

# EAST PETERSBURG BOROUGH COMMITTEE MEETING AGENDA

January 26, 2023, 6:00 P.M.

THIS MEETING WILL BE HELD AT COMMUNITY CENTER

CALL TO ORDER AT 6:00 P.M.

## PLEDGE TO FLAG

*Is Anyone Recording?*

### I. AGENDA ITEMS for DISCUSSION ONLY:

- A. Lisa and Donald Murray 1680 Stevens Street: Airbnb Request
- B. Review Stormwater Ordinance
- C. Jeff Moseman/Jennifer Guzejko: DCNR Grant Park Updates
- D. Review quotes/plans for Office Renovations
- E. Kevin Martin/Jeff Moseman: Pine Street - making it one (1) way
- F. Discussion on how to move forward with the Borough office, PW Building and 6060 Rental
- G. Review Account Payables 01/26/2023
- H. 4Q22 Financial Review
- I. Misc Items
- J. Fire Company Financials & 2022 Fire Report – for review only

### II. ACTION ITEMS:

- A. Review/Approve: October 2022 Committee Meeting Minutes
- B. Review/Approve PA Classics: Soccer Tournaments for 2023
- C. Motion to approve New Office Renovation plans and to Approve Re-imbusement to the East Petersburg Fire Company in accordance with the Proposal submitted by Contractor
- D. Motion to advertise Ordinance 323: Stormwater

E. Review/Approve Resolution 858 giving Manager St. Clair and Debra Miller authority to sign ARLE grant contract

F. Review/Approve Resolution 859 giving Manager St. Clair authority to sign The Blossdale Meadows Project Agreement

III. **EXTRA ITEMS: Issues arising in the past 24 hours**

IV. **EXECUTIVE SESSION** – Personnel & Legal Matter (if necessary)

V. **POSSIBLE ACTION ITEM:**

A. Motion to approve Letter of Interest to become a Charter Member of the NLCRPD Commission

VI. **ADJOURNMENT**

**Next Meeting: Tuesday, Feb 7, 2023, Council Meeting & Thursday, Feb 23, 2023, Committee Meeting**

# EAST PETERSBURG BOROUGH COMMITTEE MEETING AGENDA

February 23, 2023, 6:00 P.M.

**THIS MEETING WILL BE HELD AT COMMUNITY CENTER**

**CALL TO ORDER AT 6:00 P.M.**

**MOMENT OF SILENCE and PLEDGE TO FLAG**

*Is Anyone Recording?*

**I. PUBLIC COMMENTS**

**II. AGENDA ITEMS for DISCUSSION ONLY:**

- A. Cortney Pokrop – Propose a change in the ordinance for backyard hens
- B. Kristin Troop – Events Committee
- C. Megan-Makers Market: would like to have an event on June 10<sup>th</sup> with 100 plus vendors
- D. John Herr – Pine Street update
- E. Borough office sign for new location
- F. Karen St. Clair: General Fund surplus of funds & update on the pool season
- G. Review Account Payables 02/23/2023
- H. Misc Items
- I. Fire Company Financials – for review only

**III. ACTION ITEMS:**

- A. Review/Approve: January 2023 Committee Meeting Minutes

**IV. EXTRA ITEMS: Issues arising in the past 24 hours**

**V. EXECUTIVE SESSION – Personnel & Legal Matter (if necessary)**

**VI. ADJOURNMENT**

**Next Meeting: Tuesday, March 7, 2023, Council Meeting & Thursday, March 23, 2023, Committee Meeting**

# EAST PETERSBURG BOROUGH COMMITTEE MEETING AGENDA

March 23, 2023, 6:00 P.M.

**THIS MEETING WILL BE HELD AT COMMUNITY CENTER**

**CALL TO ORDER AT 6:00 P.M.**

**MOMENT OF SILENCE and PLEDGE TO FLAG**

*Is Anyone Recording?*

**I. PUBLIC COMMENTS**

**II. AGENDA ITEMS for DISCUSSION ONLY:**

- A. Backyard hens: council to continue discussion on how they would like to proceed
- B. Jeff Moseman/Jennifer Guzejko-review final costs for Playground/Park Restroom Upgrades (DCNR)
- C. John Herr – Pine Street update
- D. Review quotes for new office signs
- E. Review property information for 6040/6050/6060 Main Street
- F. Review Account Payables 03/23/2023
- G. Misc Items
- H. Fire Company Financials – for review only

