

**EAST PETERSBURG BOROUGH COMMITTEE MEETING AGENDA**

**January 27, 2022, 6:00 P.M.**

**THIS MEETING WILL BE HELD AT COMMUNITY CENTER**

**CALL TO ORDER AT 6:00 P.M.**

**PLEDGE TO FLAG**

*Is Anyone Recording?*

**I. AGENDA ITEMS for DISCUSSION ONLY:**

- A. Kim Kirchner: re Richard Hamm planting tree with cremated remains of parents
- B. Mark Huber: Lancaster County Planning Dept: Water & sewer capacity study GIS data sharing
- C. HYA Baseball-Request for Improvements to the Tom Herr field
- D. Draft Agreement for Events Committee-shed, storage room, concession stand
- E. COG update: 1<sup>st</sup> amendment-meetings being held once per year or as requested
- F. Online Borough Codes
- G. Peddling and Soliciting Ordinance 298: request an amendment to specify time
- H. HAFSC update: Randy Rannels/Tammy Moseman
- I. Hometown Hero Project update
- J. Park/Playground update
- K. Review Account Payables 01/27/2022
- L. 4Q21 Financial Review
- M. Misc Manager/Foreman/Council Items
- N. Fire Company Financials & 2021 Fire Report – for review only

**II. ACTION ITEMS:**

- A. Review/Approve: October 2021 Committee Meeting Minutes
- B. Review/Approve: Amend Resolution 827 – add Tammy Moseman to HAFSC
- C. Review/Approve: Amend Resolution 829 – add “HARC” to the list of boards & Debra Miller

D. Review/Approve: Property Damage Claim release against JCBH Transport (Kasper accident)

III. **EXTRA ITEMS: Issues arising in the past 24 hours**

IV. **EXECUTIVE SESSION – Personnel & Legal Matter (if necessary)**

V. **ADJOURNMENT**

**Next Meeting: Tuesday, Feb 1, 2022, Council Meeting & Thursday, Feb 24, 2022, Committee Meeting**

**EAST PETERSBURG BOROUGH COMMITTEE MEETING AGENDA**

**February 24, 2022, 6:00 P.M.**

**THIS MEETING WILL BE HELD AT COMMUNITY CENTER**

**CALL TO ORDER AT 6:00 P.M.**

**PLEDGE TO FLAG**

*Is Anyone Recording?*

**I. AGENDA ITEMS for DISCUSSION ONLY:**

- A. HYA Baseball-Improvements to the Tom Herr field
- B. Curt Kosko: Shentel Communications
- C. HAFSC update: Next meeting March 15. NO UPDATE
- D. Karen: 2022 Update-Trick or Treat policy through LIMC
- E. Karen: Update to Fee schedule
- F. Karen: Kraft bag increase
- G. Karen: Hometown Hero Project update
- H. Karen: Lemon Street Phase III update
- I. Jeff: Riparian buffer planning design
- J. Jeff: Enterprise Service Connection Relocation Update
- K. Jeff: Update on pool shed
- L. Updated/amended borough manager job description Ordinance
- M. Updated/amendment Peddling & Soliciting Ordinance
- N. Review Codification Ordinance
- O. Review Account Payables 02/24/2022
- P. Misc Manager/Foreman/Council Items
- Q. Fire Company Financials – for review only

**II. ACTION ITEMS:**

- A. Review/Approve: January 2022 Committee Meeting Minutes

**III. EXTRA ITEMS: Issues arising in the past 24 hours**

**IV. EXECUTIVE SESSION – Personnel & Legal Matter (if necessary)**

**V. ADJOURNMENT**

**Next Meeting: Tuesday, March 1, 2022, Council Meeting & Thursday, March 24, 2022, Committee Meeting**

# **EAST PETERSBURG BOROUGH COMMITTEE MEETING AGENDA**

**March 24, 2022, 6:00 P.M.**

**THIS MEETING WILL BE HELD AT COMMUNITY CENTER**

**CALL TO ORDER AT 6:00 P.M.**

**PLEDGE TO FLAG**

*Is Anyone Recording?*

**I. AGENDA ITEMS for DISCUSSION ONLY:**

- A. Robin Hemperly/Michael Bingham– Park/Playground Equipment
- B. Michael Bingham: TOA – Blasting activities
- C. Review quote from C. M. High: 72/Miller Road traffic signal upgrade project
- D. Review amendment for the Peddling & Soliciting Ordinance
- E. Review amendment to the EPB Employee Harassment Policy
- F. Randy Rannels/Tammy Moseman: HAFSC update
- G. LIMC: Any council member interested in sitting on the UCC board of appeals? (Replaces JW)
- H. Review Account Payables 03/24/2022
- I. Misc Manager/Foreman/Council Items
- J. Fire Company Financials – for review only

