

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	January 3, 2023	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	Debra Miller, President John Schick, Vice President Adam Gochnauer, Pro Tem John Herr Lauren Houck Randy Rannels Sandra Valdez Mayor: James Malone (Absent) Manager: Karen St. Clair Supervisor: Scott Liggins Jeff Moseman

President Miller called the regular Council meeting to order.

Pledge to Flag and Moment of Silence.

Visitors: Russell Howell, Kristin Troop, Samuel Maurer IV, Joyce & Frank Mokros, Don Schoenberger. and Josh Roberts who was recording the meeting.

Comments:

1. Kristin Troop, Chairman of the Events Committee, reported Santa in the Park event was a great success and the new times worked well. Ms. Troop said it appears the Events Committee has found a good carnival company for East Pete Days. They will be changing the date and also expanding the days. They would like Council to allow them to change the date to Tuesday, September 19 through Saturday, September 23. This new company would like to make the event bigger and have more rides in hopes of generating more community interest. The Events Committee has not talked to the fire police about this new date yet. Ms. Troop said it is not an easy task finding a carnival company, and this is their biggest concern. Ms. Troop explained last year they did not have full coverage by the fire police and had to pay the additional cost for police coverage for the East Pete Day Events. She realizes this could happen again, but they are most concerned with having a good carnival company in place this year to provide what we want in our community vs. what we had last year. It was pointed out that the East Pete Day does not have to be held the second Saturday after Labor Day. Ms. Troop said if they go with the new carnival company, the event will need to be held the third weekend in September moving forward due to this company having prior commitments. Council did not have any objections to changing the date.

Bill Payment: Reviewed by Council.
No additions to the regular bills.

Police Report: Report submitted to Council.
Chief Steffen was not in attendance.

Mayor's Report:
Mayor Malone was not in attendance

EMS Report: Report submitted to Council.
Adam Marden with Penn State Life Lion reported they responded to 17 calls in EPB, busiest days were Monday and Wednesday during the day. They received 15 applicants for the academy, and they picked three who they feel

will be a great addition. They have added an extra ambulance M-F stationed in EHT on Columbia Ave. that does come to calls in EPB. Although staffing is going well, they still struggle with getting EMS.

Emergency Services Coordinator Report: No report submitted.
Diane Garber was not in attendance.

Chief Fire Official Report: No report submitted.
John Kottmyer was not in attendance.

Fire Report: Report submitted to Council.
Chief Schoenberger was in attendance.

There was a total of 29 calls in December: 4 - EPB, 16 - East Hempfield, 4 - Manheim Twp., 2 - Lancaster Twp., 1 - Manheim Borough, 1 - Rapho Twp., 1 - W. Lampeter Twp. Total instances for 2023 were 429.
Chief Schoenberger stepped down as Fire Chief at the end of 2022 and has taken on a new role with the FD. Mr. Schoenberger said he will still be very involved. John Kottmyer will now have authority over the three fire departments.
Council thanked Chief Schoenberger for his many years of continued service.

Manager's Report: Report submitted to Council.

We were notified on 12/16/22 by the Lancaster County Clean Water Partners that we will be receiving a grant in the amount of 292,906.00 for the Meadows Bioswale.

On 12/19/22 a grant was submitted for Pine Street - this will be completed in three stages.

Still have not heard anything on the Pickleball grant.

Should have more information on the grant for the park at the next meeting.

ARLE Grant - should have information on this any day now.

Office renovations - received 2 quotes and still waiting on one more that we should receive this week.

Lemon Street project bid will be going out next Tuesday.

Department Supervisors – Jeff Moseman & Scott Liggins: Reports submitted to Council.

MS4: Sundra Drive storm pipe repair for damage that appears to be from previous sewer line installation – 40 ft. of PVC storm pipe, a storm basin top and a grate had to be replaced.

DCNR Park Grant – park improvement notes were given to ARRO, and they are now updating overview map and should have something back by next month.

Public Works: Jeff Moseman passed the CDL exam. Shocks were installed on F-150. Sweeper trailer oil leak was repaired. Maintenance shop painting. Picked up new skid loader forks to make it easier to load salt boxes – this can be a one-man job now. Gathered information for Green Light Go Grant. Salted for 2 small storm events. Trimmed up decorative grasses around the borough.

Water Dept.: Site blasting is complete at TOA and Fluid Pinpoint Service performed follow up leak survey on predetermined area as required – no leaks were found. Jeff and Scott attended Lead and Copper lecture held by DEP regarding new regulations and system inventory/category that will be required by the borough in 2024. The borough has copper piping which means it will not hit us too hard, and this is good, but the issue could be the lead fittings – the program for the new regulations will be developing over time. This will help put a plan in place to remove the lead over a series of time.

Zoning Officer Report: Report submitted to Council.
Worked on MS4, TOA, and permitting.

Property Violation Report: Report submitted to Council.
Currently have only 6 violations.

Solicitor/Collections Report: Solicitor Report submitted to Council.
Worked on Deputy Chief Fire Official Resolution to be voted on tonight.

HARC: (Hempfield Area Recreation Commission) – Debra Miller –. Registration is open for a beginner pickle ball class.

Old Business: No Committee meeting in December. Next meeting will be January 26, 2023 at 6:00 p.m.

New Business – Action Items:

President Miller asked if there were any questions on the new business items. There were no questions.

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) to Appoint the following service organizations for 2023:*
 - *Solicitor – Amy Leonard, Henry & Beaver Law Firm*
 - *General Borough Engineer – Michael Bingham, ARRO Consulting, Inc.*
 - *Water Engineer – ARRO Consulting, Inc.*
 - *Auditor – Sager, Swisher & Co., LLP*
 - *Zoning Officer – Collin Fox, ARRO Consulting, Inc.*
 - *Sewage Enforcement – ARRO Consulting, Inc.*
 - *Property Maintenance Compliance Enforcement Officer – ARRO Consulting, Inc.*
 - *UCC Compliance Officer – Matt Spellman, ARRO Consulting, Inc.*
 - *Zoning Hearing Solicitor – Janice Longer, Appel, Yost & Zee, LLP*

2. *It was moved and seconded (Councilmember Valdez, Councilmember Schick) and carried unanimously to approve Resolution 857, to recognize the creation of the position of Deputy Chief Fire Official, designated as Deputy Chief 68, to serve alongside the Fire Chief Official and function as his designee and with his municipal authority as indicated in Ordinance 321 and to affirm the appointment of Don Schoenberger as the Deputy Chief Fire Official*

3. *It was moved and seconded (Councilmember Gochnauer, Councilmember Valdez) and carried unanimously, to make a change in the minutes for No. 9 under new business, giving John Schick authority, rather than RETTEW, to submit the ARLE Green Light Go Grant*

It was moved and seconded (Councilmember Gochnauer, Councilmember Houck) and carried unanimously, to approve December 6, 2022, Council Meeting Minutes with the change

4. *It was moved and seconded (Councilmember Valdez, Councilmember Schick) and carried unanimously, to approve Resolution 855, Appointing members to NLCRPD; Adam Gochnauer as Representative and James Malone as Alternate*

5. President Miller pointed out the HARC bylaws have changed, and board members now hold a three-year term.

It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried unanimously, to approve Resolution 856, Updating Appointments to Various Boards

6. *It was moved and seconded (Councilmember Rannels, Councilmember Valdez) and carried unanimously, to approve the fire police event schedule for 2023 submitted by East Petersburg Fire Dept., with event #4 – car show rain date being 5/7/23*

Josh Roberts asked if the Deputy Fire Chief position is paid or volunteer for the fire commission. Council said it is a volunteer position.

