



East Petersburg Borough  
6076 Pine Street, Suite A  
East Petersburg, PA 17520  
[www.eastpetersburgborough.org](http://www.eastpetersburgborough.org)

Date Received: \_\_\_\_\_

## ZONING/BUILDING PERMIT APPLICATION

### Zoning Permit Requirements:

Sections 1,2,3 must be completed.

In addition, a Plot Plan showing the entire lot with **all buildings, structures, paved and covered surfaces** including **dimensions**, and **setbacks from property lines to structures.**

For Lot Information (Section 2), all impervious surfaces should include **all existing and proposed buildings/structures, paved and covered surfaces.** This section must be filled in for all outside work being done, in addition to stormwater forms.

### Building Permit requires the following additional information:

- (a) Materials list and scope of work
- (b) Construction drawings & specifications: (2) sets; documents exceeding 8.5 x 11 will need to provide hard copy and digital pdf format.
- (c) Copy of driveway permit if applicable
- (d) Copy of certificate of insurance

**Note:** APPROVED Zoning /Building permits must be obtained BEFORE any work is started on projects.

### 1. General Information:

Name of property owner \_\_\_\_\_

**Subject property location** \_\_\_\_\_

Owners address(if different) \_\_\_\_\_

Owners phone no. \_\_\_\_\_ Owner's e-mail \_\_\_\_\_

Name of contractor/architect \_\_\_\_\_

Contractors address \_\_\_\_\_

Contractors Phone no. \_\_\_\_\_ Contractor's e-mail \_\_\_\_\_

**Description of work/project being done** \_\_\_\_\_

Total value of construction \_\_\_\_\_

Total square footage of proposed construction \_\_\_\_\_ sq. ft.

2. Lot Information:

**\*Lot coverage and total percentage of lot area covered includes all impervious surfaces, proposed and existing, i.e., structures, buildings, paving, covered surfaces.**

Total lot area \_\_\_\_\_ sq. ft.  
(Total lot area is length x width of lot. This can be provided by zoning officer upon request.)

\*Total Lot coverage \_\_\_\_\_ sq. ft.

\*Total percentage of lot area covered % \_\_\_\_\_

3. Signature:

I hereby certify that the information submitted in accordance with this application is correct and I further agree to pay for those costs outlined. I hereby agree to construct the building described above in accordance with the facts herein; and to the plans and specifications attached hereto.

\_\_\_\_\_  
**Applicant's signature**

\_\_\_\_\_  
**Date of signature**

4. Zoning Review:

Approved \_\_\_\_\_ 20 \_\_\_\_\_

\_\_\_\_\_  
*Zoning Officer Signature*

Notes: \_\_\_\_\_

Refused \_\_\_\_\_ 20 \_\_\_\_\_

\_\_\_\_\_  
*Zoning Officer Signature*

Reason for refusal \_\_\_\_\_

**If Building review is applicable, information will be provided for inspections with approved permit.**

