

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

|                |                  |   |
|----------------|------------------|---|
| DATE AND TIME: | January 3, 2022  | 7:00 p.m.   |
| LOCATION:      | Community Center | 6051 Pine Street  |
| ATTENDANCE:    | Council Members: | Debra Miller, President<br>John Schick, Vice President<br>Adam Gochnauer, Pro Tem<br>John Herr<br>Lauren Houck<br>Randy Rannels<br>Sandra Valdez<br>Mayor:<br>Manager:<br>Public Works Foreman: |

The reorganizational meeting of the East Petersburg Borough Council was called to order at 7:00 p.m. by Mayor Malone, followed by the Pledge of Allegiance.

Mayor Malone asked for a Nomination for President:

*It was moved (Councilmember Herr) to Nominate and Appoint Debra Miller for President of Borough Council, with unanimous approval by the Board. There were no other nominations.*

Mayor Malone asked for a Nomination for Vice-President:

*It was moved (Councilmember Miller) to Nominate and Appoint John Schick for Vice President of Borough Council, with unanimous approval by the Board. There were no other nominations.*

Meeting turned over to President Miller

President Miller called the regular Council meeting to order.

Josh Roberts was recording the meeting.

President Miller asked for a Nomination for Pro Tem:

*It was moved (Councilmember Schick) to Nominate and Appoint Adam Gochnauer for Pro Tem of the Borough Council, with unanimous approval by the Board. There were no other nominations.*

Service Organization Appointments for East Petersburg Borough for 2022:

*It was moved and seconded (Councilmember Gochnauer, Councilmember Houck) and carried unanimously, to Appoint the following Service Organizations:*

- Solicitor – Henry & Beaver Law Firm
- General Borough Engineer – ARRO Consulting, Inc. or appointed by project
- Water Engineer – ARRO Consulting, Inc.
- Auditor – Sager, Swisher & Co., LLP
- Zoning Officer – Michael Bingham, ARRO Consulting, Inc.
- Sewage Enforcement Officer – ARRO Consulting, Inc.
- Property Maintenance Compliance Enforcement Officer – Michael Bingham
- UCC Compliance Officer – Matt Spellman, ARRO Consulting, Inc.
- Zoning Hearing Board Solicitor – Janice Longer, Law offices of Appel, Yost, & Zee, LLP

**Visitors:** LNP Reporter, Tammy Moseman, Don Shoenberger, James Swarr, Autumn Shenk, Steve Shenk, Judy Schick, Jeff Cassell, Hector Valdez, Tom Krivenko, Chief Steffen, Josh Roberts was recording the meeting.

**Bill Payment:** Reviewed by Council.

No additions to regular bills. Tree service included 6-10 lg. trees and 30 small trees were removed or thinned out.

**Comments:** None

**Police Report:** Report was submitted to Council.

Chief Steffen pointed out the written report was not yet submitted due to illnesses and timing of meeting. It will be submitted as soon as available. There were 234 incidences in 2021 – decreased by 29 from 2020. Firework incidents have decreased overall in 2021. The accident with fatalities is still under investigation and it continues to be a priority to reach an outcome as soon as possible. They will be initiating a transparency portal on the web page. It has been confirmed that NLCRPD has received a 60,000.00 no match grant to be used for implementation of new and innovative technology that will include launching reality training for dealing with mental health issues. The grant will also be used to purchase unmanned arial vehicles.

**Mayor Malone:**

Mayor Malone wished everyone a Happy New Year.

Attended demonstration of unmanned vehicles/drones for search & rescue, and fire hot spot identification.

Encouraged Council to consider looking into new policies, so they can be in place by mid-year. Keeping an eye on new regulations that may or may not go into effect.

**EMS:** Report submitted to Council.

They responded to 18 calls in the borough in December.

**Emergency Services Coordinator:** No report given.

Diane Garber was not in attendance.

**Chief Fire Official:** No report given.

John Kottmyer was not in attendance.

**Fire Report:** Report submitted to Council.

Mayor Malone read the report submitted.

Responded to 29 calls with 14 calls in EHT, 4 calls in EPB, 3 calls in Manheim Twp., 3 calls in Penn Twp., 1 in Mt. Joy, 1 in W. Earl, 1 in W. Hempfield, 2 in Lititz. There were 156.29 staff hours and 172 training hours.

**Foreman's Report:** Report submitted to Council.

Jeff Moseman pointed out the following: Public works will be meeting with NLCRPD to go over snow event protocol.

The water company received a call from a resident about low water pressure and it was determined that the resident had a leaky service line on the customer side of the service line. The leak equated to approx. 48,000 gallons per day.

Street sweeper has been especially busy with fall clean up for other municipalities. There was a noise coming from one of the motors and it is with Cortec to be diagnosed.

Illicit discharge found – spilled mulch in the road by an unknown vehicle was cleaned up by borough staff.

Kasper family memorial tree was planted at the Meadows – a plaque will be added later.

**Manager's Report:** Report submitted to Council.

Resolution 825 was passed at the last meeting to allow for additional funds to be transferred from water operating to water reserves fund. The actual amount transferred was 110,000.00.

**Zoning Officer Report:** Reports submitted to Council.

Worked on TOA, MS4 audit done by state of PA, prop. maintenance, permitting.

**Property Violations:** Report submitted to Council.

**Solicitor/Collections Report:** No report given.

**HARC:** (Hempfield Area Recreation Commission) – Debra Miller  
Nothing to report this month.

**Old Business:** No committee meeting in December.

**New Business:**

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried unanimously, to approve the December 7, 2021, Borough Council Meeting Minutes.*
2. *It was moved and seconded (Councilmember Schick, Councilmember Gochnauer) and carried unanimously, to nominate Randy Rannels as representative of Hempfield Area Fire Service Commission. There were no other nominations.*

*It was moved and seconded (Councilmember Rannels, Councilmember Gochnauer) and carried unanimously, to nominate John Herr as alternate representative of Hempfield Area Fire Service Commission. There were no other nominations.*

*It was moved and seconded (Councilmember Gochnauer, Councilmember Valdez) and carried unanimously, to approve Resolution 827, appointing Randy Rannels as representative, and John Herr as alternate representative to Hempfield Area Fire Service Commission.*

3. *It was moved and seconded (Councilmember Houck, Councilmember Schick) and carried unanimously, to nominate Adam Gochnauer as representative of Northern Lancaster County Regional Police Department. There were no other nominations.*

*It was moved and seconded (Councilmember Houck, Councilmember Gochnauer) and carried unanimously, to nominate Debra Miller as alternate representative of Northern Lancaster County Regional Police Department. There were no other nominations.*

*It was moved and seconded (Councilmember Herr, Councilmember Rannels) and carried unanimously, to approve Resolution 828, appointing Adam Gochnauer as representative and Debra Miller as alternate representative to Northern Lancaster County Regional Police Department.*

4. Manager St. Clair explained that council just chose open seats for NLCRPD and HAFSC, but the Vacancy Board Chairman will remain open until council can discuss at the next Committee meeting, all the other boards on the list have been filled.

*It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) and carried unanimously, to approve Resolution 829, appointing boardmembers/representatives to various boards with reappointment dates as presented:*

*Mayor: James Malone*

*Council: Randy Rannels Sandra Valdez, Lauren Houck, Debra Miller, John Herr, Adam Gochnauer  
Planning Commission: John Schick, Rory Buckwalter, John Wolf, John Kerchner, Josh Roberts, Marvin Stauffer, and David Keener*

*Zoning Hearing Board: William Sell, Larry Prescott, Samuel Maurer IV, Russell Howell*

*Appeals Board: Jamie Rohrer, Larry Prescott, Jeffrey Cassell, Dennis Zellers*

*LASA Board: Thomas Huber*

*Hempfield Area Fire Service Commission (HAFSC): Tammy Moseman as Citizen at Large  
(resolution was passed for new appointments)*

*Lancaster County Tax Collection Bureau: Andrew Stern, Karen St. Clair*

*NLCRPD: (resolution was passed for new appointments)*

*Tax Collector: Lancaster County Treasurer*

5. *It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to approve fire police events schedule as published.*

**Extra Items:** None

**Announcements:**

1. January 8 – Tree Chipping Event held by the Boy Scouts at East Petersburg Community Park from 8:00 – 2:00. Sign up at the borough office for curb side pick-up, or you can drop off your tree the day of the event.
2. If a snow emergency is declared it will be posted on the website and WGAL.

**Adjournment:** 7:34 p.m.

**Executive Session for legal & personnel matters:** Not Needed

Respectfully Submitted,  
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

|                       |                  |   |
|-----------------------|------------------|---|
| <b>DATE AND TIME:</b> | February 1, 2022 | 7:00 p.m.   |
| <b>LOCATION:</b>      | Community Center | 6051 Pine Street  |
| <b>ATTENDANCE:</b>    | Council Members: | Debra Miller, President<br>John Schick, Vice President<br>Adam Gochnauer, Pro Tem<br>John Herr<br>Lauren Houck<br>Randy Rannels<br>Sandra Valdez<br>James Malone<br>Mayor:<br>Manager:<br>Public Works Foreman: |

**President Miller called the regular Council meeting to order.**

**James Swarr was recording the meeting.**

**Visitors:** Ruth Townsend, Rebecca Townsend, Tammy Moseman, Don Shoenberger, James Swarr, Autumn Shenk, Steve Shenk, Jeff Cassell, Diane Garber, Tom Enlow

**Bill Payment:** Reviewed by Council.  
No additions to regular bills.

**Comments:**

1. Rebecca Townsend shared copies of an anonymous letter she received in the mail on January 25, 2022. She said not only is the letter inaccurate, but it is snarky and mean and not neighborly at all. She knows of at least 5 other residents near her that received letters about their dogs or the condition of their yards. Some of the residents that received the letters posted them on East Pete Facebook and she and others posted comments about the letters, but the letters and comments were all removed by one of the administrators. The letter states there is an alliance that has been formed by neighbors. She pointed out that the letter did not offer solutions but merely pointed fingers. Ruth Townsend said that their dogs are well taken care of and only spend a total of one hour a day outside. Chief Steffen suggested they take it as an anonymous letter and move on. Ms. Townsend said that is what they plan to do. Chief Steffen added that according to the Dog Law, barking is only enforceable when a dog barks continuously to the point it creates a nuisance or social burden. NLCRPD recently posted information on their website about outside tethering and kenneling and this falls inline with what they are looking for when they receive these calls e.g., condition the animals are living in.

**Police Report:** The Annual Report was submitted to Council.

Chief Steffen pointed out it is difficult to have all the numbers tabulated for the monthly reports when they fall on the first of the month.

Chief Steffen reviewed the Annual Report with Council and pointed out the following:

Cost per capita based on 2020 census for East Petersburg is \$144.94 vs. \$273.65 which is the highest in the area. John Schick thanked them for their service and said they do a fantastic job for this amount. Chief Steffen said this is based on needs and they are at the high end of technology, equipment, and officers, but it is all done on a cost-controlled basis. Cost sharing among municipalities reduces cost. The different initiatives that come together, such as MS4, grant funding, fire, EMS, public works offer a good takeaway for all.

All their policies and reports are online and are updated as needed.

Car cameras and body worn cameras have proven very helpful with conduct complaints and has limited some of the unfounded complaints that would have been filed against officers. Bias based policing data is included in their reporting.

The hybrid fleet has saved them \$50,000 in fuel costs in 2021.

Several reports of fraud were received for unemployment, however most cases it turned out to be no actual loss. In 2021, East Petersburg Borough accounted for 12% of overall activity with 2,234 total calls: 1,148 incident reports, 203 citations and warnings, 57 crashes, 957 patrol checks, 155 traffic operations in various locations, 47 criminal arrests, 7 fatal accidents. They will be focusing more on crash related enforcement. Citations are being issued for those who are responsible for the crash. All police reports are posted on the NLCRPD website

**Mayor Malone:**

Mayor Malone pointed out that this is the beginning of black history month which originally began as a way to teach people history of Black Americans and their contributions to society to ensure these perspectives are included in the national narrative. Now it is ongoing and a great way to try to include everyone. Tomorrow will be 135 years since Punxsutawney started celebrating Groundhog Day at the Gobblers Nob in 1887. Thanked police for the work they do and the detail reporting. Mayor Malone said he is happy to see the report includes diversity and response, and pointed out that in some areas this number can be horribly slanted, but our number shows we are being fair and forward with what we are doing in East Petersburg Borough.