Mr. Roberts also asked who the fire commission reps are. Chief Schoenberger said right now they are essentially using the monthly chief meeting as a commission meeting. Mr. Schoenberger said they are recommending Derrick Carpenter from EP fire co. as a representative.

Extra Items (Issues arising in the last 24 hours): None

Announcements:

1. The next Borough Council meeting will be held on February 7, 2023
2. Appeals Board January 12 - 7 PM, as needed
3. Planning Commission January 19 - 7 PM, as needed
4. Zoning Hearing January 25 - 7 PM, as needed
5. Committee January 26 – 6 PM
6. Tree Chipping Event by the Boy Scouts will be held January 7, 2023 at East Petersburg Community Park, in the parking lot. Sign up at the borough office for curbside pick-up or drop your tree off the day of the event. Donations will be collected.
7. There is an open seat on the Zoning Hearing Board, if interested in filling this spot, please contact the borough office.
8. If a snow emergency is declared, it will be posted on the website and WGAL.

Adjournment: 7:41 p.m.

Executive Session for legal & personnel matters: 7:48 p.m. – 8:23 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	February 7, 2023	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	Debra Miller, President John Schick, Vice President Adam Gochnauer, Pro Tem (Absent) John Herr Lauren Houck Randy Rannels Sandra Valdez (Absent) Mayor: Manager: Supervisor:
		James Malone (Absent) Karen St. Clair Kevin Martin

President Miller called the regular Council meeting to order.

Pledge to Flag and Moment of Silence.

Visitors: Joyce & Frank Mokros, Samuel Maurer V, Don Schoenberger, Roger Howard, Jr., Melissa Siford, Jeff Moseman

Comments: None

Bill Payment: Reviewed by Council.

No additions to the regular bills. It was pointed out that the borough did not have any issues with the estimated PPL billing. Manager St. Clair said we are locked in at a lower fixed rate for the next three years.

Police Report: Report submitted to Council.

Chief Steffen was in attendance.

Chief Steffen reported that we are right on target for time allotment. He said they are always updating their policies as changes or new legislation are put into place. One recent change is allowing victims to give input when establishing bail. Year-end report will be submitted soon. Sgt. Burdis is meeting with municipalities regarding fleet management and buying in bulk to save money. Chief Steffen said they are recording from the beginning when they say hello until they say goodbye to increase transparency. This is also a risk management tool. These recordings are automatically received and saved to a server. There will be a policy put on the website tomorrow showing what officers need to do to be compliant.

Mayor's Report:

Mayor Malone was not in attendance.

EMS Report: Report submitted to Council.

Adam Marden with Penn State Life Lion reported they responded to 19 calls in January: Sunday, Tuesday, and Thursdays being the busiest days. Average response time: 8 minutes 25 seconds. Recently 8 students graduated from the academy. Our region has kept 3 of the graduating students and they are currently in training. Last Friday there was a multi-casualty incident (MCI); the number of patients outnumbered the responders, Life Lion transported 11 and Northwest transported 2. CPR training for municipal staff will be held this month.

Emergency Services Coordinator Report: No report submitted.

Diane Garber was not in attendance.

Chief Fire Official Report: No report submitted.
John Kottmyer was not in attendance.

Fire Report: Report submitted to Council.
Roger Howard was in attendance.

In January there was a total of 33 calls: 4-East Petersburg Borough, 20-East Hempfield Twp., 1-Lancaster Twp. 3-Lititz Borough., 4-Manheim Twp., 1-W. Hempfield Twp. It was pointed out that often times they receive calls that are cancelled enroute e.g., minor accident is one reason.

Manager's Report: Report submitted to Council.

Lemon Street bid opened on January 10 - January 26 was a pre-bid mtg. - bids close on February 24. There are 10-12 ADA ramps needed.

East Petersburg Borough hosted Lancaster County Borough Association dinner meeting and it was well attended.

Workers comp audit was held January 13.

Auditors will be in the office the week of February 13.

Manager St. Clair said she will keep everyone updated after she speaks to Officer Burdis re: fleet.

Department Supervisors – Kevin Martin: Reports submitted to Council.

Public Works:

Maintenance shop painting and organizing is continuing to create new offices.

New mower was delivered. Ordered UTV – hoping to receive by summer.

Fire house plans - footprint has been completed.

Sweeper was taken to Bortek for its winter maintenance. Sweeper letters were sent out - picked up another township.

Installed 6 new stop signs. Ordered replacement for all the others that need replaced.

Lg. tree trunk was removed at park.

MS4/Special Projects:

Cleaned up debris in the swales.

Corrected issue with French drain that was not draining.

DCNR grant was discussed, park equipment was picked, and information has been compiled for the grant.

COVID-19 ARPA Small Water and Sewer grant has been submitted and waiting on results.

WATER:

All Hydrants have been outfitted with markers that allow them to be located in snow.

Curb stop replaced on Jackson Dr.

New annual water co-op meeting for source water protection was attended to meet requirements for source water report.

2022 water allocation report was completed and submitted.

New DEP chemical feed pump was installed at the Spring.

Zoning Officer Report: Report submitted to Council.

Property Violation Report: Report submitted to Council.

Only 3 on the list.

Solicitor/Collections Report: Solicitor Report submitted to Council.

Broad St. property - needed to be condemned.

HARC: (Hempfield Area Recreation Commission) – Debra Miller –. Nothing to report.

Old Business: Committee Meeting Topics Reviewed: Air BNB Request, DCNR Park Grant updates, Quotes/plans for office renovations, Making Pine Street one-way, How to move forward with borough office/public works bldg./6060 rental, Stormwater Ordinance, Payables, 4Q financials, Misc. items, Fire co. financials & report, October minutes, PA Classic Soccer Tournaments for 2023, Approval to move forward with office renovation plans and to approve re-imburement to EPFC, Res. 858 - signers of ARLE Grant, Res. 859 - signers of Bioswale Agreement, Executive session for legal matters.

