

**EAST PETERSBURG BOROUGH
COMMITTEE MEETING MINUTES**

January 23, 2025 6:00 p.m.

Held in person: 6051 Pine Street, East Petersburg, PA

CALL TO ORDER: Meeting was called to order by John Schick, Vice-President of Borough Council, at 6:00 p.m. with a moment of silence, and Pledge of Allegiance.

ROLL CALL: Council Members: Debra Miller – President (Absent), John Schick - Vice President, Adam Gochnauer - ProTem, John Herr - Member, Randy Rannels - Member, William Sharp - Member, Sandra Valdez – Member (Absent)
Mayor - James Malone, Borough Manager - Karen St. Clair, Borough Solicitor - Amy Leonard

VISITORS: Karyl Carmignani, Don Kissinger, Cappy Panus, Sam Maurer IV, Tammy & Jef Moseman, Mark Cohen, Violet DeStefano, Jarod Carpenter, James Swarr, Josh Roberts

I. PUBLIC COMMENTS:

1. **Miranda Weiss – Girl Scout Cadette** – Was not in attendance. She will attend the 2/27/2025 meeting.

II. AGENDA ITEMS FOR DISCUSSION AND REVIEW ONLY

1. **Violet DeStefano: Discuss “special need registry” for emergency preparedness**

This registry would enhance the emergency services' ability to serve residents in a timely and effective manner during an emergency or disaster. Many surrounding counties have implemented special need registries. Lancaster does not have this yet. Lancaster County Department of Public Safety currently does not have the ability to store this information with their computer aided dispatch; they are looking to upgrade to be able to capture this information. All first responders in East Petersburg do have the Active 911 app and the information collected through a special need registry could be used through this app for pre-planning, or when they go out on calls. Violet DeStefano would like to move forward with the Special Needs Registry and working with Manger St. Clair and the Solicitor to ensure legal compliance in preparing documents.

This will be put on the next agenda for a vote. If this is approved, the documents would go to council for approval prior to being mailed out with the billings. The form could also be put on the website, email blast, and into the newsletter. The voluntary response from the residents will determine how great the need is for this registry.

2. **Karen/Amy: Planning Commission policy**

The Borough's Planning Commission was first established by Ordinance number 4, in 1948 to create the 7-member board. We currently only have 6 members. We are having a hard time filling the open seat.

The final piece of large land in the borough has been developed, and there has only been a hand full of meetings over the last several years.

An amendment to the ordinance will be worked on to reduce the number of members from 7 to 5.

3. **Karen/Amy/Mayor: Resolution between council and mayor to authorize Borough Manager to act within the executive branch with NLCRPD?**

It was agreed that there is no issue warranting this at this time. If a need arises a resolution will be established.

4. **Karen: update on projects and future grants**

There will be many projects on the 2/4/2025 agenda to advertise to put out to bid: Park Improvement Grant Project, Lemon Street Ultrathin Project, Basketball Court & Parking Lot Overlay Project, and Pine Street Water Main Replacement Project. The State Street Pipelining Project will come later.

With Pine Street Water Main Project coming up, it was discussed making Pine Street one-way heading south between State and New. Councilmember Sharp and Councilmember Herr talked to residents on Pine Street re: making this section one way and there were concerns that it will lead to speeding.

This could be tested and evaluated with a temporary measure by resolution before making it a permanent ordinance. A letter will be sent to residents/homeowners near this portion of Pine Street to notify them of a special meeting on February 27, at 6:00 p.m., at the start of the committee meeting, to further discuss the proposed traffic change. The special meeting will be advertised.

5. Karen: follow-up 5890 Main Street – stormwater issue

Owner of property said there is a stormwater issue behind his barn. This was checked out by Staff for layout and sloping in this area, and it was determined that the water actually flows away from this property. It was pointed out that it could be a spouting issue on his property.

Lancaster County Historical Society sent a letter thanking East Petersburg Council for preserving a historical property.

6. Makers Market – Christmas in July Event

Application was received requesting use of the park & amphitheater on July 19, 2025 for this event. Everything is the same as last year. If this is approved, Violet DeStefano will work with Megan on emergency planning.

7. Review Account Payables 01/23/2025

No additions to the regular bills.

8. Karen: Review 4Q24 Financials

Manager St. Clair reviewed the 4Q 2024 Financials for General, Water and Trash with councilmembers.

9. Fire Company Financials – for review only: Reviewed by Council.

10. Misc. Items:

John Herr said Lancaster Bike Club has grant money available. The borough will apply for this grant after the park grant is finished and we determine what is left that we still need.