**EMS Report:** No report given.  
Adam Marden was not in attendance.

**Emergency Services Coordinator Report:** Report submitted to Council.

Diane Garber explained the Emergency Operation Plans is required by the state of PA and it is a document that lists our main vulnerabilities and how we plan to deal with any incidents within the Borough on a large scale. It does not refer to how we police, respond to fires, or how we respond to 911 and EMS calls. This is more on the level of flooding, such as during Sandy the fire department had to pump out hundreds of basements due to flooding. PEMA requires the EOS plan be updated when there is a significant changeover in municipal government or when significant changes are made to the document. Ms. Garber pointed out there has been significant turnover and she has updated the notification and resource manual and combined the document they had for East Hempfield and East Petersburg, mostly to make it easier for her to keep the information updated on one document rather than two. It also helps the fire co. and CFO to only have one document to go to. EOP is a document for "officials use" only. It is not for dissemination or governed by Right to Know, due to the information in it being confidential and necessary to the function of government, especially with emergencies. This document is straightforward to make it easier to use when it is needed. PEMA through county and EMA as well as Diane, our EMA Coordinator, needs a resolution that will indicate the Emergency Operation Plan and the associated notification.

**Chief Fire Official Report:** Report submitted to Council.  
John Kottmyer was not in attendance.

**Fire Report:** Report submitted to Council.

Don Schoenberger pointed out that in 2021 there were 415 calls in total, which is up 10% from the previous year; 60 of these calls were in East Petersburg. The busiest month in 2021 was June; busiest day was Thursday; busiest time was 3:00-4:00 p.m.

There were 3 fatalities in East Petersburg and 1 in East Hempfield, which is extremely high.

In January 2022 they responded to 32 calls with 17 calls in EHT, 3 calls in EPB, 3 calls in Manheim Twp., 3 in Lancaster Twp., 2 calls in Penn Twp., 1 in W. Hempfield, 2 in Lititz, 1 in Providence Twp. There were 140 staff hours and 204 training hours. Highest alarm type for the month was for dwelling fire.

**Manager's Report:** Report submitted to Council.

Manager St. Clair pointed out the following:

Lancaster General generously distributed COVID tests to municipalities.

Audit will take place week of 2-14. If anyone needs anything, please be patient she will get back to them asap.

NLCRPD will hold their monthly Commissioners meeting at the East Petersburg Community Center on March 10, 2022, at 7:00 p.m., all are welcome to attend.

**Foreman's Report:** Report submitted to Council.

Annual water reports were submitted to DEP to show quantity of water from each substation in the Borough. There were 4 snow events in the Borough in January.

Another municipalities vehicle was involved in a vehicle accident within the Borough, which led to an MS4 violation.

Mr. Moseman pointed out the East Petersburg Borough website is a good place to find information on the MS4 program, in addition to the pamphlets on the back table.

Showed award to everyone in attendance that East Petersburg Water Department received from PA Rural Water for source water protection system of the year.

**Zoning Officer Report:** Reports submitted to Council.

**Property Violation Report:** Report submitted to Council.  
Currently most of the violations are for accumulation of rubbish.

**Solicitor/Collections Report:** Report submitted to Council.

Worked on the following: amendments to the peddling and solicitation ordinance, resolution for EOP, resolution for authorized specific signers for Borough accounts

Property Maintenance: Graystone Rd. property is current on payments and new agreement was signed.

Settlement on Lemon St. took place last week – we are waiting for payments on this one.

Hershey Ave. was sent a 30-day notice for property maintenance fees.

**HARC:** (Hempfield Area Recreation Commission) – Debra Miller

HARC has recently developed an app that is free to download. It can be used to register and pay for classes or court time.

Updates have been made to the vacation and sick time benefits in order to attract and retain full-time staff.

**Old Business:**

Kim Kirchner re: planting tree with cremated remains of parents, LCPD re: Water and Sewer capacity study GIS data sharing, HYA Baseball request for improvements of Tom Herr field, Draft Agreement for Events Committee to use shed/storage room/concession stand, COG updates, Online borough codes, Peddling & Soliciting amendment to specify times, HAFSC updates, Hometown Hero project, Park /Playground update, Payables, 4Q21 financial review, Misc. Items, Fire co. financials/report, October minutes, Res. 830-update HAFSC board members Res. 831-add HARC to board member list, Property damage claim release, Executive session for personnel matters

**New Business – Action Items:**

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Valdez) and carried unanimously, to approve the January 3, 2022, Borough Council Meeting Minutes*

2. Manager St. Clair explained this resolution amends resolution 808, to include Debra Miller as a signer now that John Wolf is no longer on Council.

*It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to approve Resolution 832, Authorizing Karen St. Clair, and Debra Miller to sign the grant documents with PA Dept. of Community and Economic Development for the SCADA system upgrade. This resolution will amend Resolution 808. updating signers for SCADA.*

3. *It was moved and seconded (Councilmember Schick, Councilmember Herr) and carried unanimously, to approve Lancaster County Tax Claim Bureau Certification of uncollected taxes*

4. Manager St. Clair said the yard waste agreement was talked about during budget time and we were just waiting for them to put the agreement together. The only change is the fee schedule for 2022; it is going from 30.00 to 35.00 per ton.

*It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried unanimously, to approve Resolution 833, Agreement between East Petersburg Borough, and Columbia Borough for municipal yard waste agreement*

5. *It was moved and seconded (Councilmember Gochnauer, Councilmember Houck) and carried unanimously to approve Resolution 834, Requiring (2) two signatures on all checks on Borough accounts by President, Debra Miller; Vice-President, John Schick; Pro-Tem, Adam Gochnauer; Borough Manager, Karen St. Clair*
6. *It was moved and seconded (Councilmember Valdez, Councilmember Houck) and carried unanimously, to approve the PA Soccer Classic dates for 2022: May 7,8 Girls Challenger; May 14,15, Boys Challenger; June 4,5 Alliance Cup; June 10, 11 & 12 EPYSA ODP Tournament; June 18,19 Mid-Atlantic Cup; September 3,4 Keystone Cup; October 8,9 PAC Friendlies; November 12, 13 Hempfield Fall Classic; November 19, 20 Hempfield Fall Classic*
7. *It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) to approve Resolution 835, Emergency Operations Plan for East Petersburg Borough revised as of February 2, 2022*
8. *It was moved and seconded (Councilmember Schick, Councilmember Gochnauer) to approve Resolution 836, Authorizing Karen St. Clair to sign the DCNR grant application documents on behalf of East Petersburg Borough*

This is for the grant for the park plan.

9. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) to approve the Managers Contract from January 3, 2022, through January 2024*
10. *It was moved and seconded (Councilmember Schick, Councilmember Valdez) to approve the update of the Borough's website by adding the Borough Codes*
11. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) to Table the motion to advertise Ordinance 317, Updating the Soliciting Ordinance*

This will be discussed further at the next committee meeting with the solicitor.

**Extra Items: None**

**Announcements:**

1. East Petersburg Borough will host Northern Lancaster County Regional Police Commission meeting at the Community Center on March 10, 2022, at 7:00 p.m. The meeting is open to the public.
2. The next Borough Council meeting will be held on Tuesday March 1, 2022
3. Appeals Board Meeting will be held March 10 at 7 PM, if needed
4. Planning Commission will be held March 17 at 7 PM for reorganization.
5. Zoning Hearing will be held March 23 at 7 PM, if needed
6. Committee Meeting will be held March 24 at 6 PM

**Executive Session for legal & personnel matters:** Not Needed

**Adjournment:** 7:55 p.m.

Respectfully Submitted,  
Kim Strayer, Recording Secretary



MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

|                       |                  |   |
|-----------------------|------------------|---|
| <b>DATE AND TIME:</b> | March 1, 2022    | 7:00 p.m.   |
| <b>LOCATION:</b>      | Community Center | 6051 Pine Street  |
| <b>ATTENDANCE:</b>    | Council Members: | Debra Miller, President<br>John Schick, Vice President<br>Adam Gochnauer, Pro Tem<br>John Herr<br>Lauren Houck<br>Randy Rannels<br>Sandra Valdez<br>Mayor:<br>Manager:<br>Public Works Foreman: |

**President Miller called the regular Council meeting to order.**

**James Swarr and Josh Roberts were recording the meeting.**

**Visitors:** Linda Rannels, Steve Shenk, Don Schoenberger, John Kottmyer, Kristin Troop, Josh Roberts, James Swarr, Frank Mokros, Joyce Mokros

**Comments:**

1. Collin Fox and Michael Bingham with ARRO Engineering  
Michael Bingham said he will be stepping back as zoning officer and Collin Fox will be taking his place. Starting next week, there will be a little bit of an overlap to allow for training for Mr. Fox. Moving forward, Mr. Fox will be the zoning officer and Mr. Bingham will be the client contact and borough engineer and if anything comes up, we can still reach out to him. Mr. Bingham said he will not charge for his time during training. Mr. Fox said he has been with ARRO for about five years, and he has done zoning work for a couple of their clients. His work with ARRO includes surveying, MS4 programming, drone fly-over and licensing for it, website support, and annual reports. Council welcomed Mr. Fox to the borough.
2. Kristin Troop and Linda Rannels, East Petersburg Events Committee Members  
Linda Rannels said that they definitely want to use the concession stand. She will get with Jeff Moseman about this. Ms. Rannels will put together a basic layout and send it to the inspector. The inspector will then need to come out to give us a list of everything that needs to be put into place in order for the concession stand to pass inspection and be food safe. They have decided to call it "East Pete Eats" and after having it certified they will start bringing food in from the local restaurants that help support the events. As time goes on, they might prepare food there, but expenses are involved to make the upgrades needed, such as the hood, etc.  
Kristin Troop said they will continue to use the storage area in the community center and the shed, but they do not have a need for the extra shed at this time.  
This year they had new people show up to their meetings and are hoping to have some new volunteers. They would like to bring the yard sale back again this year the first Saturday in June and add a chicken BBQ fundraiser from 11-3. Mr. Moseman suggested they BBQ the chicken on the baseball field, or on the grassy area. Ms. Rannels said they are hoping to add community non-profits to this event along with a DJ. During the Pumpkin Fest last year, they had a handicap dance group featured on the amphitheater and they raised over 500.00 for this non-profit group. Moving forward they would like to give back to the non-profits in the area.  
One of the things they talked about previously with the amphitheater was having alcohol at events. The car show group was approached by a distillery that would set up a table as a vendor and pass out samples, maybe sell bottles, but she is not sure how this works. All the employees would be certified and have the paper from PLCB. Manager St. Clair said that when people rent the building, they are told they

cannot have alcohol. Linda Rannels said that there is a provision for a beer and wine garden in the Agreement with the Events Committee for the Amphitheater, but they have never done anything with that. Linda Rannels said they would have people there with the legal certifications and it would be within the legal guidelines. There would be a restricted area roped off and people would be ramp certified to card people properly. Kristin Troop said one of these events could be at the August event possibly. They are just starting the conversation because there is some interest. Council said a plan would need to be put into place and then presented at a meeting. Manager St. Clair will check on the liability.

3. James Swarr asked what the status of the solicitation ordinance update was. Council said it was discussed at the Committee meeting, and it has been tabled. Amy Leonard, Solicitor is working on making the changes they discussed, and Council will look at this at the next committee meeting.

**Bill Payment:** Reviewed by Council.  
No report – Jen is out sick.

**Police Report:** Chief was not in attendance. He will submit report asap. He needs a few days to compile the information.

**Mayor Malone:**

Mayor Malone said they will be taking a tour of the 911 center this month. He attended Lancaster Mayors Association and Pennsylvania Mayors Association. They are still discussing radars.

**EMS Report:** Reports for January/February meetings were submitted.

Adam Marden pointed out that there were 19 calls in February in East Petersburg Borough. Busiest day was Monday, busiest time was 8:00 p.m. They responded to the tragic car accident on Rt. 72 and pointed out that it is much harder on staff when there is a child involved. The shift times have changed from 6:00 - 6:30 to 6:00 - 6:00. Crews are now reporting directly to their stations. There are currently 9 students in the academy, and they are halfway through the session. They have already received applications for the next session. There has been an increase in applicants now that they are under the Penn State Health name. Applicants must be at least 18 years of age. During training, they receive full pay and benefits, including a 401K program.

**Emergency Services Coordinator Report:** No report given.  
Diane Garber was not in attendance due to illness.

**Chief Fire Official Report:** Report submitted to Council.

John Kottmyer reported the following:

They are working on trying to attract younger members by offering shorter term incentives.

The new hospital is progressing – June would be a good time to tour. They are anticipating receiving the Certificate of Occupancy in July and shooting for an October start date. The fire chiefs have been keeping informed on the fire alarm system, sprinkler system, etc. at the new hospital.

Chief Kottmyer and Chief Schoenberger met with Chief Little, the new fire chief for Manheim twp., and discussed what he sees in the future.

Mr. Kottmyer attended a grant workshop held at the training center sponsored by two senators. They were given a booklet that listed the funding and grants available. They were told to notify the senators when they are going to submit a grant, so they can help with the process.

Stop the Bleed training requests have increased. Some of these programs include an active shooter situation, but the training can be used for any incident.

**Fire Report:** Report submitted to Council.

Chief Schoenberger pointed out they had 30 incidents for the month of February: 7 in East Petersburg Borough, 16 in East Hempfield twp., 1 in Manheim twp., 1 in Penn twp., 3 in Lititz Borough, 1 in Rapho twp. Chief Schoenberger said the pre-emption lights at State and Main are not working correctly. He will get with John Schick about this, and they will get this resolved.

