

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	January 3, 2023	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	Debra Miller, President John Schick, Vice President Adam Gochnauer, Pro Tem John Herr Lauren Houck Randy Rannels Sandra Valdez James Malone (Absent) Mayor: Manager: Supervisor:

President Miller called the regular Council meeting to order.

Pledge to Flag and Moment of Silence.

Visitors: Russell Howell, Kristin Troop, Samuel Maurer IV, Joyce & Frank Mokros, Don Schoenberger, and Josh Roberts who was recording the meeting.

Comments:

1. Kristin Troop, Chairman of the Events Committee, reported Santa in the Park event was a great success and the new times worked well. Ms. Troop said it appears the Events Committee has found a good carnival company for East Pete Days. They will be changing the date and also expanding the days. They would like Council to allow them to change the date to Tuesday, September 19 through Saturday, September 23. This new company would like to make the event bigger and have more rides in hopes of generating more community interest. The Events Committee has not talked to the fire police about this new date yet. Ms. Troop said it is not an easy task finding a carnival company, and this is their biggest concern. Ms. Troop explained last year they did not have full coverage by the fire police and had to pay the additional cost for police coverage for the East Pete Day Events. She realizes this could happen again, but they are most concerned with having a good carnival company in place this year to provide what we want in our community vs. what we had last year. It was pointed out that the East Pete Day does not have to be held the second Saturday after Labor Day. Ms. Troop said if they go with the new carnival company, the event will need to be held the third weekend in September moving forward due to this company having prior commitments. Council did not have any objections to changing the date.

Bill Payment: Reviewed by Council.
No additions to the regular bills.

Police Report: Report submitted to Council.
Chief Steffen was not in attendance.

Mayor's Report:
Mayor Malone was not in attendance

EMS Report: Report submitted to Council.
Adam Marden with Penn State Life Lion reported they responded to 17 calls in EPB, busiest days were Monday and Wednesday during the day. They received 15 applicants for the academy, and they picked three who they feel

will be a great addition. They have added an extra ambulance M-F stationed in EHT on Columbia Ave. that does come to calls in EPB. Although staffing is going well, they still struggle with getting EMS.

Emergency Services Coordinator Report: No report submitted.
Diane Garber was not in attendance.

Chief Fire Official Report: No report submitted.
John Kottmyer was not in attendance.

Fire Report: Report submitted to Council.

Chief Schoenberger was in attendance.

There was a total of 29 calls in December: 4 - EPB, 16 - East Hempfield, 4 - Manheim Twp., 2 - Lancaster Twp., 1 - Manheim Borough, 1 - Rapho Twp., 1 - W. Lampeter Twp. Total instances for 2023 were 429.
Chief Schoenberger stepped down as Fire Chief at the end of 2022 and has taken on a new role with the FD. Mr. Schoenberger said he will still be very involved. John Kottmyer will now have authority over the three fire departments.

Council thanked Chief Schoenberger for his many years of continued service.

Manager's Report: Report submitted to Council.

We were notified on 12/16/22 by the Lancaster County Clean Water Partners that we will be receiving a grant in the amount of 292,906.00 for the Meadows Bioswale.

On 12/19/22 a grant was submitted for Pine Street - this will be completed in three stages.

Still have not heard anything on the Pickleball grant.

Should have more information on the grant for the park at the next meeting.

ARLE Grant - should have information on this any day now.

Office renovations - received 2 quotes and still waiting on one more that we should receive this week.

Lemon Street project bid will be going out next Tuesday.

Department Supervisors – Jeff Moseman & Scott Liggins: Reports submitted to Council.

MS4: Sundra Drive storm pipe repair for damage that appears to be from previous sewer line installation – 40 ft. of PVC storm pipe, a storm basin top and a grate had to be replaced.

DCNR Park Grant – park improvement notes were given to ARRO, and they are now updating overview map and should have something back by next month.

Public Works: Jeff Moseman passed the CDL exam. Shocks were installed on F-150. Sweeper trailer oil leak was repaired. Maintenance shop painting. Picked up new skid loader forks to make it easier to load salt boxes – this can be a one-man job now. Gathered information for Green Light Go Grant. Salted for 2 small storm events. Trimmed up decorative grasses around the borough.

Water Dept.: Site blasting is complete at TOA and Fluid Pinpoint Service performed follow up leak survey on predetermined area as required – no leaks were found. Jeff and Scott attended Lead and Copper lecture held by DEP regarding new regulations and system inventory/category that will be required by the borough in 2024. The borough has copper piping which means it will not hit us too hard, and this is good, but the issue could be the lead fittings – the program for the new regulations will be developing over time. This will help put a plan in place to remove the lead over a series of time.

Zoning Officer Report: Report submitted to Council.
Worked on MS4, TOA, and permitting.

Property Violation Report: Report submitted to Council.
Currently have only 6 violations.

Solicitor/Collections Report: Solicitor Report submitted to Council.
Worked on Deputy Chief Fire Official Resolution to be voted on tonight.

HARC: (Hempfield Area Recreation Commission) – Debra Miller –. Registration is open for a beginner pickle ball class.

Old Business: No Committee meeting in December. Next meeting will be January 26, 2023 at 6:00 p.m.

New Business – Action Items:

President Miller asked if there were any questions on the new business items. There were no questions.

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) to Appoint the following service organizations for 2023:*
 - *Solicitor – Amy Leonard, Henry & Beaver Law Firm*
 - *General Borough Engineer – Michael Bingham, ARRO Consulting, Inc.*
 - *Water Engineer – ARRO Consulting, Inc.*
 - *Auditor – Sager, Swisher & Co., LLP*
 - *Zoning Officer – Collin Fox, ARRO Consulting, Inc.*
 - *Sewage Enforcement – ARRO Consulting, Inc.*
 - *Property Maintenance Compliance Enforcement Officer – ARRO Consulting, Inc.*
 - *UCC Compliance Officer – Matt Spellman, ARRO Consulting, Inc.*
 - *Zoning Hearing Solicitor – Janice Longer, Appel, Yost & Zee, LLP*
2. *It was moved and seconded (Councilmember Valdez, Councilmember Schick) and carried unanimously to approve Resolution 857, to recognize the creation of the position of Deputy Chief Fire Official, designated as Deputy Chief 68, to serve alongside the Fire Chief Official and function as his designee and with his municipal authority as indicated in Ordinance 321 and to affirm the appointment of Don Schoenberger as the Deputy Chief Fire Official*
3. *It was moved and seconded (Councilmember Gochnauer, Councilmember Valdez) and carried unanimously, to make a change in the minutes for No. 9 under new business, giving John Schick authority, rather than RETTEW, to submit the ARLE Green Light Go Grant*

It was moved and seconded (Councilmember Gochnauer, Councilmember Houck) and carried unanimously, to approve December 6, 2022, Council Meeting Minutes with the change
4. *It was moved and seconded (Councilmember Valdez, Councilmember Schick) and carried unanimously, to approve Resolution 855, Appointing members to NLCRPD; Adam Gochnauer as Representative and James Malone as Alternate*
5. President Miller pointed out the HARC bylaws have changed, and board members now hold a three-year term.

It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) and carried unanimously, to approve Resolution 856, Updating Appointments to Various Boards
6. *It was moved and seconded (Councilmember Rannels, Councilmember Valdez) and carried unanimously, to approve the fire police event schedule for 2023 submitted by East Petersburg Fire Dept., with event #4 – car show rain date being 5/7/23*

Josh Roberts asked if the Deputy Fire Chief position is paid or volunteer for the fire commission. Council said it is a volunteer position.

Mr. Roberts also asked who the fire commission reps are. Chief Schoenberger said right now they are essentially using the monthly chief meeting as a commission meeting. Mr. Schoenberger said they are recommending Derrick Carpenter from EP fire co. as a representative.

Extra Items (Issues arising in the last 24 hours): None

Announcements:

1. The next Borough Council meeting will be held on February 7, 2023
2. Appeals Board January 12 - 7 PM, as needed
3. Planning Commission January 19 - 7 PM, as needed
4. Zoning Hearing January 25 - 7 PM, as needed
5. Committee January 26 – 6 PM
6. Tree Chipping Event by the Boy Scouts will be held January 7, 2023 at East Petersburg Community Park, in the parking lot. Sign up at the borough office for curbside pick-up or drop your tree off the day of the event. Donations will be collected.
7. There is an open seat on the Zoning Hearing Board, if interested in filling this spot, please contact the borough office.
8. If a snow emergency is declared, it will be posted on the website and WGAL.

Adjournment: 7:41 p.m.

Executive Session for legal & personnel matters: 7:48 p.m. – 8:23 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	February 7, 2023	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	Debra Miller, President John Schick, Vice President Adam Gochnauer, Pro Tem (Absent) John Herr Lauren Houck Randy Rannels Sandra Valdez (Absent) James Malone (Absent) Mayor: Manager: Supervisor:

President Miller called the regular Council meeting to order.

Pledge to Flag and Moment of Silence.

Visitors: Joyce & Frank Mokros, Samuel Maurer V, Don Schoenberger, Roger Howard, Jr., Melissa Siford, Jeff Moseman

Comments: None

Bill Payment: Reviewed by Council.

No additions to the regular bills. It was pointed out that the borough did not have any issues with the estimated PPL billing. Manager St. Clair said we are locked in at a lower fixed rate for the next three years.

Police Report: Report submitted to Council.

Chief Steffen was in attendance.

Chief Steffen reported that we are right on target for time allotment. He said they are always updating their policies as changes or new legislation are put into place. One recent change is allowing victims to give input when establishing bail. Year-end report will be submitted soon. Sgt. Burdis is meeting with municipalities regarding fleet management and buying in bulk to save money. Chief Steffen said they are recording from the beginning when they say hello until they say goodbye to increase transparency. This is also a risk management tool. These recordings are automatically received and saved to a server. There will be a policy put on the website tomorrow showing what officers need to do to be compliant.

Mayor's Report:

Mayor Malone was not in attendance.

EMS Report: Report submitted to Council.

Adam Marden with Penn State Life Lion reported they responded to 19 calls in January: Sunday, Tuesday, and Thursdays being the busiest days. Average response time: 8 minutes 25 seconds. Recently 8 students graduated from the academy. Our region has kept 3 of the graduating students and they are currently in training. Last Friday there was a multi-casualty incident (MCI); the number of patients outnumbered the responders, Life Lion transported 11 and Northwest transported 2. CPR training for municipal staff will be held this month.

Emergency Services Coordinator Report: No report submitted.

Diane Garber was not in attendance.

Chief Fire Official Report: No report submitted.
John Kottmyer was not in attendance.

Fire Report: Report submitted to Council.
Roger Howard was in attendance.

In January there was a total of 33 calls: 4-East Petersburg Borough, 20-East Hempfield Twp., 1-Lancaster Twp. 3-Lititz Borough., 4-Manheim Twp., 1-W. Hempfield Twp. It was pointed out that often times they receive calls that are cancelled enroute e.g., minor accident is one reason.

Manager's Report: Report submitted to Council.

Lemon Street bid opened on January 10 - January 26 was a pre-bid mtg. - bids close on February 24. There are 10-12 ADA ramps needed.

East Petersburg Borough hosted Lancaster County Borough Association dinner meeting and it was well attended. Workers comp audit was held January 13.

Auditors will be in the office the week of February 13.

Manager St. Clair said she will keep everyone updated after she speaks to Officer Burdis re: fleet.

Department Supervisors – Kevin Martin: Reports submitted to Council.

Public Works:

Maintenance shop painting and organizing is continuing to create new offices.

New mower was delivered. Ordered UTV – hoping to receive by summer.

Fire house plans - footprint has been completed.

Sweeper was taken to Bortek for its winter maintenance. Sweeper letters were sent out - picked up another township.

Installed 6 new stop signs. Ordered replacement for all the others that need replaced.

Lg. tree trunk was removed at park.

MS4/Special Projects:

Cleaned up debris in the swales.

Corrected issue with French drain that was not draining.

DCNR grant was discussed, park equipment was picked, and information has been compiled for the grant.

COVID-19 ARPA Small Water and Sewer grant has been submitted and waiting on results.

WATER:

All Hydrants have been outfitted with markers that allow them to be located in snow.

Curb stop replaced on Jackson Dr.

New annual water co-op meeting for source water protection was attended to meet requirements for source water report.

2022 water allocation report was completed and submitted.

New DEP chemical feed pump was installed at the Spring.