III. ACTION ITEMS

1. *It was moved and seconded (R. Rannels / J. Herr) with unanimous approval by the board, to approve October 2024 Committee Meeting Minutes.*

IV. EXTRA ITEMS: Issues arising in the last 24 hours: None.

V. ANNOUNCEMENTS:

- The next Brough Council meeting will be held on Tuesday, February 4, 2025 at 7:00 p.m. and the next committee meeting will be on Thursday, February 27, 2025.
- Planning Commission will hold a meeting on Thursday, February 20, 2025 to review a special exception.
- Trash Pick-up is Saturday this week.

EXECUTIVE SESSION FOR LEGAL MATTERS: None.

ADJOURNMENT: 7:42 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

**EAST PETERSBURG BOROUGH
COMMITTEE MEETING MINUTES**

February 27, 2025 6:00 p.m.

Held in person: 6051 Pine Street, East Petersburg, PA

ROLL CALL: Council Members: Debra Miller – President, John Schick - Vice President, Adam Gochnauer - ProTem, John Herr - Member, Randy Rannels - Member, William Sharp - Member, Sandra Valdez – Member
Mayor - James Malone (Absent), Borough Manager - Karen St. Clair, Borough Solicitor - Amy Leonard, Borough Engineer – Michael Bingham
Staff Members: Jeff Moseman, Scott Liggins

VISITORS: Karyl Carmignani, Jerry Eidemiller, Tammy Moseman, Cheryl Maurer, Samuel Maurer IV, James Swarr, Jamie Rohrer, Jim Feaga, Samuel Maurer, V. Mergenthaler, Frank Yunginger, Duane Breneman, Caleb Simmers, Mark Cohen, Amy Leid, Amanda Campbell, Amy Swanger, Josh Roberts, Naomi Beach, Michaela Sharp, Pam Gochnauer, Mitchell Hanna, Wanda Hershey, John Nolt, Sharon Winters, Dave Winters, Jill Otthofer, Dan Otthofer, Erika Otthofer, Dereck Duffy, John Ranauro, Nick Ranauro, Eric McComsey, Jay Parrish, Sarah Maughan, Brad Maughan, K. Grimaldi, Kathy Herr

***SPECIAL MEETING CALLED TO ORDER:** Meeting was called to order by Debra Miller, President of Borough Council, at 6:00 p.m. with a moment of silence, and Pledge of Allegiance.

- 1. TRAFFIC CHANGE DISCUSSION:** Manager St. Clair opened the meeting up to public discussion regarding a proposed traffic change: Making Pine Street a one (1) way street – north to south. Numerous residents voiced concern that this change would cause many issues; increase in speeding, delay in time for emergency vehicles to arrive to calls on this street, and an increase in traffic. The consensus of the residents from Pine Street was that they did not want this change. Michael Bingham will check on reported overgrown trees in the site triangle at the intersection of Pine St. and State St.

ADJOURNMENT OF SPECIAL MEETING: 7:02 P.M.

***REGULAR MEETING CALLED TO ORDER:** Meeting was called to order by Debra Miller, President of Borough Council, at 7:05 p.m.

I. VISITORS/PUBLIC COMMENTS:

- 1. Jeff Kish – HYA (Hempfield Youth Association)** – HYA recently received a grant for improvements at their fields and would like to use a portion of this grant to improve the ball field at 2575 Graystone Road. They would like to install upper and lower softball field concrete pads in and around backstop and dugouts. They have applied for a permit but because it is on borough property the borough will need to approve this. The contractor will need to name the borough as additional insured, and the work will need done to specs.

II. AGENDA ITEMS FOR DISCUSSION AND REVIEW ONLY

1. PFAS Settlement

Attorney Brett Land reached out to the borough solicitor regarding representing the borough in a class action lawsuit claim against the manufacturers of liquid foam. He represents 100 other public water systems addressing PFAS. We are currently under the Pennsylvania threshold for testing for this. Attorney fees are contingent upon recovery at 25%; there is no fee if there is no recovery. This information is publicly available.

2. Location of EP Pool vending machines; (1) snacks and (1) drinks

There is an area in a back room where the vending machines can be accessed by all. Putting the machines inside will lower risks. The contract will be between HARC and the vending company which alleviates the borough of liability. Council will review the contract.