**Manager's Report:** Report submitted to Council.

Manager St. Clair pointed out the following:

Interviewed several candidates for the open position in the water department. Todd Heidelbaugh was hired, and he started last Monday.

Auditors from Sager & Swisher were in the office the week of February 14 to perform the annual financial audit. Everything went well, and we should have the final audit in April.

Workman's compensation audit was also held on February 14.

Mad Chef has announced they will be designating a beer for the Hometown Hero Project. The promotion will run March 7-13, and \$1.00 of every F18 beer will go to the project, with a minimum \$1,000.00 donation.

Traffic signal inspection was on February 17. The signal will be on a 30-day test run, and after the 30 days, the keys will be turned over to the borough.

S. Clyde Weaver donated \$10,000.00 to the borough for park upgrades. In the coming weeks Manager St. Clair will meet with the project coordinator and S. Clyde Weaver to determine what they would like to see in the park.

Meeting with HARC: There will not be a swim team. They are hoping to open the pool May 28.

Bidding closed on February 22 for Lemon St. phase III water main project – lowest bid received was from Doli Construction. A motion is on the agenda tonight for this.

NLCRPD will hold their monthly commission meeting at the CC on March 17 at 7pm.

As of Friday, we received approximately 40 applicants for Hometown Hero banners. As of last Thursday, we were approx. \$700.00 away from the \$6,600.00 goal to cover the costs. Any left-over money will go into a fund for the upkeep and maintenance of the banners.

**Foreman's Report:** Report submitted to Council.

Discovered and fixed 2 leaks in the water system. Both were the customers responsibility, and the water was unmetered. This will help reduce the amount of unaccounted water.

We budgeted for a zero-turn mower and after demoing 7 or 8 different models, they have decided on one. The cost of the new mower is \$15,233.70; amount budgeted was \$24,000.00.

A resident on Lemon Street was contacted regarding pulling in and out through the grass. This was forcing mud and dirt into the catch basin and would end up clogging the basin at 6060 Main Street.

**Zoning Officer Report:** Reports submitted to Council.

**Property Violation Report:** Report submitted to Council.

Currently most of the violations are for accumulation of rubbish.

**Solicitor/Collections Report:** Report submitted to Council.

Property on Lemon St. will go to settlement on March 11.

**HARC:** (Hempfield Area Recreation Commission) – Debra Miller

No report at this time.

**Old Business:** HYA Baseball improvements to Tom Herr field, Shentel Communications, HAFSC updates, LIMC Trick or Treat policy update, fee schedule update, Kraft bag increase, Hometown Hero Project update, Lemon Street Phase III update, Riparian buffer planting design, Enterprise service connection relocation update, update on pool shed, Ordinance to amend borough manager job description, amendments to Ordinance for Peddling and Soliciting, Ordinance for updated codification, Accounts payable, Misc. manger/foreman/council items, Fire Co. financials, review/approve 1/22 meeting minutes.

**New Business – Action Items:**

- 1. It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) and carried unanimously, to approve the February 1, 2022, Borough Council Meeting Minutes*
- 2. It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to approve Resolution 837, updating fee schedule for East Petersburg Borough*

There are two changes to fee schedule: (1) yard waste/leaf bag fee will increase by .05 from .50 to .55  
(2) for-profit organization fee will be \$40.00 for 2 hours

3. John Schick said we still have 5% retainer on hold in case any changes need made for State & Main signal light project. Relocation of the detector to the back side might be needed. Jeff will reach out to Fulton Bank about landscaping requirements. PennDOT will issue permit to the Borough within a couple of weeks.

*It was moved and seconded (Councilmember Gochnauer, Councilmember Houck) and carried unanimously, to approve payment no. 2 to Kuharchik Construction in the amount of 150,242.20 for the State and Main Street signal light project*

4. *It was moved and seconded (Councilmember Schick, Councilmember Valdez) and carried unanimously, to advertise Ordinance 317, enacting an updated codification of Borough Ordinances*
5. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried unanimously, to advertise Ordinance 318, updating and amending the Borough Manager Job Description Ordinance*
6. *It was moved and seconded (Councilmember Gochnauer, Councilmember Houck) and carried unanimously, to approve Resolution 838, designating October 31 from 6:00-8:00 pm as Trick or Treat night, with a rain date of November 1 from 6:00-8:00 pm*
7. *It was moved and seconded (Councilmember Schick, Councilmember Gochnauer) and carried unanimously, to approve ARRO Consulting to proceed with the Notice of Award to Doli Construction Corp., who submitted the lowest bid in the amount of \$266,825.00 and to start the agreement process for the Lemon Street Water Main Replacement Project – phase III*

**Extra Items:** None

**Announcements:**

1. East Petersburg Borough will host the Northern Lancaster County Regional Police Commission meeting at the Community Center on March 10, 2022, at 7:00 p.m. The meeting is open to the public.
2. The next Borough Council meeting will be held on Tuesday April 5, 2022
3. Appeals Board Meeting will be held March 10 at 7 PM, as needed
4. Planning Commission will be held March 17 at 7 PM, as needed
5. Zoning Hearing will be held March 23 at 7 PM, as needed
6. Committee Meeting will be held March 24 at 6 PM

**Adjournment:** 7:53 p.m.

**Executive Session for personnel matters:** In: 8:00 p.m. Out: 8:30 p.m.

Respectfully Submitted,  
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

|                       |                  |   |
|-----------------------|------------------|---|
| <b>DATE AND TIME:</b> | April 5, 2022    | 7:00 p.m.   |
| <b>LOCATION:</b>      | Community Center | 6051 Pine Street  |
| <b>ATTENDANCE:</b>    | Council Members: | Debra Miller, President<br>John Schick, Vice President<br>Adam Gochbauer, Pro Tem<br>John Herr<br>Lauren Houck<br>Randy Rannels<br>Sandra Valdez<br>Mayor:<br>Manager:<br>Supervisor: |
|                       |                  | James Malone<br>Karen St. Clair<br>Kevin Martin   |

**President Miller called the regular Council meeting to order.**

**James Swarr and LNP reporter were recording the meeting.**

**Visitors: James Swarr, Diane Garber, Don Schoenberger, Marvin Stauffer, Tammy Moseman, Jeff Moseman, Samuel Maurer V, Joyce & Frank Mokros**

**Comments:**

**1. John Trescott, Lancaster County Commissioner**

Mr. Trescott said he was recently appointed as Lancaster County Commissioner to replace Craig Lehman, who resigned before his term ended. Mr. Trescott will fill in for the rest of the term which will end 12/21/23, and he cannot run again.

He was retired 6 years before this came up. Mr. Trescott felt his background as a senior executive and owning his own corporation could bring a different point of view. He spent the last couple of months trying to get a better understanding of county government. The county currently has approx. 1700 staff members. At the end of last year, the county had 439 open positions and a turnover rate of 25%. The prison normally staffs 300 and it was getting close to 200 but has now increased to 230. Mr. Trescott is working to figure out why there are so many open positions in the county. The county runs on a 280,000,000.00 budget per year: 90,000,000.00 of it comes from the state and the rest of it comes from local taxes and fees. He has met with many of the managers at the County and they are very dedicated people.

The county received 106,000,000.00 in ARPA funds. He would like to see the money spent in big amounts and something be done with this money that will benefit everybody for 30-40 years. He would like to see the Website updated to provide services that are much faster and easier to get to. Mr. Trescott said so far 15,000,000.00 was spent: 10,000,000.00 was allocated to cover lost revenue and this went into the general fund; 1,000,000.00 went to Discover Lancaster for lost revenue from lost tourism; funds were also given to the convention center for loss of revenue. They will be approving an extra 700,000.00 ranging from additional trash fees at the county prison to planning authority's sewer and water system GIS mapping for growth. He would like to see the ARPA funds go to rental housing. Right now, in Lancaster County we are short approximately 18,000 units of median affordable housing. He would also like to see money go into cleaning the water, broadband, and building opioid detox facilities.

A new prison will be built. The design has not been determined yet. There is currently no training facilities and no program to help transition people back into society when they are released. He pointed out that 62% of the people there are awaiting trial, but they are all together under general population.

President Miller told Mr. Trescott there are problems on Rt. 72 with traffic fatalities and in less than a year we have had 6 deaths occur within our borough and beyond up to Lititz Road. Between 2010 and 2019 there were 29 reportable accidents at the Graystone Rd. and Rt 72 intersection, and 15 were non-reportable with 0 fatalities. Since January 1, 2020, through present, we have had 8 reportable, 4 non-reportable and 2 fatalities. President Miller said there may not be a lot that a commissioner can do, but she would like to see a coalition formed and let this be known that it is very important to Borough Councilmembers and EMS staff. President Miller encouraged everyone to contact local and state representatives to pass local radar bills HB606 and SB419, allowing municipal police to use up-to-date speed timing devices, and consider how many lives this could save. Mr. Trescott said he will bring it up to Representative Sturla in an e-mail or phone call.

Councilmember Herr asked if a county health department is a good idea. Mr. Trescott said since the pandemic they have hired a health preparedness officer to help coordinate among the various health care systems to do responsiveness. He has spoken with a couple of health systems and the consensus from their side is it would be more important to have someone on staff who was coordinating data collection and getting all the data from all the various health care systems, so they can share information and communicate with each other, rather than having a health care group as part of the county.

Council thanked Mr. Trescott for coming to the meeting.

2. HYA – Eli Cox or Brian Biggs- They were not present.
3. James Swarr asked how the Borough is rated for MS4. Kevin Martin said as far as informing people of the do's and don'ts, we are ahead of the game. Mr. Swarr asked if the Borough has any violations? Mr. Martin said we did receive some things to remediate, such as areas with exposed soil. Mr. Martin was told they always find something to point out. The inspector came out to check that these recommendations were done. The Borough has never had a finable violation for MS4. James Swarr said he has heard that Lancaster County has bad water, but he sees that East Petersburg Borough is doing their part to make it good.
4. Sam Maurer asked when the pipe will be replaced on Lemon Street. Mr. Martin said that sometime in May the new pipe will be installed, and when they switch it over to the new pipe, the water will be off for approximately 1 hour. Mr. Moseman said that information will be put on the website about when the project will start and if there will be water service disruptions. They will put door hangers on the doors of those affected. Residents in this area might have to flush the water for a few minutes before using it again. Mr. Martin said after the water lines are replaced, we will wait one year and then from Broad Street down to the end of the road it will be restored with a smooth surface called ultra-low friction course. Manager St. Clair told Mr. Maurer if he encounters any problems during the project, he can contact her.

**Bill Payment:** Reviewed by Council.

No additions. On Page 2 there is a fee for bounce houses for NNO.

**Police Report:** Chief was not in attendance.

**Mayor Malone:**

Mayor Malone said PA Mayor's Association and a lot of other groups in the area are supporting the ABEL Program which promotes better communication between public and police. Also encouraged everyone's support for radar bills.

**EMS Report:** Report submitted to Council.

Adam Marden was not in attendance.

**Emergency Services Coordinator Report:** Report submitted to Council.

Diane Garber pointed out the following:

Continuing to get statistics from Violet De Steffano, Public Health Preparedness Officer from County EMA. Ms. Garber receives the statistics weekly and we have bottomed out in most things related to COVID.

Ms. Garber was appointed to LC Health Advisory Council which is functioning at the commissioner's level. She

will include this in her monthly reports.

Ms. Garber said there was a meeting held yesterday at East Hempfield Township with law enforcement from both municipalities, state representative Mindy Fee, PennDOT, District 8 Representative, engineer, and public works. They all came together to discuss 30 years of statistics and what it looks like with the entire corridor, specifically to Lititz Road intersection. They discussed the short-term and long-term solutions for this intersection. This will require studies, review of studies, options, and review of options, and because it is PennDOT it could take longer. She pointed out that all the right people were at the meeting.

**Chief Fire Official Report:** Report submitted to Council.  
John Kottmyer was not in attendance.

**Fire Report:** Report submitted to Council.

Chief Shoenberger pointed out they had 31 incidents for the month of February: 10 in East Petersburg Borough, 15 in East Hempfield twp., 2 in Manheim twp., 1 in Lancaster twp., 1 in Lititz Borough, 1 in Millersville Borough, 1 in Mt. Joy tsp., 2 in Rapho twp. Last year they dealt with 4 fatalities, and they have had 4 already this year. Chief Shoenberger said that the firefighters do a great job, but this is a lot to deal with for the firefighters. Chief Shoenberger said the firefighters do have many resources available for grief counseling.

**Manager's Report:** Report submitted to Council.

Manager St. Clair pointed out the following:

Attended seminar on building effective relationships for Borough's and volunteer fire companies. Debra Miller and John Herr also attended.

Hometown Hero banners are being made now and will be completed by the 3<sup>rd</sup> week of April. When they are finished Brubaker, Inc. will be contacted to find out when the banners will be hung. We did receive close to 10 more than the allotted 60- these people have been notified.

