better than expected. There were no findings. On December 18, 2021, there was an audit for 2019 and 2020 liquid fuel funds, and everything was in order, and there were not findings.

Foreman's Report: Report submitted to Council.

Jeff Moseman pointed out the following:

DEP did an inspection on the MS4 program in the Borough. It lasted 2-3 hours in the office going over reports and then 2-3 hours inspecting outfalls and BMP's. There were no violations noted and only 4-5 highlighted recommendations.

Repaired circular crack on main break.

Sealed off leakage at spring.

December 20th controller will be installed at State and Main St. intersection.

New 2021 truck – crane cover ordered and spotlights for back

MS4 violations- soil put along driveway on Broad & Hollow was running off into the street during rainstorms.

Owner was contacted to secure soil. Also, on Broad someone was piling leaves at curb. Owner was contacted.

Both property owners have since complied.

Stronger stones by sign shop for MS4 inspection to hinder kids playing with them.

Mowed up goose grass near constitution square to possibly put more trees up and open up an outfall.

Councilmember Rannels asked if Gladfelter was notified of road work being done prior to doing the work. Mr. Moseman said no because it was anticipated that the hole was near the sidewalk, but it was found to be further out in the street, so they elected to replace the entire main over to the curb box.

Zoning Officer Report: Reports submitted to Council.

Michael Bingham pointed out that 6111 Lemon Street has been condemned this week. There is still one door that needs boarded up and the owner has been notified, and this will be taken care of. The owner will have some time to decide if he wants to demo or rebuild. The owner will need to bring property to code, or the borough will take further action. Utilities will need disconnected. The property is not safe to enter at this point. It was decided to leave the water meter in place until it is safe.

Property Violations: Report submitted to Council.

Solicitor/Collections Report: Report submitted to Council.

Worked on: amending snow emergency ordinance, resolution for interfund transfer, resolution for TSMA agreement.

Broad St. property has been sold and all legal and property maintenance fees related to the lien have been paid in full.

Graystone Road judgement remains in place, but yesterday there was a new violation, and he has been notified.

Lemon St. property has been sold. Jeanette Drive property currently compliant, and final bill will go out this week. Properties that have liens that are unpaid will remain on report.

HARC: (Hempfield Area Recreation Commission) – Debra Miller – HARC

HARC signed new agreement with West Hempfield Township to maintain their parks. Disc golf baskets are back ordered but hope to receive them before winter.

There are currently two promotions running for new member enrollment on the HARC website. Best deal runs through January 7th.

Financial statement came through and the actual net income collected in 2021 was 48,973.00.

HAFSC: Adam Gochner reported that as of the last HAFSC meeting it was voted on and essentially the fire commission died until further discussions could be held with East Hempfield about the standoff in funding. At the

special meeting held with them here, there was an obvious disconnect and there was a problem going forward. There was need to address the situation that the commission had one year to deal with this, and it wasn't getting done. There were issues and even politics involved, so it was discussed and is in the minutes that we needed to have some kind of meeting with the executives at East Hempfield to start a process because it wasn't getting done any other way. Mr. Gochnauer continued to explain that Council authorized Manager St. Clair to make the call to Cindy at East Hempfield to get a meeting set up which eventually did happen after push back and delays, but Council insisted on it, and they got the meeting. Mr. Gochnauer attended the meeting along with Randy Rannels and two representatives from E.H. Township with no managers present. Here were only four people in total, and a lot was accomplished. Mr. Gochnauer made it clear to them that they need to come up with solutions and a financial agreement or the commission will go away. Mr. Gochnauer presented agreements and a proposal to them, and they all discussed it. It was a good, productive meeting and he thinks they understand where East Petersburg is coming from. East Hempfield representatives are going to present the numbers to East Hempfield and get back to Manager St. Clair. As of now, the ball is in their court. They left the meeting satisfied with what they heard, and he is optimistic they can get something in place. His proposal is a long-term plan, so this won't happen again for a long time. Mr. Rannels said the first ten minutes was very uncomfortable and at one point Mr. Wigglesworth asked Mr. Russell if they should continue the meeting, but Mr. Russell did want to hear what they had to say and after that he realized how much they did not understand what EPB was trying to present to them over the last four months, and the meeting became very productive.