3. Review projects that went out to bid; Lemon Street, Park/Basketball, Fog Seal-Hollow & Stevens

Lowest bids are as follows:

Lemon St. Ultra-thin Paving project - Asphalt Maintenance Solutions LLC \$125,987.59.

Basketball Court & Parking Lot Paving project - Martin Paving \$68,480.00.

Hollow Dr. & Steven St. Fog Seal project - Midland Asphalt \$80,905.44.

The bid packages are being reviewed by the borough solicitor, and borough engineer.

4. Review State Street Pipelining Quote

The quote through co-star came in at \$253,999.00 with 10 yr. warranty, but there is concern that this amount could go up, depending on what they find in the pipe, or if the jet would cause further damage. Michael Bingham said it is possible to get a lower quote if we put this out to bid and it could be put into the contract that they will be responsible for breakage of the pipe.

It was decided to proceed with getting a video camera in the pipe to see what the true condition of the pipe is: cost for video should not exceed \$2,000.00. It was also decided that after the video is done, Michael will put together specs for material and workmanship with a 5-year warranty on both.

5. 2025 LCCD (Lancaster County Conservation District) MOU

The borough solicitor and borough engineer have reviewed the MOU. There were no issues.

6. Hometown Hero Banner Program

No tax dollars will be used for this project. It is funded by donations through the Lions Club. Old banners will be replaced with a new round of banners. The old banners are double sided so they cannot be given to families. The banner chosen is HTH-28; size 30" x 60". PPL will be contacted to find out if we can hang them lower and over the sidewalk. Don Brubaker will be contacted re: hanging the banners. Donation containers will be put in businesses around the borough.

7. Hands on House Children's Museum Touch a Truck – Saturday, April 26, 2025

Ryan McKinley will transport the Street Sweeper to and from the event and be there during the event.

8. Resolution 912 – Disposition of Records

A list has been established in accordance with the Municipal Records Manual.

9. Review FY2024 financial audit

Audit is finished. There were no findings and everything looked good. A resolution will be established to outline the capital reserve fund. It was recommended to pay for streetlights with liquid fuels. Tapping fee is outdated; this will be looked into. The audit will be on next week's agenda for approval.

10. Review Account Payables 02/27/2025

No additions to the regular bills.

11. Misc. Items

John Schick – Would like a letter sent to PennDOT regarding putting up a sign at State & Main restricting large trucks from making right turns at the intersection.

Debra Miller - Fire CO. received a grant for 16,322.00.

Sandra Valdez – PA Dept. of Banking & Security Scam Jam Bingo will be held on Wednesday, March 19 12:30 – 3:30 at 57 Laurel St. Lancaster, PA. This event is to provide seniors with information on scamming.

12. Fire Company Financials – for review only: Reviewed by Council.

III. NEW BUSINESS - ACTION ITEMS – Council may discuss/deny/approve.

1. *It was moved and seconded (A. Gochnauer/R. Rannels) with unanimous approval by the board, to approve January 2025, Committee Meeting Minutes.*
2. *It was moved and seconded (W. Sharp/A. Gochnauer) with unanimous approval by the board, to approve PFAS Legal Service Agreement between East Petersburg Borough and the law firm of Baron & Budd, P.C., and Cossick, Sumich, Parisiola & Taylor, LLC. Attorney fees are contingent upon recovery at 25%. No recovery, no fee.*
3. *It was moved and seconded (S. Valdez/J. Schick) with unanimous approval by the board, to award the lowest bidder, AMS – Asphalt Maintenance Solutions LLC the Lemon Street Ultra-Thin Paving project in the amount of \$125,987.59. The approval is contingent upon review of all documents by the borough solicitor and borough engineer.*
4. *It was moved and seconded (S. Valdez/J. Schick) with unanimous approval by the board, to award the lowest bidder, Martin Paving Inc. the Basketball Court & Parking Lot Paving project in the amount of \$68,480.00. The approval is contingent upon review of all documents by the borough solicitor and borough engineer.*
5. *It was moved and seconded (W. Sharp/R. Rannels) with unanimous approval by the board, to award the lowest bidder, Midland Asphalt the Fog Seal project of Hollow Dr. & Stevens in the amount of \$80,905.44. The approval is contingent upon review of all documents by the borough solicitor and borough engineer.*
6. *It was moved and seconded (J. Schick/A. Gochnauer) with unanimous approval by the board, to proceed with the Hometown Heroes Banner Program with HTH-028, 30" x 60" banner, post the program information to the borough's website and send out an email blast about the program. The deadline to submit an application with a photo of a hometown hero in uniform is April 7, 2025. Contingent upon there is no further action with PPL or cost to the borough to relocate post.*
7. *It was moved and seconded (R. Randy/J. Schick/) with unanimous approval by the board, to approve Hempfield Youth Association (HYA) to pave the dugout and behind home plate backstop at the Softball field located at 2575 Graystone Road with review by engineer.*

IV. EXTRA ITEMS: Issues arising in the last 24 hours: None.

V. ANNOUNCEMENTS:

- The next Borough Council meeting will be held on Tuesday, March 4, 2025 at 7:00 p.m. and the next committee meeting will be on Thursday, March 27, 2025.