Zoning Officer Report: Report submitted to Council.

Property Violation Report: Report submitted to Council.
Only 3 on the list.

Solicitor/Collections Report: Solicitor Report submitted to Council.
Broad St. property - needed to be condemned.

HARC: (Hempfield Area Recreation Commission) – Debra Miller –. Nothing to report.

Old Business: Committee Meeting Topics Reviewed: Air BNB Request, DCNR Park Grant updates, Quotes/plans for office renovations, Making Pine Street one-way, How to move forward with borough office/public works bldg./6060 rental, Stormwater Ordinance, Payables, 4Q financials, Misc. items, Fire co. financials & report, October minutes, PA Classic Soccer Tournaments for 2023, Approval to move forward with office renovation plans and to approve re-imbursement to EPFC, Res. 858 - signers of ARLE Grant, Res. 859 - signers of Bioswale Agreement, Executive session for legal matters.

New Business – Action Items:

President Miller asked if there were any questions on the new business items. There were no questions.

1. *It was moved and seconded (Councilmember Schick, Councilmember Rannels) with unanimous approval by the board, to Approve January 3, 2023, Council Meeting Minutes*

2. *It was moved and seconded (Councilmember Houck, Councilmember Schick) with unanimous approval by the board, to Approve Lancaster County Tax Claim Bureau Certification of uncollected Taxes*

3. Manager St. Clair said Amy Leonard, Solicitor did take a look at the wording, and it was all correct.

It was moved and seconded (Councilmember Schick, Councilmember Herr) with unanimous approval by the board, to Approve PA Classics: Soccer Tournaments for 2023

Extra Items (Issues arising in the last 24 hours):

1. Manager St. Clair said one extra item came in today: They are only waiting on one more signature before we receive the Bioswale Meadows Project grant that we were awarded. She asked Council to make the motion to approve ARRO to move forward with the advertisement for the project when we receive the fully executed agreement. This way we do not have to wait until the end of the month or next month and ARRO can get this out to bid.

It was moved and seconded (Councilmember Rannels, Councilmember Herr) with unanimous approval by the board, to Approve ARRO Consulting to move forward with the advertising for the Bioswale Meadows Project, when the fully executed agreement is received from Lancaster County Conservation District

Announcements:

1. East Petersburg Borough will host Northern Lancaster County Regional Police Commission meeting on March 9, 2023 at 7:00 p.m. at the Community Center. All are welcome.
2. The next Borough Council meeting will be held on March 7, 2023
3. Appeals Board February 9 - 7 PM, as needed
4. Planning Commission February 16 - 7 PM, as needed
5. Zoning Hearing February 22 - 7 PM, as needed
6. Committee February 23 - 6 PM
7. There is an open seat on the Zoning Hearing Board, if interested in filling this spot, please contact the borough office.
8. Looking for someone to fill the Lancaster County Sewer Authority (LASA) – Borough Boardmember, beginning 1-1-2024.
9. If a snow emergency is declared, it will be posted on the website and WGAL.

Adjournment: 7:32 p.m.

Executive Session for legal & personnel matters: Not needed.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	March 7, 2023	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	Debra Miller, President John Schick, Vice President Adam Gochnauer, Pro Tem John Herr Lauren Houck Randy Rannels Sandra Valdez Mayor: Manager: Supervisor:

President Miller called the regular Council meeting to order.

Pledge to Flag and Moment of Silence.

Visitors: Samuel Maurer V, James Swarr, Jeff Moseman, Samuel Maurer IV, Don Schoenberger, Hector Valdez, Megan Shenk, Sean Creegan, Kristin Troop
James Swarr was recording the meeting.

Comments:

1. Samuel Maurer V said his property is one of the few that has to replace all of his curbing and most of his sidewalk. His quotes are coming back over 10,000.00 and he wanted to know if the borough could help out. He said his curbing is crumbling and asked if there is something the borough could do to help. John Schick said residents wanted to get their own prices in hopes of lower costs, so council agreed to this and a deadline was set, and if the work is not done then it falls under the borough's contract. It cannot be put out for bid by the borough until that deadline because we do not know what the quantity will be. Mr. Schick said the ADA ramps that the borough is responsible for have been put out for bid and amounts were received. Manager St. Clair can be contacted to find out what the bids came in at. It was pointed out that the borough's costs will most likely be 20% higher than what the residents will be able to get because the borough will have to pay prevailing wages. Mr. Maurer said he spoke with Manager St. Clair, and she told him the borough could give a 12–18-month payment plan and after that interest would be added. Mr. Schick said some of the residents are going with the same contractor to save money. Mr. Schick stated the bid that was put out for the ADA ramps is completely separate from the sidewalk replacement.
2. Jeff Moseman told residents the plans for the park are on the back table for those who are interested, and if anyone has any questions, he will be available to answer them. They are still working on finalizing costs.

Bill Payment: Reviewed by Council.
No additions to the regular bills.

Police Report: Report submitted to Council.
Lieutenant Kilgore was in attendance and reported the following:
Chief Stephen is retiring, and he will be stepping into that position. Each month Chief Stephen and Lieutenant Kilgore post their reports on their website.
There was an incident recently with a troubled youth in East Petersburg who stole a gun from his grandmother.

He was taken into custody without any issues and is awaiting charges and mental health counseling. The firearm was not recovered and is believed that the youth sold the gun to make money and not to harm anyone or himself. This is still an active investigation.

Their staff has successfully completed a leadership training program through the FBI Leads Program and because of this the department received the Leadership Trilogy Award. A grant was received for the training.

Working on their accreditation over the next three years.

Each month they do statistical data to track how much time patrols and detectives are spending in each of their jurisdictions. In February, they spent 35% of investigative time in East Petersburg Borough, which was a good bit of time. Patrol was right on the numbers.

Staff will be training with the Drug Task Force. The DTF has been under new leadership for the past year.

Two new officers are halfway through their training and are excellent additions.

Motor home on Rainbow has been removed.

They will have officers here this year for the Easter Egg Hunt.

Temple University Officer Christopher Fitzgerald was previously a partner of our Officer Frank while he was at Temple. Officer Frank did go to the ceremony and funeral. This was a terrible tragedy, and it is felt by all.

Two car break-ins took place in the borough, and in most of the break-in's cars are unlocked. Lt. Kilgore reminded residents to lock their car doors. Most crimes that are solved are through witnesses - unanimous tips can be sent in through the website.

Traffic details for speeding were performed in February on Graystone/Hollow, Lemon/Larch, Graystone/Sundra, Orange/Graystone. The details help them determine how to best use their resources. He said unfortunately speeding takes place almost everywhere.

Sam Maurer said that in the morning, during rush hour, when he is heading North on Graystone at Main when the light turns green, he still has to wait because people are still turning. Lt. Kilgore said most of the red lights in the Borough are PennDOT's. They did studies at Main & Graystone and so did PennDOT, and everything was functioning properly. Lt. Kilgore said enforcement is done at this intersection.

It was pointed out that vehicles are seen running the red light any time of day and especially on Fridays at the intersection of Graystone and Main.

When there is a concern about a specific intersection, Cpl. Smith puts it on his list and a detail and/or study is done. Randy Rannels said to add State & Main to the list. James Swarr said to add State & Lemon, also.

Lauren Houck said the study that was previously done at Graystone & Main was for timing and pointed out that it is difficult for officers to park there. Lt. Kilgore said it is often hard to get permission from property owners to allow them to sit on their property. Another issue is when they are running enforcement, cars tend to go slower when they see a police car, so it is hard to get an accurate assessment. Lt. Kilgore said they will definitely look into this.

Mayor's Report:

Mayor Malone was in attendance.

Tomorrow is National Woman's Day and a good time to highlight contributions that have been given by all women. Attended the Off the Street organization presentation sponsored by Lancaster United Way. The Off the Street organization gives help to the homeless.

EMS Report: Report submitted to Council.

Adam Marden was not in attendance.

Emergency Services Coordinator Report: No report submitted.

Diane Garber was not in attendance.

Chief Fire Official Report: No report submitted.

John Kottmyer was not in attendance.

Fire Report: Report submitted to Council.

Roger Howard was not in attendance.

In February there was a total of 25 incidents: 16 – East Hempfield, 3 – East Petersburg Borough, 2 – Lancaster Township, 3 – Manheim Township, 1 – Rapho Township

Manager's Report: Report submitted to Council.

Councilmembers and employees completed CPR training by Penn State Life Lion.

Audit is complete – they said it was a clean audit. Audit report will be received within this month or April.

Department Supervisors – Scott Liggins: Reports submitted to Council.

MS4/Special Projects:

Last month 12 outfall inspections were completed – there are 2 left to inspect following a rain event.

Tall grasses were cut and maintenance was done on BMPs.

Clean out and removal of debris from concrete conveyance swales.

Working on several grants – Grant for pickleball court will be submitted.

Public Works:

Firehouse plan design meetings.

Mower servicing completed.

Stump grinder rented and 15 stumps taken care of.

WATER:

The water testing was completed.

Water and PW Dept. met with Doli Construction for finalization of the water main project. There are some paving restorations that need to be taken care of and they should be completed by April 12th.

There was a pump and motor failure at Koser Road Spring. The pump was smoking and had to be shut down and the decision was made to shut this pump off. The pumps are 40 years old and in Oct. 2022, someone came in and gave a quote, but they have been terribly busy. Kohl Brothers gave a quote for different options. If we do stock rebuild, the motor will have to be replaced. Mr. Liggins said they would like to replace both pumps beginning with the pump that is shut down. The new pumps can pump more water than the old pumps. Running only one of the new pumps would get the job done, and the second pump would be kept as the backup. The estimated price per pump is 82,000.00 – 87,000.00. Manager St. Clair said this was not budgeted for, but there is money in the water reserves to fund this. Sandra Valdez asked if they will be getting another quote. Scott Liggins said they are very limited because not a lot of people do this type of work. He said we have been working with this company for a long time and they have rebuilt motors for us in the past. Randy Rannels asked how much it would cost to rebuild the motor? Mr. Liggins said it would cost 48,000.00 to rebuild the motor, but that would put us back to where we started. The 48,000.00 rebuilt will get us 90 gallons a minute; running 2 will get us 180 gallons per minute. The new pump installation will get us 230 gallons per minute. What we do now with two pumps, we could do with one pump. This would save us on electricity, and we would have a back-up if we needed it. Mr. Liggins said we do not have a time frame yet, and these are just estimates. Council asked Mr. Liggins to get the exact price and timing, and also check with co-stars and bring this information to the March 23rd meeting.

Zoning Officer Report: Report submitted to Council.

Worked on TOA, Community Park Grant, Bioswale Grant, and other various grants. A few permits have been issued for Lemon St. sidewalk/curbing replacement project with no fee.

Property Violation Report: Report submitted to Council.

Down to a handful. Line item 1 will be going into court on the 31st of this month.

Solicitor/Collections Report: Solicitor Report submitted to Council.

Worked on Stormwater Ordinance, backyard hens, and some other misc. items.

One of the collection accounts has been paid in full.

HARC: (Hempfield Area Recreation Commission) – Debra Miller – Board of Directors voted to hold bi-monthly meetings. During heavy rains last New Years Eve a roof drain gave way on a flat roof and water came into the turf room and caused a lot of damage. This has been cleaned up and the insurance company was involved.

Old Business: Committee Meeting Topics Reviewed: Cortney Pokrop proposed a change in the ordinance for backyard hens, Events committee update, Makers Market event at the park, Borough office sign for new location, General fund surplus, Update on pool season, Accounts payable, Misc. items, Fire co. financials review, January Committee meeting minutes

New Business – Action Items:

President Miller asked if there were any questions on the new business items. There were no questions.

1. *It was moved and seconded (Councilmember Valdez, Councilmember Houck) with unanimous approval by the board, to approve February 7, 2023, Council Meeting Minutes*
2. *It was moved and seconded (Councilmember Schick, Councilmember Rannels) with unanimous approval by the board, to approve Ordinance 323, Stormwater Management*
3. *It was moved and seconded (Councilmember Valdez, Councilmember Gochnauer) with unanimous approval by the board, to approve Resolution 860, Authorizing ARRO Consulting, Inc. to submit the application for the Greenways, Trails, and Recreation Program Grant for the Pickleball Court project*
4. Manager St. Clair said that this resolution is to transfer funds that were budgeted for projects from 2020 and 2021 that did not get done due to the pandemic, and to now move these funds from general to general reserve funds

It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous approval by the board, to approve Resolution 862, Authorizing Manager St. Clair to transfer funds from general funds to general reserve funds
5. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) with unanimous approval by the board, to approve 863, Appointing Larry Prescott to Lancaster Inter-Municipal Committee (LIMC) for Uniform Construction Code (UCC) Board of Appeals*
6. HARC's 10-year Anniversary event will now be open to the public for three days over Memorial Day weekend. Members who attend will be given tickets for giveaways.