New Business – Action Items:

President Miller asked if there were any questions on the new business items. There were no questions.

1. *It was moved and seconded (Councilmember Schick, Councilmember Rannels) with unanimous approval by the board, to Approve January 3, 2023, Council Meeting Minutes*

2. *It was moved and seconded (Councilmember Houck, Councilmember Schick) with unanimous approval by the board, to Approve Lancaster County Tax Claim Bureau Certification of uncollected Taxes*

3. Manager St. Clair said Amy Leonard, Solicitor did take a look at the wording, and it was all correct.

It was moved and seconded (Councilmember Schick, Councilmember Herr) with unanimous approval by the board, to Approve PA Classics: Soccer Tournaments for 2023

Extra Items (Issues arising in the last 24 hours):

1. Manager St. Clair said one extra item came in today: They are only waiting on one more signature before we receive the Bioswale Meadows Project grant that we were awarded. She asked Council to make the motion to approve ARRO to move forward with the advertisement for the project when we receive the fully executed agreement. This way we do not have to wait until the end of the month or next month and ARRO can get this out to bid.

It was moved and seconded (Councilmember Rannels, Councilmember Herr) with unanimous approval by the board, to Approve ARRO Consulting to move forward with the advertising for the Bioswale Meadows Project, when the fully executed agreement is received from Lancaster County Conservation District

Announcements:

1. East Petersburg Borough will host Northern Lancaster County Regional Police Commission meeting on March 9, 2023 at 7:00 p.m. at the Community Center. All are welcome.
2. The next Borough Council meeting will be held on March 7, 2023
3. Appeals Board February 9 - 7 PM, as needed
4. Planning Commission February 16 - 7 PM, as needed
5. Zoning Hearing February 22 - 7 PM, as needed
6. Committee February 23 - 6 PM
7. There is an open seat on the Zoning Hearing Board, if interested in filling this spot, please contact the borough office.
8. Looking for someone to fill the Lancaster County Sewer Authority (LASA) – Borough Boardmember, beginning 1-1-2024.
9. If a snow emergency is declared, it will be posted on the website and WGAL.

Adjournment: 7:32 p.m.

Executive Session for legal & personnel matters: Not needed.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	March 7, 2023	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	Debra Miller, President John Schick, Vice President Adam Gochnauer, Pro Tem John Herr Lauren Houck Randy Rannels Sandra Valdez Mayor: Manager: Supervisor:
		James Malone Karen St. Clair Kevin Martin

President Miller called the regular Council meeting to order.

Pledge to Flag and Moment of Silence.

Visitors: Samuel Maurer V, James Swarr, Jeff Moseman, Samuel Maurer IV, Don Schoenberger, Hector Valdez, Megan Shenk, Sean Creegan, Kristin Troop
James Swarr was recording the meeting.

Comments:

1. Samuel Maurer V said his property is one of the few that has to replace all of his curbing and most of his sidewalk. His quotes are coming back over 10,000.00 and he wanted to know if the borough could help out. He said his curbing is crumbling and asked if there is something the borough could do to help. John Schick said residents wanted to get their own prices in hopes of lower costs, so council agreed to this and a deadline was set, and if the work is not done then it falls under the borough's contract. It cannot be put out for bid by the borough until that deadline because we do not know what the quantity will be. Mr. Schick said the ADA ramps that the borough is responsible for have been put out for bid and amounts were received. Manager St. Clair can be contacted to find out what the bids came in at. It was pointed out that the borough's costs will most likely be 20% higher than what the residents will be able to get because the borough will have to pay prevailing wages. Mr. Maurer said he spoke with Manager St. Clair, and she told him the borough could give a 12-18-month payment plan and after that interest would be added. Mr. Schick said some of the residents are going with the same contractor to save money. Mr. Schick stated the bid that was put out for the ADA ramps is completely separate from the sidewalk replacement.
2. Jeff Moseman told residents the plans for the park are on the back table for those who are interested, and if anyone has any questions, he will be available to answer them. They are still working on finalizing costs.

Bill Payment: Reviewed by Council.
No additions to the regular bills.

Police Report: Report submitted to Council.
Lieutenant Kilgore was in attendance and reported the following:
Chief Stephen is retiring, and he will be stepping into that position. Each month Chief Stephen and Lieutenant Kilgore post their reports on their website.
There was an incident recently with a troubled youth in East Petersburg who stole a gun from his grandmother.

He was taken into custody without any issues and is awaiting charges and mental health counseling. The firearm was not recovered and is believed that the youth sold the gun to make money and not to harm anyone or himself. This is still an active investigation.

Their staff has successfully completed a leadership training program through the FBI Leads Program and because of this the department received the Leadership Trilogy Award. A grant was received for the training. Working on their accreditation over the next three years.

Each month they do statistical data to track how much time patrols and detectives are spending in each of their jurisdictions. In February, they spent 35% of investigative time in East Petersburg Borough, which was a good bit of time. Patrol was right on the numbers.

Staff will be training with the Drug Task Force. The DTF has been under new leadership for the past year.

Two new officers are halfway through their training and are excellent additions.

Motor home on Rainbow has been removed.

They will have officers here this year for the Easter Egg Hunt.

Temple University Officer Christopher Fitzgerald was previously a partner of our Officer Frank while he was at Temple. Officer Frank did go to the ceremony and funeral. This was a terrible tragedy, and it is felt by all.

Two car break-ins took place in the borough, and in most of the break-in's cars are unlocked. Lt. Kilgore reminded residents to lock their car doors. Most crimes that are solved are through witnesses - unanimous tips can be sent in through the website.

Traffic details for speeding were performed in February on Graystone/Hollow, Lemon/Larch, Graystone/Sundra, Orange/Graystone. The details help them determine how to best use their resources. He said unfortunately speeding takes place almost everywhere.

Sam Maurer said that in the morning, during rush hour, when he is heading North on Graystone at Main when the light turns green, he still has to wait because people are still turning. Lt. Kilgore said most of the red lights in the Borough are PennDOT's. They did studies at Main & Graystone and so did PennDOT, and everything was functioning properly. Lt. Kilgore said enforcement is done at this intersection.

It was pointed out that vehicles are seen running the red light any time of day and especially on Fridays at the intersection of Graystone and Main.

When there is a concern about a specific intersection, Cpl. Smith puts it on his list and a detail and/or study is done. Randy Rannels said to add State & Main to the list. James Swarr said to add State & Lemon, also.

Lauren Houck said the study that was previously done at Graystone & Main was for timing and pointed out that it is difficult for officers to park there. Lt. Kilgore said it is often hard to get permission from property owners to allow them to sit on their property. Another issue is when they are running enforcement, cars tend to go slower when they see a police car, so it is hard to get an accurate assessment. Lt. Kilgore said they will definitely look into this.