Wee Care Day School will be holding their pre-k graduation at the Amphitheater on May 13 from 6:00 – 7:00 p.m.

Manager St. Clair pointed out that Kevin Martin and Jeff Moseman will be alternating meetings.

**Supervisor:** Report submitted to Council.

Kevin Martin pointed out the following:

**MS4/Water:**

Received sweeper back from winter maintenance. Starting sweeper travels to sweep for other municipalities.

New filter parts were received to rebuild DE filter.

Filter to Waste meter was repaired.

Nitrate plant is being set up for a lab area.

City interconnect had a new vault meter pit put in to allow us to treat the water and meter the amount that comes in. Mr. Moseman added that a flowmeter was installed in a pit and wired into the SCADA and now we can choose the point we add to the water.

Signs were put in at the water plants to deter trespassing.

Riparian buffer has been laid out and prepped for over 200 trees to be planted this spring.

Continued MS4 monitoring for violations, or a chance to educate why things shouldn't go into the storm drains.

**Streets:**

Main & State Street traffic light: repaired grass area that was disturbed, performed fire light test.

Main & Miller Street traffic light: project has been awarded; they are working on getting materials which will take 6-8 weeks.

They removed some trees near the Lower trail at the Maintenance shop. This area has been cleaned up.

New hire started Monday.

One more staff member has received CDL.

**Zoning Officer Report:** Reports submitted to Council.

**Property Violation Report:** Report submitted to Council.

13 total; 9 are for rubbish.

**Solicitor/Collections Report:** Report submitted to Council.

Manager St. Clair pointed out the following from the reports submitted:

Finished (2) Ordinances; one for Codification, and the other for Borough Manager Position.

Worked on Soliciting Ord. – only change was definition of holiday will reflect what borough observes.

Worked on Shentel Cable Franchise Agreement – this will be discussed at the next committee meeting.

Revised No Discrimination / Harassment Policy.

Reviewed Lemon Street project agreement.

Coordinating with TOA and working on an agreement for blasting in phase 3.

Lemon St property settled and paid in full.

10-day notice was sent to Hershey Ave. on March 24, if they do not respond a lien will be filed.

**HARC:** (Hempfield Area Recreation Commission) – Debra Miller

Staff received active shooter training.

Pool membership sales have started.

Disc Golf Course now completed at Fairview Park.

Summer Camp is almost full.

President Miller congratulated Sandra Valdez who received an award through the Spanish-American Civic Association for woman of the year and was recognized as being the first female Latina to be appointed to East Petersburg Council.

**Old Business:** Review Committee Meeting Topics: Park/Playground Equipment, TOA – Blasting activities, C.M. High quote for Rt. 72 and Miller Road traffic signal upgrade project, amendment for Peddling & Soliciting Ordinance, amendment to EPB Employee Harassment Policy, HAFSC update, LMC board of appeals opening, Accounts Payable, Misc. Manager/Forman/Council Items, Fire Co. Financials review, February 2022 Committee Meeting Minutes, Executive session for legal & personnel issues

**New Business – Action Items:**

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried unanimously, to approve the March 1, 2022, Borough Council Meeting Minutes*
2. *It was moved and seconded (Councilmember Schick, Councilmember Valdez) and carried unanimously, to approve Ordinance 317, enacting an updated codification of Borough Ordinances*
3. *It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) and carried unanimously, to approve Ordinance 318, amending East Petersburg Ordinance No. 196 as it relates to the job duties of the Borough Manager under chapter 23 of the code of East Petersburg Borough*
4. *It was moved and seconded (Councilmember Valdez, Councilmember Gochnauer) and carried unanimously, to advertise Ordinance 319, amendment for Peddling & Soliciting*

Adam Gochnauer said he pushed to require everyone including political and religious entities to be required to get a soliciting permit, but he was told this is illegal. It was pointed out that you can get a sign that says no soliciting, and legally a solicitor cannot come to your door. President Miller said the required permitting process will confirm that the company is legitimate before they can receive the permit.

5. *It was moved and seconded (Councilmember Schick, Councilmember Herr) and carried unanimously, to approve Resolution 839, Appointing Mayor James Malone to the Lancaster Inter-Municipal Committee Uniform Construction Code (UCC) Board of Appeals Appointment Committee*



6. *It was moved and seconded (Councilmember Rannels, Councilmember Valdez) and carried unanimously, to approve the amended Harassment Policy*

Manager St. Clair pointed out that the contact information for the PA Human Relations Commission and the EEOC was added to this policy.

7. *It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to approve Agreement between East Petersburg Borough and Doli Construction Corporation for the Lemon Street phase III water main replacement project in the amount of 266,825.00, with the condition that Doli Construction submits a new certificate of insurance, current one expires 4/9/2022*

**Extra Items:** None

**Announcements:**

- A. Large appliance and tire pick-up will be held on April 29, 2022 - sign up and tags are needed: Lg. appliance tag is 15.00 and tire tag is 5.00.
- B. Easter Egg Hunt at East Petersburg Community Park will be held on April 16, 2022, Egg Hunt begins promptly at 12:00 p.m.
- C. The next Borough Council meeting will be held on Tuesday, May 3, 2022
- D. Appeals Board April 14 - 7 PM, as needed
- E. Planning Commission April 21 - 7 PM, as needed
- F. Zoning Hearing April 27 - 7 PM, as needed
- G. Committee April 28 - 6 PM, as needed

**Adjournment:** 8:04 p.m.

**Executive Session for personnel matters:** Not needed.

Respectfully Submitted,  
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

|                       |                  |   |
|-----------------------|------------------|---|
| <b>DATE AND TIME:</b> | May 3, 2022      | 7:00 p.m.   |
| <b>LOCATION:</b>      | Community Center | 6051 Pine Street  |
| <b>ATTENDANCE:</b>    | Council Members: | Debra Miller, President<br>John Schick, Vice President<br>Adam Gochnauer, Pro Tem<br>John Herr<br>Lauren Houck<br>Randy Rannels<br>Sandra Valdez (Absent) |
|                       | Mayor:           | James Malone  |
|                       | Manager:         | Karen St. Clair (Absent)  |
|                       | Supervisor:      | Kevin Martin  |
|                       | Supervisor:      | Jeff Moseman  |

**President Miller called the regular Council meeting to order.**

**Visitors:** Jennifer Hendricks, Tammy Moseman, John Wesler, Don Schoenberger, Kim Jones, Mr. & Mrs. Huegel

**Comments:** There were no comments at this point in the meeting.

**Bill Payment:** Reviewed by Council.  
No additions.

**Police Report:**

Josh Kilgore reported the following:  
Working on getting reaccredited as a police agency. This happens every three years. He is very confident this will go well.  
They have recently hired 2 new officers and they are currently in training.  
Two officers were recently killed in PA. NLCRPD did assist during these difficult times.  
Chief Steffen recently spoke with the senate, and this was televised and can be found on PCN.  
The driver of the truck that was involved in the fatal crash on Rt. 72 was charged. A fugitive task force is working on locating the driver.

**Mayor Malone:**

Mayor Malone pointed out that this is Alzheimer & Dementia awareness month.  
Mayors Convention for 2022 will be held in Lancaster at the Holiday Inn this July 19 & 20.  
Lancaster County Mayor's Association is still working on partnerships for homeless housing.

**EMS Report:** Report submitted to Council.

Adam Marden reported 9 students in the academy have graduated. There are 8 prospective employees joining the next course in May and this course will be a 12-week course.  
They have been attending meetings to discuss the effects on emergency service while the bridge on 462 is closed during construction in 2025 (bridge will be closed for 12-18 months). They responded to 16 calls in the borough in April. Approximate response time was 8 minutes.

**Emergency Services Coordinator Report:** No report.  
Diane Garber was not in attendance.

**Chief Fire Official Report:** Report submitted to Council.  
John Kottmyer was not in attendance.

**Fire Report:** Report submitted to Council.

Chief Shoenberger pointed out there were 266 staff hours, 512 training hours, and they responded to 34 incidents: 6 in East Petersburg, 17 in East Hempfield, 7 in Manheim, 1 in East Donegal, 1 in Fulton, 1 in W. Hempfield, and 1 in Mt. Joy. Food Truck event was successful. Correspondence will go out about Fire Training session coming up.

**Manager's Report:** Report submitted to Council.

Jeff Moseman pointed out the following from the report:

Borough received ARLE grant funds for the traffic light at State and Main in the amount of 218,000.00.

Borough received grant from DEP for borough calendars in the amount of 1,404.00.

Hometown Hero Project collected 8,108.53. The banners have arrived and Brubaker, Inc. will be hanging the banners by Memorial Day.

**Supervisor:** Report submitted to Council.

Kevin Martin pointed out the following:

**Water Dept./ MS4:**

Concrete pad was poured at well on Vaughn Road for generator.

New hydrant was installed on a blow off valve at Brown Circle.

Pre-construction meeting took place for Lemon Street water line replacement with ARRO, Doli Construction, and borough staff. There were a few MS4 violations handed out – one of the violations was on Northfield Drive where a resident was parking in a grass area and dragging mud onto the roadway.

Riparian Buffer will be planted on the rain date of May 14 – 200 plus trees on Northfield. Sign up information is on the borough website.

MS4 literature is available at the back of the room for residents to take along.

**Public Works:**

Street sweeping is busy this time of year. Picked up contract for East Donegal.

Pool cover was removed and working on getting pool ready to open.

Moved shed over to the maintenance shop.

Finished landscaping at Main and State from the traffic signal construction.

Adjusted pre-emption light.

Sidewalk inspections on Lemon Street were done.

Park: mulched near buildings and park equipment, prepped for car show, tether balls was replaced, installed tire swing. Gaga pit was ordered and will arrive 5/16. Pavilion was painted.

**Zoning Officer Report:** No report.

**Property Violation Report:** Report submitted to Council.

Most violations are for accumulation of rubbish.

**Solicitor/Collections Report:** Report submitted to Council.

Down to 6 delinquent accounts.

**HARC:** (Hempfield Area Recreation Commission) – Debra Miller

Woman's WTA Tennis Challenge will be held August 8-14.

Revenue increased by 3,220.00 from 2021. This is equivalent to 100 more memberships.

Walk-in's will be increased to 75 per day. Last year it was 50 per day.

Summer Playground has 250 registered. Day Camp has 300 registered.

Pool schedule:

Open May 28 through September 5.

Senior swim 9 am to noon / Aquatics 11 am – noon: both for members only.

Open swim begins at noon to 8:00 pm Monday through Sunday.

**Old Business:** Review Committee Meeting Topics: Kristin Troop/Linda Rannels re: Benefit Concert June 12, Robert Maiden w/ Working Lands Restoration Project, Shentel Communications Agreement discussion, Lemon St. sidewalks/curbing for paving (2023), Review amended Lancaster County Conservation District M.O.U., Review Riparian Buffer property owner agreement, PSAB Resolution in support of Legalization of Cannabis, Hempfield Church of the Brethren – Ice Cream Social 5/13/22, Review, amended fee schedule, 1Q22 financials, 2021 Financial Audit, Accounts payable, Misc. Manager/Supervisor/Council items, Fire co. financial review, Committee meeting minutes, PA Classic Tournament - Lititz Showcase added

**New Business – Action Items:**

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to approve the April 5, 2022, Borough Council Meeting Minutes*
2. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried unanimously, to approve Ordinance 319, Amendment for Peddling & Soliciting, Establishing regulations and license fees for transient retail businesses within East Petersburg Borough to include peddlers, salespersons, solicitors, canvassers, and transient retail business.*
3. *It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) and carried unanimously, to approve Resolution 840, updating fee schedule for East Petersburg Borough to reflect increase for loose dog fee, which was increased by SPCA to 225.00, add fees for Amphitheater, and water meter replacement costs*
4. It was pointed out that it was a very clean audit. If anyone has any questions, they can reach out to Manager St. Clair.

*It was moved and seconded (Councilmember Gochnauer, Councilmember Houck) and carried unanimously, to approve financial audit for fiscal year 2021*

5. *It was moved and seconded (Councilmember Gochnauer, Councilmember Houck) and carried unanimously, to approve amended Lancaster County Conservation District M.O.U.*
6. Jeff Moseman explained that the city is donating 174 trees and 92 bushes. All the volunteers will be signing waivers.