It was moved and seconded (Councilmember Gochnauer, Councilmember Valdez) with unanimous approval by the board, to approve HARC's 10-year Anniversary pool events for Memorial Day weekend to include: balloons, obstacle course, prizes, free classes, food trucks, and free refreshments
7. Megan Shenk with Makers Market said she will meet with EMS at the Emergency Services meeting tomorrow night to put together an Emergency Management Plan for the event.

It was moved and seconded (Councilmember Schick, Councilmember Gochnauer) with unanimous approval by the board, to approve Makers Market Event at East Petersburg Park on June 10th with 100 plus vendors and some food trucks contingent upon emergency plan approved by EMS Services
8. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) with unanimous approval by the board, to approve additional Music in the Park dates: July 15 and August 5*
9. *It was moved and seconded (Councilmember Schick, Councilmember Gochnauer) with unanimous approval by the board, to approve a fenced-in beer garden with PA RAMP certified people at the events on August 5 and September 2*
10. Adam Gochnauer said the contract with the events committee does not allow liquor, it only allows for a beer and wine garden within an enclosed area with PA RAMP certified people. There is now a vendor who would like to sell liquor, not beer or wine, without the proper space or people to regulate this. Randy Rannels said we have not received a good plan of how this will be controlled, and the park rules do not allow alcohol at the park.

It was moved and seconded (Councilmember Schick, Councilmember Rannels) and carried unanimously, to deny approval for the distillery tent to sell and give out samples at the Car Show on May 6, 2023

- 11. It was moved and seconded (Councilmember Schick, Councilmember Gochnauer) with unanimous approval by the board, to approve awarding the lowest bidder, Affordable Paving and Excavating for the Lemon Street ADA ramp project in the amount of \$102,605.46, pending review of all documents by solicitor and borough engineer*
- 12. It was moved and seconded (Councilmember Schick, Councilmember Gochnauer) with unanimous approval by the board, to approve Traditions of America Phase 3 Escrow Release Request in the amount of \$123,784.74 for site improvements*
- 13. It was moved and seconded (Councilmember Schick, Councilmember Gochnauer) with unanimous approval by the board, to approve Traditions of America Phase 3 Escrow Release Request in the amount of \$62,898.00 for water improvements*
- 14. It was moved and seconded (Councilmember Valdez, Councilmember Houck) with unanimous approval by the board, to approve awarding Kinsley Construction, the lowest bidder for the Bioswale Project, pending review of all documents by the solicitor and borough engineer*

Extra Items (Issues arising in the last 24 hours): None

Announcements:

1. East Petersburg Borough will host the Northern Lancaster County Regional Police Commission meeting on March 9, 2023 at 7:00 p.m. at the Community Center. All are welcome.
2. The next Borough Council meeting will be held on April 4, 2023
3. Appeals Board March 9 - 7 PM, as needed
4. Planning Commission March 16 - 7 PM, as needed
5. Zoning Hearing March 22 - 7 PM, as needed
6. Committee March 23 - 6 PM
7. There is an open seat on the Zoning Hearing Board, if interested in filling this spot, please contact the borough office.
8. Looking for someone to fill the Lancaster County Sewer Authority (LASA) – Borough Boardmember, beginning 1-1-2024.

Adjournment: 8:02 p.m.

Executive Session for legal & personnel matters: Not needed.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	April 4, 2023	7:02 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	Debra Miller, President John Schick, Vice President Adam Gochnauer, Pro Tem John Herr Lauren Houck Randy Rannels Sandra Valdez James Malone Mayor: Manager: Supervisor:

President Miller called the regular Council meeting to order.

Pledge to Flag and Moment of Silence.

Visitors: Samuel Maurer IV, Pat Sherrard, Tammy Moseman, Sharon Pettit, James Swarr, Roger Howard, Cortney Pokrop, Nalalia Latsios, Jen Hinton, Erik Mause, Don Shoenberger, Breann Rehm, Doug & Lynn Kann, Dave Gantz, Alyssa Duffy, Derek Duffy, Lynne Morrison, Rafael Santiago, Kristen Santiago, Russ Howell, Frank & Joyce Mokros, Joshua Nash
James Swarr was recording the meeting.

Comments:

1. Dave Gantz asked what East Petersburg Borough is doing about pedestrian/ bicycle safety. He is new to the area and an avid bike rider. He lives on Cherry Street and pointed out there are no crosswalks across Main Street to allow him a safe way to get to the park. He pointed out crossing Graystone and Main is very dangerous and there isn't a crosswalk for anyone who lives South of State Street to allow residents to get to the park safely. He hopes this is something that is being worked on and he would be happy to assist if needed. He said today a neighbor knocked on his door while they were on the phone with the police to ask if he had a video of the truck that went through Cherry and Orange Street and almost hit their children.

John Herr said he would like to see more signage and white lines to allow for safely crossing Main Street to the park. He pointed out that almost every meeting has somebody from one block, or another concerned about safety.

Mr. Gantz said it looks like they have been surveying at the intersection of Graystone and Main Street. Manager St. Clair said they are currently in the design stage for upgrades at the intersection of Graystone and Main Street and pointed out this is a PennDOT intersection. John Schick said when it is finished there will be signal light upgrades with pedestrian handman signals, push buttons, ADA ramps, and crosswalks across the intersection. John Schick said he doesn't think there is anything more they can add. The intersection at Main and State was recently upgraded with all updated pedestrian facilities. We just received 2 grants; one for the light at Burger King and the other for Miller Road to update with push button countdown hand man signs and a cross walk. PennDOT has to approve all of this. There were sidewalks installed all along Main Street to the borough line in efforts to keep pedestrians safe. Lemon and State will be the next and last signal light / intersection upgrade and we will most likely pursue a grant for this. The intersections will also have radar detection that will pick up the cyclist, whereas loop detection does not.

2. Lynne Morrison said she was at a recent meeting with concerns about the landscaping behind her property on Northfield Drive. She feels that the rocks they have put there do not belong in a residential area, and it is very different than the natural setting. She asked how they would be able to deal with the overgrowth now that the rocks have been installed. Jeff Moseman said they trimmed trees, removed stumps and debris, laid weed block fabric, and then put down the rocks. He said they will now be able to maintain this area by mowing to the border and spraying any other overgrowth.
3. A resident from Olde Meadow Ct. did not want to give her name or address. She said they had kids bang on their door at 1:00 a.m. in the morning on 2/11. Another occurrence on a different night at 6:30 p.m. kids kicked siding in at their house. Sgt. Smith came out and said he would give them a report. They had Gary Spangenberg contact the officer's superior and still they have not received the report or heard from them. She also asked if cars that are not inspected can sit on the island at Old Meadow Ct. She said there are 3 of them and they have been sitting there for months. She has not reported the car because she does not want her neighbors to get upset with her. She was told to contact the police again about the report. She was also told to call the non-emergency number, report the cars to the police, and ask them to keep her information anonymous.
4. Samuel Maurer said there is a 20' x 10' trailer parked on Hershey and Pine Street. Sam Maurer said he spoke with the owner and found out he is off work for a few months. Mr. Maurer asked if this vehicle is allowed to be parked there. Manager St. Clair said she will be look into this.

Action Item: Motion to amend the zoning ordinance regarding livestock and poultry: raising of backyard hens.

It was decided to move the action item relating to backyard hens ahead on the agenda due to some residents being in attendance for only this matter and to not have them wait until the end.

Randy Rannels said that the cost to amend the ordinance to allow for chickens would be anywhere from \$15,000 – \$20,000 and then additional costs for enforcement. He pointed out that the overall community would be paying for what a small group of residents want. Mr. Schick said cost is a major factor because there would be ongoing enforcement needed. Mr. Schick spoke with other municipalities, and they are receiving complaints and enforcement is needed. Cortney Pokrop asked if this could be held onto until there are more items requiring updates in the ordinance. Debra Miller pointed out that with this ordinance it is written in stone. Mr. Schick said that having chickens is allowed if you have 5 acres or more, or by special exception through the zoning hearing board. John Herr said if we don't do anything with this, it will just stay the same.

Debra Miller asked for a motion to amend the ordinance as it relates to backyard hens three separate times, and it was not given, therefore it is a dead issue.

Bill Payment: Reviewed by Council.
No additions to the regular bills.

Police Report: Report submitted to Council.
Lieutenant Kilgore was not in attendance.

John Schick said he saw that Ephrata Borough is interested in joining into the regional police. He asked how this will impact us. Manager St. Clair said there is nothing available to share on this at this time.

Mayor's Report: Mayor Malone was in attendance.

Mayor Malone attended Lancaster County Mayor's Association, and they discussed Lancaster County Mental Health Services and funding with relevant parties. Attended PA State Mayor's Association meeting and there was more discussion on the conference being held in Lancaster City. He also attended NNO planning meeting. Reviewed ISO report. Pointed out that it was National Farm Worker Day and thanked them for what they do.

EMS Report: Report was submitted to Council.

Adam Marden reported they responded to 26 calls in March with Thursday being the busiest day and nighttime being the busiest time. Response time average was 9 minutes 7 seconds. Next academy starts the 24th for our

region, but we will not need to have anyone in this class. Staffing is going well. They will have an ambulance at the Easter Egg hunt.

Fire Report: Roger Howard reported that in March there were 42 incidents: 23 – East Hempfield Township, 5 – East Petersburg Borough, 1 – Lancaster Township, 1- Lancaster City, 1 – Lititz Township, 3 – Manheim Borough, 4 – Manheim Township, 2 – Penn Township, 1 – Rapho Township, 1 – West Hempfield
Adam Gochnauer asked if someone from the EP Fire Department can report on what is happening with the Fire Commission at the EP Council meetings. Don Schoenberger said they have not started the fire commission meetings because John Kottmyer was out sick for 2 ½ months and they only had one meeting since he has been back. The chief meetings have been taking the place of the fire commission meetings. Roger Howard said he did not make it to the last meeting because he was at a CPR class. The chiefs of each department and Chief Kottmyer are attending chief meetings. Roger Howard said they do have a representative that will attend the fire commission meetings when they start back up again. Don Schoenberger said he will reach out to John Kottmyer and Diane Garber.

Emergency Services Coordinator Report: No report was given.
Diane Garber was not in attendance.

Tammy Moseman said this is several times now that she has not submitted reports. Manager St. Clair said that Diane Garber was off for a couple of months, so we would not receive reports for those months.

Chief Fire Official Report: No report was given.
John Kottmyer was not in attendance.

Manager's Report:

Received liquid fuels funds for 2023 in the amount of 127,000.00 and 1,500.00 for turnback.

Visited Northfield Drive along with Kevin Martin to look at the area with the rocks. Photos were provided of this area.

Spoke with Lt. Kilgore and Chief Steffen regarding Drug Task Force and they are both supportive of the contributions.

Met with Jeff Book and Adam Aloisi and they would like to open up the snack bar again. During Covid they tried to have food trucks, but they did not show up consistently. They would like to offer finger food and snacks. Members would still be allowed to bring their own food. It was pointed out that when they did have the snack bar in past, trash was a source of attraction for yellow jackets. Council said they would like Jeff Book to come to a meeting and give them more information on this.

Department Supervisors – Jeff Moseman:

Water: Koser Road Spring: Pumps have been ordered, working on obtaining the permit from DEP for this. Hydrant was hit again at Miller Rd. and Main Street, this time by a car carrier. Working on a solution for this hydrant; possibly moving it back so it doesn't get hit so often.

Working on Lead & Copper inventory survey - finished Constitution Square, next will be Trout Run Development. Working with contractor for pricing on curb stop & curb box repair and replacement on Pine Street between State and Hershey.

Public Works: 2 new skid loader tires were installed, sweeper repairs completed, truck inventory completed, snow/salt equipment taken off and cleaned up & put away, trucks are ready for summer, 15 new stop signs were installed in March, continuing street sweeping, cleaned up Hollow Drive swale with the utility broom, maintenance line painting in parking lot, Kevin and Jeff attended pesticide classes, UTV has arrived and has been used in wet grassy areas without causing damage to grass/ground, Northfield Drive work to clear out overgrowth on bicycle trail and install rocks is complete.