EXECUTIVE SESSION FOR LEGAL MATTERS: None.

ADJOURNMENT: 8:43 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

March 27, 2025

**EAST PETERSBURG BOROUGH
COMMITTEE MEETING MINUTES**

March 27, 2025 6:00 p.m.

Held in person: 6051 Pine Street, East Petersburg, PA

ROLL CALL: Council Members: Debra Miller – President, John Schick - Vice President, Adam Gochbauer - ProTem, John Herr - Member, Randy Rannels - Member, William Sharp - Member, Sandra Valdez – Member
Mayor - James Malone (Absent), Borough Manager - Karen St. Clair, Borough Solicitor - Amy Leonard, Borough Staff Member - Jeff Moseman

VISITORS: Karyl Carmignani, John Nolt, Don Kissinger, James Swarr, Dereck Duffy, Josh Roberts, Susan Piefer, Becky Jones, Justin Weese, Zachery Weese, Jim Feaga, Amy Swanger

MEETING CALLED TO ORDER: Meeting was called to order by Debra Miller, President of Borough Council, at 6:00 p.m. with a moment of silence, and Pledge of Allegiance.

I. VISITORS/PUBLIC COMMENTS: None

II. AGENDA ITEMS FOR DISCUSSION AND REVIEW ONLY

1. Review draft Resolution 913 for Capital Reserves

This was a recommendation of the auditors. It is standard procedure to have a policy in place that details what gets paid from this account, what funds can go into this account, and investing of these funds. The policies are currently being followed under the borough code, but they will now be in writing.

2. Pickleball privacy & sound mitigation fence

During the last discussion council asked for more information regarding the products available. Council reviewed the products available for screening and sound mitigation with prices ranging from 1,168.00 to 6,567.00. Council and residents discussed all the options for sound mitigation. The majority agreed on the fabric screen fence that gave 100% blockage to help reduce the noise. The fence will provide for a 24 decibel reduction. It will not take the sound away, but it will decrease it. It was discussed shortening the hours would be helpful to reduce the noise also. The borough solicitor will work on a resolution to shorten the hours from 7:00 a.m. to 9:00 p.m. This resolution and sound mitigation fencing will be put on the 04/01/2025 agenda for a vote.

3. Cost to remove old Tennis Courts

The courts on Graystone Road have large cracks and are unsafe to use. It was proposed to remove fence and scrap the metal, remove concrete/asphalt, add soil and plant pollinator plants. Estimated cost for this project is 6,890.00. This will be put on the 04/01/2025 agenda for a vote.

4. Ambulance Services Report

At the last meeting it was asked to look into who is answering the calls for EMS in the Borough. The report received shows there were 441 calls from 03/1/2024 through 02/28/2025. Penn State Life Lion answered 292 calls which is 66%, Manheim EMS -101 calls, Lancaster EMS -18 calls, Warwick EMS – 26 calls, Rossville EMS – 4 calls. Manager St. Clair will get information on the number of calls that were covered for Penn State Life Lion.

5. 2025 Lancaster County DTF contribution

Invoice was received for LCDTF in the amount of 4,573.00. The amount has not increased this year. Mayor Malone's recommendation is to pay this.

6. **Review Account Payables 03/27/2025**

No additions to the regular bills.

7. **Misc. Items**

Manager St. Clair received an update from PennDOT on the Main & Graystone Intersection Traffic Signal Project. It is anticipated that the bulk of the utility work will be completed in 2025. The contractor will begin in early 2026.

8. **Fire Company Financials – for review only:** Reviewed by Council.