Mayor's Report:

Mayor Malone was in attendance.

Tomorrow is National Woman's Day and a good time to highlight contributions that have been given by all women. Attended the Off the Street organization presentation sponsored by Lancaster United Way. The Off the Street organization gives help to the homeless.

EMS Report: Report submitted to Council.

Adam Marden with not in attendance.

Emergency Services Coordinator Report: No report submitted.

Diane Garber was not in attendance.

Chief Fire Official Report: No report submitted.

John Kottmyer was not in attendance.

Fire Report: Report submitted to Council.

Roger Howard was not in attendance.

In February there was a total of 25 incidents: 16 – East Hempfield, 3 – East Petersburg Borough, 2 – Lancaster Township, 3 – Manheim Township, 1 – Rapho Township

Manager's Report: Report submitted to Council.

Councilmembers and employees completed CPR training by Penn State Life Lion.

Audit is complete – they said it was a clean audit. Audit report will be received within this month or April.

Department Supervisors – Scott Liggins: Reports submitted to Council.

MS4/Special Projects:

Last month 12 outfall inspections were completed – there are 2 left to inspect following a rain event.

Tall grasses were cut and maintenance was done on BMPs.

Clean out and removal of debris from concrete conveyance swales.

Working on several grants – Grant for pickleball court will be submitted.

Public Works:

Firehouse plan design meetings.

Mower servicing completed.

Stump grinder rented and 15 stumps taken care of.

WATER:

The water testing was completed.

Water and PW Dept. met with Doli Construction for finalization of the water main project. There are some paving restorations that need to be taken care of and they should be completed by April 12th.

There was a pump and motor failure at Koser Road Spring. The pump was smoking and had to be shut down and the decision was made to shut this pump off. The pumps are 40 years old and in Oct. 2022, someone came in and gave a quote, but they have been terribly busy. Kohl Brothers gave a quote for different options. If we do stock rebuild, the motor will have to be replaced. Mr. Liggins said they would like to replace both pumps beginning with the pump that is shut down. The new pumps can pump more water than the old pumps. Running only one of the new pumps would get the job done, and the second pump would be kept as the backup. The estimated price per pump is 82,000.00 – 87,000.00. Manager St. Clair said this was not budgeted for, but there is money in the water reserves to fund this. Sandra Valdez asked if they will be getting another quote. Scott Liggins said they are very limited because not a lot of people do this type of work. He said we have been working with this company for a long time and they have rebuilt motors for us in the past. Randy Rannels asked how much it would cost to rebuild the motor? Mr. Liggins said it would cost 48,000.00 to rebuild the motor, but that would put us back to where we started. The 48,000.00 rebuilt will get us 90 gallons a minute; running 2 will get us 180 gallons per minute. The new pump installation will get us 230 gallons per minute. What we do now with two pumps, we could do with one pump. This would save us on electricity, and we would have a back-up if we needed it. Mr. Liggins said we do not have a time frame yet, and these are just estimates. Council asked Mr. Liggins to get the exact price and timing, and also check with co-stars and bring this information to the March 23rd meeting.

Zoning Officer Report: Report submitted to Council.

Worked on TOA, Community Park Grant, Bioswale Grant, and other various grants. A few permits have been issued for Lemon St. sidewalk/curbing replacement project with no fee.

Property Violation Report: Report submitted to Council.

Down to a handful. Line item 1 will be going into court on the 31st of this month.

Solicitor/Collections Report: Solicitor Report submitted to Council.

Worked on Stormwater Ordinance, backyard hens, and some other misc. items.

One of the collection accounts has been paid in full.

HARC: (Hempfield Area Recreation Commission) – Debra Miller – Board of Directors voted to hold bi-monthly meetings. During heavy rains last New Years Eve a roof drain gave way on a flat roof and water came into the turf room and caused a lot of damage. This has been cleaned up and the insurance company was involved.

Old Business: Committee Meeting Topics Reviewed: Cortney Pokrop proposed a change in the ordinance for backyard hens, Events committee update, Makers Market event at the park, Borough office sign for new location, General fund surplus, Update on pool season, Accounts payable, Misc. items, Fire co. financials review, January Committee meeting minutes

New Business – Action Items:

President Miller asked if there were any questions on the new business items. There were no questions.

1. *It was moved and seconded (Councilmember Valdez, Councilmember Houck) with unanimous approval by the board, to approve February 7, 2023, Council Meeting Minutes*
2. *It was moved and seconded (Councilmember Schick, Councilmember Rannels) with unanimous approval by the board, to approve Ordinance 323, Stormwater Management*
3. *It was moved and seconded (Councilmember Valdez, Councilmember Gochnauer) with unanimous approval by the board, to approve Resolution 860, Authorizing ARRO Consulting, Inc. to submit the application for the Greenways, Trails, and Recreation Program Grant for the Pickleball Court project*
4. Manager St. Clair said that this resolution is to transfer funds that were budgeted for projects from 2020 and 2021 that did not get done due to the pandemic, and to now move these funds from general to general reserve funds

It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous approval by the board, to approve Resolution 862, Authorizing Manager St. Clair to transfer funds from general funds to general reserve funds
5. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) with unanimous approval by the board, to approve 863, Appointing Larry Prescott to Lancaster Inter-Municipal Committee (LIMC) for Uniform Construction Code (UCC) Board of Appeals*
6. HARC's 10-year Anniversary event will now be open to the public for three days over Memorial Day weekend. Members who attend will be given tickets for giveaways.

It was moved and seconded (Councilmember Gochnauer, Councilmember Valdez) with unanimous approval by the board, to approve HARC's 10-year Anniversary pool events for Memorial Day weekend to include: balloons, obstacle course, prizes, free classes, food trucks, and free refreshments
7. Megan Shenk with Makers Market said she will meet with EMS at the Emergency Services meeting tomorrow night to put together an Emergency Management Plan for the event.

It was moved and seconded (Councilmember Schick, Councilmember Gochnauer) with unanimous approval by the board, to approve Makers Market Event at East Petersburg Park on June 10th with 100 plus vendors and some food trucks contingent upon emergency plan approved by EMS Services
8. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) with unanimous approval by the board, to approve additional Music in the Park dates: July 15 and August 5*
9. *It was moved and seconded (Councilmember Schick, Councilmember Gochnauer) with unanimous approval by the board, to approve a fenced-in beer garden with PA RAMP certified people at the events on August 5 and September 2*
10. Adam Gochnauer said the contract with the events committee does not allow liquor, it only allows for a beer and wine garden within an enclosed area with PA RAMP certified people. There is now a vendor who would like to sell liquor, not beer or wine, without the proper space or people to regulate this. Randy Rannels said we have not received a good plan of how this will be controlled, and the park rules do not allow alcohol at the park.