MS4/Special Projects:

Mr. Moseman reminded residents to be mindful and not blow grass into the street when mowing. Grass in the street can end up in the storm basins. This is considered an illicit discharge.

There were 3 MS4 violations in March:

- (1) Grease was being dumped in the storm basin of a parking lot. The owner/renters were notified, and this has been remedied. JG Environmental cleaned out the storm basin at Village Commons.
- (2) Contractor deposited fluid onto roadway that runs into a storm basin. The company was notified, and this has

been remedied.

(3) Softener beads were found in a storm water structure. The homeowner was notified, and this has been remedied.

Bioswale Meadows Project: Awaiting document execution at 4/4 meeting.

DCNR Grant: Final grant was submitted on 3/31.

DCED Pickleball Grant: Application not due until May.

Water & Sewer Grant: In waiting.

Firehouse: Asbestos testing came back negative.

Zoning Officer Report: Report submitted to Council.
Sidewalk & curb replacement has started on Lemon Street.

Property Violation Report: Report submitted to Council.
Only 4 non-compliant properties.

Solicitor/Collections Report: Solicitor Report submitted to Council.
Line item 12 – notice was sent out.

HARC: (Hempfield Area Recreation Commission) – Debra Miller – Applications are being accepted for summer camp and summer playground. Pool Memberships are available at a discounted rate until April 28.

Old Business: Committee Meeting Topics Reviewed: Backyard hens, Playground/Park Restroom upgrades, Pine Street update, New office sign quotes, Property information for 6040/6050/6060 Main Street, Account Payables, Misc. items, Fire co. financials-review only, February Committee mtg. minutes, Final costs for park/trail upgrades for the DCNR grant, Resolution 861-Authorizing ARRO Consulting to submit the application for the DCNR grant, Replacement of two pumps at the Spring.

New Business – Action Items:

President Miller asked if there were any questions on the new business items. There were no questions about the new items listed below.

1. *It was moved and seconded (Councilmember Valdez, Councilmember Schick) with unanimous approval by the board, to approve March 7, 2023, Council Meeting Minutes*
2. *It was moved and seconded (Councilmember Rannels, Councilmember Herr) with unanimous approval by the board, to approve Resolution 864, Appointing James Swarr to Zoning Hearing Board*
3. *It was moved and seconded (Councilmember Schick, Councilmember Gochnauer) with unanimous approval by the board, to approve Makers Market Event at East Petersburg Park with 100 vendors and some food trucks, contingent upon Manager St. Clair receiving the emergency plan approval by EMS Services from Diane Garber – date change to August 26, 2023*

Manager St. Clair said that Diane Garber was unable to add Makers Market to the agenda in March and that is why they had to move their original date.

4. *It was moved and seconded (Councilmember Rannels, Councilmember Gochnauer) with unanimous approval by the board, to approve Resolution 865, Additional banner suspension dates for 2023*
5. *It was moved and seconded (Councilmember Valdez, Councilmember Schick) with unanimous approval by the board, to approve Skladany Valuation Agreement in the amount of 5,000.00 to provide the appraisal report for the properties of 6040/6050/6060 Main Street*

Extra Items (Issues arising in the last 24 hours): None

Announcements:

1. The next Borough Council meeting will be held on May 2, 2023
2. Appeals Board April 13 - 7 PM, as needed
3. Planning Commission April 20 - 7 PM, as needed
4. Zoning Hearing April 26 - 7 PM, as needed
5. Committee April 27 - 6 PM
6. The Annual Easter Egg Hunt will take place at East Petersburg Park on Saturday, April 8, beginning at 10:00 a.m. sharp. Egg Hunt for children with special needs will be held on Friday, April 7, at 7:00 p.m. – e-mail the name of the child & their helper to EPSpecialNeedsHunt@gmail.com
7. Large appliance and tire pick-up will be held April 28 – sign up and tags are required: lg. appliance tag – 15.00; tire tag – 5.00.
8. Looking for someone to fill the Lancaster County Sewer Authority (LASA) – Borough Boardmember, beginning 1-1-2024.
9. The office will be closed this Friday April 7 – Good Friday.
10. Free Compost Workshop by Penn State Extension will be held on April 29, from 10:00 a.m. – 12:00 p.m. at the Community Center. Contact the Borough office to sign up.

Adjournment: 8:05 p.m.

Executive Session for legal & personnel matters: In: 8:09 p.m. Out: 8:41 p.m.

Regular Session back in: 8:41 p.m.

It was moved and seconded (Councilmember Gochnauer / Councilmember Valdez) to approve the new office renovation cost of 338,800.00 and to approve the re-imbusement to East Petersburg Fire Company as per the lease agreement, and in accordance with the proposal submitted on 3/31/2023.

Regular Session Adjournment: 8:43 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	May 2, 2023	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	Debra Miller, President John Schick, Vice President Adam Gochnauer, Pro Tem (Absent) John Herr Lauren Houck Randy Rannels Sandra Valdez Mayor: James Malone (Absent) Assistant Treasurer: Jennifer Guzejko Supervisor: Kevin Martin

President Miller called the regular Council meeting to order.

Pledge to Flag and Moment of Silence.

Visitors: Samuel Maurer IV, James Swarr, Josh Roberts, Don Schoenberger, Roger Howard Jr., Russ Howell, and Jeff Moseman
Josh Roberts and James Swarr were both recording the meeting.

Comments:

1. James Swarr - said Miller Pipeline started doing work near his property on Carpenter Street last week and has kept large equipment parked on the street since Thursday. Some of these vehicles were parked in front of resident's properties and next to driveways. He called the zoning officer today and was told the police cover this type of violation. Mr. Swarr reported this to the police, and the officer did come out and called the company to ask them to move the equipment off the road.
Mr. Swarr asked if there is a procedure or if anyone is checking on work sites in the borough. It was pointed out that PA1 calls do come in prior to work beginning, but we do not always know the exact date they will begin because they are only required to give a window of time. They are also required to let us know if they are going to close the road. In some cases, the borough has given permission to contractors to keep equipment in the lot at the park when equipment needs to be stored in the borough.
Lauren Houck pointed out that this can be a public safety issue. Sandra Valdez asked if anyone on staff went out to check on this after Mr. Swarr called the office. Jeff Moseman said he did go out, but it was not blocking the roadway and he did not see that it was overwhelmingly dangerous. Mr. Swarr said it might be good for a policy to be put in place for public works to check on these work sites. Mr. Martin said UGI hires contractors to do a lot of their work and not all of these companies call us to let us know when they are coming. It was suggested that a letter be sent with the permit to let permittee know that construction vehicles/equipment cannot be parked overnight on the roadways. Another idea was to call UGI and find out when the contractor will be out, and we can go out and talk to them about it.
Mr. Swarr said someone was recently made to take down a bball hoop and feels this is not that different. Mr. Schick said this could fall under oversized vehicles which are allowed to be parked on the street for a certain period of time. Mr. Schick said he thinks it would be a good idea for Public Works to make a call to contractors to let them know they cannot leave the vehicles parked there. Kevin Martin and Jeff Moseman will get together with Manager St. Clair about this when she returns from vacation.
2. Samuel Maurer IV - said the trailer is still parked on Hershey Avenue. Lt. Kilgore will follow up on this.

Bill Payment: Reviewed by Council.
No additions to the regular bills.

Police Report: Report submitted to Council.

Lieutenant Kilgore was in attendance and gave an overview of 2022. The annual report is on their website. NLCRPD serves four municipalities and is one of the largest growing communities. They currently serve 45,000 people. Last year officers handled 22,000 service calls. They are the third largest in call volume and handled the most calls per officer in the county. Call volume has risen 44% in the last 12 years, and they continue to get busier.

Each officer wears body cameras which means almost every call the officers go to is recorded. The body cameras capture the truth, which is beneficial to the officers when they get a complaint on conduct. Drones are available to municipal partners and have been used for missing people and even missing dogs.

They started with guardian tracking system to keep track of officer's performance, good and bad. They just began a new recruitment program. It is difficult to find officers because it is a hard profession. Recently, an officer resigned, and Chief Steffen retires in August. The guardian tracking system can be helpful when hiring. They have one new officer starting in June, another in Fall and another in January 2024. They still have two officers at the auction.

The department has several groups to deal with specific issues. They have a traffic unit to handle traffic issues. He was informed about the traffic issues on Main Street at the traffic lights; many details were run on Main Street for this reason.

Two officers trained with DTF. The training was very successful and led to recent drug-related arrests.

Two officers just finished the traffic reconstruction certification, and they are members of the crash unit for the county. The major crime task force can respond to help solve crimes.

NLCRPD is a leadership-based agency. They partner with FBI and FBI-LEEDA. Lt. Kilgore is a member of the FBI National Academy, and has reached out to them, and they will now be hosting a certification program. He explained when they host the program they can charge for it, and the money can go back into the program. They received over 5,000.00 in scholarship money over the last 2 years for these programs.

Lt. Kilgore led the budget process last year and will lead the process again this year.

In the last couple of years, they have received over a million dollars in grants. Recently they received 60,000.00 in grant money for virtual reality training. This is something new that allows them to do training through technology.

They received notification they will be receiving a 300,000.00 grant for radio technology.

With East Petersburg hopefully coming on as a regional partner this year, they are working with the solicitor to make sure everything is ready to go for Jan. 1, 2024.

They switched to hybrid fleet four years ago and the savings have been great. Last year alone they saved 60,000.00. They are renewing the lease program and will get the new fleet at the end of this year.

The policies are online and are updated frequently.

Crime watch on their website has been updated to allow community members to communicate with them, and to allow for sharing information with the communities they serve.

It is a priority of Lt. Kilgore's to keep the level of professionalism at a higher standard as it is now. He hopes to continue to have good working relationships with the managers, staff, and the community.

Mayor's Report: Mayor Malone was not in attendance.

EMS Report: Report was submitted to Council.
Adam Marden was not in attendance.

Emergency Services Coordinator Report: Report was submitted to council.
Diane Garber was not in attendance.

Chief Fire Official Report: Report was submitted to council.
John Kottmyer was not in attendance.

Fire Report: Roger Howard reported that in March there were 39 incidents: 18 – East Hempfield Township, 12 – East Petersburg Borough, 6 – Manheim Township, 2 – Manheim, 1 - Lancaster Township.

Manager's Report: Report was submitted to Council.

Jennifer Guzejko highlighted items from Manager St. Clair's report:

Working with Managers of Clay, Warwick, and Penn Township on the collective bargaining agreements.

Current police contract ends 12/31/23.

East Petersburg Fire Co. and Professional Designs submitted paperwork to get permits for office renovation project.

Capital Blue Cross claims for last year resulted in a credit of over 2,000.00. We will receive 50% of the surplus and it will go to the group premium.

Manager St. Clair, Mayor Malone and Jennifer Guzejko received CPR training.

Looking for 3 more volunteers for NNO on August 1st to setup and cleanup – Contact Manager St. Clair if interested.

Now hiring for a position in the Water Department – interested applicants should apply at the borough office.

Department Supervisors – Kevin Martin:

Water:

Lemon Street Water Main Project: Doli Construction did final paving restoration. They needed to be called back to redo some of the work and it has now been approved by borough staff.

Spring pump replacement – Construction permit application was prepared by ARRO engineering and sent out to DEP.

DEP made a surprise inspection on 4/25/23 and no violations were found. The full report has not yet been received.

Two new 4-inch water meters/strainers and radio readers were installed in the meter vault feeding Kenilworth Court.

MS4/Special Projects:

East Petersburg Borough and Little Conestoga Watershed Alliance will hold a Spring Maintenance Day at the Nitrate Plant Raingarden on May 20, 2023, 8:00 a.m. – 12:00 p.m. This is a public volunteer event for residents to come and learn how to maintain and care for a raingarden.

Borough staff found an oil trail along Graystone Rd., and it was tracked to a Kreider vehicle that blew a hose and leaked oil onto the roadway. Borough staff monitored and worked with the contractor during cleanup.

Multiple grass violations found – education given to property owners.

Bioswale Meadow project was awarded to Kinsley and their sister company, Aquatic Resource Restoration, will be doing the work.