III. **NEW BUSINESS - ACTION ITEMS – Council may discuss/deny/approve.**

1. *It was moved and seconded (A. Gochnauer / R. Rannels) with unanimous approval by the board, to approve February 2025, Committee Meeting Minutes.*

IV. **EXTRA ITEMS: Issues arising in the last 24 hours:** None.

V. **ANNOUNCEMENTS:**

- The next borough council meeting will be held on Tuesday, April 1, 2025 at 7:00 p.m. and the next committee meeting will be on Thursday, April 24, 2025.

ADJOURNMENT: 7:21 p.m.

EXECUTIVE SESSION FOR PERSONNEL MATTERS: In: 7:30 p.m. Out: 8:53 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary

April 24, 2025

**EAST PETERSBURG BOROUGH
COMMITTEE MEETING MINUTES**

April 24, 2025 6:00 p.m.

Held in person: 6051 Pine Street, East Petersburg, PA

ROLL CALL: Council Members: Debra Miller – President, John Schick - Vice President, Adam Gochnauer - ProTem, John Herr - Member, Randy Rannels - Member, William Sharp - Member, Sandra Valdez – Member (Absent)
Mayor: James Malone, Borough Manager: Karen St. Clair, Borough Solicitor: Amy Leonard,
Borough Engineer: Michael Bingham, Staff Member: Jeff Moseman

VISITORS: Karyl Carmignani, Samuel Maurer V, James Swarr, Dereck Duffy, Josh Roberts, Amy Swanger, Joyce Mokros, Dave Husser, Bob Doyle

MEETING CALLED TO ORDER: Meeting was called to order by Debra Miller, President of Borough Council, at 6:00 p.m. with a moment of silence, and Pledge of Allegiance.

I. VISITORS/PUBLIC COMMENTS: None

II. AGENDA ITEMS FOR DISCUSSION AND REVIEW ONLY

1. Review draft for Special Needs Registry

Council reviewed the draft for Special Needs Registry submitted by Violet DeStefano. Amy Leonard, Borough Solicitor also reviewed all the documents to be sure there were adequate safeguards in place to protect information collected. After this is approved, online links will be activated for residents to sign up. Paper forms can also be submitted to the borough office. Violet will address any questions.

2. State Street - Storm Pipelining Project update/ Hollow Drive Triple Storm Pipe

Council reviewed the pictures from the inspection of the pipes along State Street from Elementary school to Main St. Not all of the piping could be seen due to rocks and debris blocking the camera. Some of the pipes did show signs of corrosion, holes, and sagging. This project was budgeted for 250,000.00; Co-star cost is 254,000.00. Council asked Jeff Moseman to get a cost per linear foot/unit price in case there are unknown expenses. This would allow the project to stop and be done in phases if needed.

3. Pine Street water main replacement bids

This was put out to bid with four bids received ranging from 393,359.00 to 513,940.00. Low bid was received from Doli Construction. Doli Construction is the same contractor that previously did the Lemon Street water main replacement in the borough. This project came in well under the budgeted amount of 600,000.00. This is on the agenda under Action items.

4. Review letter to PennDOT – no right turn from Main Street onto State Street

Manager St. Clair was contacted by the owner of State and Main regarding trucks heading south and making right turns onto State Street. They do not have enough room at this intersection to make a clear turn. He has had damage done to his property due to his building being hit. There is also damage to the new ADA ramps and pedestrian hand signal which was recently installed by the borough. The truck drivers are not stopping or reporting this, they are just taking off. Video footage in the area was acquired, and the trucking company has been contacted and will be billed for damages. A letter was composed and sent to PennDOT asking them for signage and to consider a detour route for tractor trailers over 30 ft. PennDOT has responded and they are expediting all the information to allow for new signage to be installed at this intersection. An ordinance will need to be adopted for this restricted turn. PennDOT will consider putting a new truck route in place with more signage; this will be costly for them and take more time.

5. **Mayor Malone's resignation/ appointing someone to fill the seat**

Mayor Malone submitted his letter of resignation, effective April 30. The seat will need filled within 30 days. Interested parties can submit a resume along with a letter of interest to the Borough Manager. Interviews will be held on May 22, 2025. Information for this will be put on the borough website.

6. **Hometown Hero Banner Project update**

We have only received 26 applicants to date. The goal is to hang 30 banners with 2 separate Veterans. The cutoff date will be extended to July 4, 2025. Donations are still being collected for this. Mad Chef would like to hold a check presentation with Veterans and their families. The old banners will be kept for future use.

7. **Review account payables 04/24/2025**

No additions to the regular bills.

8. **Review 1Q25 Financials**

Manager St. Clair reviewed the 1Q financials with councilmembers.