Josh Roberts questioned how EH Twp. could not know what they have been talking about and said they are a bad business partner. Mr. Rannels said if they did not try to fix this then the commission falls apart and they wanted to make the effort to make this work. Mr. Roberts said the problem is that EPB is the only one trying to make it work. Mr. Rannels said if it falls apart it is EH fault and EPB will make every effort to make this work. Mr. Roberts said last month Adam Gochnauer praised Council for running the town like a business because we had a really good budget process. Mr. Roberts said if you're going to run it like a business, then you need to run it like a business for everything. We have been dealing with EH and a lot of comments were made in distrust. Mr. Roberts said because of the level of distrust, he feels the meeting they had should have been held in public. Mr. Roberts said citizens, including him have asked for the meeting to be done in public. Mr. Roberts then said there is a lot of distrust mainly coming from EPB not trusting EH because they have not been transparent and have lied all through the process to hire a chief and they come in here threatening us when they want more money than what we should be paying for a fire truck, and we found out they still owe us more money for the chief's benefit's that they are tabling, and they are not a good business partner. Mr. Roberts pointed out that council has already said that there are red flags with this whole deal and council has had some issues with them meeting in a non-transparent manor and then they kind of forced your hand in what looks to him like skirting the Sunshine Act. Mr. Roberts feels they forced this two on two, but he feels EPB can not act the same way EH has. Mr. Roberts said that the residents already pay a fire tax, and this will be coming out of their wallets, so he feels that they have every right to question a budget. He feels they have treated the citizen representative wrongly because every time Ms. Moseman asks something she is getting dismissed. He said they have watched Tammy Moseman be dismissed by the Council president and Mr. Wigglesworth. He said that he hopes that the fire company can prosper and have a good agreement, but they can't do this without including the residents that will pay for this. He also pointed out that if Mr. Wigglesworth is the common denominator, then maybe it needs to change leadership and maybe that's what they need to push for. John Schick said there are many times they have meetings with PennDOT or other entities, and this is not skirting the Sunshine Law. John Schick explained there are a lot of meetings when decisions are not made, and it is brought back to council at the committee meeting or council meeting. Mr. Roberts asked why a councilmember would ask for a recording device? Mr. Rannels said he was passing along what East Hempfield asked. Councilmember Wolf thanked them for their comments. Adam Gochnauer said that he is not a politician, and he is blunt about things. He also said he is handling this like a business because when you do negotiations and you involve a bunch of people, it gets political, and nothing gets done. Mr. Gochnauer said he has done many successful contracts for this borough including with the fire company, HARC and the pool, NLCRPD, and the reason they are successful is because he does them like a business. Mr. Gochnauer said he was called out at the meeting about his personal views, but if the fire co. is behind him then he will continue to fight for them. He gave them a sheet with all the line items and said this is how you pay for them, and it seemed to him that they understood things and they got it by the end of the meeting. He said if he gets the deal, it is the best deal for the fire co., borough, and the residents. Mr. Gochnauer said when this gets to the point that we have a contract in hand, then it will be brought to a public meeting, and we will go over it. The commission had a year to do this, and it didn't get done and he got done more in 45 minutes than they got done in a year. He has a whole report of what this agreement will do for us. He asked them to give him the courtesy and consideration and trust that he can get this done, and if they try to screw us, he will be the first to

say it. He has spent many hours on this and plans on sticking with this until the deal gets done and it will be an addendum to the first agreement, and it will have enforcement. He said at the end of the meeting they all shook hands, and he truly believes that they got what he was saying, and they seemed interested. He pointed out that Mr. Russel is the finance guy over there and he said he wanted to check the numbers out. He feels Mr. Russel

got it, but it will have to go to the rest of them and we can only hope it doesn't get political. Mr. Gochnauer said that if he gets this done, they will not ask the residents for more.

Old Business: No committee meeting in November.