It was moved and seconded (Councilmember Schick, Councilmember Rannels) and carried unanimously, to deny approval for the distillery tent to sell and give out samples at the Car Show on May 6, 2023

- 11. It was moved and seconded (Councilmember Schick, Councilmember Gochnauer) with unanimous approval by the board, to approve awarding the lowest bidder, Affordable Paving and Excavating for the Lemon Street ADA ramp project in the amount of \$102,605.46, pending review of all documents by solicitor and borough engineer*
- 12. It was moved and seconded (Councilmember Schick, Councilmember Gochnauer) with unanimous approval by the board, to approve Traditions of America Phase 3 Escrow Release Request in the amount of \$123,784.74 for site improvements*
- 13. It was moved and seconded (Councilmember Schick, Councilmember Gochnauer) with unanimous approval by the board, to approve Traditions of America Phase 3 Escrow Release Request in the amount of \$62,898.00 for water improvements*
- 14. It was moved and seconded (Councilmember Valdez, Councilmember Houck) with unanimous approval by the board, to approve awarding Kinsley Construction, the lowest bidder for the Bioswale Project, pending review of all documents by the solicitor and borough engineer*

Extra Items (Issues arising in the last 24 hours): None

Announcements:

1. East Petersburg Borough will host the Northern Lancaster County Regional Police Commission meeting on March 9, 2023 at 7:00 p.m. at the Community Center. All are welcome.
2. The next Borough Council meeting will be held on April 4, 2023
3. Appeals Board March 9 - 7 PM, as needed
4. Planning Commission March 16 - 7 PM, as needed
5. Zoning Hearing March 22 - 7 PM, as needed
6. Committee March 23 - 6 PM
7. There is an open seat on the Zoning Hearing Board, if interested in filling this spot, please contact the borough office.
8. Looking for someone to fill the Lancaster County Sewer Authority (LASA) – Borough Boardmember, beginning 1-1-2024.

Adjournment: 8:02 p.m.

Executive Session for legal & personnel matters: Not needed.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	April 4, 2023	7:02 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	Debra Miller, President John Schick, Vice President Adam Gochnauer, Pro Tem John Herr Lauren Houck Randy Rannels Sandra Valdez James Malone Karen St. Clair Jeff Moseman
	Mayor:	
	Manager:	
	Supervisor:	

President Miller called the regular Council meeting to order.

Pledge to Flag and Moment of Silence.

Visitors: Samuel Maurer IV, Pat Sherrard, Tammy Moseman, Sharon Pettit, James Swarr, Roger Howard, Cortney Pokrop, Nalalia Latsios, Jen Hinton, Erik Mause, Don Shoenberger, Breann Rehm, Doug & Lynn Kann, Dave Gantz, Alyssa Duffy, Derek Duffy, Lynne Morrison, Rafael Santiago, Kristen Santiago, Russ Howell, Frank & Joyce Mokros, Joshua Nash
James Swarr was recording the meeting.

Comments:

1. Dave Gantz asked what East Petersburg Borough is doing about pedestrian/ bicycle safety. He is new to the area and an avid bike rider. He lives on Cherry Street and pointed out there are no crosswalks across Main Street to allow him a safe way to get to the park. He pointed out crossing Graystone and Main is very dangerous and there isn't a crosswalk for anyone who lives South of State Street to allow residents to get to the park safely. He hopes this is something that is being worked on and he would be happy to assist if needed. He said today a neighbor knocked on his door while they were on the phone with the police to ask if he had a video of the truck that went through Cherry and Orange Street and almost hit their children.

John Herr said he would like to see more signage and white lines to allow for safely crossing Main Street to the park. He pointed out that almost every meeting has somebody from one block, or another concerned about safety.

Mr. Gantz said it looks like they have been surveying at the intersection of Graystone and Main Street. Manager St. Clair said they are currently in the design stage for upgrades at the intersection of Graystone and Main Street and pointed out this is a PennDOT intersection. John Schick said when it is finished there will be signal light upgrades with pedestrian handman signals, push buttons, ADA ramps, and crosswalks across the intersection. John Schick said he doesn't think there is anything more they can add. The intersection at Main and State was recently upgraded with all updated pedestrian facilities. We just received 2 grants; one for the light at Burger King and the other for Miller Road to update with push button countdown hand man signs and a cross walk. PennDOT has to approve all of this. There were sidewalks installed all along Main Street to the borough line in efforts to keep pedestrians safe. Lemon and State will be the next and last signal light / intersection upgrade and we will most likely pursue a grant for this. The intersections will also have radar detection that will pick up the cyclist, whereas loop detection does not.

2. Lynne Morrison said she was at a recent meeting with concerns about the landscaping behind her property on Northfield Drive. She feels that the rocks they have put there do not belong in a residential area, and it is very different than the natural setting. She asked how they would be able to deal with the overgrowth now that the rocks have been installed. Jeff Moseman said they trimmed trees, removed stumps and debris, laid weed block fabric, and then put down the rocks. He said they will now be able to maintain this area by mowing to the border and spraying any other overgrowth.
3. A resident from Olde Meadow Ct. did not want to give her name or address. She said they had kids bang on their door at 1:00 a.m. in the morning on 2/11. Another occurrence on a different night at 6:30 p.m. kids kicked siding in at their house. Sgt. Smith came out and said he would give them a report. They had Gary Spangenberg contact the officer's superior and still they have not received the report or heard from them. She also asked if cars that are not inspected can sit on the island at Old Meadow Ct. She said there are 3 of them and they have been sitting there for months. She has not reported the car because she does not want her neighbors to get upset with her. She was told to contact the police again about the report. She was also told to call the non-emergency number, report the cars to the police, and ask them to keep her information anonymous.
4. Samuel Maurer said there is a 20' x 10' trailer parked on Hershey and Pine Street. Sam Maurer said he spoke with the owner and found out he is off work for a few months. Mr. Maurer asked if this vehicle is allowed to be parked there. Manager St. Clair said she will be look into this.

Action Item: Motion to amend the zoning ordinance regarding livestock and poultry: raising of backyard hens.

It was decided to move the action item relating to backyard hens ahead on the agenda due to some residents being in attendance for only this matter and to not have them wait until the end.

Randy Rannels said that the cost to amend the ordinance to allow for chickens would be anywhere from \$15,000 – \$20,000 and then additional costs for enforcement. He pointed out that the overall community would be paying for what a small group of residents want. Mr. Schick said cost is a major factor because there would be ongoing enforcement needed. Mr. Schick spoke with other municipalities, and they are receiving complaints and enforcement is needed. Cortney Pokrop asked if this could be held onto until there are more items requiring updates in the ordinance. Debra Miller pointed out that with this ordinance it is written in stone. Mr. Schick said that having chickens is allowed if you have 5 acres or more, or by special exception through the zoning hearing board. John Herr said if we don't do anything with this, it will just stay the same.