DCNR park grant was submitted – will not know results until late 2023 or early 2024.

Pickleball grant information was reviewed and updated and given to ARRO for the grant application.

Tennis Court issues are being addressed.

Getting prices for temporary pickleball in the old volleyball court and at the main park.

Public Works

Plans were submitted for new offices at fire house.

Removed pool cover and drained water to prepare for upcoming season.

Stop signs in district 1 have all been replaced with new ones.

Attended Penn Dot meeting for road maintenance, liquid fuels, and grant writing.

Street Sweeping for contracted accounts all over the county.

Spring mowing and mulching has begun.

Stone has been completed on second section of Northfield; only one more section left to do. They were approached by someone walking their dog in this area and she said the trail is much better now with the stone buffer because it will keep the trail clear from overgrowth.

Zoning Officer Report: Report submitted to Council.

Property Violation Report: Report submitted to Council.

Solicitor/Collections Report: Report submitted to Council.

HARC: (Hempfield Area Recreation Commission) – Debra Miller - HARC is working on a strategic plan.

Debra Miller reported the compost workshop held at the community center was a success.

Old Business: EP pool snack bar, basketball hoop in ROW, Bio-swale project, 6060 easement, 6040/6050/6060 appraisals & auctioneers, moving quotes, ARLE grant project 72/Miller & 72/Enterprise, revise employment policies, 1Q23 review, account payables, misc. items, fire co. financial review, April committee meeting minutes, Rettew to perform traffic engineering services for ARLE grant, and final payment to Doli Construction for the Lemon Street water main replacement project.

New Business – Action Items:

President Miller asked if there were any questions on the new business items. There were no questions about the new items listed below.

1. *It was moved and seconded (Councilmember Valdez, Councilmember Herr) with unanimous approval by the board, to approve April 4, 2023, Council Meeting Minutes.*
2. *It was moved and seconded (Councilmember Schick, Councilmember Rannels) with unanimous approval by the board, to approve 6060 Main Street Stormwater Permanent Easement, to allow the Borough to maintain the stormwater facilities.*
3. *It was moved and seconded (Councilmember Valdez, Councilmember Schick) with unanimous approval by the board, to approve Charles Groff and Sons Inc. estimated cost of services 2,281.24 for moving office equipment to the new office location.*
4. *It was moved and seconded (Councilmember Rannels, Councilmember Houck) with unanimous approval by the board, to approve the amendments to the Standard Operating Procedures and Hours of Operation policies.*
5. *It was moved and seconded (Councilmember Rannels, Councilmember Schick) with unanimous approval by the board, to approve the request from the Hempfield Church of the Brethren to hold an ice-cream social at Constitution Square on Friday, May 19, from 6:00 p.m. – 7:30 p.m. under the condition the borough be named as an additional insured.*

Extra Items (Issues arising in the last 24 hours):

PPL is asking for a right of way to install an anchor guy at the Commons on Main Street. This is to support the telephone pole. This right of way will most likely be recorded.

1. *It was moved and seconded (Councilmember Schick, Councilmember Valdez) with unanimous approval by the board, to grant the right of way to PPL for the installation of a guy wire/ overhead and anchor head facility.*

Announcements:

1. The next Borough Council meeting will be held on June 6, 2023
2. Appeals Board May 11 - 7 PM, as needed
3. Planning Commission May 18 - 7 PM
4. Zoning Hearing May 24 - 7 PM
5. Committee May 25 - 6 PM
6. Looking for someone to fill the Lancaster County Sewer Authority (LASA) – Borough Boardmember, beginning 1-1-2024.

Adjournment: 7:59 p.m.

Executive Session for legal & personnel matters: None

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	June 6, 2023	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	Debra Miller, President John Schick, Vice President Adam Gochnauer, Pro Tem (Absent) John Herr Lauren Houck (Absent) Randy Rannels Sandra Valdez (Absent)
	Mayor:	James Malone
	Borough Manager:	Karen St. Clair
	Supervisor:	Scott Liggins

President Miller called the regular Council meeting to order.

Pledge to Flag and Moment of Silence.

Visitors: Diane Garber, Roger Howard, Jr., Josh Roberts, James Swarr, Joyce Mokros
Josh Roberts and James Swarr were both recording the meeting.

Comments: None

Josh Roberts asked what happened with the vendor looking to use the concession space at the pool. Debra Miller said it was approved and HARC will be using the third-party vendor. They are working on getting set up and will open in the next week or two. Randy Rannels said the agreement was with HARC not the borough and there was a Certificate of Insurance received naming the borough as additional insured.

Bill Payment: Reviewed by Council.

No additions to the regular bills. One correction, a check made payable to James Malone will be voided out and will be re-issued to PA Mayor's Association.

Police Report: Report submitted to Council.

Mayor Malone said we are remaining within our targeted percentages. Traffic warning and citations have increased.

Mayor Malone:

Attended PA Mayor's Association executive board meeting on May 6 and June 3, Lancaster Library on May 10, Lancaster Chamber Dinner on May 25, and also attended the Community Yard Sale. He plans to attend the Mayors Conference held on July 20-23, if anyone is interested in attending, they can let him know.

Emergency Medical Service: Report submitted to Council.

Adam Marden with Penn State Life Lion reported they responded to 27 calls last month; busiest day was Wednesday. Calls answered by Life Lion were cut in half due to Manheim Township Association moving their ambulance from the airport to the Neffsville Fire station. If it is a class 1 call the closest paramedic will go to the call. Manheim Tsp. will handle most of Rt. 72-East calls for class 1.

Emergency Services Coordinator: Report submitted to Council.

Diane Garber pointed out the following:

On Jun12 from 8-10 p.m. Lancaster Road will be closed at Graystone Road for NLCRPD to do some additional

preparation for the trial for the fatal accident at this intersection. The DA's office has requested further recreation of the incident. Fire police will be directing traffic. If it rains, it will happen on June 13.

Attended EP junior achievement as a community leader.

Encouraged everyone to attend the new library location downtown.

There has been a Red flag warning issued due to the drought and weather conditions. Tomorrow Lancaster County Commissioner are going to meet to vote on a resolution to put a burn ban into affect. If it passes it will go into effect Friday June, 9 and remain in effect for 30 days. We are currently 4 inches short on rain and there is a lot of potential for fire to spread. The open burn ban does not prevent the upcoming fire work displays.

Chief Fire Official: No report was given.
John Kottmyer was not in attendance.

Fire Dept.: Report submitted to Council.
Roger Howard was in attendance.

There were 39 calls in May: 7 in East Petersburg Borough, 22 in East Hempfield Township, 2 in Lancaster Township, 1 in Landisville, 2 in Lititz, 4 in Manheim, 1 in Warwick Township

Borough Manager: Report submitted to Council.

Manager St. Clair pointed out the following from the report:

Working with the Managers of Clay, Penn & Warwick Township in collective bargaining agreements. Our police contract ends 12/31/2023.

Met with NLCRPD, Steve Sawyer of Ephrata twp. and the charter members (Clay, Penn & Warwick) on discussions for EPB joining the charter. More information will come from the upcoming meeting held at the end of June.

At the last meeting it was asked if listing a reserve amount limits the number of people bidding? The auctioneers said it could, but he hasn't seen it. He recommends a reserve be listed for all three properties. Reserve is kept confidential between him and the borough.

Asked Council to give approval to move forward with Randal Kline Auctioneer and will need to discuss further the reserve amount. Looking at auction date of October 14.

Would like to remove COVID tab from boroughs website now that CDC has ended the federal covid declaration.

Still need volunteers for NNO on August 1. Call the office if interested.

2024 Budget preparation has begun.

Water Department:

CCR was completed and approved by DEP and made available to customers.

Lead and copper certifications were sent out to all of the participants.

TOA and Able Construction performed an exploratory excavation on Cottage Ave. for the final tie-in to our water system.

MS4 and Special Projects

MS4 staff and Little Conestoga Watershed Alliance held a maintenance day at the nitrate plant rain garden. There were 10 volunteers, and 12 bags of weeds were removed.

Annual BMP inspections were performed.

COVID 19 ARPA PA Small Water & Sewar grant was submitted for Pine Street Water line.

Public Works: Report submitted to Council.

Prep for car show event.

Minor sweeper repairs after a long busy sweeping season.

Fog seal road assessment for 2023.

Zoning Officer Report: Report submitted to Council.

A lot of permits were issued for Lemon Street sidewalk/curb replacement project - fees have been waived for this project.

Property Violation Report: Report submitted to Council.
Mostly high grass and rubbish.

Solicitor/Collections Report: Report submitted to Council.

Worked on Short-term rental ordinances. This will be discussed further at the next committee meeting.
John Herr said the city of Lancaster has updated their ordinances for short-term rental and they have added a bed-sit which is renting a room and asked if we could ask Amy Leonard to consider this. John Schick pointed out that this might fall under boarding houses and also pointed out that these facilities will need water sprinklers. Randy Rannels said that Lancaster is only allowing short term (30 days or less) rentals in commercial zones. Michael Bingham will be at the next meeting to address the zoning aspect of the ordinance

HARC: (Hempfield Area Recreation Commission) – Debra Miller – The pool opened Memorial Day weekend. There were 227 people in attendance on Memorial Day alone. There were 332 memberships sold – 63 were to non-residents.

Old Business:

Review of Committee Meeting Topics: Jeff Moseman - MS4 presentation, HARC's Concession stand agreement with 3rd party, Airbnb discussion, 6040/6050/6060 building Auctioneer services, Records retention & disposition, Lancaster Bicycle Club - Covered Bridge Classic Ride, TE 160 application for 72/Miller and 72/Enterprise, Account payables 5/25/23, Misc. Items, Fire Co. financials, and April Committee minutes.

New Business – Action Items:

President Miller asked if there were any questions on the new business items. There were no questions about the new items listed below.

1. *It was moved and seconded (Councilmember Rannels, Councilmember Herr) with unanimous approval by the board, to approve May 2, 2023, Council Meeting Minutes.*
2. *It was moved and seconded (Councilmember Schick, Councilmember Rannels) with unanimous approval by the board, to approve Resolution 866, Declaring intent to Follow the Schedules and Procedures for Disposition of Records as set forth in the Municipal Records manual approved on December 16, 2009, amended March 28, 2019, and any amendments thereafter.*
3. *It was moved and seconded (Councilmember Herr, Councilmember Schick) with unanimous approval by the board, to approve Resolution 867, Authorizing disposition of records following the approved Municipal Records Manual.*
4. *It was moved and seconded (Councilmember Rannels, Councilmember Herr) with unanimous approval by the board, to approve Auctioneer Services with Randall Kline Auctioneers for 6040/6050/6060 Main Street properties and to approve an auction date of Saturday, October 14, 2023, time to be determined.*
5. *It was moved and seconded (Councilmember Herr, Councilmember Rannels) with unanimous approval by the board, to approve Lancaster Bicycle Club Covered Bridge Classic through East Petersburg Borough.*
6. *It was moved and seconded (Councilmember Schick, Councilmember Herr) with unanimous approval by the board, to approve Resolution 868, Appointing G. David Keener as LASA board member effective January 1, 2024.*
7. *It was moved and seconded (Councilmember Rannels, Councilmember Schick) with unanimous approval by the board, to approve Special Fire Police to assist with Rotary Club of Lancaster festival on Saturday, June 24, 2023.*

Extra Items (Issues arising in the last 24 hours): None.

Announcements:

1. The next Borough Council meeting will be held on Wednesday, July 5, 2023
2. Appeals Board June 8 - 7 PM, as needed
3. Planning Commission June 15 - 7 PM
4. Committee June 22 - 6 PM
5. Zoning Hearing June 28 - 7 PM
6. Independence Day Celebration will be held at the park on June 30 with Music, Movie, and Fireworks. Events will begin at 6:00 p.m.

Adjournment: 7:36 p.m.

Executive Session for legal & personnel matters: None

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	July 5, 2023	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	Debra Miller, President John Schick, Vice President Adam Gochnauer, Pro Tem John Herr Lauren Houck (Absent) Randy Rannels Sandra Valdez Mayor: Borough Manager: Supervisor:
		James Malone Karen St. Clair (Absent) Jeff Moseman

President Miller called the regular Council meeting to order.

Pledge to Flag and Moment of Silence.

Debra Miller made an announcement to let everyone know that in light of the explosion in Rapho Township, the surrounding municipalities are putting together a list of equipment for the public works that could be available to Rapho Township to borrow on a short term basis.