**II. ACTION ITEMS:**

- A. Review/Approve: February 2022 Committee Meeting Minutes
- B. Review/Approve C.M. High quote for the 72/Miller Road traffic signal upgrade project

**III. EXTRA ITEMS: Issues arising in the past 24 hours**

**IV. EXECUTIVE SESSION – Personnel & Legal Matter (if necessary)**

**V. ADJOURNMENT**

**Next Meeting: Tuesday, April 5, 2022, Council Meeting & Thursday, April 28, 2022, Committee Meeting**

**EAST PETERSBURG BOROUGH COMMITTEE MEETING AGENDA**

**April 28, 2022, 6:00 P.M.**

**THIS MEETING WILL BE HELD AT COMMUNITY CENTER: 6051 PINE STREET**

**CALL TO ORDER AT 6:00 P.M.**

**PLEDGE TO FLAG**

**IS ANYONE RECORDING?**

**I. PUBLIC COMMENTS**

**II. AGENDA ITEMS for DISCUSSION ONLY:**

- A. Kristin Troop: Benefit concert
- B. Guest: Robert Maiden from Working Lands Restoration Project
- C. Amy: Shentel Communications Agreement
- D. Jeff: Lemon Street Sidewalks/Curbing for paving (2023)
- E. Karen: Review the Lancaster County Conservation District MOU
- F. Jeff: Review Riparian Buffer Property Owner Agreement
- G. PSAB Resolution in support of Legalization of Cannabis
- H. Karen: Hempfield Brethren in Christ – Ice cream social Friday, May 13<sup>th</sup>
- I. Review the amended Fee Schedule (additions/changes highlighted in Yellow)
- J. 1Q22 Financials
- K. Review Account Payables 04/28/2022
- L. Misc Manager/Supervisor/Council Items
- M. Fire Company Financials – for review only

**III. ACTION ITEMS:**

- A. Review/Approve: March 2022 Committee Meeting Minutes
- B. Review/Approve: Extra date added to the PA Classics Soccer Tournament-Lititz Showcase  
July 23-24, 2022

**IV. EXTRA ITEMS: Issues arising in the past 24 hours**

**V. EXECUTIVE SESSION – Personnel & Legal Matter (if necessary)**

**VI. ADJOURNMENT**

**Next Meeting: Tuesday, May 3, 2022, Council Meeting & Thursday, May 26, 2022, Committee Meeting**

**EAST PETERSBURG BOROUGH COMMITTEE MEETING AGENDA**

May 26, 2022, 6:00 P.M.

**THIS MEETING WILL BE HELD AT COMMUNITY CENTER, 6051 PINE STREET  
CALL TO ORDER AT 6:00 P.M.**

**PLEDGE TO FLAG / *Moment of Silence***

**IS ANYONE RECORDING?**

**I. PUBLIC COMMENTS**

**II. AGENDA ITEMS for DISCUSSION ONLY:**

- A. Nitrate Plant repairs-review (3) quotes for exterior repairs
- B. T-Mobile Cell Tower Upgrade-Review Pre-Con Meeting Minutes
- C. HAFSC-subcommittee update: Tammy Moseman & Randy Rannels
- D. Review Account Payables 05/26/2022
- E. Misc Items
- F. Fire Company Financials – for review only

**III. ACTION ITEMS:**

- A. Review/Approve: April 2022 Committee Meeting Minutes
- B. Review/Approve: Zurin Masonry & Roofing quote in the amount of \$12,400 for repairs to the Nitrate plant. ARPA funds will be used to pay for these repairs.