*It was moved and seconded (Councilmember Gochnauer, Councilmember Houck) and carried unanimously, to approve the Riparian Buffer Restoration Intermunicipal Agreement between the City of Lancaster and East Petersburg Borough*

*It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) and carried unanimously, to approve Resolution 842, adopting Riparian Buffer Restoration Agreement between City of Lancaster and East Petersburg Borough*

7. *It was moved and seconded (Councilmember Rannels, Councilmember Schick) and carried unanimously, to approve Hempfield Church of the Brethren Ice Cream Community Outreach social event at Constitution Square and possibly Lincoln Court on Friday, May 13 for 1-1.5 hours under the condition the Borough be named as additional insured.*
8. Councilmember Herr said there will be approximately 300 riders throughout the day. They will not all be here at the same time because they are starting from seven scattered sites around the 100-mile ride.  
*It was moved and seconded (Councilmember Herr, Councilmember Rannels) and carried unanimously, to approve Lancaster Bicycle Club invitational bike ride, Covered Bridge Classic, on August 21, 2022*
9. *It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) and carried unanimously, to approve Resolution 841, allowing East Petersburg Borough to enter into an agreement with Shenandoah Cable Television, LLC*
10. *It was moved and seconded (Councilmember Schick, Councilmember Herr) and carried unanimously, to approve a letter of support for Working Lands Little Conestoga Project*
11. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried unanimously, to approve the request from East Petersburg Events Committee to hold a Benefit Concert at the Amphitheater on June 11, 2022, contingent upon submitting a certificate of insurance naming EPB as additional insured.*

**Extra Items: None**

**Announcements:**

- A. The next Borough Council meeting will be held on Tuesday, June 7, 2022.
- B. The Vagabond's Car Show will be held on Saturday, May 7, 2022 at East Petersburg Community Park 11:00 – 3:00 (rain date: May 8).
- C. Election Day – May 17, 2022 - Polls will be open from 7:00 a.m. until 8:00 p.m.
- D. Community Yard Sale in the Park w/ Chicken BBQ will be held on June 4, 2022, at East Petersburg Community Park from 8:00 a.m. until 12:00 p.m.
- E. Plant Sale held by East Petersburg Woman's Club at 1619 Graystone Road on May 3, 6, & 7 from 8:00 a.m. until 6:00 p.m.
- F. Appeals Board                      May 12 - 7 PM, as needed
- G. Planning Commission            May 19 - 7 PM, as needed
- H. Zoning Hearing                      May 25 - 7 PM, as needed
- I. Committee                            May 26 - 6 PM

**Comments:**

Jennifer Hendricks said she is new to the area and asked when the items for approval on the agenda are discussed. President Miller said that these items have been discussed in detail at the committee meeting and the public is welcome to attend that meeting also. President Miller said that they did ask if there were any questions at the beginning of the meeting and said if at any time, she has a question to let them know.

Sue Huegel said her neighbor had a recreational fire last weekend that kept her awake with concern until the fire was put out around midnight. Ms. Huegel said the fire was uncovered and it was windy, so the embers were blowing around. Ms. Huegel asked what the guidelines are for this. Don Schoenberger said that according to the ordinance, the fire must be 20 ft away from a structure and the fire needs to be covered with a screen. Council told her if she sees this again, she can call the police and the officer can address this while it is happening, and her name will not be given. It was explained that a lot of times residents just do not realize what the guidelines are.

Mr. Huegel said in the past when we had Manheim Twp. police, he found several fireworks landed on his porch, but they were not able to do anything. Council said that we now have an ordinance in place for fireworks that allow the police to cover this.

**Adjournment:** 8:01 p.m.

**Executive Session for personnel matters:** Not needed.

Respectfully Submitted,  
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

|                       |                  |  |
|-----------------------|------------------|--|
| <b>DATE AND TIME:</b> | June 7, 2022     | 7:00 p.m.  |
| <b>LOCATION:</b>      | Community Center | 6051 Pine Street   |
| <b>ATTENDANCE:</b>    | Council Members: | Debra Miller, President<br>John Schick, Vice President<br>Adam Gochnauer, Pro Tem<br>John Herr<br>Lauren Houck<br>Randy Rannels<br>Sandra Valdez<br>James Malone<br>Mayor:<br>Manager:<br>Supervisor:<br>Supervisor: |
|                       |                  | Karen St. Clair<br>Kevin Martin<br>Jeff Moseman  |

**President Miller called the regular Council meeting to order.**

**Pledge to Flag and Moment of Silence.**

**Visitors:** Pat Sherrard, Annette Rogers, Tammy Moseman, James Swarr, Josh Roberts, Rita Malone, Don Schoenberger, John Kottmyer, Samuel Maurer IV, Keith Rollman, Erik Mause, Amanda Groff, Linda Anspach, Joshua Nash, Ruth Parmer, Brenda & John Ward, Kenneth Ellmaker, Kristin Troop, Kim Mause  
Josh Roberts and James Swarr were recording the meeting.

**Council / Lemon Street Sidewalk Issue:**

Deb Miller, Council President, made the following statement:

The Councilmembers, Borough Manager and Zoning Officer all take the residents concerns seriously. Every Municipality faces these challenges when street upgrades are scheduled to begin. She wants all to know that it is a difficult position to inform all homeowners that ordinance no. 175 requires a homeowner to be financially responsible to make the repairs. Three Councilmembers were unable to attend our last committee meeting, but they have been informed of the Lemon St. residents concerns in preparation for tonight's meeting. She will first turn to Council Vice-President, John Schick, who is an engineer by profession and then to Pro-Tem Councilmember, Adam Gochnauer, who is a senior councilmember, to begin our discussions. We ask that you hold your questions for the comment section.

John Schick said he was not at the last meeting, but he has read through several pages of comments in the transcribed minutes. He said there was a lot of concern with the process. He was also involved with the process on the lower end of Lemon Street 8 years ago. He said he now has a better understanding of what the 2<sup>nd</sup> phase of the project is going to be and of the final product of the street after the water line is complete. He read the concerns and would like to hear the concerns tonight. His concern is the reveal of the curb. He spent some time looking at the lower end and upper end of Lemon Street and tried to get a better understanding of if there is an issue if we have 8 inches or 7 inches reveal. He said there is a mixture of good curbing/bad curbing and good sidewalk/bad sidewalk out there. Michael Bingham is hired by the borough to be the borough engineer, so we wanted to leave it up to him to make these types of engineering decisions and decide if the curb/sidewalk is acceptable or not. There are ADA requirements the borough has to meet. A lot of the driveway crossings are not compliant with the ADA criteria. Mr. Schick said his neighbor uses a wheelchair and has a hard time getting around the community. There have been lawsuits through the country and state for ADA rights. Many areas have had major projects to upgrade ADA ramps at intersections. He explained this is a perfect opportunity to get as close as possible to ADA requirements. Certain situations we might not be able to meet ADA requirements, so we will file a technically infeasible form with PennDOT in these situations. He did some measurements and the curb

reveal ranges from 4 to 7 inches. It is 1600 ft. long and average slope is about 1 ½%, so it is not a roadway that has a high depth of water flowing. It will require a higher curb along with the gutter. He said 8 inches is what any new PennDOT construction requires. He thinks we need to determine if we can live with 6 ½ - 7 inches of curb reveal and then we will need to go out and look at some of those sections again. There are some sections that will need replaced. Mr. Schick said that Michael Bingham was correct in everything he said. If we change to 8 inches it will change the height of the curb and sidewalk, and slopes. Now that the water line project has started, we now know the pavement is 2 ½-3-inch solid base material with no. 4 type rock. The road has a good base. We could possibly mill the edge 1 inch before we overlay it. Now that we know what the subbase material is we could probably go out there and re-evaluate the curb. It will have to facilitate stormwater. He is only 1 person, and this is just his opinion. If he lived on a street that had to do this, he would be upset too. He doesn't know where the 10 years in the ordinance originally came from. He said that the 10-year is not a definite, but if it is spalling it should be taken care of before the road is paved. Once we make a determination, Michael Bingham will be the person you will need to reach out to and have him come out because he was hired by them to handle this. There is a fair share that needs replaced out there. He said they will get more information and bring it to the next committee meeting. He said he has been in this business for 30 years and he deals with these projects a lot, and when people have to spend this kind of money to do something on their property that they don't really think is needed, it becomes an issue. We looked into grants for these types of things but with the incomes of the people in the borough we exceed those limits, so we do not qualify. If the borough took on the work itself, we would have to pay prevailing wages. Prevailing wages are roughly 20-25% higher and there are other fees involved. He said if you leave it up to the citizens it is going to be cheaper. He said if a contractor comes in and is doing 4 residents, he would be ok with the contractor getting one permit to soften the load for residents. He said he would like to see this all discussed at the next committee meeting with some sort of conclusion reached and re-evaluate the curb situation.

Adam Gochnauer apologized because he was 4200 miles away when the last meeting was held. He said he tried to get back that evening and he spent 30 hours in airports across the country trying to get here, and it didn't work. He explained that John Schick is the brain when it comes to this kind of stuff, and he is the finance/customer service/contract person. He said without knowing what happened at the last meeting, he has a few ideas he would like to discuss with council concerning this project. He said he is a businessperson and not a politician. He said government operates inefficiently and they don't do a good job fixing things. He thinks government does things they shouldn't do, and they overstep. He sat on the other side for over 30 years and now he is on this side of the bench, so he tries to look at it from both sides. He said when you are on the other side, you don't always understand the limitations, restrictions, and legal stuff that we must do as a borough that residents and business owners don't have to do. Government needs to understand what citizen rights are and why they are upset and to try to bridge the gap as effectively as we can. Sometimes you have to say sorry that this is the way it has to be and give them an explanation why, and they are going to understand. He wouldn't like it either, but it must be done, and they have to look out for 5,000 residents and the effects. He thinks any logical person would say I don't want to spend 10,000 – 12,000 to replace curbing, but if I understand the reason behind why I have to do it, then o.k., I will deal with it. The other 5,000 residents must look at it as if we allow people to keep their curbs and 2 years from now the curbs fall apart and that street has to be dug up again for a half million-dollar project to be redone, and we have to raise taxes for 5,000 other people because 24-40 people were given leniency, then 5,000 will not be happy and they will be in here. Most resident understand this, and they just want to know why things are happening and they just want government to work with them.

I would want that, and in his opinion, he thinks this is what we owe the residents for their understanding. He said he agrees with John Schick and would like someone else to look at this. He explained that Council does not know about this stuff, and this is what we pay Michael Bingham for. He would like another source possibly, John Schick to look at this and see if we could do something other than 8 inches and work something out that the road won't have to be dug up. He does not agree with the 10 years because his sidewalks are much older than 10 years and they are in good shape. He said he would like to talk about this more and figure out if there is a problem. He wants to figure this out now and come up with a proposal, so the next streets can be handled more efficiently. We have experts for this, but we are not perfect. If we figure it out now, we will have something in place to use for any future streets that need replaced. He thinks we need to go out and come up with a firm set of plans of who needs what done and in what severity. Once we get specs of every property and we come up with some agreeable solution of who needs what done, Council needs to get a bid packet and bid the project to find out how much it will be if we do the work for you. Then residents can decide which route they want to go. It will cost the Borough money to do this, but we will have a baseline of what prevailing wage will cost. We will then provide specs to all of

you to get prices for what you need, so the work is done correctly. We need to get each of them a bid packet or they could all go together because it will be cheaper that way. He explained if the contractor is given the specs, they are required to do the work accordingly. Mr. Gochnauer said every resident he has spoke to about this does not like it, but they understand it when you explain it. He said if the residents are going to do what we are asking them to do, we should at least do this for them.

Mr. Gochnauer said that Columbia Borough recently did road work and sidewalk work and every resident had to pay 10,000.00 without any choice.

John Schick said value engineering is what we need to do here. He explained that a lot of times on projects you go out and design and evaluate the project and sometimes you need to go back out and re-evaluate the engineering. The Borough will spend the money to put the bid package with the specs together and out to bid and this will give you an idea what your area will cost and gives you options. You can then take these unit prices to the contractor(s) and have them compare the price. It is typically 20-25% higher with prevailing wage. Everyone would have to go with the bid amount to get the bid package cost and be responsible for their portion of the bill. Mr. Schick said that historically private bids will come in much less. He said right now he is finding that contractors are very busy so having a year will give some time to get this scheduled for next year if need be.

Mr. Gochnauer said this will not only give you the knowledge you need but will also give you options and you will know you got the best deal. Deb Miller pointed out that with the permitting process each resident normally gets the specs they need with their permit to have their contractor follow. Mr. Gochnauer said that in his opinion, if government tells you that you have to do something there should be no permit fee and the Borough should absorb the cost to have someone do the inspections.

Randy Rannels said he walked this area of Lemon Street and spoke with some residents, and he does not think all sidewalks need replaced. In his opinion he thinks Michael Bingham was saying that all the sidewalks need replaced. Mr. Rannels said in his opinion it should be on a case-by-case basis.

Sandra Valdez said she would agree to waive the permit fee for this project.

John Schick said he would also agree to waive the permit fee for this project.

Mr. Schick said he does not know where the 10 years came from. Manager St. Clair said that Amy Leonard, Borough Solicitor, reviewed the ordinance and it is in there. Mayor Malone pointed out that the ordinance says that the borough has the authority to require it be replaced if needed. John Schick said it should be determined on a case-by-case basis and explained that in engineering this comes up a lot and in these types of situations people come together to work out a solution.

Manager St. Clair said they will take a look at the current ordinance for this and consider revising it. It is an old ordinance from 1989.