Visitors: James Swarr, Patricia Sherrard, Anette Rogers, Steve Leshar, Don Krow, Cory Lyons, William Mulligan, Nancy Leshar, Brent Smith, Emily Smith, Linda Anspach, Don Schoenberger, David Keener, Joylynn Keener, Gary Spangenberg, Kim McKinney
James Swarr was recording the meeting.

1. Inline Roller Hockey League: Steve Leshar & Cory Lyons

Steve Leshar said the league has been at the rink and worked with the borough, managers, and staffmembers for 22 years and he has been involved for the whole 22 years. He said the board members did talk about what occurred on 6/18. In 2001, the borough manager at that time told them to form a non-profit and since then, they have been supporting the rink and 200 participants involved in the league, including 50 kids ranging from 6-15. They play Saturday half day and all day Sunday. He said his kids played on the youth leagues over the years and are now in the adult league. Many relationships have been built. Mr. Leshar said they met with Manager St. Clair on June 13th to discuss resurfacing repairs and updating the agreement. He said Manager St. Clair was clear about funding and they decided to go another path to get funding to keep the rink going. The following Monday, June 19th, they received an email from Manager St. Clair about chairs and a pop up tent taking up parking spaces at the 6/18 event. He said this is not what they expect of people, and they should have noticed this, but did not. He said as soon as they received notice of the situation they immediately met with the Board and laid out a course of action and this was shared with Manager St. Clair. They sent information out on Facebook and through team captains to communicate the situation. Later that week, he received notification from Manager St. Clair letting him know council had concerns. He said he represents 200 people, so this caused him great concern to hear this. He reflected on this and wrote a summary e-mail which laid out things they have done and how they run the league, and this was shared with council. They are happy to now meet with council and hear the feedback and they want to respond. They did hear from Jeff about the trash, and they now make sure someone goes around the parking lot after the games. He pointed out they do not have control over what happens at the rink M-F during pool hours. He said he has dealt with Manager St. Clair

and Jeff over the years, and they have been great. He said the league is not perfect, but they do have a management group that is familiar with working with kids, organizations, and running companies. He said they have made attempts to correct the situation.

Deb Miller asked where teams come from. Mr. Leshner said the individuals that play in the league come from Lancaster County and some do come from East Pete. Ms. Miller suggested a code of ethics to help control the conduct and eliminate bad language and other actions in question.

The rink needs to be resurfaced, and the cost will be \$20,000.00. They plan to raise the funds through go fund me and would like to pursue ARPA. They are currently painting and have a list for their contractor for small repairs. Sign ups begin mid-August through just after Labor day, and they would like to move forward with all of this and update the agreement with councils' approval.

John Herr asked when the seasons run. Mr. Leshner said the Summer season runs mid-March to mid-June, Fall season runs from the beginning of September through mid-November.

They have invested over \$80,000.00 in the rink and have made many improvements over the years. The rink was built in the 1980's and is the only rink left in Lancaster County. He said the reason it is still going is because they are well run and people like playing at the rink therefore, they will do what is needed.

Adam Gochnauer said the original contract was with the previous manager and the one he put together did not get used. Mr. Gochnauer said it would be good information to share with the residents as to how many members are from East Petersburg and other areas. Mr. Gochnauer asked how the hierarchy of the league works. Mr. Leshner said there is a board with a president, and they hold meetings. Cory and Don run the leagues and it is up to them to get information to the others. In the pool parking lot, there has been bad language, trash left behind, and tents put up against residents' properties. He asked if they would be willing to work with the pool and have the league park along the west and the south side along the grass areas. Tents could go on the lots but park along the outside and keep the middle for pool traffic. Mr. Leshner said they have no problem with that. Mr. Gochnauer said from our side, with game days being Saturday and Sunday, we could have the guys check the area Monday morning when they report to work at the maintenance shop. Obviously, if there is trash there on a weekday, we know it was not the league's fault. Mr. Gochnauer said if the league could control trash and language, it would make a big difference. Mr. Gochnauer said he would like to see a contract that holds borough accountable for looking at situation on Monday and also to set up the parking plan and set up a code of conduct to include language, trash, etc. A flow chart would also be helpful, and captains should be held responsible also. He will write something up and give it to the solicitor and it will be ready before the season starts. Debra Miller asked if they could have a sign made for the rink saying no alcohol, no foul language and clean up trash. They agreed to have this done. They only have one trash can but could use another and it will be added. Mr. Moseman said it would be easier to clean up the leaves in the fall if they are pushed closer to the parking lot away from the wood structure. Sandra Valdez asked if they have communications with HARC, and they said they do not.

Gary Spangenberg said the league's leadership has changed and there was a dip in caring at one point but applauds all the efforts to start this up again and said it seems to be going very well. He said they have been very caring in their response to the situation. In the past he was in favor of keeping the rink when council was not, but during the dip he would have said to bulldoze it. Mr. Spangenberg asked if something could be put in place to ensure the agreement and code of ethics are followed if there is a change in leadership. He was told the league does follow a succession to ensure things run smoothly if someone takes a break. Mr. Gochnauer asked that they give a list of who is in charge along with contracts to the borough and keep it updated as things change. This was agreed to by the league. The league thanked the borough for their time and consideration. The league will proceed with go fund me and other funding for the upgrades.

It was moved and seconded (J. Schick / J. Herr) with unanimous approval by the board to approve Amy Leonard, Solicitor to proceed with a "draft" Renewal Agreement for East Petersburg Inline Roller Hockey League.

2. **Kim McKenna** said someone set off fireworks at the basketball courts on Graystone Road and asked if this is legal. She was told that per the borough ordinance fireworks cannot be set off on public property or within 150 ft of a structure. She said it was 10:00 p.m. when this happened. It was pointed out that the state Act for fireworks allows for fireworks to be set off the night of July 4th into the 5th until 1:00 a.m., any other night during the week of July 4th is midnight. She will call the police if this happens again. Ms. McKenna also said that someone was using a metal detector on borough property. She was told that this is normally ok as long as they put the soil back as found. She also asked if car work is allowed to be done on the street at the island parking. She was told this is not allowed.
3. **Gary Spangenberg** said that there is a zoning ordinance regarding a family structure in a single family dwelling. He believes there are violations at a particular address. He will e-mail Manager St. Clair with the address.
4. **Anette Rogers** asked who is responsible for replacing the paving that was taken out during the curb and sidewalk repairs. She was told that if the contractor is removing the pavement to replace and repair the curbing/sidewalk then it would need to be restored. The specs that were given with the permits did include the required work and did indicate that it needed to be done. Ms. Rogers said her repairs were not done in a straight line like some of the others. She was told to contact her contractor to discuss this with him.
5. **Emily Smith** asked if the borough is going to tear up the paving that the residents are required to put in. John Schick said that they will mill down a little if necessary to make the road smooth and level, but it will not be a lot and only if it is needed. Mr. Schick reminded residents that the borough replaced all the water lines in this area, and this is all part of the process that was put into place to allow the residents to shop around to try to get cheaper prices. The sidewalks that do not get replaced by August 31, 2023, will be put out to bid by the borough and property owners will then be billed for the costs.
6. **Patricia Sherrard** said her contractor, Concrete Authority is not including the pavement replacement in the sidewalk/curb costs, and he is charging extra to have the pavement restored. She was told that her contractor should have addressed this with her.
7. **Dave Keener** was introduced to Council. He will be the new borough representative on the LASA board beginning 1/1/24.

Comments: None

Bill Payment: Reviewed by Council.

Police Report: Too early in the month for report to be compiled.

Mayor Malone:

Attended PA Mayors Executive meeting on July 1. Had communications with Lancaster county Historical Society. Pointed out that there is a lot of information out there about water safety that is worth checking out.

Emergency Medical Service: Report Submitted to Council.
Adam Marden was not in attendance.

Emergency Services Coordinator: No Report given.
Diane Garber was not in attendance.

Fire Dept.: Report submitted to Council.
Roger Howard was not in Attendance.

Borough Manager: Report submitted to Council.
Jeff Moseman pointed out the following from the report:
The borough has interviewed several candidates for the open position in the water department. Zachary Wood was hired and will begin 6/26.

2024 Budget preparation has begun. The first draft will be presented to council on 7/27/2023.
Update on 6040/6050/6060 Main: Met with Randal Kline auctioneer and auction is set for Saturday, October 14 at 10:00 a.m. Open houses will be held on September 23, 30 and October 7 from 1-4 p.m.
New office renovations are in progress and the project is moving forward.

Department Managers: Jeff Moseman pointed out the following items from the department reports.

Water Department: Report submitted to Council.

TOA & Abel Construction completed bacteria testing on a section of new water main.

All water plant effluent flow meters were calibrated and certified by LRM, Inc.

Meter replacement project update – Tim relayed we have roughly 80 meters to replace. We will then be fully radio read.

Public Works: Report submitted to Council.

Fog seal project was put out to bid and one bid was received and opened.

Fog seal prep completed. Potholes and storm drains leveled and weeds at curb were sprayed. It was asked if spraying the weed in the street is allowed according to MS4 regulations. Mr. Moseman said that it depends on the spray you use. The dept. of Agriculture dictates the kind of spray you can use.

District 3 stop signs were completed.

Community mailbox painting for no parking area has begun.

Patched driveway for water department.

Chipping of storm branches and low hanging branches. Chippings were used in the park as mulch and graded.

Bushes were trimmed back at office.

MS4 and Special Projects: Report submitted to Council.

Graystone Road development - 16 raingarden bmp inspections performed and entered into CS Datum mapping system.

MS4 illicit discharges reported. Doorhangers and educational fliers distributed. The property owner has addressed the issue and it has been cleaned up.

Uploaded MS4 documents to ARRO for 2022-2023 MS4 Annual report.

Bioswale Meadows Project started on May 30. Aquatic Resource Restoration has surveyed the area, installed E&S provisions, and began excavation. Rain events and issues with LASA's sewer pipe slowed progress of, but the project is moving forward.

DCED Pickleball grant analyst requested changes in the contingency from 10% to 5%. This changes the cost of the project from 214,500.00 to 193,130.00. The resolution for these changes is on the agenda under Action items tonight for a vote.

Zoning Officer Report: Report submitted to Council.

Numerous permits were issued for sidewalk and curb replacements.

Property Violation Report: Report submitted to Council.

Mostly for grass height and rubbish.

Solicitor/Collections Report: Report submitted to Council.

Short term rental ordinances will be reviewed by planning commission.

HARC: (Hempfield Area Recreation Commission) – Debra Miller – The indoor pool will be close on August 14 through the end of the summer end of summer repairs. East Pete pool will be the alternate pool to use. The concessions will be added to the website list of amenities for the pool.

Old Business:

Review of Committee Meeting Topics: Lancaster County Redevelopment Authority – Review programs available to residents, Graystone Rd. subdivision As-built plan waiver, Short term rentals, Hockey League complaints, Increase in bins & appliance tags, Meadows Bio-swale project update, Verizon cell tower upgrade, Support letter for Lancaster County Planning Dept.-phase 1 act 167 plan, Account payables 6/22/23, Misc. items, fire co. financial review, 5/25/2023 meeting minutes, firework display application for 6/30 & 9/23, executive session for legal and personnel matte

New Business – Action Items:

President Miller asked if there were any questions on the new business items. There were no questions about the new items listed below.

1. *It was moved and seconded (Councilmember Valdez, Councilmember Rannels) with unanimous approval by the board, to approve June 6, 2023, Council Meeting Minutes.*
2. *It was moved and seconded (Councilmember Schick, Councilmember Herr) with unanimous approval by the board, to approve Resolution 869, setting fees for lg. appliance tags (\$19.00) and recycling bins (\$13.00).*
3. *It was moved and seconded (Councilmember Gochnauer, Councilmember Schick) with unanimous approval by the board, to approve bid received from Martin Paving in the amount of \$50,292.00 for fog seal project, pending review of all documents by the borough solicitor and borough engineer.*
4. *It was moved and seconded (Councilmember Schick, Councilmember Herr) with unanimous approval by the board, to approve Borough Solicitor, Amy Leonard to proceed with a "draft" Renewal Agreement for East Petersburg Inline Roller Hockey League.*
5. *It was moved and seconded (Councilmember Valdez, Councilmember Rannels) with unanimous approval by the board, to proceed with submitting short term rental documents to planning commission for review and comment on.*
6. *It was moved and seconded (Councilmember Gochnauer, Councilmember Valdez) with unanimous approval by the board to approve Resolution 870, Authorizing Jeff Moseman to re-submit the cost opinion with the requested changes from DCED for Greenways, Trails, and Recreation Project Grant for the DCED Pickleball Court Project.*

Extra Items (Issues arising in the last 24 hours): None.