**IV. EXTRA ITEMS: Issues arising in the past 24 hours**

**V. EXECUTIVE SESSION – Personnel & Legal Matter (if necessary)**

**VI. ADJOURNMENT**

**Next Meeting: Tuesday, June 7, 2022, Council Meeting & Thursday, June 23, 2022, Committee Meeting**



**EAST PETERSBURG BOROUGH COMMITTEE MEETING AGENDA**

**June 23, 2022, 6:00 P.M.**

**THIS MEETING WILL BE HELD AT COMMUNITY CENTER: 6051 PINE STREET  
CALL TO ORDER AT 6:00 P.M.**

**PLEDGE TO FLAG**

**IS ANYONE RECORDING?**

**I. PUBLIC COMMENTS**

**II. AGENDA ITEMS for DISCUSSION ONLY:**

- A. Greg Kendig: Mad Chef – Wants Borough to apply for a noise exemption from the Liquor Code to allow Patio Music
- B. Jeff Moseman/Todd Heidelbaugh: MS4 Presentation
- C. Michael, Amy & Karen: TOA review
- D. Karen/Michael/Amy: Lemon Street Sidewalk/Curbing Update
- E. Karen/John Schick: ARLE Grant for intersections SR 72/Miller and SR 72/Enterprise
- F. Review Account Payables 06/23/2022
- G. Misc Items
- H. Fire Company Financials – for review only

**III. ACTION ITEMS:**

- A. Review/Approve: April and May 2022 Committee Meeting Minutes

**IV. EXTRA ITEMS: Issues arising in the past 24 hours**

**V. EXECUTIVE SESSION – Personnel & Legal Matter (if necessary)**

**VI. ADJOURNMENT**

**Next Meeting: Tuesday, July 5, 2022, Council Meeting & Thursday, July 28, 2022, Committee Meeting**

**EAST PETERSBURG BOROUGH COMMITTEE MEETING AGENDA**

**July 28, 2022, 6:00 P.M.**

**THIS MEETING WILL BE HELD AT COMMUNITY CENTER: 6051 PINE STREET**

**CALL TO ORDER AT 6:00 P.M.**

**MOMENT OF SILENCE/PLEDGE TO FLAG**

**IS ANYONE RECORDING?**

**I. PUBLIC COMMENTS**

**II. AGENDA ITEMS for DISCUSSION ONLY:**

- A. John Schick: Lemon Street Sidewalk/Curbing Update
- B. Adam: Agreements
- C. Review Borough's current Sidewalk Ordinance, does it require an amendment or just clarification?
- D. Review the Draft Public Comment policy
- E. Discuss "food truck vendors" for Borough events
- F. Review Account Payables 07/28/2022
- G. Karen: Review 2Q22 financials
- H. Karen: Review Borough Holidays for 2023
- I. Karen: 2023 Budget: Preliminary review for General/Water/Trash
- J. Misc Items from Manager or Borough Council?
- K. Fire Company Financials – for review only

**III. ACTION ITEMS:**

- A. Review/Approve: June 2022 Committee Meeting Minutes

**IV. EXTRA ITEMS: Issues arising in the past 24 hours**

**V. EXECUTIVE SESSION – Personnel & Legal Matter (if necessary)**

**VI. ADJOURNMENT**

**Next Meeting: Tuesday, August 3, 2022, Council Meeting & Thursday, August 25, 2022, Committee Meeting**

**EAST PETERSBURG BOROUGH COMMITTEE MEETING AGENDA**

**August 25, 2022, 6:00 P.M.**

**THIS MEETING WILL BE HELD AT COMMUNITY CENTER: 6051 PINE STREET**

**CALL TO ORDER AT 6:00 P.M.**

**MOMENT OF SILENCE/PLEDGE TO FLAG**

**IS ANYONE RECORDING?**

**I. PUBLIC COMMENTS**

**II. AGENDA ITEMS for DISCUSSION ONLY:**

- A. Jeff Moseman & Chad Smith (rep from Kamstrup): Presentation on Kamstrup meters
- B. Update on the beer garden for Blues Fest-September 3<sup>rd</sup>.
- C. 2023 MMO-Minimum Municipal Obligation for Pension Plan
- D. Review Resolutions to transfer surplus funds into Reserves
- E. Update on the Renewal of Waste & Recyclable Collection
- F. Review Account Payables 08/25/2022
- G. 2023 Budget: Review Misc Funds
- H. Misc Items from Manager or Borough Council?
- I. Fire Company Financials – for review only

