



# East Petersburg Borough

6076 Pine Street, Suite A ~ East Petersburg, Pennsylvania 17520  
Phone 717-569-9282 ~ Fax 717-569-3731 ~ <http://www.eastpetersburgborough.org/>

## COUNCIL MEMBERS

Debra Miller, President  
John Schick, Vice President  
Adam Gochnauer, Pro-Tem Member  
John Herr, Member  
Randy Rannels, Member  
Sandra Valdez, Member  
William Sharp, Member

## MAYOR

James Malone

## STAFF

Manager St. Clair, Borough Manager

## COMMITTEE MEETING AGENDA JANUARY 25, 2024

**CALL MEETING TO ORDER**

**MOMENT OF SILENCE/PLEDGE TO FLAG**

**CALL HEARING FOR SHORT-TERM RENTALS TO ORDER**

**COMMENTS/QUESTIONS FROM THE PUBLIC ON ORDINANCE NO. 324 AND 325**

**ADJOURN HEARING**

---

**CALL THE REGULAR COMMITTEE MEETING TO ORDER**

**1. PUBLIC COMMENTS?**

**2. AGENDA ITEMS for DISCUSSION ONLY:**

- A. Amanda Reilly-Sokoli – Pennsylvania Furniture Mission
- B. EMC Position: 1. Tom Arnold
- C. Events Committee – Kristin Troop
- D. Review the Amendment Ordinance for Ridge Ave and Carpenter Street
- E. Review Resolution 889-DCNR Park Grant project
- F. Review Proposals from Accounting Firms for Auditing Services
- G. Discuss the Aging trees at the swimming pool.
- H. Review Account Payables 01/25/2024
- I. 4Q23 Financial Review
- J. Misc Items
- K. Fire Company Financials – For Review Only



# East Petersburg Borough

6076 Pine Street, Suite A ~ East Petersburg, Pennsylvania 17520  
Phone 717-569-9282 ~ Fax 717-569-3731 ~ <http://www.eastpetersburgborough.org/>

## 3. NEW BUSINESS – ACTION ITEMS

- A. Review/Approve October 2023 Committee Meeting Minutes.
- B. Review/Approve Resolution No. 889 to approve the Professional Services Agreement from Michael Bingham of SDE (Systems Design Engineering Inc.) for the East Petersburg Community Park DCNR Grant Project.
- C. Review/Approve Resolution 890 appointing \_\_\_\_\_ as auditors for East Petersburg Borough.
- D. Review/Approve Payment No. 1 to Telco, Inc. in the amount of \$5,381.90 for the Traffic Signal Improvements Project at 72/Miller and 72/Enterprise.
- E. Review/Approve Systems Design Engineering, Inc to submit advertisement for bids for the footbridges for the Meadows Bio-swale Project. Advertisement will be on the January 31, 2024, and again on February 2, 2024.

## 4. EXTRA ITEMS: ISSUES ARISING IN THE LAST 24 HOURS

## 5. ANNOUNCEMENTS

- A. The next Borough Council meeting will be held on Tuesday, February 6, 2024
- B. If a snow event happens and a snow emergency is declared, it will be posted on the website and WGAL.

## 6. EXECUTIVE SESSION FOR LEGAL & PERSONNEL MATTERS (IF NEEDED)

## 7. ADJOURNMENT



# East Petersburg Borough

6076 Pine Street, Suite A ~ East Petersburg, Pennsylvania 17520  
Phone 717-569-9282 ~ Fax 717-569-3731 ~ <http://www.eastpetersburgborough.org/>

## COUNCIL MEMBERS

Debra Miller, President  
John Schick, Vice President  
Adam Gochnauer, Pro-Tem Member  
John Herr, Member  
Randy Rannels, Member  
Sandra Valdez, Member  
William Sharp, Member

## MAYOR

James Malone

## STAFF

Manager St. Clair, Borough Manager

## COMMITTEE MEETING AGENDA FEBRUARY 22, 2024

### CALL COMMITTEE MEETING TO ORDER

### MOMENT OF SILENCE/PLEDGE TO FLAG

#### 1. PUBLIC COMMENTS?

#### 2. AGENDA ITEMS for DISCUSSION ONLY:

- A. Megan Shank: Special Event "Christmas in July"
- B. Karen: ARPA update from Lancaster County Commissioners Office
- C. Karen: Pickleball Court Update
- D. Randy: EP-Landisville Lions Club: Replace the Lions Club logo on Borough sign.
- E. EMC: Independent Contractor Agreement
- F. Review Account Payables 02/22/2024.
- G. Misc Items
- H. Fire Company Financials – For Review Only

#### 3. NEW BUSINESS – ACTION ITEMS

- A. Review/Approve January 2024 Committee Meeting Minutes.