Debra Miller asked for a motion to amend the ordinance as it relates to backyard hens three separate times, and it was not given, therefore it is a dead issue.

Bill Payment: Reviewed by Council.
No additions to the regular bills.

Police Report: Report submitted to Council.
Lieutenant Kilgore was not in attendance.

John Schick said he saw that Ephrata Borough is interested in joining into the regional police. He asked how this will impact us. Manager St. Clair said there is nothing available to share on this at this time.

Mayor's Report: Mayor Malone was in attendance.

Mayor Malone attended Lancaster County Mayor's Association, and they discussed Lancaster County Mental Health Services and funding with relevant parties. Attended PA State Mayor's Association meeting and there was more discussion on the conference being held in Lancaster City. He also attended NNO planning meeting. Reviewed ISO report. Pointed out that it was National Farm Worker Day and thanked them for what they do.

EMS Report: Report was submitted to Council.

Adam Marden reported they responded to 26 calls in March with Thursday being the busiest day and nighttime being the busiest time. Response time average was 9 minutes 7 seconds. Next academy starts the 24th for our

region, but we will not need to have anyone in this class. Staffing is going well. They will have an ambulance at the Easter Egg hunt.

Fire Report: Roger Howard reported that in March there were 42 incidents: 23 – East Hempfield Township, 5 – East Petersburg Borough, 1 – Lancaster Township, 1- Lancaster City, 1 – Lititz Township, 3 – Manheim Borough, 4 – Manheim Township, 2 – Penn Township, 1 – Rapho Township, 1 – West Hempfield
Adam Gochnauer asked if someone from the EP Fire Department can report on what is happening with the Fire Commission at the EP Council meetings. Don Schoenberger said they have not started the fire commission meetings because John Kottmyer was out sick for 2 ½ months and they only had one meeting since he has been back. The chief meetings have been taking the place of the fire commission meetings. Roger Howard said he did not make it to the last meeting because he was at a CPR class. The chiefs of each department and Chief Kottmyer are attending chief meetings. Roger Howard said they do have a representative that will attend the fire commission meetings when they start back up again. Don Schoenberger said he will reach out to John Kottmyer and Diane Garber.

Emergency Services Coordinator Report: No report was given.

Diane Garber was not in attendance.

Tammy Moseman said this is several times now that she has not submitted reports. Manager St. Clair said that Diane Garber was off for a couple of months, so we would not receive reports for those months.

Chief Fire Official Report: No report was given.

John Kottmyer was not in attendance.

Manager's Report:

Received liquid fuels funds for 2023 in the amount of 127,000.00 and 1,500.00 for turnback.

Visited Northfield Drive along with Kevin Martin to look at the area with the rocks. Photos were provided of this area.

Spoke with Lt. Kilgore and Chief Steffen regarding Drug Task Force and they are both supportive of the contributions.

Met with Jeff Book and Adam Aloisi and they would like to open up the snack bar again. During Covid they tried to have food trucks, but they did not show up consistently. They would like to offer finger food and snacks. Members would still be allowed to bring their own food. It was pointed out that when they did have the snack bar in past, trash was a source of attraction for yellow jackets. Council said they would like Jeff Book to come to a meeting and give them more information on this.

Department Supervisors – Jeff Moseman:

Water: Koser Road Spring: Pumps have been ordered, working on obtaining the permit from DEP for this.

Hydrant was hit again at Miller Rd. and Main Street, this time by a car carrier. Working on a solution for this hydrant; possibly moving it back so it doesn't get hit so often.

Working on Lead & Copper inventory survey - finished Constitution Square, next will be Trout Run Development.
Working with contractor for pricing on curb stop & curb box repair and replacement on Pine Street between State and Hershey.

Public Works: 2 new skid loader tires were installed, sweeper repairs completed, truck inventory completed, snow/salt equipment taken off and cleaned up & put away, trucks are ready for summer, 15 new stop signs were installed in March, continuing street sweeping, cleaned up Hollow Drive swale with the utility broom, maintenance line painting in parking lot, Kevin and Jeff attended pesticide classes, UTV has arrived and has been used in wet grassy areas without causing damage to grass/ground, Northfield Drive work to clear out overgrowth on bicycle trail and install rocks is complete.

MS4/Special Projects:

Mr. Moseman reminded residents to be mindful and not blow grass into the street when mowing. Grass in the street can end up in the storm basins. This is considered an illicit discharge.

There were 3 MS4 violations in March:

- (1) Grease was being dumped in the storm basin of a parking lot. The owner/renters were notified, and this has been remedied. JG Environmental cleaned out the storm basin at Village Commons.
- (2) Contractor deposited fluid onto roadway that runs into a storm basin. The company was notified, and this has

been remedied.

(3) Softener beads were found in a storm water structure. The homeowner was notified, and this has been remedied.

Bioswale Meadows Project: Awaiting document execution at 4/4 meeting.

DCNR Grant: Final grant was submitted on 3/31.

DCED Pickleball Grant: Application not due until May.

Water & Sewer Grant: In waiting.

Firehouse: Asbestos testing came back negative.

Zoning Officer Report: Report submitted to Council.
Sidewalk & curb replacement has started on Lemon Street.

Property Violation Report: Report submitted to Council.
Only 4 non-compliant properties.

Solicitor/Collections Report: Solicitor Report submitted to Council.
Line item 12 – notice was sent out.

HARC: (Hempfield Area Recreation Commission) – Debra Miller – Applications are being accepted for summer camp and summer playground. Pool Memberships are available at a discounted rate until April 28.

Old Business: Committee Meeting Topics Reviewed: Backyard hens, Playground/Park Restroom upgrades, Pine Street update, New office sign quotes, Property information for 6040/6050/6060 Main Street, Account Payables, Misc. items, Fire co. financials-review only, February Committee mtg. minutes, Final costs for park/trail upgrades for the DCNR grant, Resolution 861-Authorizing ARRO Consulting to submit the application for the DCNR grant, Replacement of two pumps at the Spring.

New Business – Action Items:

President Miller asked if there were any questions on the new business items. There were no questions about the new items listed below.