John Schick said he thinks there is enough mapping the Borough has for this area for water pipes, etc. that Michael Bingham can build a plan from. This will help show the quantity for the bid specs. Plan will need to include linear feet of curbing, sq. yards of concrete removal, sidewalk, and ramps.

Lauren Houck said the letter was the initial contact and everything else is now a fluid conversation to see how we can get this to play out. She explained the Borough has many ordinances, and as things come up, we take a look at them and re-evaluate, and this is something we will look into.

Chief Steffen said he could have his drone operator come out and do a training mission on that stretch of sidewalk so you can have a pre and a post for comparison analysis with the software.

#### **Comments:**

**Tammy Moseman 6257 Lemon Street:** Ms. Moseman received a quote for her curb/sidewalks in the amount of 12,200.00. She said that at the committee meeting she asked Michael Bingham if the curbs and sidewalks needed replaced during the recent road project on Stevens Street. She said that Mr. Bingham told her there was nothing wrong with those curbs at the time of paving. Ms. Moseman said that the pictures she took prove differently and



said there were holes in the curbing when they paved. She said she feels those curbs should have been taken care of at that time. She said she is happy to hear they are going to revisit the ordinance because she feels consistency is important. She said she appreciates the interaction at this meeting. She said as residents, they know what to do and will be diligent. She said it concerns her that when she is speaking to the engineer that has been hired by Council and paid for with her taxpayer dollars, and he did not give the correct information. She said she appreciates what John Schick and Adam Gochnauer are saying and that is all they wanted was for Council to hear them and take the economic worries into consideration. She said she did not feel heard at the committee meeting like she does tonight. She will share pictures with Manager St. Clair.

**Josh Roberts:** Mr. Roberts thanked John Schick for explaining how things go and said he appreciates his forward thinking and knowledge on infrastructure and government. He feels John Schick has saved the Borough a lot of money over the years. He also thanked Adam Gochnauer and said he appreciates them taking their time on this. He said he felt they were rushed through their comments at the last meeting. He does not agree to limiting a group of citizens that come out to voice their concerns and thinks they should get the respect they deserve. He pointed out he attends most meetings along with some others and listens to the discussions and nobody limits their time.

Regarding HAFSC: He feels they are not getting enough information and Council is hiding behind "It's a legal matter". He said last week a member of the Hempfield Township Board of Supervisors got caught on a hot microphone saying the HAFSC meeting was set up as an ambush. He asked who is ambushing who? He also heard them on the hot microphone that our citizen representative was being kept out of the loop and the audio shut off. He asked if it is intentional that they kept her out of the loop. He also asked when did Councilmember Rannels and Supervisor Russell come up with a verbal agreement for another meeting because when they asked at the last meeting nobody knew what was going on. Mr. Roberts said Hempfield secretary was caught on tape saying she did not publish the agenda, and this is a sunshine law violation. Mr. Roberts said it is hard for him to justify continuing down this same route with HAFSC.

Adam Gochnauer apologized for not being at the last meeting. He told Mr. Roberts he has no clue about the hot microphone or who agreed to have another meeting. He said that he has been working on some things and that it is frustrating to him also. He told Mr. Roberts there are things he cannot tell him because it was an executive session but wanted to tell the community a little bit of what is going on because he feels it is only right. He said he underestimated the difficulty of government and lawyers getting involved with something he can do in one week in business. He said he has been working on a deal and hoped it would have been done by now, but it is not and that is partly because it is a legal matter. He spent a good amount of his personal time talking with the borough solicitor and he said, as wonderful as she is, they went at it for a while because there are things he cannot do because it is government, but said he can do these same things personally. Mr. Gochnauer said as far as the agreement we have with East Hempfield Township Commission, his intent is to get government out of that. He said government should not be involved with this and they should talk to the ones on the front lines. He is working on how we get out of this legally and do the right thing for the fire company. He said a good opportunity has come to us with the fire departments blessing and it will enhance their ability to work with East Hempfield and it will also enhance their ability to run a great station. He needs to tie this all into the agreement to make it right. He doesn't want to rush the first agreement because we have a great opportunity with the second agreement. He said he understands this is broad but asked for their trust as much as they probably hate to hear that. He said regarding the fire commission they will have something that will make them thrilled and if not, you can address him, and he will explain it. All he asks is that the government get out of this and give it back to the people that should be apart of it. He said we did our part and now it is time to get out, so nobody has to deal with the politics. He said he will never lie, and he feels this will be a great. He said he is working on four agreements right now and has a lot on his plate, and was hoping it would be done by now. He wants it to come out right but legally it is taking a little longer than he wants it to. He explained East Hempfield does not know about this yet, but this will enhance the fire department and they are a part of this even though they do not know the details of this. He said everyone will love this and it will be a great opportunity for everyone. Mr. Gochnauer said he did not violate anything by saying this tonight and the reason nobody explained this before was because he is the councilmember that has been working on this the most, and they do not know a lot of this yet.

**Keith Rollman:** He moved to Lemon Street 13 years ago. He is one of the people who received a letter about his sidewalks. He said his sidewalks meet most of the criteria. He would like to know what he has to do to be in compliance. He feels it is more for vanity. He said near the intersection of Rt. 72 and Graystone Rd. where the fatal accident occurred, there is no sidewalks on the one side. He feels like they are being pushed up against an ADA wall and he does not like to be pushed around. He likes to be communicated with like they are tonight. He

said there has been residents who have been very negative, and the news media is always out there, but he would like to work together and come to an agreement.

**Brenda Warden:** Her mother lives on Lemon Street and is 93 years old and has lived in the borough her whole life, and she has now received a letter regarding sidewalk/curb replacement. Ms. Warden said she is upset because she did what the letter said and called Michael Bingham and asked to set up an appointment to look at their sidewalk because there is nothing wrong with it. She told him if the curbing needs replaced because of chipping, then no problem. Ms. Warden said Mr. Bingham told her she can set up an appointment, but his answer is going to be the same and that it all has to come up, every sidewalk. She asked him why the letter was sent out saying to call him to come out and look at this. She said she explained to Mr. Bingham the other half of the Lemon St. did not have to do any of this, and she was told by Mr. Bingham that it was a different guy. Ms. Warden said she feels they are being picked on. She said a lot of people live on social security and they can't just write a check for this. She asked Mr. Bingham if he could stretch this out and was told no. She said everything was cut and dry with him and she felt he was rude. In the past her mother got a letter saying she had 15 days to remove a tree and she was so upset she almost had a heart attack. She said it is the letters that are so bad, and they just tell you how it has to be without showing concern for people who want to do the right thing. She thinks it would be a good idea to give more time and go about this another way.

**Kim Mause:** Ms. Mause said she is frustrated because she only has 1 year to get her curb/sidewalk done. She asked how long Council knew about this and when it was discussed. She was told last year during budget time. Ms. Mause said a letter should have been sent then to prepare people. She pointed out that when she first moved here there was a dead tree and she called the borough to take this down, but she was told 12 years ago that they did not want to care for this section and if she was the one mowing the area, they should take care of having the tree taken down. She said she was told by the borough if she takes care of this area of land for more than 7 years the borough could write it off as her property and have the deed changed. She said she is very frustrated that she now has to replace sidewalk.

**Linda Anspach:** Ms. Anspach said she understands that homeowners have responsibilities, she is upset at the lack of notification and no mention of cost. She wants to know when they will receive the specs and if the May 31<sup>st</sup> deadline is solid. She said she loves the idea John Schick will be working with them and it will be on a case-by-case basis. She thanked Adam Gochnauer for mentioning different options. She asked if the permit fee is definitely removed. She said speeding on Lemon Street is terrible and she would like to see a speed bump put in before someone gets killed. She said younger families are moving in with children. She said many of the sidewalks in the borough are not consistent and asked if there is a standard for sidewalks in the borough. She asked if funding or grants are available.

Adam Gochnauer said he thinks Michael Bingham should come out and have John Schick with him. He explained that he cannot say if Mr. Bingham was rude or not as he has not seen that side, but the comments are warranted. He also pointed out that Mr. Bingham is the hired professional that knows the business. He would like Mr. Schick and Mr. Bingham to go out and walk this section to determine if there are negotiating points. This way everyone will know it is not just Mr. Bingham's opinion saying what needs to be done. They can walk the sections and write it all down and put this into a bid package. He explained this might not come together until September and then we will reset the date for residents.

Kevin Martin said that the water line replacement is what has set all of this in motion. He explained when this was done to the middle section of Lemon St. the road was fog sealed, but the plan for this upper section of Lemon Street is to be overlayed after the water line is replaced. He said this could sit for 2 years instead.

Mr. Gochnauer said even though things don't move fast in government he doesn't think anyone would disagree with waiting. He explained the letters sound firm, but we are required to do certain things. He said he will push for a reset and get another look at this even though John Schick might say the same thing as Br. Bingham already said. He said he will look at the finance side with Manager St. Clair. He said we aren't picking on anyone, and we will all work together on this. He said he is sure the deadline will be extended, and government can learn from this situation.

John Schick said that the paving deadline is October 15. He said the letter stated everything needs replaced, but he would like to go out there along with Kevin Martin and Michael Bingham to look at the sidewalks and make an

assessment. He thinks they will find what is out there is relatively an acceptable height. It's just a matter of what needs replaced and what needs to be brought up to ADA compliance. He said anytime you touch anything you have to bring it into ADA compliance. When someone files a suit, they put you on a program and you have to replace every corner. The corners at the square were put out for bid by PennDOT since it is a state road and the cost for the ramps were close to 40,000.00. The borough is responsible for the public street or alleyway corners. There is a technically infeasible form that can be filled out when it is not ADA possible. John Schick said really the spec of the material and the size is pretty much set, it is just going to be determining what in the field needs replaced. We will come out and spray paint dots and highlight what needs to be replaced and then document them on whatever mapping we have to create a plan. This should eliminate the need for a complete survey and with what Chief Steffen is offering we can come up with a map of the area. This will all cut costs.

Kevin Martin said the process we are looking to do on Lemon Street was a finished product. There is a 5-year moratorium on a road after it is paved. Utilities should be notified in case they want to get in there to update anything.

Residents said Lemon Street is a dangerous road and leaving the road patchy could make people slow down. They asked about speed bumps and a stop sign at Broad and Lemon. John Schick explained that you cannot put a stop sign up without it meeting certain requirements through PennDOT, and this spot does not meet them.

Chief Steffen explained that PA is the only state in the country that does not allow municipal use of radar. He said the equipment they have is all outdated. They do not manufacture spare parts and they do not manufacture systems, so they are back to 1910 technology with the stop watches or variation of time distance formulas, but this can be problematic because you need a reference point. In his experience, the day you get a speed bump and the day you get rid of it are both the happiest days for the neighborhood. They have put up speed readers and tried traffic calming tactics, but the speeders are the people who live there or live nearby.

**Bill Payment:** Reviewed by Council.  
No additions.

**Police Report:** Reports submitted for April and May.

Chief Steffen told residents that all of the reporting is on their website for full transparency. He explained that their drone pilots are trained to use the drones for criminal investigations, and they must be trained prior to operating the drones for precision. He explained this is why he has offered to help on Lemon Street because it gives them an opportunity to get out there and train to get the skill set they need.

The individual that was charged with the double fatality car accident is now in Lancaster County Prison after being taken into custody in Florida. This will never replace them, but it is some small measure of community justice.

If you call them regarding people using fireworks within 150 ft. proximity of a structure, there is very little they can do. They can file summons on information they receive, but that person will need to be willing to offer testimony in court supported by statements by them on body worn cameras. He warned residents of the danger of using fireworks and recommends residents attend professional firework displays instead.

**Mayor Malone:**

Mayor Malone said there will be a radar coalition held this Thursday, June 9<sup>th</sup> at 9:00 a.m.

Radar coalition will be holding a rally to try and get everyone who says they support radar to move it out of committee so it can be voted on and give the municipal officers the tools they need to enforce the laws on the books. Chief Steffen said they do not use this as a fund raiser, nor could they write enough tickets to use it as a fund raiser. The PA Chief of Police Association has told them to lower the fines because the idea is to give people in the neighborhood a degree of safety.

June Vagabond Car Show and Community Yard Sale were both a great success.

**EMS Report:** Report submitted to Council.

Adam Marden reported it was a busy month with 26 calls in East Petersburg Borough. They provided EMS care at the recent events in the borough – there were no injuries. EMS academy is in session with 6 employees; this will end in August. Supervisors are currently in a 6-week class.

**Emergency Services Coordinator Report:** Report submitted to Council.

Diane Garber was not in attendance. Manager St. Clair pointed out that August 29<sup>th</sup> will be municipal officials fire training. She will have more information on that.

**Chief Fire Official Report:** Report submitted to Council.

John Kottmyer reported they are working on continued planning for July celebrations. Mr. Kottmyer warned residents to use caution while using fireworks and a lot of people do not realize the dangers of using fireworks which are class C explosives. He recommends attending professional firework displays.

