

EAST PETERSBURG BOROUGH COMMITTEE MEETING AGENDA

Borough Council: Debra Miller, President, John Schick, Vice President, Adam Gochnauer, Pro-Tem, John Herr, Member, Randy Rannels, Member, Sandra Valdez, Member, William Sharp, Member.

Mayor: James Malone

Staff: Karen St. Clair, Borough Manager

Borough Solicitor: Amy Leonard, Henry & Beaver

COMMITTEE MEETING AGENDA

January 23, 2025

CALL COMMITTEE MEETING TO ORDER

MOMENT OF SILENCE/PLEDGE TO FLAG

1. PUBLIC COMMENTS/VISITORS

A. Miranda Weiss – Girl Scout Cadette

2. AGENDA ITEMS for DISCUSSION ONLY:

A. Violet De Stefano: Discuss “special needs registry”

B. Karen/Amy: Planning Commission policy

C. Karen/Mayor/Amy: Resolution between council and mayor to authorize Borough Manager to act within the executive branch with NLCRP?

D. Karen: update on projects and future grants

E. Karen: follow-up 5890 Main Street – stormwater issue

F. Makers Market-Christmas in July

G. Review Account Payables 01/23/2025

H. Karen: Review 4Q24 Financials

I. Misc Items

J. Fire Company Financials – For Review Only

3. NEW BUSINESS – ACTION ITEMS – Council may discuss/deny/approve

A. October 2024 Committee Meeting Minutes.

4. EXTRA ITEMS: ISSUES ARISING IN THE LAST 24 HOURS

5. ANNOUNCEMENTS

A. The next Borough Council meeting will be held on Tuesday, February 4, 2025, and the next committee meeting will be on Thursday, February 27, 2025.

6. EXECUTIVE SESSION FOR LEGAL & PERSONNEL MATTERS (IF NEEDED)

7. ADJOURNMENT

EAST PETERSBURG BOROUGH COMMITTEE MEETING AGENDA

Borough Council: Debra Miller, President, John Schick, Vice President, Adam Gochnauer, Pro-Tem, John Herr, Member, Randy Rannels, Member, Sandra Valdez, Member, William Sharp, Member.

Mayor: James Malone

Staff: Karen St. Clair, Borough Manager

Borough Solicitor: Amy Leonard, Henry & Beaver

Borough Engineer: Michael Bingham, Systems Design Engineering

ProjectMS4 Supervisor: Jeff Moseman

Water Supervisor: Scott Liggins

EAST PETERSBURG BOROUGH SPECIAL MEETING AGENDA

Thursday, February 27, 2025, 6pm.

CALL SPECIAL MEETING TO ORDER

MOMENT OF SILENCE/PLEDGE TO FLAG

1. Karen St. Clair
2. Michael Bingham (Borough Zoning Officer & Engineer) and Jeff Moseman (Project Supervisor): Discussion of a proposed traffic change: Pine Street a one (1) way street – north to south.
3. Public Comments
4. Adjournment

COMMITTEE MEETING AGENDA

February 27, 2025

CALL COMMITTEE MEETING TO ORDER

5. PUBLIC COMMENTS/VISITORS

Jeff Kish – HYA (Hempfield Youth Association).

6. AGENDA ITEMS for DISCUSSION ONLY:

- A. PFAS settlement
- B. Location of EP Pool vending machines; (1) snacks and (1) drinks.
- C. Review projects that went out to bid; Lemon Street, Park/Basketball, Fog Seal-Hollow & Stevens
- D. Review State Street Pipelining Quote
- E. 2025 LCCD (Lancaster County Conservation District) MOU
- F. Hometown Hero Banner Program
- G. Hands on House Children's Museum Touch a Truck – Saturday, April 26, 2025
- H. Resolution 912 - Disposition of Records
- I. Review FY2024 financial audit
- J. Review Account Payables 02/27/2025
- K. Misc Items
- L. Fire Company Financials – For Review Only