Announcements:

1. The next Borough Council meeting will be held on Wednesday, August 2, 2023
2. Appeals Board July 13 - 7 p.m. as needed
3. Planning Commission July 20 - 7 p.m. as needed
4. Zoning Hearing July 26 - 7 p.m. as needed
5. Committee July 27 - 6 p.m.
6. July 15 – Music in the Park – Sweet Sounds of Summer w/ Food Trucks 3:00 – 7:00 p.m.
7. August 1, National Night Out 2023 will be held at East Petersburg will be held at East Petersburg Community Pool. Events will begin at 5:30 p.m. with a Community Bike Ride, all other activities will take place 6:00 – 8:00 p.m. and include open swim, refreshments, bounce houses, touch a truck, and a goodie bag for the kids. All activities are free of charge.
8. Back to School event will be held at the Clipper Stadium on Sunday, August 13th from 12:00 p.m. - 2:30 p.m. The event is only open to K-8th grade students, and this year will be open to East Petersburg students. A free Barnstormers' game is included at 5pm. Children will have the opportunity to receive a free haircut, new shoes, and a backpack with supplies. Pre-registration is required prior to August 9th. Register at www.RepMikeSturla.com, click on Back-to-School Event within the upper banner. More information is available on the website.

Adjournment: 8:22 p.m.

Executive Session for legal & personnel matters: None

Respectfully Submitted,
Kim Strayer, Recording Secretary

MINUTES OF THE REGULAR MEETING
OF THE EAST PETERSBURG BOROUGH COUNCIL

DATE AND TIME:	August 2, 2023	7:00 p.m.
LOCATION:	Community Center	6051 Pine Street
ATTENDANCE:	Council Members:	Debra Miller, President John Schick, Vice President Adam Gochnauer, Pro Tem John Herr Lauren Houck (Absent) Randy Rannels Sandra Valdez Mayor: James Malone Borough Manager: Karen St. Clair (Absent) Supervisor: Jeff Moseman

President Miller called the regular Council meeting to order.

Pledge to Flag and Moment of Silence.

Visitors: John Kottmyer, Vicki Hoshower, Jeff & Tammy Moseman, Josh Roberts, James Swarr
James Swarr and Joshua Roberts were recording the meeting.

Visitor Comments:

1. **Vicki Hoshower** said there is currently a lot of overgrowth at Platinum Mitsubishi, and it is growing over the sidewalk, and she saw a woman fall trying to walk around it. The overgrowth is blocking the drainage and when it rains the water is overflowing onto the street and people have to walk into the street to get around it. The fire hydrant is also covered in overgrowth. She is concerned for people's safety. Ms. Hoshower also said the natural barrier required is dying and has been replaced with weeds. Kevin Martin said he will talk to the zoning officer to address the weed violation. Jeff Moseman said the stones were washed out in the parking lot due to a blocked storm drain and he did send them a letter and educational materials for the MS4 violation. Mr. Moseman said by correcting the blocked storm drain issue, it should help with the drainage.
2. **James Swarr** said he would like to have a traffic study done at a section of Carpenter Street up from Stevens St. and Jefferson St. where it meets at Ridge Avenue. Cars park on both sides of the street and it is very narrow, which makes it hard to see. He asked if we could have the police look at this to see if it is a safety hazard. Adam Gochnauer asked James Swarr to e-mail this to Manager St. Clair so it can be shared with the police. John Schick said because of the situation of site distance at this spot it might meet the criteria to put in a 3-way stop sign. Zoning can look at this also to see if there is a site distance issue.
3. **Josh Roberts** asked how we get PA state police to do commercial traffic enforcement on Rt. 72. He said we don't really have that now and haven't had this since Manheim Township Police were here. He said from what he gathered from Northern Regional, they do not have that capability. He said it is getting tough making left turns and there has been no enforcement for car carriers. Mr. Roberts said he currently saw that PA state police are doing safety checks and enforcement on the bridge and checking weights, so he asked if this is something we have available to us. Ms. Moseman said she had a car carrier barreling behind her near Hadyn Zug's and had her turn signal on and she had to speed up to avoid getting hit. Debra Miller asked if Mr. Gochnauer would put that on his list also to talk to the police about at the next meeting. Mr. Gochnauer said he will bring this to their attention. Mr. Gochnauer said they did a couple of details and sat at East Pete Auto but when they sit there nobody goes through the light because they see

the officer. He pointed out that an officer sat on Graystone Road on a Tuesday to address concerns regarding this issue. Ms. Moseman said she has seen officers at the Mennonite church many times, but they were not there when this incident took place with her. It was pointed out that officers also sit at Village Commons to patrol traffic.

President Miller asked that questions and comments about the meeting topics be held until the end of the meeting.

President Miller said that a resident called the office on July 28 to tell us she was bringing in her trash bin and she fell and was hurt. An employee of Good's Disposal saw the lady on the ground and dropped what he was doing and ran down the street to help her up get up and to get to her front door. This resident wanted to call his supervisor to thank them for this man's kindness.

Bill Payment: Reviewed by Council.
No additions to regular bills.

Police Report: Report Submitted to Council.
NLCRPD was not in attendance.
Mayor Malone pointed out that the report is posted on the NLCRPD website.
There were 106 traffic stops in the borough for the month.
As of Friday, Lt. Kilgore will become Chief of police for NLCRPD, due to Chief Steffen retiring.

Emergency Medical Service: Report Submitted to Council.
Adam Marden was in attendance and pointed out that they responded to 22 calls in the borough last month.
Busiest day was Monday p.m.
Mr. Marden said Northwest EMS is starting an authority and with this you have to pay for service, so Manheim Borough, Penn Township and part of Rapho Township asked Penn Life EMS and some others to submit a proposal. Penn State Life has been selected to cover those areas beginning January 1. Mr. Marden said they will keep a unit in Manheim, and if the unit that covers East Petersburg is not available, they will be able to send the one in Manheim.
Debra Miller asked what we would need to do to have the EMS helicopter at next years NNO. Mr. Marden said it was at East Hempfields NNO this year, most likely because the hospital is located there, but he can ask for us.

Emergency Services Coordinator: No Report given.
Diane Garber was not in attendance.

Chief Fire Official:
John Kottmyer was in attendance and reported the following:
From an emergency planning perspective, the events to date have gone well.
The three fire departments are still working together and have monthly chief meetings. What used to be known as the fire commission was dissolved because there is no longer an intermunicipal governmental agreement. The departments are working on combining the SOP's and GOP's to operate under the same policies and procedures, and this is something that has needed to happen for a while.
Within this past year there was a personnel issue at EP Fire dept. When this occurred, there was a split in the department. Don Schoenberger, who was the chief at the time, contacted Chief Kottmyer about this and because Mr. Schoenberger decided to take a stand and investigate something, after 3 investigations, the fire department decided to go with an attorney and try to get rid of Don Schoenberger and Tom Enlow. During this time, they were deposed. In the end it was found by the attorney that Don Schoenberger did not violate any bylaws or rules. Mr. Kottmyer said what was concerning to him was the fact that when Mr. Schoenberger notified Mr. Kottmyer, the fire department said Mr. Kottmyer had no business being there, to which he said then why am I here. He has since asked EP fire dept if they really want to be a part of this because they say one thing and do another. Mr. Kottmyer was called in to help mitigate and based on their attorney's advice it appears they did it well because nothing was violated, and all the appropriate steps were taken. What they are left with is a faction that was for Don and against Don. He said this has driven people away, so the fire trucks aren't getting out or they are only getting out with a couple of people. Mr. Kottmyer has sent out an MOU - known as marking up, and it allows firefighters to respond with the other departments if their department does not have enough to help out. He still gets phone calls about what has happened and what is happening, and some people are not happy about it. Mr. Kottmyer tries to explain

that Don Schoenberger is still very involved and has taken the position of deputy chief and they are blessed to have him. The borough enacted an ordinance that the Chief Fire Official has oversight over all of the departments and that includes what goes on at EP fire dept., but there is a disconnect. Mr. Kottmyer said if a ladder truck is out of service he should know about it, but he is not informed. There are different things like this occurring and sometimes he knows, other times he does not. Recently they were having an open house and he did not know the scope of it. Last year, they had five officers resign in one night. His concern is if he does not know what is going on then how do we pick up the pieces. Recently someone resigned and won't give his passwords and they don't know them. Mr. Kottmyer said you will get honesty from him and currently they have a problem, and they are trying to work through it. In his opinion, if we fail to recognize what the original problem was then we can never fix it. There is a recruitment/retention campaign taking place, but many know of the issues at the fire dept. and that an attorney was hired to get rid of Don Schoenberger, who is well known and respected, simply because he stood up for something that was wrong. Mr. Kottmyer pointed out this is not a good example of retention.

Tammy Moseman said the residents were not told that this was going on. Ms. Moseman said it concerns her because if she has a fire, or one of the other residents in the borough has a fire, who will protect them if things are not going well at the fire department. Mr. Kottmyer said that is why he has put the MOU into place. Mr. Kottmyer said fire departments do not like to air their dirty laundry and it is something that they are working on. He pointed out that all the officers are in agreement what happened to Don Schoenberger was wrong, however, the fire department has not done anything to correct it. Mr. Kottmyer said that EP fire department is the top discussion amongst the other departments in the area. Ms. Moseman said she is not concerned about the drama she is concerned about the safety of the residents. Mr. Kottmyer said the drama has an effect on it. Mr. Kottmyer said if we want to recruit and retain people, we can't do things that will show otherwise, such as hire an attorney to remove the fire chief who served 42 years.

Mr. Kottmyer said he doesn't like to come in and tell people what to do, but if things don't change, he will have to and then people are going to get upset.

Mr. Kottmyer said if EP fire department isn't able to respond then he has given permission for the other departments to respond in place of them.

Debra Miller asked if he has considered hiring someone for remediation to bring the two parties together for discussion. Mr. Kottmyer said this has been discussed by the attorney. He said when the attorney gave his report, the person who was behind it all didn't like what he was hearing and tried to dispute it and stormed out of the room, and it got to the point where the attorney asked him if he was the attorney or him? He said how this all was handled is a problem and they won't acknowledge this.

Jeff Moseman asked if anything has been put into place to weed out the bad apples that are causing the rift.

Mr. Kottmyer said at the time he did not have the authority to take that action, and anything now would be considered retribution. He tried to explain to them at the time that this is pretty serious and from a liability perspective they are not out of the woods yet. We did not take action and should have, and now other members do not want to put up with this. Mr. Kottmyer said if he would throw this guy out, we would lose 50% of the members, but if he doesn't, we will lose the other 50% because they are getting tired of the drama. Debra Miller suggested using a mediator with just the members, without Mr. Kottmyer in the room, and bring in all the volunteers and say we have a duty, and we need to all get along with each other and just put all of this behind us. Mr. Kottmyer said they think the fear is still there and the others are afraid to speak up because they saw what happened with Don Schoenberger and how the membership hired an attorney to go after him and they don't want to be the next one.

Ms. Moseman asked if the individual that hired an attorney used his own funds. Mr. Kottmyer said it was taxpayer money that was used. Ms. Moseman said she doesn't understand why we are just now hearing about this.

Josh Roberts said he has been a part of fire services over the years and factions are as old as time and happen often in local fire departments. Mr. Roberts said we are in 2023 and we have a chief fire officer who is recognized by the ordinance, and he thinks council should back him fully to take the actions he needs to make sure we have a proper response, have people who are following the law, and not putting the borough or taxpayers as a liability.

Mr. Roberts thinks the town should get behind Mr. Kottmyer 100% so he can do what is necessary to fix this. It was pointed out that under the ordinances enacted for Mr. Kottmyer, he does have full authority to remove personnel. Mr. Kottmyer said the risk control side is that anything now is going to be considered retribution. If this person does something additional then we have just cause, but currently we are still dealing with the past issue. Some have come to him that were daytime drivers and said they do not need the drama. Don Schoenberger used to come and drive and now we have lost him. We have put all of our eggs in one basket, and it is not paying off. He said he has told them in meetings that we cannot heal or get past something until it is acknowledged. At any given meeting, 50% are on one side and 50% is on the other. John Schick said if you weed out the issues is this going to be a liability. Mr. Kottmyer said those that are hanging in there have faith. Mr. Schick said either way you

will lose half the crew and it would be better to keep the good half and rebuild from there. Mr. Schick said if we don't get rid of the bad apple it will just continue.