There are a lot of inspections going on at the hospital. The hospital is working with them to determine where they can set up if there is a call and they will put markings in the parking lot.

They have received smoke alarms from a local restoration company and all the departments now have them and they will be giving them out to people who need them when they go out on calls.

Mr. Kottmyer said regarding the Fire Commission he can not answer to the hot microphones but from his perspective at one of the meetings they had a discussion about the program costs and what the sharing of the costs would be, and a motion was made to hold a meeting with the municipalities to discuss those costs. Mr. Kottmyer said that he is not the one who comes up with funding.

**Fire Report:** Report submitted to Council.

Chief Shoenberger pointed out it was a busy month: they responded to 41 incidents: 7 in East Petersburg, 27 in East Hempfield, 4 in Manheim Twp., 1 in Lititz Borough, 1 Rapho Twp., 1 W. Hempfield Twp.

July 8 they will hold a Food Truck Frenzy. Concrete work is being done at the fire house. That is why apparatus is sitting outside. They have officially kicked off their ladder replacement committee; it will probably take a year until they determine what they would like to go with and then there is a 2-year wait to get the truck.

**Manager's Report:** Report submitted to Council.

Manager St. Clair reported the GAGA pit was installed and it was paid for by S. Clyde Weaver. More equipment will be installed with the remaining funds donated by S. Clyde Weaver- the equipment is still TBD.

Met with John Schick, Kevin Martin, Michael Bingham and Macam Engineering to discuss the plans for the signal project at Rt. 72 and Graystone Rd. This was originally scheduled to start in February-2023, but this will be pushed back a little.

Borough codes are now on the website.

**Supervisor:** Report submitted to Council.

**Public Works:**

Kevin Martin pointed out the following:

Pool was prepped and cleaned and was opened up on Memorial Day weekend.

Electrical issues fixed on new mower.

Street sweeping: Brent L. Miller, Marietta Borough, Trinity Lutheran Church, Donegal Mutual Insurance, Mt. Joy Borough, and Manheim Borough is coming up this week.

Mulched memorial flower bed in Constitution Square.

Installed GAGA Ball pit.

Installed memorial tree near water tank in the park.

**Water Dept./ MS4:**

DEP filter follow up inspection – went through the comments with DEP and there were no further comments, and they were very pleased with us.

Water main replacement on Lemon Street started this week. Doli has the whole line of pipe installed and the main is in place. Four homes had water service affected and this has been resolved and there are no boil water advisories. The pipe will sit a little and they will test for pressure and bacterial and then they will install service lines. Residents will be notified when this will happen.

T-Mobile was to start the antenna upgrades at Tank Rd. and Broad St. water tank should be starting Monday.

Riparian Buffer Planting Project took place on May 7<sup>th</sup>, with 22 volunteers, 202 trees planted, and 95 shrubs planted. This event went very well.

MS4 violations have been issued for grass in the street. This is considered illicit discharge if it gets into the storm water sewer system. Please let your neighbors know about this should the opportunity arise.

**Zoning Officer Report:** Report was submitted to Council.

**Property Violation Report:** Report submitted to Council.

**Solicitor/Collections Report:** Report submitted to Council.

Mad Chef contacted Manager St. Clair regarding a noise exemption so he can have music on his patio. This is still

being looked into. Working on TOA documents.

**HARC:** (Hempfield Area Recreation Commission) – Debra Miller

Averaging 45 walk-ins per day. Memberships are up by 296 and the revenue is up by 10,119.00.

A dead tree branch fell in the area of the pool and there are still other dead branches in this tree. A tree company will be called in to check on this and decide if they are healthy or not.

**HAFSC:** (Randy Rannels / Tammy Moseman) John Kottmyer is working on getting numbers on Knox boxes. Knox Box is a box that holds a key to the facility and the fire company has a key to this box which eliminates having to break in. Mr. Kottmyer will be doing a schooling for apparatus. He will tape it and add it to the training site. Diane Garber will send out an email for sign ups for fire training day. Committee meeting will be held on June 21. Minutes have been uploaded to the website and is now current. Still waiting on cost sharing for apparatus. Mr. Rannels was told that Township supervisors have to meet one on one to discuss what they want to do and want to present back to us. They have not got back to him about setting a time for the meeting.

**Old Business:** Review Committee Meeting Topics: Nitrate Plant repairs, Cell tower upgrades, T-Mobile, HAFSC update, review accounts payable, review of April Committee meeting minutes

**New Business – Action Items:**

1. Amanda Groff with Harbor Engineering explained the rear portion of the 1615 State Street property will be added to the 1575 State Street property. It will be used by the Day Care for extra playground area to have additional space for separation while playing. They have been leasing this area prior to this purchase and it seems to be working out well for all parties.

*It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to approve the Lot Add-on plan for 1575 & 1615 State Street, conditioned on the applicant paying fee in lieu of, and placing the required lot corner pins prior to the recording of the plan, or providing the mutually agreed upon financial security in the amount of 660.00 to the Borough.*

2. *It was moved and seconded (Councilmember Gochnauer, Councilmember Valdez) and carried unanimously, to approve the May 3, 2022, Borough Council Meeting Minutes*
3. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried unanimously, to approve the firework display application from the Events Committee for July 1, 2022 and September 17, 2022*
4. *It was moved and seconded (Councilmember Valdez, Councilmember Herr) and carried unanimously, to approve the Certificate of Completion for Kuharchik Construction, Inc.*
5. *It was moved and seconded (Councilmember Gochnauer, Councilmember Houck) and carried unanimously, to approve the repaving project for Jeanette Drive, Jackson Drive, Vaughn Road, Geneva Drive and Lemon Street, from Martin paving, Inc. in the amount of \$82,332.78 upon the Solicitor & PennDOT's review and approval of all bonding documents.*

**Extra Items:**

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Valdez) to add an item to come up with a plan for Lemon Street*

Michael Bingham, John Schick, and Kevin Martin will all go out to discuss with homeowner's what will need done to each property and come up with a mutually agreed, acceptable replacement/repair option. Then a bid pack will be put together along with the mapping from Chief Steffen, and everyone can look at this together at a meeting. It was pointed out that there are some new ways for repairing sidewalks that are cheaper, such as injecting concrete to level sidewalks and this will be considered by the three of them, and decisions will be made out in the field. Permits will need obtained from borough office and specs will be given with permits. No fees will be collected for permits for this project. It is cheaper if everyone goes together, but individual permits will still be issued.

2. *It was moved and seconded (Councilmember Gochnauer, Councilmember Valdez) to waive the permit fee for the sidewalk repairs/replacement on this area of Lemon Street for this project*

**Announcements:**

- A. The next Borough Council meeting will be held on Tuesday, July 5, 2022.
- B. Appeals Board                      June 9 - 7 PM, as needed
- C. Planning Commission            June 16 - 7 PM, as needed
- D. Zoning Hearing                      June 22 - 7 PM, as needed
- E. Committee                          June 23 - 6 PM
- F. Independence Day Celebration at East Petersburg Park will be held Friday, July 1, 2022 with Music in the Park at 6:30 p.m. followed by a Movie in the Park at 8:30 p.m., and then Fireworks!

**Adjournment:** 9:45 p.m.

**Executive Session for legal & personnel matters:** 9:55 p.m. – 10:37 p.m.

Respectfully Submitted,  
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

|                       |                  |  |
|-----------------------|------------------|--|
| <b>DATE AND TIME:</b> | July 5, 2022     | 7:00 p.m.  |
| <b>LOCATION:</b>      | Community Center | 6051 Pine Street   |
| <b>ATTENDANCE:</b>    | Council Members: | Debra Miller, President<br>John Schick, Vice President<br>Adam Gochnauer, Pro Tem<br>John Herr<br>Lauren Houck<br>Randy Rannels (Absent)<br>Sandra Valdez<br>Mayor: James Malone (Absent)<br>Manager: Karen St. Clair (Absent)<br>Supervisor: Kevin Martin |

**President Miller called the regular Council meeting to order.**

**Pledge to Flag and Moment of Silence.**

**Visitors:** Anette Rogers, Pat Sherrard, Keith Rollman, Tammy & Jeff Moseman, Mike & Lori Hehnly, James Swarr, Josh Roberts, Samuel Maurer, Michelle Carpenter, Don Schoenberger

**Comments:**

**Michael Hehnly:**

Mr. Hehnly called to get estimates on sidewalk/curb replacement and was told when they pour the curb, they need to dig out approximately 16 inches away from the curb. Mr. Hehnly asked who would be responsible to repave it and also asked if it could be backfilled with stone until the road is repaved. Mr. Hehnly also asked if they could pour the sidewalk and curbing all at one time.

John Schick said they have to pour the sidewalk separate from the curb. Mr. Schick said on July 21, he will be going out along with Michael Bingham and Kevin Martin to re-evaluate the condition of the curb and sidewalks. They plan to mark the curb and sidewalks where it needs replaced. They will then put together a set of specs and bid documents to put out for bid and will get a unit price for the entire project. He believes this will be an all or nothing, so everyone would have to agree to the unit price for the entire project to proceed. He said residents might get better pricing by grouping together on their own because the borough has to pay prevailing wage which is 15-20% higher. Mr. Schick said we will give the specs to residents for the curbing, sidewalk, and stone. He explained there will be a certain piece cut to form the curbing and sometimes they can pre-form them. Mr. Schick said we are looking at 2 years until we give the go ahead on the sidewalks. When the water project is done this year this area of road will be restored. After that, we will mill and overlay the road and before this part is done the curbs and sidewalks will need to be finished. Mr. Schick suggested residents wait until they go out and re-evaluate and decide what the reveal will be. He pointed out that most of the driveways will need replaced because they do not meet ADA requirements.

Mr. Hehnly said they are getting a lot of standing water near Maple St. Kevin Martin said when they resurface, this is the kind of thing that will be addressed. Usually, they mill down and when they pave, they will try to get all the water flowing down stream. He pointed out that the driveway apron at this particular location is lower than the road, so it is puddling on the apron and spilling onto the road. By putting an ADA ramp, it should keep the water on the road and keep it going. He said this area might be the boroughs to fix.

Mr. Schick said they will get a price for all the costs and incidentals that go along with this for the whole group and then this will be shared with the residents. Tammy Moseman has started an e-mail group with her neighbors on Lemon Street that are affected by the curb and sidewalk replacement project and dates and times of availability for one on ones have been given. Ms. Moseman said she will send an e-mail to the e-mail group to let them know the three of them are just coming out to evaluate themselves and the meetings with the residents will come later. Adam Gochnauer said we will give the packet to residents with the whole number for the entire project and asked residents to hold off on their own personal estimates until then. When the residents receive their bid information, they can start getting prices and the borough will put it out to bid and then all the prices can be compared and pointed out that if the resident all go together, they will get a better price.

Many residents have received prices already just to have an idea. One resident received a price for his property and the neighbors at 35.00 per sq. ft.

**Bill Payment:** Reviewed by Council.

**Police Report:** No report given.  
Chief Steffen was not in attendance.

**EMS Report:** Report submitted to Council.  
Adam Marden was not in attendance.  
John Schick pointed out there were 23 calls in June; busiest days were Monday and Thursday.

**Emergency Services Coordinator Report:** Report submitted to Council.  
Diane Garber was not in attendance.

**Chief Fire Official Report:** Report submitted to Council.  
John Kottmyer was not in attendance.

**Fire Report:** Report submitted to Council.  
Chief Shoenberger pointed out it was a busy month: they responded to 33 calls: 5 in East Petersburg, 19 in East Hempfield, 4 in Manheim Twp., 2 in Penn Twp., 2 in Lancaster Twp., 1 in Manheim Borough. YTD they are 15 % higher in call runs. Responded to incident at the light at Miller and Main St.; car carrier went through light. There was one injury and there was a lot of fuel at the scene. Building dwelling were the highest calls. They get a lot of calls for HVAC filters when they go bad.  
John Schick said the borough applied for the ARLE grant and part of this will be used to update the light and put radar detection up. The radar detection actually tracks the vehicle when it hits the intersection, and this will allow for vehicle detection before changing to red. It will track the speed and distance from the stop wire. This light is shared with East Hempfield Township. We are hoping the state looks favorably at this grant application requesting 120,000.00 plus, to update this intersection and then 2 more intersections.

James Swarr said it might be a good idea to have a gate master at the Manheim Auto Auction. President Miller said NLCRPD has the auto auction as their sector and there is police presence. Mr. Swarr said not just for police presence but to monitor or have a procedure for car carriers when leaving the gate to help reduce the accidents. It was pointed out that the auction has been contacted before to spread the word to the drivers of the car carriers for different things, but ultimately, they are responsible for themselves. Car auction on Enterprise is growing and has a lot of car carriers coming from there also. Lauren Houck said she did see a police car sitting at Keller Williams watching that end of town and said maybe something about the Auction could be mentioned to Chief Steffen.

**Manager's Report:** Report submitted to Council.  
Representative Sturla visited the Borough office and said they have a research analyst that will offer his support for us when we apply for state grants.