1. *It was moved and seconded (Councilmember Valdez, Councilmember Schick) with unanimous approval by the board, to approve March 7, 2023, Council Meeting Minutes*
2. *It was moved and seconded (Councilmember Rannels, Councilmember Herr) with unanimous approval by the board, to approve Resolution 864, Appointing James Swarr to Zoning Hearing Board*
3. *It was moved and seconded (Councilmember Schick, Councilmember Gochnauer) with unanimous approval by the board, to approve Makers Market Event at East Petersburg Park with 100 vendors and some food trucks, contingent upon Manager St. Clair receiving the emergency plan approval by EMS Services from Diane Garber – date change to August 26, 2023*

Manager St. Clair said that Diane Garber was unable to add Makers Market to the agenda in March and that is why they had to move their original date.
4. *It was moved and seconded (Councilmember Rannels, Councilmember Gochnauer) with unanimous approval by the board, to approve Resolution 865, Additional banner suspension dates for 2023*
5. *It was moved and seconded (Councilmember Valdez, Councilmember Schick) with unanimous approval by the board, to approve Skladany Valuation Agreement in the amount of 5,000.00 to provide the appraisal report for the properties of 6040/6050/6060 Main Street*

Extra Items (Issues arising in the last 24 hours): None

Announcements:

1. The next Borough Council meeting will be held on May 2, 2023
2. Appeals Board April 13 - 7 PM, as needed
3. Planning Commission April 20 - 7 PM, as needed
4. Zoning Hearing April 26 - 7 PM, as needed
5. Committee April 27 - 6 PM
6. The Annual Easter Egg Hunt will take place at East Petersburg Park on Saturday, April 8, beginning at 10:00 a.m. sharp. Egg Hunt for children with special needs will be held on Friday, April 7, at 7:00 p.m. – e-mail the name of the child & their helper to EPspecialNeedsHunt@gmail.com
7. Large appliance and tire pick-up will be held April 28 – sign up and tags are required: lg. appliance tag – 15.00; tire tag – 5.00.
8. Looking for someone to fill the Lancaster County Sewer Authority (LASA) – Borough Boardmember, beginning 1-1-2024.
9. The office will be closed this Friday April 7 – Good Friday.
10. Free Compost Workshop by Penn State Extension will be held on April 29, from 10:00 a.m. – 12:00 p.m. at the Community Center. Contact the Borough office to sign up.

Adjournment: 8:05 p.m.

Executive Session for legal & personnel matters: In: 8:09 p.m. Out: 8:41 p.m.

Regular Session back in: 8:41 p.m.

It was moved and seconded (Councilmember Gochnauer / Councilmember Valdez) to approve the new office renovation cost of 338,800.00 and to approve the re-imbusement to East Petersburg Fire Company as per the lease agreement, and in accordance with the proposal submitted on 3/31/2023.

Regular Session Adjournment: 8:43 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	May 2, 2023	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	Debra Miller, President John Schick, Vice President Adam Gochnauer, Pro Tem (Absent) John Herr Lauren Houck Randy Rannels Sandra Valdez
	Mayor:	James Malone (Absent)
	Assistant Treasurer:	Jennifer Guzejko
	Supervisor:	Kevin Martin

President Miller called the regular Council meeting to order.

Pledge to Flag and Moment of Silence.

Visitors: Samuel Maurer IV, James Swarr, Josh Roberts, Don Schoenberger, Roger Howard Jr., Russ Howell, and Jeff Moseman
Josh Roberts and James Swarr were both recording the meeting.

Comments:

1. James Swarr - said Miller Pipeline started doing work near his property on Carpenter Street last week and has kept large equipment parked on the street since Thursday. Some of these vehicles were parked in front of resident's properties and next to driveways. He called the zoning officer today and was told the police cover this type of violation. Mr. Swarr reported this to the police, and the officer did come out and called the company to ask them to move the equipment off the road.
Mr. Swarr asked if there is a procedure or if anyone is checking on work sites in the borough. It was pointed out that PA1 calls do come in prior to work beginning, but we do not always know the exact date they will begin because they are only required to give a window of time. They are also required to let us know if they are going to close the road. In some cases, the borough has given permission to contractors to keep equipment in the lot at the park when equipment needs to be stored in the borough.
Lauren Houck pointed out that this can be a public safety issue. Sandra Valdez asked if anyone on staff went out to check on this after Mr. Swarr called the office. Jeff Moseman said he did go out, but it was not blocking the roadway and he did not see that it was overwhelmingly dangerous. Mr. Swarr said it might be good for a policy to be put in place for public works to check on these work sites. Mr. Martin said UGI hires contractors to do a lot of their work and not all of these companies call us to let us know when they are coming. It was suggested that a letter be sent with the permit to let permittee know that construction vehicles/equipment cannot be parked overnight on the roadways. Another idea was to call UGI and find out when the contractor will be out, and we can go out and talk to them about it.
Mr. Swarr said someone was recently made to take down a bball hoop and feels this is not that different. Mr. Schick said this could fall under oversized vehicles which are allowed to be parked on the street for a certain period of time. Mr. Schick said he thinks it would be a good idea for Public Works to make a call to contractors to let them know they cannot leave the vehicles parked there. Kevin Martin and Jeff Moseman will get together with Manager St. Clair about this when she returns from vacation.
2. Samuel Maurer IV - said the trailer is still parked on Hershey Avenue. Lt. Kilgore will follow up on this.

Bill Payment: Reviewed by Council.
No additions to the regular bills.

Police Report: Report submitted to Council.

Lieutenant Kilgore was in attendance and gave an overview of 2022. The annual report is on their website. NLCRPD serves four municipalities and is one of the largest growing communities. They currently serve 45,000 people. Last year officers handled 22,000 service calls. They are the third largest in call volume and handled the most calls per officer in the county. Call volume has risen 44% in the last 12 years, and they continue to get busier.

Each officer wears body cameras which means almost every call the officers go to is recorded. The body cameras capture the truth, which is beneficial to the officers when they get a complaint on conduct. Drones are available to municipal partners and have been used for missing people and even missing dogs.

They started with guardian tracking system to keep track of officer's performance, good and bad. They just began a new recruitment program. It is difficult to find officers because it is a hard profession. Recently, an officer resigned, and Chief Steffen retires in August. The guardian tracking system can be helpful when hiring. They have one new officer starting in June, another in Fall and another in January 2024. They still have two officers at the auction.

The department has several groups to deal with specific issues. They have a traffic unit to handle traffic issues. He was informed about the traffic issues on Main Street at the traffic lights; many details were run on Main Street for this reason.

Two officers trained with DTF. The training was very successful and led to recent drug-related arrests.

Two officers just finished the traffic reconstruction certification, and they are members of the crash unit for the county. The major crime task force can respond to help solve crimes.

NLCRPD is a leadership-based agency. They partner with FBI and FBI-LEEDA. Lt. Kilgore is a member of the FBI National Academy, and has reached out to them, and they will now be hosting a certification program. He explained when they host the program they can charge for it, and the money can go back into the program. They received over 5,000.00 in scholarship money over the last 2 years for these programs.

Lt. Kilgore led the budget process last year and will lead the process again this year.

In the last couple of years, they have received over a million dollars in grants. Recently they received 60,000.00 in grant money for virtual reality training. This is something new that allows them to do training through technology. They received notification they will be receiving a 300,000.00 grant for radio technology.