**III. ACTION ITEMS:**

- A. Review/Approve: February 2023 Committee Meeting Minutes
- B. Review/Approve Final costs for the park/trail upgrades for the grant through DCNR
- C. Review/Approve Resolution 861, authorizing ARRO Consulting Inc to submit the application for the playground/park restroom upgrades to the Department of Conservation and Natural Resources (DCNR)

**IV. EXTRA ITEMS: Issues arising in the past 24 hours**

**V. EXECUTIVE SESSION – Personnel & Legal Matter (if necessary)**

**VI. ADJOURNMENT**

**Next Meeting: Tuesday, April 4, 2023, Council Meeting & Thursday, April 27, 2023, Committee Meeting**

# EAST PETERSBURG BOROUGH COMMITTEE MEETING AGENDA

April 27, 2023, 6:00 P.M.

THIS MEETING WILL BE HELD AT COMMUNITY CENTER

CALL TO ORDER AT 6:00 P.M.

MOMENT OF SILENCE and PLEDGE TO FLAG

*Is Anyone Recording?*

## I. PUBLIC COMMENTS

## II. AGENDA ITEMS for DISCUSSION ONLY:

- A. Adam Aloisi /Team Member: EP Pool Snack Bar
- B. Bob & Jennifer Schwartz-Basketball hoop in ROW
- C. Bio-swale Project – Kinsley request to assign contract to Aquatic Resource Restoration Company
- D. Amy: Airbnb discussion. Defining Short Term Rentals, Regulation? Inspection? Licensing?
- E. Karen/Amy: 6060 Easement for Stormwater management
- F. Karen: Discussion on 6040/6050/6060-Appraiser's Note and Appraisals
- G. Karen: 6040/6050/6060 buildings Auctioneers
- H. Karen: Office moving quotes
- I. Karen: ARLE grant project: 72/Miller and 72/Enterprise
- J. Karen: Revision of Employment Policies; SOP revision and Hours of Operation
- K. Karen: 1Q23 review
- L. Review Account Payables 04/27/2023
- M. Misc Items
- N. Fire Company Financials – for review only

## III. ACTION ITEMS:

- A. Review/Approve: March 2023 Committee Meeting Minutes.
- B. Review/Approve Consent Agreement to Kinsley Construction assign Bio-swale Project to Aquatic Resource Restoration Company.

- C. Review/Approve Rettew to perform Traffic Engineering Services of \$20,450.00 as outlined in the ARLE grant project proposal: 72/Miller and 72/Enterprise.
- D. Review/Approve final payment to Doli Construction in the amount oof \$32,934.00 for the Lemon Street Water Main Replacement project.

IV. **EXTRA ITEMS: issues arising in the past 24 hours**

V. **EXECUTIVE SESSION** -- Personnel & Legal Matter (if necessary)

VI. **ADJOURNMENT**

Next Meeting: Tuesday, May 6, 2023, Council Meeting & Thursday, May 22, 2023, Committee Meeting

# EAST PETERSBURG BOROUGH COMMITTEE MEETING AGENDA

May 25, 2023, 6:00 P.M.

**THIS MEETING WILL BE HELD AT COMMUNITY CENTER**

**CALL TO ORDER AT 6:00 P.M.**

**MOMENT OF SILENCE and PLEDGE TO FLAG**

*Is Anyone Recording?*

**I. PUBLIC COMMENTS**

**II. AGENDA ITEMS for DISCUSSION ONLY:**

- A. Jeff Moseman: MS4 Presentation
- B. Review HARC's Concession stand agreement with 3<sup>rd</sup> party
- C. Amy: Airbnb discussion. Defining Short Term Rentals, Regulation? Inspection? Licensing?
- D. Karen: 6040/6050/6060 buildings: Randall Kline Auctioneers
- E. Borough Records Retention and Disposition
- F. Lancaster Bicycle Club: Covered Bridge Classic Ride
- G. TE 160 application for 72/Miller and 72/Enterprise
- H. Review Account Payables 05/25/2023
- I. Misc Items
- J. Fire Company Financials – for review only

**III. ACTION ITEMS:**

- A. Review/Approve: April 2023 Committee Meeting Minutes.
- B. Review/Approve the TE 160 application for the Traffic Signals at 72/Miller and 72/Enterprise and for Rettew to submit to PennDOT on behalf of East Petersburg Borough.

**IV. EXTRA ITEMS: Issues arising in the past 24 hours**

**V. EXECUTIVE SESSION – Personnel & Legal Matter (if necessary)**

**VI. ADJOURNMENT**

**Next Meeting: Tuesday, June 6, 2023, Council Meeting & Thursday, June 22, 2023, Committee Meeting**