**Supervisor – Kevin Martin:** Report submitted to Council.  
**Water:**

Lemon St. Water Main update: As of June 30<sup>th</sup>, all residents have been tied into the new main water line. The old water main has been decommissioned. The 2 hydrants are installed and now functional. The roadway trench repaving still needs to happen and the final restoration on the road over the trench. There is no set date for this yet. DE chemical mixer was replaced under warranty at the Spring. T-Mobile put new antenna up. Todd



Heidelbaugh, water operator, passed his DE filtration testing sub class.

MS4 Violations:

Fertilizer was spilled in the street at Lemon and State St.; they were notified, and it was cleaned up.  
BMP inspection - sediment was reviewed with the school, and they are working on cleaning that out.

Public Works:

Prepping for 2022 Fog Sealing.

Main St and Miller Traffic light has been updated with new turn arrows.

Street Sweeping is continuing.

Planted flowers near park at the north sign.

Weeded tot lots and planning to dig out and replacing mulch this Fall.

Cleared a few branches from storms that were down.

Resident said there was a sink hole that developed in the street after hours, and she did notify Jeff Moseman and the police were notified. She asked if there is an after-hours number to call for emergencies. She was told when you call the borough office there are on-call after hour phone numbers given for the water department and public works department on the recording, and they can also be found online.

**Zoning Officer Report:** Report submitted to Council.

**Property Violation Report:** Report submitted to Council.

**Solicitor/Collections Report:** Report submitted to Council.

Worked on TOA, attended borough meetings, looking into current sidewalk ordinance,  
two of the properties on the collections list are due to non-payment waiting for the estates to settle.

**HARC:** (Hempfield Area Recreation Commission) – Debra Miller

15<sup>th</sup> Annual Koser Jeweler Tennis Challenge will be held August 8-14; featuring the top worldwide female players that play in the USTA pro circuit. The grant prize is 100,000.00. This event is free to the community and there are currently volunteer opportunities available.

Golf Tournament is on October 7 at Four Seasons. This is a fundraiser, scramble format. Information on registration can be found on Hempfield Rec's website.

**Old Business:** Review Committee Meeting Topics:

Review Committee Meeting Topics: Greg Kendig: Mad Chef – seeking support from Council for noise ordinance exemption from Liquor Control to allow Patio Music, MS4 presentation, TOA review with solicitor and borough engineer, Lemon Street sidewalk/curbing update, ARLE Grant for 72/Miller Rd. & 72/Enterprise Rd., review accounts payable, approval of committee meeting minutes for April & May- 2022, Fire Co. financials, executive session for personnel and legal matters

**New Business – Action Items:**

1. ***It was moved and seconded (Councilmember Schick, Councilmember Valdez) and carried unanimously, to approve the June 7, 2022, Borough Council Meeting Minutes***
2. President Miller said the plans for Traditions of America documents for tonight's approval have been previously discussed with Council at the June Committee meeting. The Borough Engineer and Borough Solicitor were thorough in their review of the documents.  
  
***It was moved and seconded (Councilmember Herr, Councilmember Houck) and carried with a 5-0 vote to approve the Developers Agreement with Traditions of America, John Schick abstained from voting because he is employed by Rettew***
3. ***It was moved and seconded (Councilmember Herr, Councilmember Valdez) and carried with a 5-0 vote to approve the Water Extension Agreement with Traditions of America, John Schick abstained from voting because he is employed by Rettew***

4. *It was moved and seconded (Councilmember Houck, Councilmember Herr) and carried with a 5-0 vote to approve the Operation & Maintenance (O&M) Agreement with Traditions of America, John Schick abstained from voting because he is employed by Rettew*
5. *It was moved and seconded (Councilmember Valdez, Councilmember Houck) and carried with a 5-0 vote to approve Traditions of America Posted Financial Securities: Park & Recreation Fee in lieu of in the amount of 57,600.00, water tapping fee in the amount of 65,484.48, Water System Improvements Bond, and Site Improvement Bond, John Schick abstained from voting because he is employed by Rettew*
6. *It was moved and seconded (Councilmember Gochnauer, Councilmember Houck) and carried with a 5-0 vote to approve the Blasting Agreement with Traditions of America, John Schick abstained from voting because he is employed by Rettew*

The agreement for blasting is between TOA and the borough, and TOA has contracted Able to do the blasting work. According to the agreement the contractor will supply a schedule of blasting days and times. Contractor must also provide schedule to all landowners within 250 ft. of the phase III site. Tim McCarthy, TOA Representative, said the times and days will comply with the borough ordinance and confirmed if the borough would need to change the schedule for blasting, they would accommodate the change. This is the blasting agreement that the solicitor recommended because it is between TOA and the borough. Lauren Houck explained that Amy Leonard put this agreement together because she wanted the agreement to be between the borough and the developer, not the contractor.

7. John Schick said this motion is to approve the full set of final plans that will need to be signed by the borough councilmembers and then recorded with Lancaster County Recorder of Deeds along with the agreements.

*It was moved and seconded (Councilmember Valdez, Councilmember Herr) and carried with a 5-0 vote to approve the Final Plan for Traditions of America, Phase III, John Schick abstained from voting because he is employed by Rettew*

**Extra Items:** None

**Announcements:**

- A. The next Borough Council meeting will be held on Wednesday, August 3, 2022.
- B. Appeals Board July 14 - 7 PM, as needed
- C. Planning Commission July 21 - 7 PM, as needed
- D. Zoning Hearing July 27 - 7 PM, as needed
- E. Committee July 28 - 6 PM
- F. National Night Out 2022 will be held Tuesday, August 2, at East Petersburg Community Pool. Events will begin at 5:30 with a Community Bike Ride, all other activities will take place 6:00 – 8:00 p.m. and include open swim, refreshments, bounce houses, touch a truck, and a goodie bag for the kids. All activities are free of charge.
- G. Two Towers Jamboree Music Festival will be held Saturday, August 6, at East Petersburg Community Park from 5:00 – 10:00 p.m. Event will be held rain or shine.
- H. Ice Cream Social moved to the rain date of Friday, August 26, 2022 at Constitution square and Kenilworth Court.

**Adjournment:** 7:52 p.m.

**Executive Session for legal matters:** In: 8:02 p.m. Out: 8:17 p.m.

Respectfully Submitted,  
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING  
OF THE EAST PETERSBURG BOROUGH COUNCIL

|                       |                  |   |
|-----------------------|------------------|---|
| <b>DATE AND TIME:</b> | August 3, 2022   | 7:00 p.m.   |
| <b>LOCATION:</b>      | Community Center | 6051 Pine Street  |
| <b>ATTENDANCE:</b>    | Council Members: | Debra Miller, President<br>John Schick, Vice President<br>Adam Gochbauer, Pro Tem<br>John Herr<br>Lauren Houck<br>Randy Rannels<br>Sandra Valdez<br>James Malone<br>Mayor:<br>Manager:<br>Supervisor: |

**President Miller called the regular Council meeting to order.**

**Pledge to Flag and Moment of Silence.**

**Visitors:** Anette Rogers, James Swarr, Josh Roberts, Randy Bucksner, Tammy & Jeff Moseman, Mike & Lori Hehnly, Marvin & Starr Stauffer, Eric Mause  
James Swarr and Josh Roberts were recording the meeting.

**Comments:** None

**Bill Payment:** Reviewed by Council.  
There were no additions to the regular bills.

**Police Report:** Report was submitted to Council.  
Chief Steffen was not in attendance.  
Activity was up for June.

**Mayor's Report:**  
Attended Coffee with a Cop and NNO. Said both events were a success, and it was great to see everyone out there.

**EMS Report:** Report submitted to Council.  
Adam Marden was not in attendance.  
There were 18 calls in the municipality in July.

**Emergency Services Coordinator Report:** Report submitted to Council.  
Diane Garber was not in attendance.

**Chief Fire Official Report:** No report given.  
John Kottmyer was not in attendance.

**Fire Report:** No report given.  
Chief Shoenberger was not in attendance.  
They responded to 44 incidents during the month of July.

**Manager's Report:** Report submitted to Council.  
Working on 2023 Budget.

**Supervisor – Kevin Martin:** Report submitted to Council.

Public Works:

Pool roof has been repaired  
Park bathroom was vandalized, a new wall had to be built.

Streets:

Prepping roads for Fog Seal. Door hangers will be put on doors of those effected in August.  
Did re-marks on Lemon St. for curbing and sidewalk. Drone fly-over has been completed by the police.  
Tot lot weeding continues.  
Cleaned up storm branches and prepped for tree removal.  
New plaques were put on Mad Chef picnic tables.

Water:

Lemon Street water main replacement is complete.  
The property restoration roadway trench repair/paving should be done next week.  
2022 lead and copper testing will soon be underway; sample bottles were dropped off and pick-up date is scheduled.  
City interconnect radio had some water damage from a water pipe that broke. The radio was replaced and relocated in the SCADA cabinet to keep that from happening again.  
Hydro flushing is underway – 22 were done this month.

MS4 Violations:

Normal grass violations.  
A drone service hired by T-Mobile offered to fly over the Riparian Buffer for us, so we had that done.  
Currently working on the annual MS4 report due in September.

**Zoning Officer Report:** Report submitted to Council.

**Property Violation Report:** Report submitted to Council.  
Dealing with Graystone and Lemon St. properties.

**Solicitor/Collections Report:** Report submitted to Council.  
Worked on fire service agreement, lease agreement, sidewalk ordinance which are all on the agenda under action items, and public comment policy which was tabled.  
Graystone Rd is current with payment, but this will be going to the courts.

**HARC:** (Hempfield Area Recreation Commission) – Debra Miller  
August 23<sup>rd</sup>, the pool will begin operating under the hours of 3-7 pm on weekdays and regular hours on weekends, open 12-8 pm on labor day weekend 9/2-9/5

**Old Business:** Review Committee Meeting Topics: Lemon Street sidewalk/curbing update, Fire Dept./HAFSC Agreements, Borough's current Sidewalk Ordinance, Draft Public Comment policy, Discussed "food truck vendors" for Borough events, Payables, 2Q22 financials, Borough Holidays for 2023, Preliminary Budget review 2023, Misc. Manager/Council items, Fire Co. financials review, June 2022 committee minutes, Executive Session – personnel issues

**New Business – Action Items:**

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to approve the July 5, 2022, Borough Council Meeting Minutes*
2. *It was moved and seconded (Councilmember Gochnauer, Councilmember Valdez) and carried unanimously, to approve Borough Holidays for 2023, adding Monday February 20, for Presidents Day*

3. President Miller said the Lease Agreement between East Petersburg Borough and East Petersburg Fire Department was reviewed extensively

*It was moved and seconded (Councilmember Valdez, Councilmember Gochnauer) and carried unanimously, to approve the Lease Agreement between East Petersburg Borough and East Petersburg Fire Department*

4. President Miller said the Fire Service Agreement between East Petersburg Borough and East Petersburg Fire Department was reviewed extensively.

*It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried unanimously, to approve the Fire Service Agreement between East Petersburg Borough and East Petersburg Fire Department*

5. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried unanimously, to approve to withdraw from the Hempfield Area Fire Service Commission (HAFSC) and for the Borough Manager, Karen St. Clair to notify East Hempfield Township in writing*

6. *It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) and carried unanimously, to approve payment no. 1 to Doli Construction Corporation in the amount of \$232,978.00 for the Lemon Street Water Main Replacement Phase III*

7. *It was moved and seconded (Councilmember Schick, Councilmember Valdez) and carried unanimously, to advertise Ordinance 320, updating regulations for construction and repair of curbs and sidewalks in East Petersburg Borough*

**Extra Items:** None

**Announcements:**

- A. The next Borough Council meeting will be held on Wednesday, September 6, 2022.
- B. Appeals Board August 11 - 7 PM, as needed
- C. Planning Commission August 18 - 7 PM, as needed
- D. Zoning Hearing August 24 - 7 PM, as needed
- E. Committee August 25 - 6 PM
- F. Two Towers Music Fest scheduled for Saturday, August 6, at East Petersburg Community Park has been cancelled.
- G. Hempfield Church of the Brethren Ice Cream Social will be held Friday, August 26, 2022 from 6:00-7:30 p.m. at Constitution square and Kenilworth Court.
- H. Blues Festival will be held September 3, at the East Petersburg Community Park from 2:00 p.m – 7:00 p.m.
- I. East Pete Carnival will be held September 15 and 16, at East Petersburg Community Park, beginning at 6:00 p.m. both nights
- J. East Pete Day will be held September 17, at East Petersburg Community Park, beginning with a 5K/Fun Run, followed by a parade, entertainment, activities, and the day will end with fireworks!
- K. Tickets to the Barnstormers for August 9, 2022, are on the back table for residents who are interested, please take them.

**Adjournment:** 7:18 p.m.

**Executive Session for legal matters:** Not needed.

Respectfully Submitted,  
Kim Strayer, Recording Secretary