#### 4. EXTRA ITEMS: ISSUES ARISING IN THE LAST 24 HOURS

#### 5. ANNOUNCEMENTS

- A. The next Borough Council meeting will be held on Tuesday, March 5, 2024

#### 6. EXECUTIVE SESSION FOR LEGAL & PERSONNEL MATTERS (IF NEEDED)

#### 7. ADJOURNMENT



# East Petersburg Borough

6076 Pine Street, Suite A ~ East Petersburg, Pennsylvania 17520  
Phone 717-569-9282 ~ Fax 717-3731 <http://www.eastpetersburgborough.org/>

## COUNCIL MEMBERS

Debra Miller, President  
John Schick, Vice President  
Adam Gochnauer, Pro-Tem Member  
John Herr, Member  
Randy Rannels, Member  
Sandra Valdez, Member  
William Sharp, Member

## MAYOR

James Malone

## STAFF

Manager St. Clair, Borough Manager

## COMMITTEE MEETING AGENDA

March 28, 2024

### CALL COMMITTEE MEETING TO ORDER

### MOMENT OF SILENCE/PLEDGE TO FLAG

#### 1. PUBLIC COMMENTS?

#### 2. AGENDA ITEMS for DISCUSSION ONLY:

- A. Landowner Access Agreement
- B. NLCRPD Charter Update
- C. Community Park Pickleball Court Project
- D. Review Account Payables 03/28/2024.
- E. Misc Items
- F. Fire Company Financials – For Review Only

#### 3. NEW BUSINESS – ACTION ITEMS

- A. Review/Approve February 2024 Committee Meeting Minutes.
- B. Review/Approve the execution of the Landowner Access Authorization Agreement. This permission will allow East Petersburg Borough and its authorized agents to relocate a fire hydrant to the location as shown in the attached exhibit.
- C. Review/Approve the Lancaster County ARPA Funding Agreement and the ARPA Certificate and Acknowledgement of Obligation Document for the (2) Water projects; The Koser Road Spring Pumps and the City Interconnect Pumps. This project is funded in part through an ARPA grant from Lancaster County Board of Commissioners.



# East Petersburg Borough

6076 Pine Street, Suite A ~ East Petersburg, Pennsylvania 17520  
Phone 717-569-9282 ~ Fax 717-3731 <http://www.eastpetersburgborough.org/>

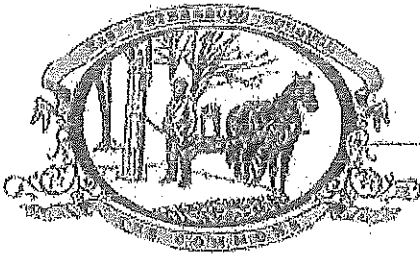
## 4. EXTRA ITEMS: ISSUES ARISING IN THE LAST 24 HOURS

## 5. ANNOUNCEMENTS

- A. The next Borough Council meeting will be held on Tuesday, April 2, 2024.
- B. The Annual Easter Egg Hunt will be held Saturday, March 30, 2024, at the Community Park at 11am sharp! Friday, March 29<sup>th</sup> there will be an Egg Hunt for children with special needs at the Tennis Courts at the Community Park. Email the name of the child & their helper to [EPspecialneedshunt@gmail.com](mailto:EPspecialneedshunt@gmail.com)
- C. The Borough office will be closed on Friday, March 29, 2024, in observance of the Good Friday holiday.

## 6. EXECUTIVE SESSION FOR LEGAL & PERSONNEL MATTERS (IF NEEDED)

## 7. ADJOURNMENT



# East Petersburg Borough

6076 Pine Street, Suite A ~ East Petersburg, Pennsylvania 17520  
Phone 717-569-9282 ~ Fax 717-3731 <http://www.eastpetersburgborough.org/>

**Borough Council:** Debra Miller, President, John Schick, Vice President, Adam Gochnauer, Pro-Tem, John Herr, Member, Randy Rannels, Member, Sandra Valdez, Member, William Sharp, Member.

**Mayor:** Jame Malone

**Staff:** Karen St. Clair, Borough Manager

## COMMITTEE MEETING AGENDA April 25, 2024

**CALL COMMITTEE MEETING TO ORDER  
MOMENT OF SILENCE/PLEDGE TO FLAG**

### 1. PUBLIC COMMENTS?

### 2. AGENDA ITEMS for DISCUSSION ONLY:

- A. Jeff: Tennis & Pickleball Court Lights
- B. Review the NLCRPD Joinder & Charter Agreements
- C. Old Tennis Courts-Graystone Road
- D. EP Elementary PTO: movie in the park
- E. Discuss HARC's Parks & Recreation Plan
- F. Review Account Payables 04/25/2024.
- G. Review 1Q24 Financials.
- H. Misc Items
- I. Fire Company Financials – For Review Only

### 3. NEW BUSINESS – ACTION ITEMS

- A. Review/Approve March 2024 Committee Meeting Minutes.

### 4. EXTRA ITEMS: ISSUES ARISING IN THE LAST 24 HOURS

### 5. ANNOUNCEMENTS

- A. The next Borough Council meeting will be held on Tuesday, May 7, 2024.

### 6. EXECUTIVE SESSION FOR LEGAL & PERSONNEL MATTERS (IF NEEDED)

### 7. ADJOURNMENT