9. **Misc. Items**

Mayor Malone: Encouraged everyone to go to the Lancaster County website and fill out the surveys re: community transit, park & rec, and MS4, as it pertains to watershed communities.

10. **Fire Company financials – for review only:** Reviewed by Council.

III. **NEW BUSINESS - ACTION ITEMS – Council may discuss/deny/approve.**

1. *It was moved and seconded (J. Schick/ W. Sharp) with unanimous approval by the board, to approve March 2025, Committee Meeting Minutes.*
2. *It was moved and seconded (J. Herr/ R. Rannels) with unanimous approval by the board, to approve Mayor Malone's Resignation effective April 30, 2025.*
3. *It was moved and seconded (J. Schick/ J. Herr) with unanimous approval by the board, to award the lowest bidder, Doli Construction for the Pine Street Water Main Replacement project in the amount of \$393,359.00. The approval is contingent upon review of the Borough Engineer and Solicitor.*

IV. **EXTRA ITEMS: Issues arising in the last 24 hours:**

- *It was moved and seconded (A. Gochnauer/ J. Schick) with unanimous approval by the board, to approve staff member Ryan McKinley to take the new dump truck to the Hands on House Touch-a-Truck event instead of the street sweeper. This is due to current mechanical issues with the street sweeper*

V. **ANNOUNCEMENTS:**

- The next borough council meeting will be held on Tuesday, May 6, 2025 at 7:00 p.m. and the next committee meeting will be on Thursday, May 22, 2025.

ADJOURNMENT: 7:22 p.m.

EXECUTIVE SESSION FOR PERSONNEL MATTERS: None.

Respectfully Submitted,
Kim Strayer, Recording Secretary

May 22, 2025

**EAST PETERSBURG BOROUGH
COMMITTEE MEETING MINUTES**

May 22, 2025 6:00 p.m.

Held in person: 6051 Pine Street, East Petersburg, PA

ROLL CALL: Council Members: Debra Miller – President, John Schick - Vice President (Absent), Adam Gochnauer - ProTem, John Herr – Member (Absent), Randy Rannels - Member, William Sharp - Member, Sandra Valdez – Member (Absent)

Mayor: James Malone, Borough Manager: Karen St. Clair, Borough Solicitor: Amy Leonard,
Borough Engineer: Michael Bingham, Staff Member: Jeff Moseman

VISITORS: Karyl Carmignani, Meredith McMonigal, Tammy Moseman, Keith Rollman, James Swarr, Dereck Duffy, Samuel Maurer V, George Matthews, Erin Matthews, Bob Johnson, Ben Johnson, Anna Thomas, Mike Smith, Kim Smith, Isabel Smith, Sara & Emerson Trovato, James & Chritina Rohrer, Jim & Kristen Feaga, Diane Koon, John Regensburger, Mary Armstrong

MEETING CALLED TO ORDER: Meeting was called to order by Debra Miller, President of Borough Council, at 6:00 p.m. with a moment of silence, and Pledge of Allegiance.

I. VISITORS/PUBLIC COMMENTS: None

II. AGENDA ITEMS FOR DISCUSSION AND REVIEW ONLY

1. Interviews for open mayor seat through 01/01/2026

An application and letter of interest was submitted to Council by each applicant for interim mayor. Council interviewed the applicants: Samuel Maurer V, Bill Trovato, Dereck Duffy, and John Wolf. At the conclusion of the interviews the Councilmembers in attendance took a voice vote:

Debra Miller voted for Bill Trovato

William Sharp voted for Bill Trovato

Randy Rannels voted for Dereck Duffy

Adam Gochnauer voted for Dereck Duffy

Due to the vote being a tie, there will be a re-vote at the June 3rd Council meeting. The three Councilmembers that were not present at this meeting will have the opportunity to listen to the interviews prior to the June 3rd meeting.

2. NLCRPD Commission Representative

In the past the NLCRPD seat was held by the Mayor, but it does not have to be the Mayor who fills this seat. It was pointed out that the Mayor already plays an active role with the police as liaison between the Police and Councilmembers. It was agreed that if someone other than the Interim Mayor fills this seat, this would be an additional person representing the borough. All four applicants were interested in serving on this commission. The open seat will be put on the website for all interested individuals to attend the June 3, 2025 meeting.

3. PFAS Claim Update

In April, we entered into a class-action lawsuit for PFAS. The claim has been submitted. The recommendation now is to enter a lawsuit to preserve our rights for any remaining defendants. This could put us in a good position to receive a litigation bond. This lawsuit will be filed in a state court where most of the PFAS claims are being heard. There is no fee for this. They only get paid if there is a settlement. Council agreed to move forward with this.