EAST PETERSBURG BOROUGH COMMITTEE MEETING AGENDA

7. **NEW BUSINESS – ACTION ITEMS** – Council may discuss/deny/approve. Consider a motion for the following:
 - A. January 2025 Committee Meeting Minutes.
 - B. PFAS Legal Service Agreement between East Petersburg Borough and the law firm of Baron & Budd, P.C. and Cossich, Sumich, Parsiola & Taylor, LLC. Attorney fees are contingent upon recovery at 25%. No recovery, no fee.
 - C. Award the lowest bidder, AMS - Asphalt Maintenance Solutions LLC for the Lemon Street Ultra-Thin Paving project in the amount of \$125,987.59. The approval is contingent pending review of all documents by the borough solicitor and borough engineer.
 - D. Award the lowest bidder, Martin Paving Inc for the Basketball Court & Parking Lot Paving project in the amount of \$68,480.00. The approval is contingent pending review of all documents by the borough solicitor and borough engineer.
 - E. Award the lowest bidder, Midland Asphalt for the Fog Seal project of Hollow Drive & Stevens in the amount of \$80,905.44. The approval is contingent pending review of all documents by the borough solicitor and borough engineer.
 - F. Proceed with the Hometown Heroes Banner Program with HTH- _____, 30” x 60” banner, post the program information to the borough’s website and send out an email blast about the program. The deadline to submit an application with a photo of a hometown hero in uniform is April 7, 2025.
 - G. Hempfield Youth Association (HYA) to pave the dugout and behind home plate backstop at the Softball field located at 2575 Graystone Road.
8. **EXTRA ITEMS: ISSUES ARISING IN THE LAST 24 HOURS**
9. **ANNOUNCEMENTS**
 - A. The next borough council meeting will be held on Tuesday, March 4, 2025, and the next committee meeting will be on Thursday, March 27, 2025.
10. **EXECUTIVE SESSION FOR LEGAL & PERSONNEL MATTERS (IF NEEDED)**
11. **ADJOURNMENT**

EAST PETERSBURG BOROUGH COMMITTEE MEETING AGENDA

Borough Council: Debra Miller, President, John Schick, Vice President, Adam Gochnauer, Pro-Tem, John Herr, Member, Randy Rannels, Member, Sandra Valdez, Member, William Sharp, Member.

Mayor: James Malone

Staff: Karen St. Clair, Borough Manager

Borough Solicitor: Amy Leonard, Henry & Beaver

COMMITTEE MEETING AGENDA

March 27, 2025

CALL COMMITTEE MEETING TO ORDER

MOMENT OF SILENCE/PLEDGE TO FLAG

1. PUBLIC COMMENTS/VISITORS

2. AGENDA ITEMS for DISCUSSION ONLY:

- A. Review draft for capital reserves resolution #913
- B. Jeff: pickleball privacy & sound mitigation fence
- C. Jeff: cost to remove old tennis courts-Graystone Road
- D. Karen: review ambulance services report
- E. 2025 Lancaster County DTF contribution
- F. Review account payables 03/27/2025
- G. Misc Items
- H. Fire Company Financials – For Review Only

3. NEW BUSINESS – ACTION ITEMS – Council may discuss/deny/approve

- A. February 2025 Committee Meeting Minutes.

4. EXTRA ITEMS: ISSUES ARISING IN THE LAST 24 HOURS

5. ANNOUNCEMENTS

- A. The next Borough Council meeting will be held on Tuesday, April 1, 2025, and the next committee meeting will be on Thursday, April 24, 2025.

6. EXECUTIVE SESSION FOR LEGAL & PERSONNEL MATTERS (IF NEEDED)

7. ADJOURNMENT

EAST PETERSBURG BOROUGH COMMITTEE MEETING AGENDA

Borough Council: Debra Miller, President, John Schick, Vice President, Adam Gochnauer, Pro-Tem, John Herr, Member, Randy Rannels, Member, Sandra Valdez, Member, William Sharp, Member.

Mayor: James Malone

Staff: Karen St. Clair, Borough Manager

Borough Solicitor: Amy Leonard, Henry & Beaver

COMMITTEE MEETING AGENDA

April 24, 2025

CALL COMMITTEE MEETING TO ORDER

MOMENT OF SILENCE/PLEDGE TO FLAG

1. PUBLIC COMMENTS/VISITORS

2. AGENDA ITEMS for DISCUSSION ONLY:

- A. Review draft for special needs registry
- B. State Street Pipelining Project update/Hollow Drive Triple Storm Pipe
- C. Pine Street Water Main Replacement Bids
- D. Review letter to PennDOT – no (R) turn from Main Street onto State Street
- E. Mayor Malone’s Resignation/appointing someone to fill vacant seat
- F. Hometown Hero Banner Project update
- G. Review account payables 04/24/2025
- H. Review 1Q25 Financials
- I. Misc Items
- J. Fire Company Financials – For Review Only

3. NEW BUSINESS – ACTION ITEMS – Council may discuss/deny/approve. Consider a motion for the following:

- A. March 2025 Committee Meeting Minutes.
- B. Accept Mayor Malone’s Resignation effective April 30, 2025
- C. Award to the lowest bidder, _____ for the Pine Street Water Main Replacement project in the amount of \$_____. The approval is contingent upon review of the Borough Engineer and Solicitor.