**III. ACTION ITEMS:**

- A. Review/Approve: July 2022 Committee Meeting Minutes
- B. Review/Approve Resolution 843 Policies and Procedures for the Collection of Municipal Waste
- C. Motion to advertise open bidding for trash contract

**IV. EXTRA ITEMS: Issues arising in the past 24 hours**

**V. EXECUTIVE SESSION – Personnel & Legal Matter (if necessary)**

**VI. ADJOURNMENT**

**Next Meeting: Tuesday, Sept 6, 2022, Council Meeting & Thursday, Sept 22, 2022, Committee Meeting**

**EAST PETERSBURG BOROUGH COMMITTEE MEETING AGENDA**

**September 22, 2022, 6:00 P.M.**

**THIS MEETING WILL BE HELD AT COMMUNITY CENTER: 6051 PINE STREET**

**CALL TO ORDER AT 6:00 P.M.**

**MOMENT OF SILENCE/PLEDGE TO FLAG**

**IS ANYONE RECORDING?**

**I. PUBLIC COMMENTS**

**II. AGENDA ITEMS for DISCUSSION ONLY:**

- A. Alexander Kara – Rental of Amphitheater for October 15th
- B. Lancaster Public Library – provide update on how LPL is serving EPB
- C. John S./Kevin/Michael: Lemon Street Sidewalk Update
- D. Michael/Karen: Update on the (2) Grants: Bioswale and Pickleball
- E. Community Mailboxes and Parking Regulations
- F. HAFSC update: Review letter from EHT
- G. Act 57 of 2022: Property Tax Penalty Waiver Provisions
- H. Amy: Guidance to when council should abstain from a vote
- I. Kevin Martin: Review Street Projects & Equipment needs for 2023
- J. Jeff Moseman: Review Water Projects & Equipment needs for 2023
- K. Review Account Payables 09/22/2022
- L. 2023 Budget: Review any changes
- M. Misc Items from Manager or Borough Council?
- N. Fire Company Financials – for review only

**III. ACTION ITEMS:**

- A. Review/Approve: August 2022 Committee Meeting Minutes
- B. Review/Approve MMO, Minimum Municipal Obligation Pension Fund for 2023

C. Motion to withdraw from the Hempfield Area Fire Services Commission effective January 1, 2023, OR withdrawal from the Commission effective immediately.

D. Motion to approve MARS band event for October 15, 2022, from 1-7pm at the EPB Ampitheater

IV. **EXTRA ITEMS: Issues arising in the past 24 hours**

V. **EXECUTIVE SESSION** – Personnel & Legal Matter (if necessary)

VI. **ADJOURNMENT**

**Next Meeting: Tuesday, Oct 4, 2022, Council Meeting & Thursday, Oct 27, 2022, Committee Meeting**

**EAST PETERSBURG BOROUGH COMMITTEE MEETING AGENDA**

**October 27, 2022, 6:00 P.M.**

**THIS MEETING WILL BE HELD AT COMMUNITY CENTER: 6051 PINE STREET**

**CALL TO ORDER AT 6:00 P.M.**

**MOMENT OF SILENCE/PLEDGE TO FLAG**

**IS ANYONE RECORDING?**

**I. PUBLIC COMMENTS**

**II. AGENDA ITEMS for DISCUSSION ONLY:**

- A. Review Draft Letter(s) & Specs for Lemon Street Sidewalk Project
- B. Review Ordinance 321 Amending the Duties of the CFO
- C. Review Ordinance 322 Amending Parking Regulations for Community Mailboxes
- D. Review Resolution for Act 57: Property Tax Penalty Waiver
- E. Review the 2023 Borough Meeting Dates
- F. Review the 2023 Banner Suspension Dates
- G. Review Account Payables 10/27/22
- H. Review 3Q22 Financials
- I. Review 2023 Budget
- J. Misc Items from Manager or Borough Council?
- K. Fire Company Financials – for review only

**III. ACTION ITEMS:**

- A. Review/Approve: September 2022 Committee Meeting Minutes

**IV. EXTRA ITEMS: Issues arising in the past 24 hours**

**V. EXECUTIVE SESSION – Personnel & Legal Matter (if necessary)**

**VI. ADJOURNMENT**

**Next Meeting: Tuesday, Nov 1, 2022, Council Meeting & Thursday, January 26, 2023, Committee Meeting**