4. Community Park Playground Equipment

The park project will begin in the next few weeks. Pricing for equipment that was decided on last year is good through June 2, 2025. Breakdown for costs: 203,000.00 for equipment; 53,477.00 for rubber base; Total cost including the park renovation is 657,980.00. This project will be paid for with grant money, park donation, and budgeted funds. Council agreed to proceed with equipment as shown.

May 22, 2025

5. State Street Pipelining Update

Contractor confirmed that clay pipe can easily be cleaned and repaired. Updated quote of 259,990.00 includes two internal repairs and relining of pipe. This will cover piping on State St. from EP Elementary to Main St. Any additional spots that are found to need repairs in piping would be 3,000.00. This project has been previously approved in the budget.

6. Lancaster County Bicycle Club

Covered Bridge Classic will be held on Sunday, August 17, 2025. They will ride through a small part of East Petersburg Borough during the event.

7. Street Sweeper

The street sweeper is eight years old and currently functioning, but is starting to have issues and need repairs. We currently have 16 street sweeping accounts which covers the cost for the borough's sweeping and helps to fulfill our MS4 requirements. Costs for repairs and costs for a new sweeper are being looked into. Sweeper could be sold on Municibid or traded in. Rates for sweeping services will be adjusted accordingly. Now that we know the lifespan of the sweeper, this could be budgeted for every six years to avoid costs for repairs.

8. Review account payables 05/22/2025

No additions to the regular bills.

9. Misc. Items: None

10. Fire Company financials – for review only: Reviewed by Council.

III. NEW BUSINESS - ACTION ITEMS – Council may discuss/deny/approve.

1. *It was moved and seconded (A. Gochnauer/ R. Rannels) with unanimous approval by the board, to approve April 2025, Committee Meeting Minutes.*
2. *Resolution 915, to fill the vacancy of Mayor was tabled due to a tie vote. This will be on the next agenda.*

IV. EXTRA ITEMS: Issues arising in the last 24 hours: None.

V. ANNOUNCEMENTS:

- The next borough council meeting will be held on Tuesday, June 3, 2025 at 7:00 p.m. and the next committee meeting will be on Thursday, June 26, 2025.

ADJOURNMENT: 7:18 p.m.

EXECUTIVE SESSION FOR PERSONNEL MATTERS: None.

Respectfully Submitted,
Kim Strayer, Recording Secretary

June 26, 2025

**EAST PETERSBURG BOROUGH
COMMITTEE MEETING MINUTES**

June 26, 2025 6:00 p.m.

Held in person: 6051 Pine Street, East Petersburg, PA

ROLL CALL: Council Members: Debra Miller – President, John Schick - Vice President (Absent), Adam Gochnauer - ProTem, John Herr – Member, Randy Rannels - Member, William Sharp – Member (Absent), Sandra Valdez – Member
Mayor: Bill Trovato,
Borough Manager: Karen St. Clair, Staff Member: Jeff Moseman

VISITORS: Karyl Carmignani, Dereck Duffy, Rob Walker, Keith McMinn, James Rohrer, Josh Roberts, Evan Hunter

MEETING CALLED TO ORDER: Meeting was called to order by Debra Miller, President of Borough Council, at 6:00 p.m. with a moment of silence, and Pledge of Allegiance.

I. VISITORS/PUBLIC COMMENTS

1. **Rob Walker** with *Warwick Community Ambulance* proposed keeping an advanced life support ambulance in EPB. It would be stationed at EP Fire Co. and answer calls in the borough. The services would be at no charge to the borough for 18 months. After that, 5.00 per capita through 2028, and then 6.00 in 2029. They are a non-profit, top tier EMS. The borough average is one call per day. When they are not busy in the borough, they will do transports and answer calls in other areas. Mr. Walker pointed out that under the Mutual Aid Act, they currently are covering many calls for Penn State Life Lion EMS because they are often busy on other calls.
2. **Keith McMinn** with *Penn State Life Lion EMS*. They are currently the EMS provider for the borough. They do not currently charge the borough for this service. They have (2) ambulances that cover the borough, (1) stationed near Wood Crest Village, and (1) in Manheim. If they are both on other calls, another ambulance covers our area under the mutual coverage agreement. They have been dealing with staffing issues, but are working on this. At this time, there has been no discussion about charging the borough a per capita charge, but this will be reevaluated at the end of the contract period; June 2026. Mr. McMinn said he has not received any service complaints from residents in this area. There is a new federal legislation they are ready to implement which will make sure people who need to get to the hospital will, and to use telehealth for other cases. Community Paramedicine is something they are working on adding more of to reduce hospital stays.
3. **Dr. Michael Reihart** with *Penn State Life Medicine* and Medical Director of the 911 Center of Lancaster County. In January, Penn State Life Lion made him the dedicated EMS physician working in the Emergency Department, and he is working on solving some of the coverage issues. He said they are very committed to serving our community.
4. **Josh Roberts** said East Petersburg has had higher response times to get a paramedic on scene compared to other municipalities around us, but Life Lion does have many units they can use as back up with the 8 mile rule.