With East Petersburg hopefully coming on as a regional partner this year, they are working with the solicitor to make sure everything is ready to go for Jan. 1, 2024.

They switched to hybrid fleet four years ago and the savings have been great. Last year alone they saved 60,000.00. They are renewing the lease program and will get the new fleet at the end of this year.

The policies are online and are updated frequently.

Crime watch on their website has been updated to allow community members to communicate with them, and to allow for sharing information with the communities they serve.

It is a priority of Lt. Kilgore's to keep the level of professionalism at a higher standard as it is now. He hopes to continue to have good working relationships with the managers, staff, and the community.

Mayor's Report: Mayor Malone was not in attendance.

EMS Report: Report was submitted to Council.
Adam Marden was not in attendance.

Emergency Services Coordinator Report: Report was submitted to council.
Diane Garber was not in attendance.

Chief Fire Official Report: Report was submitted to council.
John Koltmyer was not in attendance.

Fire Report: Roger Howard reported that in March there were 39 incidents: 18 – East Hempfield Township, 12 – East Petersburg Borough, 6 – Manheim Township, 2 – Manheim, 1 - Lancaster Township.

Manager's Report: Report was submitted to Council.

Jennifer Guzejko highlighted items from Manager St. Clair's report:

Working with Managers of Clay, Warwick, and Penn Township on the collective bargaining agreements.

Current police contract ends 12/31/23.

East Petersburg Fire Co. and Professional Designs submitted paperwork to get permits for office renovation project.

Capital Blue Cross claims for last year resulted in a credit of over 2,000.00. We will receive 50% of the surplus and it will go to the group premium.

Manager St. Clair, Mayor Malone and Jennifer Guzejko received CPR training.

Looking for 3 more volunteers for NNO on August 1st to setup and cleanup – Contact Manager St. Clair if interested.

Now hiring for a position in the Water Department – interested applicants should apply at the borough office.

Department Supervisors – Kevin Martin:

Water:

Lemon Street Water Main Project: Doli Construction did final paving restoration. They needed to be called back to redo some of the work and it has now been approved by borough staff.

Spring pump replacement – Construction permit application was prepared by ARRO engineering and sent out to DEP.

DEP made a surprise inspection on 4/25/23 and no violations were found. The full report has not yet been received.

Two new 4-inch water meters/strainers and radio readers were installed in the meter vault feeding Kenilworth Court.

MS4/Special Projects:

East Petersburg Borough and Little Conestoga Watershed Alliance will hold a Spring Maintenance Day at the Nitrate Plant Raingarden on May 20, 2023, 8:00 a.m. – 12:00 p.m. This is a public volunteer event for residents to come and learn how to maintain and care for a raingarden.

Borough staff found an oil trail along Graystone Rd., and it was tracked to a Kreider vehicle that blew a hose and leaked oil onto the roadway. Borough staff monitored and worked with the contractor during cleanup.

Multiple grass violations found – education given to property owners.

Bioswale Meadow project was awarded to Kinsley and their sister company, Aquatic Resource Restoration, will be doing the work.

DCNR park grant was submitted – will not know results until late 2023 or early 2024.

Pickleball grant information was reviewed and updated and given to ARRO for the grant application.

Tennis Court issues are being addressed.

Getting prices for temporary pickleball in the old volleyball court and at the main park.

Public Works

Plans were submitted for new offices at fire house.

Removed pool cover and drained water to prepare for upcoming season.

Stop signs in district 1 have all been replaced with new ones.

Attended Penn Dot meeting for road maintenance, liquid fuels, and grant writing.

Street Sweeping for contracted accounts all over the county.

Spring mowing and mulching has begun.

Stone has been completed on second section of Northfield; only one more section left to do. They were approached by someone walking their dog in this area and she said the trail is much better now with the stone buffer because it will keep the trail clear from overgrowth.

Zoning Officer Report: Report submitted to Council.

Property Violation Report: Report submitted to Council.

Solicitor/Collections Report: Report submitted to Council.

HARC: (Hempfield Area Recreation Commission) – Debra Miller - HARC is working on a strategic plan.

Debra Miller reported the compost workshop held at the community center was a success.

Old Business: EP pool snack bar, basketball hoop in ROW, Bio-swale project, 6060 easement, 6040/6050/6060 appraisals & auctioneers, moving quotes, ARLE grant project 72/Miller & 72/Enterprise, revise employment policies, 1Q23 review, account payables, misc. items, fire co. financial review, April committee meeting minutes, Rettew to perform traffic engineering services for ARLE grant, and final payment to Doli Construction for the Lemon Street water main replacement project.

New Business – Action Items:

President Miller asked if there were any questions on the new business items. There were no questions about the new items listed below.

1. *It was moved and seconded (Councilmember Valdez, Councilmember Herr) with unanimous approval by the board, to approve April 4, 2023, Council Meeting Minutes.*
2. *It was moved and seconded (Councilmember Schick, Councilmember Rannels) with unanimous approval by the board, to approve 6060 Main Street Stormwater Permanent Easement, to allow the Borough to maintain the stormwater facilities.*
3. *It was moved and seconded (Councilmember Valdez, Councilmember Schick) with unanimous approval by the board, to approve Charles Groff and Sons Inc. estimated cost of services 2,281.24 for moving office equipment to the new office location.*
4. *It was moved and seconded (Councilmember Rannels, Councilmember Houck) with unanimous approval by the board, to approve the amendments to the Standard Operating Procedures and Hours of Operation policies.*
5. *It was moved and seconded (Councilmember Rannels, Councilmember Schick) with unanimous approval by the board, to approve the request from the Hempfield Church of the Brethren to hold an ice-cream social at Constitution Square on Friday, May 19, from 6:00 p.m. – 7:30 p.m. under the condition the borough be named as an additional insured.*

Extra Items (Issues arising in the last 24 hours):

PPL is asking for a right of way to install an anchor guy at the Commons on Main Street. This is to support the telephone pole. This right of way will most likely be recorded.

1. *It was moved and seconded (Councilmember Schick, Councilmember Valdez) with unanimous approval by the board, to grant the right of way to PPL for the installation of a guy wire/ overhead and anchor head facility.*

Announcements:

1. The next Borough Council meeting will be held on June 6, 2023
2. Appeals Board May 11 - 7 PM, as needed
3. Planning Commission May 18 - 7 PM
4. Zoning Hearing May 24 - 7 PM
5. Committee May 25 - 6 PM
6. Looking for someone to fill the Lancaster County Sewer Authority (LASA) – Borough Boardmember, beginning 1-1-2024.

Adjournment: 7:59 p.m.

Executive Session for legal & personnel matters: None

Respectfully Submitted,
Kim Strayer, Recording Secretary