4. EXTRA ITEMS: ISSUES ARISING IN THE LAST 24 HOURS

5. ANNOUNCEMENTS

- A. The next Borough Council meeting will be held on Tuesday, May 6, 2025, and the next committee meeting will be on Thursday, May 22, 2025.

6. EXECUTIVE SESSION FOR LEGAL & PERSONNEL MATTERS (IF NEEDED)

7. ADJOURNMENT

EAST PETERSBURG BOROUGH COMMITTEE MEETING AGENDA

Borough Council: Debra Miller, President, John Schick, Vice President, Adam Gochnauer, Pro-Tem, John Herr, Member, Randy Rannels, Member, Sandra Valdez, Member, William Sharp, Member.

Mayor: Vacant Seat

Staff: Karen St. Clair, Borough Manager

Borough Solicitor: Amy Leonard, Henry & Beaver

COMMITTEE MEETING AGENDA

May 22, 2025

CALL COMMITTEE MEETING TO ORDER

MOMENT OF SILENCE/PLEDGE TO FLAG

1. PUBLIC COMMENTS/VISITORS

2. AGENDA ITEMS for DISCUSSION ONLY:

- A. Interviews for open mayor seat through 01/01/2026
 - 1. Samuel Maurer
 - 2. Bill Trovato
 - 3. John Wolf
 - 4. Dereck Duffy
- B. Council: open discussion on interviews for Mayor
- C. NLCRP Commission Representative
- D. PFAS Claim Update
- E. Community Park Playground Equipment
- F. State Street Pipelining Update
- G. Lancaster County Bicycle Club
- H. Street sweeper
- I. Review account payables 05/22/2025
- J. Misc Items
- K. Fire Company Financials – For Review Only

3. NEW BUSINESS – ACTION ITEMS – Council may discuss/deny/approve. Consider a motion for the following:

- A. April 2025 Committee Meeting Minutes.
- B. Resolution 915, appointing _____ to fill vacancy of Mayor of East Petersburg Borough, and to hold said office until January 5, 2026 pursuant to section 901 of the Borough Code, 8 Pa.C.S.A. § 901.

4. EXTRA ITEMS: ISSUES ARISING IN THE LAST 24 HOURS

5. ANNOUNCEMENTS

- A. The next Borough Council meeting will be held on Tuesday, June 3, 2025, and the next committee meeting will be on Thursday, June 26, 2025.

6. EXECUTIVE SESSION FOR LEGAL & PERSONNEL MATTERS (IF NEEDED)

7. ADJOURNMENT

EAST PETERSBURG BOROUGH COMMITTEE MEETING AGENDA

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Mayor: Bill Trovato

Staff: Karen St. Clair, Borough Manager

Borough Solicitor: Amy Leonard, Henry & Beaver

COMMITTEE MEETING AGENDA

June 26, 2025

CALL COMMITTEE MEETING TO ORDER

MOMENT OF SILENCE/PLEDGE TO FLAG

1. PUBLIC COMMENTS/VISITORS

- A. Rob Walker – Warwick Community Ambulance

2. AGENDA ITEMS for DISCUSSION ONLY:

- A. Pine/Broad Street stop sign
- B. Park Renovations – Porta potties?
- C. MS4 Presentation
- D. Transfers to PLGIT
- E. Review account payables 06/26/2025
- F. Misc Items
- G. Fire Company Financials – For Review Only

3. NEW BUSINESS – ACTION ITEMS – Council may discuss/deny/approve. Consider a motion for the following:

- A. May 2025 Committee Meeting Minutes.
- B. Resolution 917, transfer \$800,000 from general reserves & \$150,000 from water reserves to PLGIT Investment Fund Accounts.

4. EXTRA ITEMS: ISSUES ARISING IN THE LAST 24 HOURS

5. ANNOUNCEMENTS

- A. The next Borough Council meeting will be held on Tuesday, July 1, 2025, and the next committee meeting will be on Thursday, July 24, 2025.

6. EXECUTIVE SESSION FOR LEGAL & PERSONNEL MATTERS (IF NEEDED)

- A. Personnel matters

7. ADJOURNMENT