II. AGENDA ITEMS FOR DISCUSSION AND REVIEW ONLY

1. **Pine/Broad Street stop sign**
Council agreed it would be beneficial to remove "except right turn" from the stop sign at this intersection. White stop bars will be painted at this stop as well. The borough solicitor will work on updating the ordinance.
2. **Park Renovations – Porta potties**
Two porta potties will be placed at the park during renovations.

3. **MS4 Presentation**

Jeff Moseman gave the MS4 presentation

MS4 is a Municipal Separate Storm Sewer System, a network of drains and pipes that discharges into U.S. waters. The federal government requires these systems have a National Pollutant Discharge Elimination System Permit (NPDES). The borough is required to manage stormwater runoff, implement pollution preventative practices, and enforce regulations to protect waterways. The goal is to prevent pollutants from entering our streams and rivers. Stormwater information is shared through the website, quarterly newsletters, and educational fliers to help residents understand how their actions affect water quality. Other involvement includes webinars, and collaboration with Little Conestoga Watershed Alliance (LCWA). Common discharge issues we encounter: vehicle oil leaks, hydrant flushing (must be dechlorinated), pool water (must be dechlorinated and drained into yards, not streets), yard waste in streets causing nutrient pollution, and clogged drains. Please report illicit discharges to the borough office 717-569-9282 or on the borough website.

4. **Transfer to PLGIT**

There is currently a surplus of funds. A portion of this will be moved to PLGIT to earn interest. This will be approved by resolution.

5. **Review account payables 06/26/2025**

No additions to the regular bills.

6. **Misc. Items**

- Bill Trovato was sworn as Interim Mayor.

- Water main replacement will begin on Monday 06/30. They will be tying in at Hershey and Pine first. Pine Street will be without water from 9:00 a.m. until later in the day. Once water is restored, a boil water advisory will be in effect. Staff will distribute door hanger notifications. Contact borough office with questions and concerns.

7. **Fire Company financials – for review only**: Reviewed by Council.

III. **NEW BUSINESS - ACTION ITEMS – Council may discuss/deny/approve.**

1. *It was moved and seconded (R. Rannels / J. Herr) with unanimous approval by the board, to approve May 2025, Committee Meeting Minutes.*
2. *It was moved and seconded (A. Gochnauer / S. Valdez) with unanimous approval by the board, to approve Resolution 917, transfer 800,000.00 from general reserves and 150,000.00 from water reserves to PLGIT Investment Fund Accounts.*

IV. **EXTRA ITEMS: Issues arising in the last 24 hours: None.**

V. **ANNOUNCEMENTS:**

- The next borough council meeting will be held on Tuesday, July 1, 2025 at 7:00 p.m. and the next committee meeting will be on Thursday, July 24, 2025.
- Movie, Music, and Fireworks will be held Friday, June 27, 2025.
- Back to School Event at Penn Medicine Park (former Clipper Stadium) will be held on August 10, 2025. Pre-register at www.reprivera.com before August 4th.

REGULAR MEETING ADJOURNMENT: 7:22 p.m.

EXECUTIVE SESSION FOR PERSONNEL MATTERS: 7:27 p.m. – 8:10 p.m.

REGULAR MEETING BACK IN: 8:10 p.m.

- Executive session was held to discuss employee wages, bonuses, personnel policies, and EMC Agreement.

It was moved and seconded by (S. Valdez / A. Gochnauer) with unanimous approval by the board, to approve the wages and/or bonuses per the recommendation of the Borough Manager, to be paid on July 24, 2025.

REGULAR MEETING ADJOURNMENT: 8:11 p.m.

Respectfully Submitted,
Kim Strayer, Recording Secretary