Mr. Kottmyer said when five officers resigned in one night it showed him it was all about this one person, and this shows him it was about them. He said his dedication is to the fire service and the community. When Mr. Schoenberger was faced with the resignation of the five officers, he called Mr. Kottmyer at the same time on the same night and told him to keep his phone on and be ready. He pointed out that from an incident standpoint you need to have a certain number of officers on hand to handle certain personnel and they left this to Mr. Schoenberger to handle himself. Mr. Kottmyer is still not convinced they want to be part of this.

Sandra Valdez asked if you get rid of the bad half of the apple would that help to recruit and retain new ones since they are still under the impression that these individuals are still there. Mr. Kottmyer said he thinks he is very close to that action, and it is almost to the ultimatum point. Personnel is an issue everywhere, that is why this especially hurts. Rohrerstown is doing their own staffing now and did a recruitment/retention and they are now going to be staffed 24/7. Rohrerstown is one of the stations of the MOU and they are very close by and can get here quickly by coming up State Road.

Mr. Schick asked what he needs from the borough to be able to make personnel changes. Mr. Kottmyer said he just wants their understanding because people are going to be coming in here upset and having a fit. He said the borough hired him and the commission hired him to advance the fire service, and this is taking them back. He said he is appalled that they are taking the friendship of one individual over the entire community, and they won't recognize it. He said the punishment phase is over, and it is not retaliation if something else happens. We recently received an entrapment call, and he responded without waiting just in case someone didn't show up. The other stations are monitoring this as well and they are all watching, so calls will be covered, and someone will be there. Josh Roberts asked if the box alarm has been padded by adding extra units or are they just having the MOU cover it for now. Mr. Kottmyer said so far it has and it is doing some good things although at first it was received with some resistance. EP fire dept has started to show up at the scene and they need help, and help has been there. Josh Roberts said in his past experience in the fire service in Hartford County, people would get mad and go to other fire departments, he asked if there are any policies between the three departments.

Mr. Roberts said he remembers one that was forced to resign from EP fire dept because of some statements he made, and he then went to EH fire dept. Mr. Kottmyer said they now contact the other departments to do a background check. Mr. Kottmyer said even though they do not have a commission anymore he can still give them the information they are looking for. Tammy Moseman said she thought that Don Schoenberger was going to be attending the chief meetings and then give updates on things like apparatus, etc. at the borough meetings. Mr. Kottmyer said that five officers have resigned so where did the truck committee go and who is looking at any vehicles? Mr. Schoenberger has to handle the department and respond to the calls, and he is just trying to keep things going. It was pointed out that the fire department is still submitting the monthly reports to the borough and to Mr. Kottmyer. Mr. Kottmyer hopes to get everyone working together again and is hoping that if he gets to talk to the faction that supports Mr. Schoenberger maybe they will see that it is ok to come around again.

Mr. Herr said that they needed to know about all of this and thanked Mr. Kottmyer for coming.

John Schick asked how Mr. Schoenberger is doing through all of this. Mr. Kottmyer said that Don Schoenberger is an absolute asset, and there is nothing but the utmost respect for him throughout the county and he received a ton of e-mails from fire chiefs in support of him. He is fantastic and responds to all call's day and night. The five members that resigned were replaced but they do not have the credentials that the other members had. He has offered to do a 2-part fire officer program with them.

Mr. Rannels asked how long the training could take. Mr. Kottmyer said he could plan the training, but elections are coming and everything could change by January. Mr. Rannels asked who is paying for the new Tahoe truck for the FD. Mr. Kottmyer said it is a lease and the fit out added costs of \$17,000.00 and that was paid for by East Hempfield. Mr. Rannels said in the interest of public safety, he thinks Mr. Kottmyer needs to get over there and start kicking butt. Mr. Rannels said he is angry that this has been going on and has continued for so long and this all needs to stop. Mr. Kottmyer said he just wanted them to be aware if he needs to step in and do this and said the FD members still need to recognize and this is something he can't force them to do.

Adam Gochner said even though he is not a member he knows what goes on over there on a daily basis and has known about the incident and kept quiet until the internal affair and without getting into what is right and wrong, he said it is a mess over there. He has some issues from the financial side and some things he should have been a part of with financial committees because we do subsidize them with taxpayer money. He said he knows who has left and who has stayed and the factions, and said it is like high school over there and they don't see the common good of what they are doing and that they should just put their stuff aside and move on. He said it is so far gone over there he doesn't think just talking about it will help, and if they get rid of 50%, they won't have anyone to run apparatus. Mr. Gochner pointed out that Mr. Kottmyer is the boss, but he would be open to

meeting with them because he knows all of them, and now there are issues and we do support them. Mr. Gochnauer said he has to run a fine line because of the building that we are about to move into. He said if there is a point that we can get everyone together at a meeting, he could come as the borough rep. to point out to them that they were promised certain amenities and are being funded and have done things that weren't good and did waste money. He would be willing to do this and hopes that it would help to re-bond but thinks that from a borough standpoint they need to realize this isn't high school, and it is the residents they are hurting by doing this. He pointed out before this incident they were a top notch fire department. Mr. Gochnauer said they support Mr. Kottmyer and whatever he needs to do, and the outcome could be that they hand in the keys and say goodbye. He told Mr. Kottmyer not to hesitate to let him assist in at least helping to get everyone together from his end, council end and the communities end, and to say to them they need to get over this and reconcile their differences and come to the building as fire fighters for the community. When they leave, they can feel about each other however they want to, but when the siren rings they are serving the same people and thinks sometimes they forget this. At the last meeting we did not get a report because they were going through some stuff, but now it needs to end. Whether it is a good end and we all do get together, or it weeds out half of them and it goes better, or it weeds out half and we can not run apparatus, either way we need an answer. Mr. Kottmyer said early on he did reach out to all the parties, but they all came up with different excuses not to be there and they did this because they wanted Don Schoenberger to fail and that is how ugly this got. Mr. Gochnauer said there was a couple of things they have done over the last year that were not good and we talked about holding their monthly check. Mr. Gochnauer said if he needs to be the bad guy he can, but it needs to be done and they are representing taxpayers and we are funding them. The fire tax is a wonderful thing, but they need to hold up their end of the bargain. We have been through some dark times at the fire company in the past and have always been able to get through it. He thinks they can still get through this, but it will take everyone and some tough love. Mr. Gochnauer is available, if need be, and would encourage council to run the fine line there and it will have to wash itself through. It's a really bad situation and a lot of feelings got hurt and they never put it aside. He doesn't understand it, but it is what it is. Mr. Kottmyer said from his perspective they will continue to have people rolling and now that the MOU came out there is clarity. The truck that shows up may not say East Petersburg Borough, but it will be there. Tammy Moseman said she is very saddened and angry by all of this and thanked Mr. Kottmyer for all that he is doing. Mr. Gochnauer said over the years they have tried to stay out of it and let the volunteer's run things and it has been a balancing act with them and they have had MOUs for this. Adam Gochnauer said that 50% of the fire department loves us coming and 50% does not, and the faction that did not held things up. Mr. Kottmyer said the fire department had lost their way and now they need to find their way.

Fire Dept.: Report submitted to Council.
Roger Howard was not in Attendance.

Borough Manager: Report submitted to Council.
Manager St. Clair was not in attendance.

Worked on 2024 Budget, Preliminary project schedule for ARLE Traffic Signal Project, Submitted revisions for 6040/6050/6060 Graystone Road, Worked on extensive right to know for Graystone Rd.

Department Managers: Kevin Martin pointed out the following items from the department reports.

MS4 and Special Projects: Report submitted to Council.
Investigating storm pipes near Miriam Circle and Pine St.
Bioswale project continued; rain events have washed away soil. ARRO created a list of items to be remediated. The walking path will be restored.
Looking into Wolf Circle and Jackson Street tie-in to increase the water quality. The lines would be connected, and one fire hydrant used instead of two.
Randy Rannels asked what the life expectancy is for a storm basin pipe that is deteriorating. Mr. Martin said a lot of factors go into how long a storm basin pipe can last including rain and snow events. Pipe lining is an option for remediation. Over the next 10 years there will be a lot of storm pipes that will need to be worked on. Deb Miller said there is 2nd round ARPA money that can be applied for before October 31, 2023.

Water Department: Report submitted to Council.
New SCADA tower was installed on water tower.
New employee training, Zach is learning water activities.
Portion of new water main at TOA has been filled and tested and final tie in on Cottage is still ongoing.
Preconstruction meeting was held for the Spring for new pumps. Some of the equipment has been received.

Public Works: Report submitted to Council.

Brochures are finished and construction of building is ongoing. Walls and doors are being installed.
Continue painting "no parking" at mailbox areas.
Chip seal took place today. They will come back in two weeks to do the final fog seal.
Lemon St. and sidewalk inspections.

Zoning Officer Report: Report submitted to Council.

Numerous permits were issued for sidewalk and curb replacements.
Worked on TOA and Bioswale.

Property Violation Report: Report submitted to Council.

Solicitor/Collections Report: Report submitted to Council.
Worked on short term rentals, property maintenance.

HARC: (Hempfield Area Recreation Commission) – Debra Miller – The day camp has 275 children. The summer playground has approximately 600. Twelve families have received financial aid from Everyone Belongs Scholarship fund. Koser Tennis Tournament begins August 7 and runs through August 13 – free to attend.

Old Business:

Review of Committee Meeting Topics: Affordable Paving, Draft Agreement for Hockey Rink, 6040/6050/6060 Brochures, HARC letter, Municibid items, Account payables 7/27/23, 2022 Financial Audit, 2Q23 Financials, 2024 Draft Budget, Fire Co. financials, 6/2023 Committee Minutes, Lancaster County Redevelopment Authority M.O.U., Hess Home Builders release of financial security, public auction of the three buildings

New Business – Action Items:

President Miller asked if there were any questions on the new business items. There were no questions about the new items listed below.

1. *It was moved and seconded (Councilmember Gochnauer, Councilmember Rannels) with unanimous approval by the board, to approve July 5, 2023, Council Meeting Minutes.*

2. Debra Miller pointed out the 2022 Financial Audit was a clean audit.

It was moved and seconded (Councilmember Gochnauer, Councilmember Valdez) with unanimous approval by the board, to approve the 2022 Financial Audit Report.

3. *It was moved and seconded (Councilmember Schick, Councilmember Valdez) with unanimous approval by the board, to approve to incorporate the planning commissions suggested revisions to the short term rental ordinances and then send to Lancaster County Planning for their review.*
4. *It was moved and seconded (Councilmember Gochnauer, Councilmember Herr) with unanimous approval by the board, to approve the Intergovernmental Agreement with Hempfield RecCenter (HARC), the annual contribution for 2023 will be \$9,695.00.*
5. *It was moved and seconded (Councilmember Herr, Councilmember Rannels) with unanimous approval by the board, to accept Lauren Houck's letter of resignation, effective August 2, 2023.*

Extra Items (Issues arising in the last 24 hours): None.

Announcements:

1. The next Borough Council meeting will be held on Tuesday, September 5, 2023
2. Appeals Board August 10 - 7 PM as needed
3. Planning Commission August 17 - 7 PM as needed
4. Zoning Hearing August 23 - 7 PM as needed
5. Committee August 24 - 6 PM

6. August 5 – Summer Fest begins at 12:00 with Corsair Blue Jazz Band followed by The Uptown Band. Beer & Wine Garden and Food Trucks will be available.
7. Back to School event will be held at Clipper Stadium on Sunday, August 13th from 12:00 p.m. - 2:30 p.m. The event is only open to K-8th grade students, and this year will be open to East Petersburg students. A free Barnstormers' game is included at 5pm. Children will receive a free haircut, new shoes, and a backpack with supplies. Pre-registration is required prior to August 9th. Register at www.RepMikeSturla.com, click on Back-to-School Event.
8. September 2 – Blues Fest 1:00 – 7:00 p.m.

Adjournment: 8:31 p.m.

Executive Session for legal & personnel matters: None

Respectfully Submitted,
Kim Strayer, Recording Secretary