New Business:

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried with a 6-1 approval to approve the special meeting minutes for October 21, 2021, Councilmember Herr abstained because he did not attend that meeting.*
2. *It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) and carried unanimously to approve the council meeting minutes for November 3, 2021*
3. Budget Summary:
GENERAL FUND: No tax increase for 2022. Total tax millage 5.527 (General Tax Mill = 4.747, Fire Tax Mill = .780) 2022 Projected Budget = \$2,387,700
Expenditures: Total Expenditures = \$2,321,350 include: Building Improvements, Special Projects, Legal Fees, Employee Wages/Taxes, Employee Insurance, Vehicle/Building Insurance, Police Services, Property Inspections, Zoning officer, Engineering Fees (Highway), Street repair/maintenance, MS4, Interfund Transfers, Grant Sharing, Pool expenses, Trees/Planting, Playground Improvements, Meadows-per MS4/PRP.
WATER OPERATING: No water rate increase for 2022. The Borough is allocated to receive \$470,715 in ARPA funds-American Rescue Plan Act. 50% of the funds were received in July 2021 in the amount of \$235,000 with the other half projected to be released July of 2022.
We will use the ARPA funds for any upgrades to the water plants, maintain the water tanks, DE filter replacement, Broad St generator, Spring tank liner, and any stipulations required by DEP.
TRASH FUND: Trash increase of \$5.00/Quarter. Effective January 1, 2022, residents will pay \$64.50/quarter; \$258/year. Service contract ends December 31, 2022, with the option, after December 31, 2022 to renew contract on a yearly basis for up to two (2) one-year renewal periods. For more itemized information of the proposed 2022 budget, it will be available for public viewing during the hours of: 8am – 3pm, Monday through Friday at the borough office.

It was moved and seconded (Councilmember Miller, Councilmember Gochnauer) and carried unanimously, to approve the budget for fiscal year 2022
4. *It was moved and seconded (Councilmember Miller, Councilmember Gochnauer) and carried unanimously to approve Ordinance 316, setting tax rate for fiscal year 2022*
5. *It was moved and seconded (Councilmember Schick, Councilmember Gochnauer) and carried unanimously to approve Resolution 822, setting trash rate for 2022*
6. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried unanimously to approve Resolution 823, update fee sheet to include 2022 trash rate effective 1-1-2022*
7. *It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried unanimously to accept the letter of resignation as tax collector*
8. *It was moved and seconded (Councilmember Miller, Councilmember Gochnauer) and carried unanimously to approve Resolution 824, appointing Lancaster County Treasurer as tax collector for East Petersburg Borough*

9. *It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously to approve Ordinance 315, Amending Ordinance 308, to Remove "no parking" signs on south side of Linden Street*
10. *It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried unanimously to approve Resolution 825, to allow additional funds to be moved from water operating to water reserves. The actual amount will be ratified at January's Council meeting.*
11. *It was moved and seconded (Councilmember Miller, Councilmember Gochnauer) and carried unanimously, to approve Resolution 826, authoring Karen St. Clair to sign the TSMA Traffic Signal Maintenance Agreement on behalf of East Petersburg Borough*
12. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried with a 6-1 approval for Change Order No. 1 from Kuharchik Construction for a Time Extension due to delays, Councilmember Schick abstained because his employer, Rettew was hired to work on this project.*

Extra Item that came up within the last 24 hours:

1. Kuharchik is requesting a progress payment No.1, in the amount of 76,123.80. To date 33% of the work has been completed and has passed inspection.

It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried unanimously to add the application and certification for payment from Kuharchik Construction

It was moved and seconded (Councilmember Gochnauer, Councilmember Miller) and carried unanimously to approve the application and certification for payment to Kuharchik Construction in the amount of 76,123.80

Announcements:

Borough office closed – November 24, 27 & 30

New Year's Eve in the Park has been cancelled this year.

The next Borough Council meeting will be held on Monday, January 3, 2022.

Adam Gochnauer thanked John Wolf for his 12-years of service and all that he has done for the borough, Councilmembers concurred. John Wolf said he has always considered it a privilege to have been given the opportunity to give back and serve the community and he is confident that with Manager St. Clair's guidance and insight, along with Council's wisdom that the borough will continue to prosper and be a great place to live.

Adjournment: 9:23 p.m.

Executive Session for legal & personnel matters: In: 9:28 p.m. Out: 9:46 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary